

**City of Providence**

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

**CHAPTER 2005-37**

**No. 345 AN ORDINANCE**

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 2004-49, NO. 584 APPROVED DECEMBER 7, 2004 AS AMENDED

*Approved* July 27, 2005

***Be it ordained by the City of Providence:***

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

**SECTION 1**

**CITY CLERK**

- 1 CLERK I
- 1 CITY CLERK
- 1 CLERK BILINGUAL
- 1 DEPUTY CITY CLERK FIRST
- 1 DEPUTY CITY CLERK SECOND
- 1 SECRETARY TO DIRECTOR CITY CLERK
- 5 STENOGRAPHIC REPORTER CITY COUNCIL

-----  
11

**SECTION 2**

**CITY SERGEANT**

- 1 CITY SERGEANT

-----  
1

**SECTION 3**

**DEPARTMENT OF LAW**

- 1 ADM ASST CITY SOLICITOR
- 12 ASSISTANT CITY SOLICITOR
- 1 CONFIDENTIAL SECRETARY
- 1 CITY SOLICITOR
- 1 DEPUTY CITY SOLICITOR
- 2 LEGAL SECRETARY LAW DEPT
- 1 MUNICIPAL INTEGRITY OFFICER
- 2 PARALEGAL I
- 5 SENIOR ASST. CITY SOLICITOR
- 1 SPECIAL ASST. TO CITY SOLICITOR/CLAIMS

-----  
27

No.

CHAPTER  
AN ORDINANCE

IN CITY COUNCIL  
MAY 2 2005  
FIRST READING  
REFERRED TO COMMITTEE ON  
FINANCE

Michael R. Clement  
CLERK  
Cms

**THE COMMITTEE ON**

*Finance*

**Recommends**

Ann M. Stetson

CLERK

- |         |         |
|---------|---------|
| 5-10-05 | 6-8-05  |
| 5-16-05 | 6-9-05  |
| 5-17-05 | 6-13-05 |
| 5-18-05 | 6-14-05 |
| 5-24-05 | 6-15-05 |
| 5-25-05 | 6-21-05 |
| 5-26-05 | 6-22-05 |
| 5-31-05 | 6-23-05 |
| 6-1-05  | 6-27-05 |
| 6-7-05  | 7-18-05 |

- P. Ang

**THE COMMITTEE ON  
FINANCE**

Approves Passage of  
The Within Ordinance, as Amended

Ann M. Stetson  
Clerk

7-18-05

**SECTION 4****MUNICIPAL COURT**

1 CHIEF JUDGE MUNICIPAL COURT  
 1 CLERK PROV MUNICIPAL COURT  
 1 CLERK TYPIST II  
 5 COURT CLERK  
 1 COURT CLERK II  
 1 COURT CLERK BILINGUAL  
 1 DEPUTY CLERK PROV. MUNICIPAL COURT  
 1 DEPUTY COURT ADMINISTRATOR  
 2 JUDGE PROV MUNICIPAL COURT  
 1 MUNICIPAL COURT ADMINISTRATOR

-----  
 15

**SECTION 5****PROBATE COURT**

1 CLERK OF PROBATE  
 0 CLERK TYPIST II  
 2 COURT CLERK  
 1 DEPUTY CLERK PROBATE COURT  
 1 JUDGE OF PROBATE

-----  
 5

**SECTION 6****HOUSING COURT**

2 ASSOC JUSTICE HOUSING COURT  
 1 CHIEF JUDGE (HOUSING COURT)  
 1 COURT CLERK II  
 1 COURT CLERK – HOUSING COURT  
 1 HOUSING COURT ADMINISTRATOR

-----  
 6

**SECTION 7****DIRECTOR OF FINANCE**

1 ADMIN. ASSIST FINANCE DIRECTOR  
 0 ASST. TO DATA PROCESSING (Chief Information Officer)  
 1 ASSISTANT TO FINANCE DIRECTOR  
 0 ASSISTANT TO DIRECTOR OF PROVSTAT  
 1 BUDGET ANALYST  
 1 BUDGET ANALYST/OFFICER  
 1 BUDGET OFFICER/ DEPUTY FINANCE DIRECTOR  
 0 CHIEF INFORMATION OFFICER  
 0 DATA PROCESSING ADMINISTRATOR  
 0 DATA PROCESSING CLERK/HELP DESK  
 0 DATA PROCESSING SUPPORT  
 1 DIRECTOR OF FINANCE  
 0 GIS DIRECTOR  
 0 LAWSON SUPPORT ENGINEERS  
 0 NETWORK ENGINEER  
 0 PROVSTAT DIRECTOR  
 1 REVENUE COLLECTION AGENT  
 0 WEB MASTER

---  
 7

**SECTION 8**

**CITY CONTROLLER**

- 1 ACCOUNTING MANAGER
- 1 ACCOUNTANT / MEDICAL HEALTH
- 1 ACCOUNTS PAYABLE ADMINISTRATOR
- 5 ACCOUNTS PAYABLE CLERK
- 1 ACCOUNTS PAYABLE CLERK /SECRETARY
- 1 ACCOUNTS PAYABLE SUPERVISOR
- 1 CITY CONTROLLER
- 1 DEPUTY CITY CONTROLLER
- 2 FISCAL OFFICER
- 1 FISCAL OFFICER II
- 2 FISCAL OFFICER III
- 1 MEDICAL HEALTH PLAN ADM
- 1 PAYROLL ADMINISTRATOR
- 2 PAYROLL CLERK II
- 1 PAYROLL CLERK / ACCTS PAYABLE OFFICER
- 1 SECRETARY TO CITY CONTROLLER
- 1 SUPERVISOR FISCAL
- 1 SUPERVISOR PAYROLL

