

CITY OF PROVIDENCE
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER:

NO. AN ORDINANCE ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1981-12 EFFECTIVE MARCH 23, 1981, AS AMENDED.

APPROVED:

BE IT ORDAINED BY THE CITY OF PROVIDENCE:

- SECTION 1. The number of employees in the Mayors Office shall not exceed twelve (12). There shall be no more than:
- 1 Mayors Administrative Assistant
 - 1 Mayors Administrative Assistant I
 - 1 Mayors Administrative Assistant II
 - 1 Mayors Administrative Aide I
 - 1 Mayors Administrative Aide II
 - 1 Mayors Executive Secretary
 - 4 Secretary to Mayor
 - 2 Clerk IV
- SECTION 2. The number of employees in the Department of City Clerk shall not exceed eight (8). There shall be no more than:
- 1 City Clerk
 - 1 Deputy City Clerk-First
 - 1 Deputy City Clerk-Second
 - 1 Stenographic Reporter (City Council)
 - 1 Clerk IV
 - 1 Accountant II
 - 1 Stenographic Reporter (City Clerk)
 - 1 Clerk Stenographer III
- SECTION 3. The number of employees in the Department of City Sergeant shall not exceed two (2). There shall be no more than:
- 1 City Sergeant
 - 1 First Deputy City Sergeant
- SECTION 4. The number of employees in the Department of Law shall not exceed thirteen (13). There shall be no more than:
- 1 City Solicitor
 - 1 Deputy City Solicitor
 - 5 Assistant City Solicitor
 - 1 Paralegal
 - 1 Legal Secretary (Law Department)
 - 2 Assistant Legal Secretary
 - 2 Special Counsel
- SECTION 5. The number of employees in the Providence Municipal Court shall not exceed fourteen (14). There shall be no more than:
- 3 Judge, Providence Municipal Court
 - 1 Clerk, Providence Municipal Court
 - 2 Deputy Clerk, Providence Municipal Court
 - 5 Clerk IV
 - 1 Clerk Stenographer II
 - 2 Clerk Typist II

- SECTION 6. The number of employees in the Probate Court shall not exceed seven (7). There shall be no more than:
- 1 Judge, Probate Court
 - 1 Clerk, Probate Court
 - 1 Deputy Clerk-Probate Court
 - 1 Clerk Stenographer III
 - 1 Clerk III
 - 1 Clerk Typist II
 - 1 Clerk Stenographer II
- SECTION 7. The number of employees in the Department Director of Finance shall not exceed Twelve (12). There shall be no more than:
- 1 Director of Finance
 - 1 Personnel Director
 - 1 Personnel Technician
 - 1 Accountant I
 - 1 Equal Employment Opportunity Officer
 - 1 Personnel Clerk I
 - 1 Clerk IV
 - 1 Systems Analyst
 - 1 Budget Analyst
 - 2 Assistant to Finance Director
 - 1 Clerk II
- SECTION 8. The number of employees in the Department Finance-Purchasing shall not exceed eleven (11). There shall be no more than:
- 1 Chief, Division of Purchasing
 - 1 Purchasing Agent II
 - 4 Purchasing Agent I
 - 1 Printer
 - 1 Assistant City Printer
 - 2 Clerk III
 - 1 Clerk II
- SECTION 9. The number of employees in the Controllers Division shall not exceed twenty-six (26). There shall be no more than:
- 1 Accountant II
 - 1 City Controller
 - 1 Assistant City Controller
 - 1 Administrative Assistant to Controller
 - 1 Chief Supervisor, Payroll
 - 1 Supervisor of Payroll
 - 1 Federal Programs Supervisor
 - 1 Senior Accountant
 - 1 Accountant III
 - 3 Accountant I
 - 1 Clerk IV
 - 2 Clerk III
 - 1 Accounts Payable Supervisor
 - 1 Payroll Clerk I
 - 3 Payroll Clerk II
 - 4 Accounts Payable Clerk
 - 1 Clerk Typist II
 - 1 Accountant Utility
- SECTION 10. The number of employees in the Employees Retirement Division shall not exceed six (6). There shall be no more than:
- 1 Pension Administrator
 - 2 Accountant III
 - 1 Accountant I
 - 1 Clerk III
 - 1 Clerk Typist II

SECTION 11. The number of employees in the Data Processing Division shall not exceed one (1). There shall be no more than:

- 1 Data Processing Coordinator

SECTION 12. The number of employees in the City Collectors Division shall not exceed twenty-four (24). There shall be no more than:

- 1 City Collector
- 1 Assistant City Collector
- 1 Special Assistant (Collectors)
- 1 Chief Clerk, Collectors
- 5 Teller
- 1 Automobile Driver
- 1 Accountant III
- 1 Supervisor, Personal Property Tax
- 1 Supervisor, Property Tax & Real Estate
- 3 Clerk IV
- 4 Clerk III
- 1 Clerk Typist II
- 1 Counter Clerk, Collectors
- 1 Clerk II
- 1 Accountant (Temporary)

SECTION 13. The number of employees in the City Assessors Office shall not exceed twenty (20). There shall be no more than:

- 1 City Assessor
- 1 Administrative Assistant-Assessors
- 1 Secretary to Assessor
- 1 Chief Appraiser
- 1 Draftsman-Assessors Real Estate
- 1 Clerk IV
- 2 Clerk III
- 4 Appraiser
- 1 Accountant II
- 2 Senior Clerk-Assessors
- 2 Departmental Clerk
- 1 Information Aide I
- 1 Reader of Deeds
- 1 Certificate Coordinator

SECTION 14. The number of employees in the Board of Tax Assessment Review shall not exceed four (4). There shall be no more than:

- 3 Members of the Board
- 1 Secretary, Bd of Tax Assessment Review

SECTION 15. The number of employees in the Department Finance-Treasury shall not exceed six (6). There shall be no more than:

- 1 City Treasurer
- 1 Deputy City Treasurer
- 1 Clerk IV
- 2 Accountant II
- 1 Clerk II

SECTION 16. The number of employees in the Department of Commissioner of Public Safety shall not exceed seven (7). There shall be no more than:

- 1 Commissioner of Public Safety and Director of Civilian Defense
- 1 Administrative Assistant to Commissioner of Public Safety
- 1 Public Safety Department Medical Officer
- 1 Administrative Assistant for Fiscal Affairs (Public Safety)
- 2 Fiscal Officers
- 1 Clerk IV

SECTION 17. The number of employees in the Police Department shall not exceed Five hundred and eight (508). There shall be no more than:

- 1 Police Chief
- 4 Police Major
- 8 Police Captain
- 19 Police Lieutenant
- 1 Narcotics Inspector
- 60 Police Sergeant
- 315 Police Patrolman
- 3 Police Woman
- 1 Offset Pressman
- 22 Control Center Operator
- 3 Dog Officer
- 18 Clerk IV
- 5 Clerk III
- 8 Clerk Stenographer III
- 10 Woman Parking Checker
- 4 Detention Officer
- 1 Automotive Equipment Superintendent
- 1 Police Legal Adviser
- 12 Police Department Dispatcher
- 1 Police Sergeant-Special Forces
- 1 Stable Supervisor (Mounted Police)
- 1 Animal Handler (Mounted Police)
- 1 Laborer
- 8 Custodian

SECTION 18. The number of employees in the Fire Department shall not exceed four hundred ninety-seven (497). There shall be no more than:

- 1 Fire Chief
- 1 Assistant Fire Chief
- 4 Deputy Assistant Fire Chief
- 11 Fire Battalion Chief
- 1 Fire Marshal
- 1 Fire Chief Dispatcher
- 24 Fire Captain
- 70 Lieutenant
- 2 Fire Prevention Lieutenant
- 1 Fire Equipment Superintendent I
- 1 Fire Equipment Superintendent II
- 1 Man-in-charge- Carpenter Shop
- 1 Man-in-charge- Bureau of Operational Control
- 12 Rescue Lieutenant
- 12 Rescue Truck Driver
- 332 Fireman
- 1 Clerk IV
- 2 Clerk Stenographer III
- 1 Automotive Equipment Superintendent
- 15 Senior Mechanic
- 1 Legal Counsel (Fire Department)
- 1 Deputy Fire Chief (Administration)
- 1 Equipment Operator