-----  
25

**SECTION 9**

**EMPLOYEE RETIREMENT**

- 1 ASSISTANT TO PENSION ADMINISTRATOR
- 1 CLERK IV
- 1 PENSION ADMINISTRATOR
- 2 RETIREMENT DIVISION CLERK
- 3 SENIOR RETIREMENT DIV. CLERK

-----  
8

**SECTION 10**

**INFORMATION TECHNOLOGY (DATA PROCESSING)**

- 1 ASST. TO DATA PROCESSING (Chief Information Officer)
- 1 CHIEF INFORMATION OFFICER
- 1 DATA PROCESSING ADMINISTRATOR
- 1 DATA PROCESSING CLERK/HELP DESK
- 1 DATA PROCESSING SUPPORT
- 1 GIS DIRECTOR
- 1 LAWSON SUPPORT ENGINEERS
- 1 NETWORK ENGINEER
- 1 PROVSTAT DIRECTOR
- 1 WEB MASTER

---  
10

**SECTION 11**

**CITY COLLECTOR**

- 1 ASSIST CITY COLLECTOR
- 1 CHIEF TELLER
- 1 CITY COLLECTOR
- 4 CLERK II
- 2 CLERK III
- 2 CLERK CITY COLLECTOR
- 1 CLERK CITY COLLECTOR-BILINGUAL
- 1 CLERK CITY COLLECTOR-COURIER
- 1 CONTROL SUPERVISOR
- 1 DEPUTY CITY COLLECTOR
- 2 FISCAL OFFICER/TAX SALE SPECIALIST
- 1 REVENUE COLLECTION AGENT
- 1 SUPERVISOR PERSONAL PROPERTY TAX COLL
- 5 TELLERS

-----  
24

**SECTION 12**

**CITY ASSESSOR**

- 1 ADMIN ASSIST (ASSESSOR)
- 1 ADMINISTRATIVE AIDE
- 2 APPRAISER
- 3 APPRAISER I
- 1 APPRAISER-COMMERCIAL
- 2 APPRAISER-RESIDENTIAL
- 1 CARTOGRAPHER
- 1 CITY ASSESSOR
- 1 CLERK II
- 1 CLERK ASSESSOR'S OFFICE
- 2 DEPARTMENTAL CLERK (ASSESSORS)
- 1 DEPUTY CITY ASSESSOR
- 1 DRAFTSMAN REAL ESTATE
- 1 MOTOR VEHICLE APPRAISER
- 2 READER OF DEEDS
- 2 READER OF DEEDS/TRANSFERS
- 1 SECRETARY BD OF TAX ASSESSMENT – ADM. ASST.
- 2 SENIOR CLERK ASSESSOR
- 1 SUPERVISOR PROPERTY TAX/ASST. TO ASSESSOR
- 1 SUPERVISOR TANGIBLE TAX

-----  
28

**SECTION 13**

**BOARD OF TAX ASSESSMENT REVIEW**

- 1 CHAIRMAN BD OF TAX ASSESSMENT
- 4 MEMBER OF BOARD (TAX ASSESSMENT)

-----  
5

**SECTION 14****CITY TREASURER**

1 ADMIN ASST-TREASURER  
 1 CHIEF CLERK TREASURY  
 1 CITY TREASURER  
 1 CLERK II  
 1 CLERK IV

-----  
 5

**SECTION 15****HUMAN RESOURCES (PERSONNEL)**

1 ADMIN. CONFIDENTIAL ASST. - HUMAN RESOURCES  
 1 ASSISTANT CLAIMS EXAMINER  
 1 ASSISTANT TO HUMAN RESOURCES DIRECTOR  
 1 BENEFIT SPECIALIST  
 1 CLAIMS EXAMINER (WORKERS COMP)  
 1 COORDINATOR OF EMPLOYEES BENEFITS  
 1 EQUAL OPPORT EMPLOY OFFICER  
 1 HUMAN RESOURCES DIRECTOR  
 1 HUMAN RESOURCES GENERALIST  
 1 MBE/WBE PROGRAM ADMINISTRATOR  
 1 OCCUPATIONAL HEALTH OFFICER  
 1 PERSONNEL TECHNICIAN I  
 1 PERSONNEL TECHNICIAN II  
 1 TRAINING COORDINATOR  
 1 WORKERS COMPENSATION CLAIM ADMINISTRATOR

-----  
 15

**SECTION 16****COMMISSIONER OF PUBLIC SAFETY**

1 ADMIN ASSIST FISCAL  
 1 ADMIN ASSIST TO COMMISSIONER  
 2 CHIEF CLERK  
 0 CLERK IV  
 0 COMMISSIONER OF PUBLIC SAFETY  
 1 DEPUTY COMMISSIONER  
 1 FISCAL OFFICER  
 1 GRANTS WRITER  
 2 SENIOR FISCAL OFFICER

-----  
 9

**SECTION 17****POLICE DEPARTMENT**

1 ADMINISTRATIVE ASST. POLICE  
 2 ADMINISTRATIVE BUREAU LEGAL CLERK  
 1 ADMINISTRATIVE BUREAU LEGAL CLERK/HUMAN RES.  
 3 ANIMAL CONTROL OFFICER  
 2 ANIMAL CONTROL TECHNICIAN  
 5 ANIMAL HANDLER MOUNTED POLICE  
 1 AUTOMOTIVE EQUIP SUPT - POLICE  
 1 CHIEF CLERK - DETAILS  
 1 CHIEF SUPPORT MAINT OPERATIONS  
 2 CLERK II  
 11 CLERK IV  
 3 CLERK SPECIAL PROJECTS  
 1 DEPUTY CHIEF OF POLICE

**POLICE DEPARTMENT (continued)**

3 DETECTIVE BUREAU LEGAL CLERK  
 13 DETENTION OFFICER  
 1 FOREMAN  
 1 GRAPHIC ARTIST DESIGN  
 1 HUMAN RESOURCE MANAGER  
 1 KENNEL DIRECTOR  
 8 LABORER  
 0 MANAGEMENT INFORMATION SYSTEMS  
 30 PARKING CHECKERS  
 8 POLICE CAPTAIN  
 1 POLICE CHIEF  
 1 POLICE INSPECTOR  
 19 POLICE LIEUTENANT  
 4 POLICE MAJOR  
 400 POLICE PERSON  
 64 POLICE SERGEANT  
 3 PROSECUTION LEGAL CLERK  
 4 RECORDS BUREAU CLERK  
 1 SECRETARY MOUNTED COMMAND  
 1 SENIOR ANIMAL CONTROL OFFICER  
 4 SENIOR LEGAL CLERK - POLICE  
 1 SENIOR PATROL BUREAU COORDINATOR  
 1 STABLE SUPERV MOUNTED POLICE  
 2 TRAFFIC BUREAU LEGAL CLERK  
 0 VEHICLE INSPECTOR  
 3 VIN STATION CLERK

-----  
607

**SECTION 18****FIRE DEPARTMENT**

1 ADMIN. ASSIST. TO FIRE CHIEF  
 1 AIR SUPPLY TECH  
 1 ASSIST CHIEF OF OPERATIONS  
 1 ASSIST FIRE CHIEF  
 1 CHIEF OF COMMUNICATIONS - FIRE  
 1 CLERK II  
 1 DEPARTMENT INVESTIGATIVE OFFICER  
 5 DEPUTY ASSIST FIRE CHIEF  
 1 DEPUTY FIRE MARSHALL  
 1 DIRECTOR OF SAFETY & TRAINING  
 2 FIRE ALARM TECHNICAL INSPECTOR  
 9 FIRE BATTALION CHIEF  
 24 FIRE CAPTAIN  
 1 FIRE CAPTAIN DISPATCHER  
 1 FIRE CHIEF  
 1 FIRE EQUIP MAN  
 69 FIRE LIEUTENANT  
 0 FIRE LIEUTENANT COMMAND AIDES  
 5 FIRE LIEUTENANT DISPATCHERS  
 1 FIRE MARSHALL (PLAN REVIEWER)  
 1 FIRE PREVENTION CAPTAIN  
 2 FIRE PREVENTION LIEUTENANT  
 5 FIRE RESCUE CAPTAIN  
 15 FIRE RESCUE LIEUTENANT  
 20 FIRE RESCUE TECHNICIAN  
 1 FIRE TRAINING INSTRUCTOR  
 313 FIREFIGHTER

**FIRE DEPARTMENT (continued)**

4 FIREFIGHTER CAR 56  
 3 FIREFIGHTER CAR 79  
 4 FIREFIGHTER PLAN REVIEW  
 1 JUVENILE FIRESETTER  
 1 LABORER  
 1 PERSON IN CHARGE CARPENTER SHOP  
 1 PERSON IN CHARGE SUPPLY ROOM  
 1 PLAN REVIEW INSPECTOR  
 1 SECRETARY TO FIRE CHIEF  
 9 SENIOR MECHANIC  
 1 SHOP SUPERVISOR - FIRE  
 1 SUPERVISOR OF MAINTENANCE

-----  
 512

**SECTION 19****DEPARTMENT OF COMMUNICATIONS**

1 ADMINISTRATIVE ASSISTANT TO DIR OF COMM  
 1 CHIEF DISPATCHER OF OPERATIONS  
 1 CHIEF RADIO ENGINEER  
 13 CLASSIFIED DISPATCHER-POLICE  
 1 CLERK II  
 3 COMMUNICATION SPECIALIST-POLICE  
 1 COMPUTER TECHNICIAN  
 23 CONTROL CENTER OPERATORS  
 3 CONTROL CTR. OPERATOR/TELETYPE TECH.  
 7 CREW CHIEFS POLICE DISPATCH  
 1 DEPUTY DIRECTOR OF COMMUNICATION  
 1 DIRECTOR OF COMMUNICATIONS  
 5 FIRE ALARM TECHNICIAN  
 11 FIRE DEPARTMENT DISPATCHER  
 1 FOREMAN CABLE CREW  
 1 FOREMAN LINE CREW  
 1 LABORER  
 1 OPERATIONS ASSISTANT  
 0 PLAN REVIEW/INSPECTOR  
 1 RADIO ENGINEER  
 1 RADIO REPAIR TECHNICIAN  
 1 SENIOR SWITCHBOARD OPERATOR  
 0 SWITCHBOARD OPERATOR I  
 2 SWITCHBOARD OPERATOR II  
 2 TELEPHONE TECHNICIAN  
 0 TELETYPE COORDINATOR  
 1 VALIDATION OFFICER