SECTION 19. The number of employees in the Department of Communications shall not exceed thirty-one (31). There shall be no more than:

- 1 Director of Communications
- 1 Deputy Director of Communications
- 1 Chief Radio Engineer
- 1 Radio Engineer
- 1 Foreman, Cable Crew
- 1 Foreman, Line Crew
- 1 Radio Repair Technician
- 8 Fire Alarm Technician
- 12 Fire Department Dispatcher
- 2 Switchboard Operator I
- 1 Clerk IV
- 1 Switchboard Operator II

SECTION 20. The number of employees in the Department of Traffic Engineering shall not exceed twenty-four (24). There shall be no more than:

- 1 Traffic Engineer
- 1 Traffic Systems Analyst
- 4 Engineering Aide III
- 4 Traffic Signal Maint Man II
- 1 Parking Meter Maint Man II
- 1 Parking Meter Maint Man I
- 1 Parking Marker & Sign Man I
- 1 Foreman, Traffic Engineering
- 5 Traffic Signal Maint Man
- 1 Traffic Signal Maint Man Helper
- 1 Foreman
- 1 General Foreman
- 1 Clerk IV
- 1 Clerk II

SECTION 21. The number of employees in the Department of Building Inspection-Administration shall not exceed thirty-nine (39). There shall be no more than:

- 1 Director of Building Inspection
- 1 Plan Estimator
- 1 Clerk Stenographer III
- 2 Clerk Stenographer II
- 1 Clerk Stenographer I
- 2 Clerk Typist II
- 1 Clerk III
- 1 Accountant III
- 1 Clerk Typist I
- 1 Chief Division of Code Enforcement
- 1 Supervisor
- 1 Counsel
- 1 Supervisor of Rehabilitation Services
- 3 Rehabilitation Specialist
- 1 Financial Specialist
- 3 Renewal Inspector III
- 5 Renewal Inspector II
- 5 Renewal Inspector I
- 1 Legal Secretary
- 1 Clerk IV
- 3 Clerk Stenographer III
- 2 Clerk Stenographer II

SECTION 22. The number of employees in the Department of Building Inspection-Structures & Zoning shall not exceed eleven (11). There shall be no more than:

- 2 Building Inspector III
- 4 Building Inspector II
- 5 Building Inspector I

SECTION 23. The number of employees in the Department of Building Inspection-Plumbing, Drainage & Gas Piping shall not exceed five (5). There shall be no more than:

- 1 Chief Inspector of Plumbing, Drainage & Gas Piping
- 2 Plumbing Inspector III
- 2 Plumbing Inspector II

SECTION 24. The number of employees in the Department of Building Inspection-Electrical Installations Division shall not exceed four (4). There shall be no more than:

- 1 Chief Inspector of Electrical Installations
- 1 Electrical Inspector III
- 2 Electrical Inspector II