-----  
 79

**SECTION 20****INSPECTION & STANDARDS - ADMINISTRATION**

1 ADMINISTATOR ASSISTANT - PROSECUTION  
 1 ADMINISTRATOR COORDINATOR (I&S)  
 1 CHIEF INFO PROCESSOR  
 1 CLERK II  
 1 CLERK III  
 4 DEPARTMENT CLERK  
 2 DEPARTMENT CLERK - BILINGUAL  
 1 DEPUTY DIRECTOR OF BUILDING SYSTEMS  
 1 DIRECTOR OF INSP & STANDARDS  
 1 RECORDING SECRETARY BOARDS OF REVIEW  
 1 SECRETARY REVIEW BOARDS  
 4 SENIOR DEPARTMENT CLERK  
 1 ZONING ASSISTANT

-----  
 20

**SECTION 21****INSPECTION & STANDARDS - STRUCTURES & ZONING**

1 ASSIST SUPERV STRUCTURES AND ZONING  
 0 BUILDING INSPECTOR I  
 7 BUILDING INSPECTOR II  
 1 BUILDING OFFICIAL  
 1 CHIEF OF STRUCTURES & ZONING  
 1 PERMIT TECHNICIAN  
 1 PLAN ESTIMATOR  
 1 SUPERVISOR STRUCTURES AND ZONING

-----  
 13

**SECTION 22****INSPECTION & STANDARDS - PLUMBING DRAINAGE & GAS**

1 CHIEF PLUMBING, DRAINAGE & GAS PIPING  
 2 PLUMBING INSPECTOR II  
 1 PLUMBING INSPECTOR III

-----  
 4

**SECTION 23****INSPECTION & STANDARDS - ELECTRICAL INSTALLATION**

1 CHIEF OF ELEC INST  
 3 ELECTRICAL INSPECTOR II

-----  
 4

**SECTION 24****INSPECTION & STANDARDS - MECHANICAL INSTALL.**

1 AIR POLLUTION / MECH INSPECTOR  
 1 CHIEF OF MECH EQUIP  
 2 MECH EQUIP INSPECTOR II

-----  
 4

<b>SECTION 25</b>	<b>ZONING BOARD OF REVIEW</b>
1	AUXILIARY MEMBER ZONING BOARD
1	CHAIRMAN ZONING BOARD OF REVIEW
4	MEMBER ZONING BOARD OF REVIEW
-----	
6	
<b>SECTION 26</b>	<b>BUILDING &amp; HOUSING BOARD OF REVIEW</b>
1	CHAIRMAN BLDG BD OF REVIEW
4	MEMBER BLDG BD OF REVIEW
-----	
5	
<b>SECTION 27</b>	<b>HOUSING BOARD OF REVIEW</b>
0	CHAIRMAN HOUSING BD OF REVIEW
0	MEMBER HOUSING BD OF REVIEW
-----	
0	
<b>SECTION 28</b>	<b>INSPECTION &amp; STANDARDS - CODE ENFORCEMENT</b>
1	RENEWAL INSP I
0	RENEWAL INSP II
9	RENEWAL INSP III
1	SUPERVISOR CODE ENFORCEMENT
-----	
11	
<b>SECTION 29</b>	<b>INSPECTION &amp; STANDARDS - PROSECUTION</b>
1	ASSIST LEGAL SECRETARY
1	ASSIST PROSECUTION COORDINATOR
1	COURT COORDINATOR
1	LEGAL SECRETARY / PROSECUTION
1	PROSECUTION COORDINATOR
-----	
5	
<b>SECTION 30</b>	<b>PUBLIC WORKS – ADMINISTRATION</b>
1	ACCOUNTS PAYABLE OFFICER
1	ADMINISTRATIVE ASSISTANT DPW
1	ASSISTANT DIRECTOR GENERAL SERVICES
1	CLERK IV
1	DEPARTMENTAL – SWITCHBOARD OPERATOR
1	DIRECTOR OF PUBLIC WORKS/CHIEF ENGINEER
1	ENVIRONMENTAL COURT LIASON
1	OPERATIONS MANAGER
2	PUBLIC WORKS CLERK
-----	
10	

**SECTION 31****PUBLIC WORKS - ENGINEERING**

1 ASST. CHIEF ENGINEERING  
 1 ASST. DIRECTOR PROJECT MANAGEMENT  
 2 ASSOC ENGINEER III  
 1 CHIEF ENGINEER  
 2 CIVIL ENGINEER  
 1 ENGINEERING AIDE III  
 1 ENGINEERING AIDE IV  
 1 ENGINEERING SUPERVISOR  
 1 HURRICANE BARRIER TECHNICIAN  
 1 SUPERVISOR OF ENGINEERING/PLANNING

-----  
 12

**SECTION 32****PUBLIC WORKS - ENVIRONMENTAL ENFORCEMENT**

1 ASSOCIATE DIRECTOR OF ENVIRONMENTAL CONTROL  
 1 COURT CLERK II  
 1 ENVIRONMENTAL CLERK  
 3 ENVIRONMENTAL OFFICERS  
 1 ENVIRONMENTAL SPECIALIST  
 8 EQUIPMENT OPERATOR  
 0 FOREMAN  
 0 HEAVY EQUIP OPERATOR  
 0 LABORER  
 4 LABORER (RODENT CONTROL)  
 1 MAINTENANCE PLANNER  
 0 RECYCLING COORDINATOR  
 1 RODENT CONTROL SUPERVISOR  
 1 SPECIAL ASST ENVIRONMENTAL CONTROL  
 1 SUPERINTENDENT ENVIRONMENTAL SERVICES  
 1 SUPERVISOR OF ENVIRONMENTAL

-----  
 24

**SECTION 33****PUBLIC WORKS - HIGHWAY & BRIDGE MAINTENANCE**

1 CARPENTER  
 5 CEMENT FINISHER  
 1 DEPUTY SUPERINTENDENT HIGHWAY  
 1 DISPATCHER  
 16 EQUIPMENT OPERATOR  
 6 FOREMAN  
 2 HEAVY EQUIPMENT OPERATOR  
 1 HIGHWAY SUPERINTENDENT  
 1 JUNIOR ENVIRONMENTAL INSPECTOR  
 15 LABORER  
 1 MAINTENANCE MAN II  
 0 PREVENT MAINT OPERATOR

-----  
 50

**SECTION 34 PUBLIC WORKS - TRAFFIC ENGINEERING**

1 CLERK II  
 0 CLERK IV  
 1 FOREMAN TRAFFIC SIGN MAINTENANCE  
 1 PARKING METER MAINTENANCE MAN  
 1 TRAFFIC ENGINEER  
 1 TRAFFIC ENGINEERING ELECTRICIAN  
 1 TRAFFIC MARKER & SIGN MAN  
 5 TRAFFIC SIGN MAINTENANCE MAN  
 1 TRAFFIC SIGNAL MAINTENANCE FOREMAN  
 1 TRAFFIC SYSTEMS ANALYST

-----  
 13

**SECTION 35 PUBLIC WORKS - SEWER CONST. & MAINT.**

1 CEMENT FINISHER  
 1 EQUIPMENT OPERATOR  
 1 FOREMAN  
 1 HEAVY EQUIPMENT OPERATOR  
 2 LABORER  
 3 SEWER EQUIPMENT OPERATOR  
 1 SUPT OF SEWER CONSTRUCTION

-----  
 10

**SECTION 36 PUBLIC WORKS - GARAGE MAINTENANCE**

1 ASSIST. SHOP SUPERVISOR  
 1 BODY REPAIR/ SENIOR MECHANIC  
 1 DIESEL TRUCK/ HEAVY  
 1 EQUIPMENT MAINT SUPERVISOR  
 1 MECHANIC  
 2 SENIOR MECHANIC  
 1 SHOP SUPERVISOR  
 1 WELDER

-----  
 9

**SECTION 37 RECREATION DEPARTMENT**

1 ASSISTANT COORDINATOR OF SUPPORT SERVICES  
 1 ASSISTANT ATHLETIC COORDINATOR  
 1 ATHLETIC COORDINATOR  
 0 BUS DRIVER/VAN DRIVER MAINT  
 1 CLERK I  
 1 DEPUTY DIRECTOR OF RECREATION  
 1 DIRECTOR OF RECREATION  
 1 DIRECTOR OF SUPPORT SERVICES  
 0 PROGRAM ADMINISTRATOR  
 10 RECREATION CENTER DIRECTOR  
 1 SECRETARY RECREATION  
 1 SENIOR SECRETARY  
 1 SPECIAL EVENTS COORDINATOR  
 2 TRANSPORTATION COORDINATOR

-----  
 22

**SECTION 38****RECREATION SEASONAL**

0 ASSIST POOL DIRECTORS  
 12 ASSIST RECREATION CENTER DIREC  
 1 BUS DRIVER - REC SEASONAL  
 4 CUSTODIANS - SEASONAL  
 24 LIFE GUARD  
 36 POOL ATTENDANTS  
 26 RECREATION AIDES  
 0 RECREATION CTR DIR SEASONAL  
 2 RECREATION CTR MANAGER  
 22 RECREATIONAL LEADER SEASONAL  
 30 REFEREE  
 29 SUPERVISOR  
 33 WATCHMAN - SEASONAL

-----  
 247

**SECTION 39****PARKS – NEIGHBORHOOD SERVICES**

1 ADMIN. ASSISTANT - PARKS  
 1 ASSIST. SHOP SUPERVISOR  
 0 CARPENTER / PARK  
 1 DEPUTY DIRECTOR OF NEIGHBORHOOD SERVICES (NORTH)  
 1 DEPUTY DIRECTOR OF NEIGHBORHOOD SERVICES (SOUTH)  
 1 DIRECTOR OF NEIGHBORHOOD PARKS SERVICES  
 7 EQUIPMENT OPERATOR  
 4 FOREMAN  
 0 GENERAL FOREMAN  
 2 HEAVY EQUIPMENT OPERATOR  
 1 INVENTORY CONTROL SUPERV  
 5 LABORER  
 1 LABORER FOREMAN  
 11 LIGHT EQUIPMENT OPERATOR  
 2 MAINT MAN III  
 7 MAINT MAN IV  
 0 MECHANIC  
 1 PARKS ELECTRICIAN  
 2 SENIOR MECHANIC  
 1 SHOP SUPERV-MECHANIC  
 1 SUPERVISOR GEN. MAINT.  
 1 SUPERVISOR GROUNDS MAINT  
 1 TREE FARM MANAGER

-----  
 52

**SECTION 40****PARKS - FORESTRY**

1 COORDINATOR OF FORESTRY OPERATIONS  
 2 EQUIPMENT OPERATOR  
 1 FORESTRY CLERK  
 1 GENERAL FOREMAN  
 1 HEAVY EQUIP OPERATOR  
 1 LABORER  
 1 TREE INSPECTOR  
 1 TREE RESOURCE MANAGER  
 9 TREE TRIMMERS

-----  
 18

**SECTION 41                    PARKS - ZOOLOGICAL AND SECURITY SERVICES**

1    ASSOCIATE VETERINARIAN  
1    DEPARTMENT CLERK EDUCATOR-ZOO  
1    EDUCATION ASSISTANT  
0    EDUCATION CURATOR  
2    GENERAL CURATOR  
1    HUMAN RESOURCE ADMINISTRATOR  
5    LEAD ZOOKEEPER  
1    VETERINARY TECHNICIAN  
2    VETERINARIAN  
1    ZOO DIRECTOR  
1    ZOO REGISTRAR  
23   ZOOKEEPER