- SECTION 25. The number of employees in the Department of Building Inspection-Mechanical Equipment and Installations Division shall not exceed five (5). There shall be no more than:
- 1 Chief Inspector of Mech. Equipment & Installations
 - 3 Mechanical Equipment Inspector II
 - 1 Mechanical Equipment Inspector III
- SECTION 26. The number of employees in the Department of Zoning Board of Review shall not exceed ten (10). There shall be no more than:
- 1 Chairman of the Board
 - 4 Members of the Board
 - 1 Auxiliary Member
 - 1 Secretary, Zoning Board of Review
 - 1 Zoning Assistant
 - 1 Clerk Stenographer III
 - 1 Clerk IV
- SECTION 27. The number of employees in the Building Board of Review shall not exceed seven (7). There shall be no more than:
- 1 Chairman of the Board
 - 4 Members of the Board
 - 1 Secretary, Building Board of Review
 - 1 Clerk Stenographer III (Part Time)
- SECTION 28. The number of employees in the Housing Board of Review shall not exceed six (6). There shall be no more than:
- 1 Chairman, Housing Board of Review
 - 4 Members, Housing Board of Review
 - 1 Secretary, Housing Board of Review
- SECTION 29. The number of employees in the Department of Public Works-Administration shall not exceed sixteen (16). There shall be no more than:
- 1 Director of Public Works
 - 1 Deputy Director & City Engineer (P.W.)
 - 1 Administrative Assistant (Public Works)
 - 1 Secretary to Director (P.W.)
 - 3 Accountant III
 - 3 Clerk IV
 - 4 Clerk III
 - 1 Clerk II
 - 1 Clerk Typist II
- SECTION 30. The number of employees in the Department of Public Works - Engineering Office shall not exceed twenty-four (24). There shall be no more than:
- 1 Clerk Stenographer III
 - 3 Associate Engineer III
 - 6 Associate Engineer II
 - 8 Associate Engineer I
 - 5 Engineering Aide III
 - 1 Principal Engineer
- SECTION 31. The number of employees in the Department of Public Works-Street Cleaning shall not exceed forty-three (43). There shall be no more than:
- 1 Superintendent - Street Cleaning
 - 1 Foreman - Street Cleaning
 - 12 Equipment Operator
 - 24 Laborer
 - 2 Foreman
 - 1 Dispatcher
 - 2 Heavy Equipment Operator

SECTION 32. The number of employees in the Department of Public Works- Sewage Disposal and Pumping shall not exceed seventy-five (75). There shall be no more than:

- 1 Superintendent of Sewage Disposal
- 1 Bacteriologist II (Sewage Disposal)
- 3 Shift Supervisor
- 1 Laboratory Aide
- 1 Electrician
- 6 Foreman
- 1 Heavy Equipment Operator
- 4 Mechanic
- 24 Stationary Equipment Operator
- *24 Laborer
- * 1 Assistant Superintendent (S.D.)
- * 1 Operations Supervisor (S.D.)
- * 1 Maintenance Supervisor (S.D.)
- * 1 Pretreatment Supervisor (S.D.)
- * 1 Plant Engineer (S.D.)
- * 1 Chief Chemist (S.D.)
- * 1 Bacteriologist III (S.D.)
- * 1 Clerk Stenographer III
- * 1 Clerk III

* Mandated by Federal Order - per E.P.A. Regulations

SECTION 33. The number of employees in the Department of Public Works - Waste Collection and Processing shall not exceed one-hundred (100). There shall be no more than:

- 1 Solid Waste Manager
- 2 Foreman
- 2 Stationary Equipment Operator
- 22 Equipment Operator
- 70 Laborer
- 1 Building Custodian
- 1 Scale Man
- 1 Clerk IV

SECTION 34. The number of employees in the Department of Public Works-Highway & Environmental Control shall not exceed one hundred and forty-four (144). There shall be no more than:

- 1 Highway Superintendent
- 2 Deputy Superintendent
- 1 Chief Inspector II (Sidewalk & Environmental)
- 1 Public Works Inspector II
- 5 General Foreman
- 10 Foreman
- 15 Heavy Equipment Operator
- 8 Cement Finisher
- 2 Mechanic
- 12 Curb Setter
- 33 Equipment Operator
- 42 Laborer
- 1 Stone Cutter
- 1 Public Works Inspector I
- 2 Dispatcher
- 2 Clerk IV
- 2 Stock Room Clerk
- 2 Maintenance Man II
- 2 Building Custodian

SECTION 35. The number of employees in the Department of Public Works-Bridge Maintenance shall not exceed fourteen (14). There shall be no more than:

- 1 Superintendent, Bridge Maintenance
- 2 Foreman
- 1 Equipment Operator
- 7 Laborer
- 3 Maintenance Man II