-----  
39

**SECTION 42                    PARKS - GREENHOUSE**

1    EDUCATION ASSISTANT  
1    EDUCATION SUPERVISOR  
1    EQUIPMENT OPERATOR  
1    FOREMAN  
1    GARDEN CURATOR  
1    GENERAL FOREMAN  
1    GROWER  
1    HEAVY EQUIPMENT OPERATOR  
1    HORTICULTURALIST  
3    LABORERS  
4    LANDSCAPE GARDENER  
1    SUPERVISOR OF INSPECTIONS

-----  
17

**SECTION 43                    PARKS - ROGER WILLIAMS PARK SERVICES**

2    CLERK IV  
0    CULTURAL AFFAIRS COORDINATOR  
1    CURATOR  
2    CURATORIAL ASSISTANT  
1    EDUCATIONAL ASSISTANT  
3    EQUIPMENT OPERATOR  
1    EVENT PLANNER  
1    FACILITIES COORDINATOR  
1    HEAVY EQUIPMENT OPERATOR  
1    LABORER  
1    MUSEUM DIRECTOR  
1    MUSEUM EDUCATOR  
1    PLANETARIUM PROGRAMMER  
1    PRODUCTION SPECIALIST  
1    PUBLIC GROUNDS INSPECTOR  
1    ROGER WILLIAMS PARK MANAGER  
9    SECURITY OFFICER  
3    SENIOR SECURITY OFFICER

-----  
31

**SECTION 44****PARKS - OFFICE OF THE SUPERINTENDENT**

1 CITY FORESTER  
 1 CLERK STENO III - PARKS  
 1 CONSTRUCTION PROJECT MANAGER  
 1 DEPUTY DIRECTOR OF PARKS  
 1 FISCAL ADVISOR PARKS  
 1 PAYROLL PERSONNEL ASSIST  
 1 SECRETARY TO SUPERINTENDENT  
 1 SPECIAL PROGRAM MANAGER  
 1 SUPERINTENDENT OF PARKS  
 1 SUPERINTENDENT OF ENGINEERING & PLANNING  
 1 SUPERVISOR INSPECTOR  
 1 SWITCHBOARD OPER II (PARKS)

-----  
 12

**SECTION 45****PARKS - NORTH BURIAL GROUND**

1 CLERK I  
 1 DEPUTY DIRECTOR GROUNDS MAINT.  
 3 EQUIPMENT OPERATOR  
 1 GENERAL FORMAN  
 1 HEAVY EQUIP OPERATOR  
 4 LABORER  
 2 LIGHT EQUIPMENT OPERATOR  
 1 MAINTENANCE MAN II  
 1 OFFICE MANAGER NORTH BURIAL GROUND  
 0 PARKS PERSONAL SECRETARY  
 1 SENIOR MECHANIC  
 0 SUPERVISOR - NBG

-----  
 16

**SECTION 46****RECORDER OF DEEDS**

0 DEPUTY RECORDER OF DEEDS  
 4 LAND RECORDS CLERK I  
 1 RECORDER OF DEEDS  
 4 SENIOR LAND RECORDS CLERK

-----  
 9

**SECTION 47****VITAL STATISTICS**

1 CHIEF CLERK - VITAL STATISTICS  
 1 CITY REGISTRAR OF VITAL STATISTICS  
 1 CLERK VITAL STATS - BILINGUAL  
 1 SENIOR CLERK II - VITAL STATS  
 1 SENIOR CLERK VITAL STATS  
 1 VITAL STATISTICS CLERK

-----  
 6

**SECTION 48****BOARD OF CANVASSERS**

1 ADMINISTRATOR OF ELECTIONS  
 0 CHIEF CLERK – BOARD OF CANVASSERS  
 2 CLERK IV  
 1 CLERK IV - BILINGUAL  
 1 EXEC SECRETARY BD OF CANV  
 2 MEMBER OF BD OF CANV  
 2 LICENSE INSPECTORS  
 1 SUPERVISOR REGISTRATION/CANVASSERS

-----  
 8

**SECTION 49****BOARD OF LICENSES**

1 CHAIRMAN AND SECRETARY B OF L  
 1 CHIEF CLERK – B OF L  
 4 COMMISSIONER B OF L  
 1 LICENSE ADMINISTRATOR  
 2 LICENSE BOARD CLERK  
 2 LICENSE INSPECTOR  
 2 SENIOR LICENSE BD CLERK

-----  
 13

**SECTION 50****HUMAN RELATIONS**

0 CLERK II  
 0 DEPUTY DIRECTOR  
 0 EXEC DIR HUMAN RELATIONS  
 0 HOUSING INVESTIGATOR  
 0 HUMAN RESOURCE ADMINISTRATOR  
 0 HUMAN RESOURCE SPECIALIST  
 0 SECRETARY/TRANSLATOR

-----  
 0

**SECTION 51****PROVIDENCE EMERGENCY MANAGEMENT**

1 ADMINISTRATOR ASST. – EMERGENCY MANAGEMENT  
 1 DEPUTY DIRECTOR EMERGENCY MANAGEMENT  
 1 DIRECTOR OF EMERGENCY MANAGEMENT  
 1 HOMELAND SECURITY LIASON  
 1 MIS DIRECTOR  
 0 PORT SECRETARY

-----  
 5

## SECTION 52

## PLANNING &amp; DEVELOPMENT

1 ADMIN. ASST. TO DIRECTOR  
 1 ADMINISTRATIVE ASSISTANT  
 1 ADMINISTRATIVE ASSISTANT - DPD  
 1 ASSISTANT DIRECTOR BUSINESS DEVELOPMENT  
 1 ASSISTANT DIRECTOR FISCAL OPERATIONS  
 1 ASSIST DIRECTOR PROJECT MANAGEMENT  
 1 ASSOCIATE DIRECTOR OF FISCAL OPERATIONS  
 1 CLERK II  
 1 COMMERCIAL LENDING OFFICER  
 1 COMPLIANCE & MONITORING OFFICER~FIRST SOURCE  
 1 DEPUTY DIRECTOR DEVELOPMENT  
 1 DEPUTY DIRECTOR PLANNING  
 1 DIRECTOR OF ADMINISTRATION  
 1 DIRECTOR OF COMPLIANCE & MONITORING ~ FIRST SOURCE  
 1 DIRECTOR OF DEVELOPMENT & REVIEW  
 1 DIRECTOR OF PLANNING  
 1 DIRECTOR OF REAL ESTATE  
 1 DIRECTOR PLANNING AND DEVELOPMENT  
 1 ECONOMIC DEVELOPMENT COORDINATOR  
 1 FINANCIAL COMPLIANCE OFFICER  
 2 FISCAL OFFICER  
 1 FISCAL OPERATIONS OFFICER  
 2 GIS COORDINATOR  
 1 HOUSING INSPECTOR  
 1 HOUSING OFFICER  
 1 HOUSING PROGRAM COORDINATOR  
 1 HOUSING PROGRAM SPECIALIST  
 2 HUD MONITOR SPECIALIST  
 1 INFORMATION SYSTEMS COORDINATOR (DPD)  
 1 LEAD ABATEMENT COORDINATOR  
 1 LEAD INSPECTOR (CERTIFIED)  
 1 LEGAL RESEARCH ASSISTANT (DPD)  
 0 MIS DIRECTOR  
 1 OFFICE MANAGER HOUSING DIVISION  
 1 PRESERVATION PLANNER  
 7 PRINCIPAL PLANNER  
 1 PROGRAM EVALUATION OFFICER  
 1 REAL ESTATE AIDE II  
 1 RESIDENTIAL LENDING OFFICER (LOAN SPECIALIST)  
 1 SECRETARY DPD  
 1 SENIOR COMPLIANCE OFFICER & MONITORING  
 0 SENIOR DRAFTSMAN DEPT PLAN  
 1 SENIOR REAL ESTATE OFFICER  
 2 SENIOR SUPERVISOR REHAB SERVICES  
 1 SPECIAL PROJECTS COORDINATOR  
 1 SWITCHBOARD OPERATOR  
 0 VERIFICATION OFFICER  
 1 VERIFICATION SPECIALIST  
 1 VERIFICATION SPECIALIST/SEC

**SECTION 53 CITY COUNCIL - ADMINISTRATION ASSISTANT**

- 1 ADVANCE COUNCIL
- 1 CHIEF OF STAFF – CITY COUNCIL
- 1 ADMINISTRATIVE AIDE - CITY COUNCIL
- 1 ADMINISTRATIVE AIDE - TRANSLATOR
- 1 COORDINATOR - CITY COUNCIL INITIATIVES
- 1 MANAGER OF RESEARCH & COMMUNICATION
- 1 RECEPTIONIST – CITY COUNCIL
- 1 RESEARCH ANALYST
- 1 RESEARCH ASSISTANT
- 1 SECRETARY CITY COUNCIL
- 1 SPECIAL ASST TO CITY COUNCIL/SPEC. PROJECTS
- 1 TECHNOLOGY INFORMATION SPECIALIST

-----  
12

**SECTION 53(a) OFFICE OF THE INTERNAL AUDITOR**

- 2 ASSISTANT TO INTERNAL AUDITOR
- 1 DEPUTY INTERNAL AUDITOR
- 1 INTERNAL AUDITOR
- 1 INTERNAL AUDITOR/ ANALYST
- 2 SENIOR AUDITOR ANALYST

-----  
7

**SECTION 54 ARCHIVES & HISTORY**

- 1 ARCHIVAL ASSISTANT
- 1 CITY ARCHIVIST

-----  
2

**SECTION 55 DEPARTMENT OF HUMAN SERVICES**

- 1 ADMIN. ASST. – HUMAN SERVICES
- 1 ANALYST/COORD. – HEALTH & SUBSTANCE ABUSE
- 1 ANALYST/COORD. – YOUTH DEVELOPMENT
- 1 ASST TO DIRECTOR – COUNCIL ON SUBSTANCE ABUSE
- 1 CASE MANAGER – Sstar FED DEMONSTRATION
- 1 CLERK II
- 1 COORDINATOR OF SENIOR AIDES
- 1 DEPUTY DIRECTOR OF HUMAN RELATIONS
- 1 DIRECTOR OF ELDERLY SERVICES
- 1 ELDERLY AFFAIRS CLERK
- 1 EXECUTIVE DIRECTOR – COUNCIL ON SUBSTANCE ABUSE
- 2 GRANT WRITER
- 2 HOUSING INVESTIGATOR
- 1 HUMAN RELATIONS – EXECUTIVE DIRECTOR
- 1 HUMAN RELATIONS SPECIALIST
- 1 PREVENTION SPECIALIST Federal Allocation
- 1 PROGRAM DIRECTOR - RISAPA
- 1 PROGRAM DIRECTOR – SENIOR SERVICES
- 1 PROJECT DIRECTOR – COUNCIL ON SUBSTANCE ABUSE
- 1 SECRETARY TRANSLATOR – HUMAN RELATIONS
- 1 SUPERVISOR

-----  
23

**SECTION 56**                    **OFFICE OF ARTS, FILM, CULTURE & TOURISM**

1    DIRECTOR OF CULTURAL AFFAIRS  
 1    DEPUTY DIRECTOR OF CULTURAL AFFAIRS  
 1    PRODUCTION COORDINATOR

-----  
 3

**SECTION 57**                    **P.E.R.A.**

1    CONFIDENTIAL SECRETARY  
 1    EXECUTIVE DIRECTOR  
 2    INVESTIGATOR

-----  
 4

**SECTION 58**                    **PUBLIC PROPERTY**

1    ADMIN ASSIST PUBLIC PROPERTY  
 1    ASST. ELECTRICIAN  
 1    COORDINATOR PUBLIC PROPERTY  
 1    DEPUTY DIRECTOR OF PUBLIC PROPERTY  
 1    DIRECTOR OF PUBLIC PROPERTY  
 1    ELECTRICIAN PUBLIC PROPERTY  
 1    FLEET MANAGER  
 1    GAS PUMP OPERATOR  
 1    INSPECTOR OF PUBLIC PROPERTY  
 8    LABORER/CUSTODIAN  
 1    MAINT MAN III POOLS & REC  
 2    MAILROOM CLERK  
 1    MANAGEMENT OFFICER  
 1    PRINTER  
 1    STATIONARY EQUIPMENT OPERATOR  
 1    SUPERVISOR LABORER/CUSTODIAN

-----  
 24

**SECTION 59**                    **PURCHASING**

1    ASSOCIATE DIRECTOR PURCHASING  
 1    CLERK III  
 0    MBE/WBE PROGRAM ADMINISTRATOR  
 5    PURCHASING AGENT II  
 1    PURCHASING AGENT III  
 1    PURCHASING AGENT IV  
 1    PURCHASING HELP DESK SUPPORT  
 0    SUPERVISOR/PURCHASING AGENT

-----  
 10

**SECTION 60**

The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies, Assistant's, Aides, Secretaries, Stenographers, Clerks and other personnel, as he may deem necessary.

**SECTION 61**

No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department; provided, however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees, due to injuries received while discharging their duties as employees or during absences of employees on sick leave, and it is necessary to employ temporary employees for the duration of the employee's sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

**SECTION 62**

Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

**SECTION 63**

Effective with the adoption of this Ordinance, Officers and Employees of the City of Providence may authorize Employees to perform duties of a higher rated classification only when a temporary vacancy exists in the higher rated classification, cause by leave or retirement, and that said position is funded and provided for in this Ordinance. Said assignment may be for a maximum of 90 days per fiscal year with notice to the Personnel Director. Any period longer than 90 days shall be approved by the Personnel Director and such approval with reasons for the extension shall be provided to the City Council.

**SECTION 64**

This Ordinance shall take effect upon passage.

**IN CITY COUNCIL**  
 JUL 21 2005  
**FIRST READING**  
**READ AND PASSED**  
*Claire E. Bestwick* Acting CLERK  
**APPROVED**  
*[Signature]* 7/25/05  
**MAYOR**

**IN CITY COUNCIL**  
 JUL 25 2005  
**FINAL READING**  
**READ AND PASSED**  
*[Signature]* PRESIDENT  
*Claire E. Bestwick* CLERK

4A

## COMPENSATION ORDINANCE

	Original	Revised Proposed
Asst Dir Project Management (DPW)	A-7 (64,542)	1,241.92 PER WK
Chief of Communications - Fire	n/a	74,915
Deputy Director of Building Systems	A-20	A-15
Environmental Court Liason	A-12	791.11 PER WK
Traffic Engineer	A-25	A-22
Traffic Systems Analyst	GRADE 18	GRADE 24
Athletic Coordinator	A7	682.12 PER WK
Assistant Athletic Coordinator	A6	605.50 PER WK
Tree Resource Manager	n/a	874.40 PER WK
Tree Farm Manager	20.88	deleted
Tree Inspector	17.87	deleted
Administrative Asst. Finance Director	884.37	884.37 - 990.38
Parks Construction Inspector	25.36	deleted
Special Program Manager	n/a	27.24
Forestry Clerk	Grade 13	Grade 15
Internal Auditor	A-26	A-28
Deputy Director of Neighborhood Parks - North	55,939	A17
Deputy Director of Neighborhood Parks - South	60,441	A17
Director Neighborhood Parks Services	62,896	A-19
Director Roger Williams Parks Services	62,896	A-19
Deputy Director Emergency Management	A-15	A-18
Compliance, Monitoring & First Source	n/a	Grade 24

## CLASSIFICATION ORDINANCE

	Original	Revised Proposed
<b>Fire</b>		
Chief of Communications - Fire	0	1
<b>I&amp;S Code Enforcement</b>		
Renewal Inspector II	3	0
Renewal Inspector III	8	9
<b>Board of Canvassers</b>		
Clerk IV	3	2
Clerk IV - Bilingual	0	1
<b>Archives</b>		
Clerk III	1	0
<b>I&amp;S - Administration</b>		
Clerk III	0	1
<b>Parks Superintendent</b>		
Parks Construction Inspector	1	0
Special Program Manager	0	1
<b>Police</b>		
Clerk Special Projects	2	3
<b>Planning &amp; Development</b>		
Compliance, Monitoring & First Source	0	1