- SECTION 36. The number of employees in the Department of Public Works-Sewer Construction and Maintenance shall not exceed fifty (50). There shall be no more than:
- 1 Superintendent of Sewer Construction & Maintenance
 - 1 Deputy Superintendent (Sewer Construction & Maintenance)
 - 3 General Foreman
 - 3 Foreman
 - 1 Heavy Equipment Operator
 - 1 Sewer & Drain Inspector
 - 2 Sewer Construction Worker
 - 11 Equipment Operator
 - 24 Laborer
 - 1 Dispatcher
 - 2 Bricklayer

- SECTION 37. The number of employees in the Department of Public Works-Municipal Docks shall not exceed thirty-one (31). There shall be no more than:

- 1 Director of Municipal Port
- 1 Assistant Port Director
- 1 Collection Agent (Municipal Dock)
- 1 Manifest Clerk (Municipal Dock)
- 1 Controller (Municipal Dock)
- 2 Foreman
- 7 Port Security Officer
- 2 Watchman
- 7 Laborer
- 1 Clerk IV
- 1 Clerk III

TEMPORARY

- 6 Port Security Officer

- SECTION 38. The number of employees in the Department of Public Works- Public Buildings & Properties shall not exceed sixty-four (64). There shall be no more than:

- 1 Director of Public Buildings
- 1 Chief, Division of Maintenance
- 1 Inspector of Public Properties (OSHA)
- 3 Associate Engineer IV
- 1 Associate Engineer III
- 1 Associate Engineer II
- 1 Secretary to Director of Public Bldgs & Properties
- 1 Clerk IV
- 3 Stationary Equipment Operator
- 1 Charwoman
- 1 Licensed Plumber
- 1 Building Maintenance Supervisor
- 2 Mechanic
- 2 Laborer
- 13 Building Custodian
- 1 Building Custodian III
- 1 Mail Room Supervisor
- 1 Supervisor -Engineers & Building Maintenance
- 1 Fuel Allocation Supervisor
- 1 Accountant II
- 1 Maintenance III (Pool & Recreation Buildings)
- 1 Licensed Electrician
- 1 Gas Pump Operator
- 1 Associate Engineer-Planner
- 1 Supervisor-Landscaping
- 1 Supervisor-Public Lands
- 1 Supervisor-Warehouse & Inventory
- 3 Equipment Operator
- 1 Foreman
- 3 General Foreman
- 10 Maintenance Man II
- 1 Maintenance Man III
- 1 Supervisor, Warehouse & Inventory

SECTION 39. The number of employees in the Department of Public Works-Garage Maintenance & Repair shall not exceed twenty-three (23). There shall be no more than:

- 1 Shop Supervisor
- 1 Maintenance Man II
- 5 Senior Mechanic
- 12 Mechanic
- 1 Stationary Equipment Operator
- 1 Body & Fender Man
- 1 Gas Pump Operator
- 1 Laborer

SECTION 40. The number of employees in the Department of Recreation shall not exceed nineteen (19). There shall be no more than:

- 1 Director of Recreation
- 1 Assistant Director of Recreation
- 2 Recreation Center Director
- 1 Clerk IV
- 3 Equipment Operator
- 2 Clerk Typist II
- 1 Program Director
- 1 Coordinator (Human Services)
- 1 Operations Aide
- 2 Sports Specialist
- 1 Nurse
- 1 Arts & Crafts Monitor
- 1 Equipment Monitor
- 1 Eldery Monitor

SECTION 41. The number of employees in the Department of Recreation-Seasonal shall not exceed one hundred - fifty three (153). There shall be no more than:

- 6 Pool Directors
- 18 Pool Attendants
- 20 Lifeguards
- 12 Playground Directors
- 20 Recreation Leader
- 1 Playground Supervisor
- 20 Supervisor of Activities
- 1 Supervisor
- 10 Janitor
- 18 Watchman
- 1 Program Coordinator
- 12 Playground Monitors
- 1 Tennis Manager
- 1 Tennis Manager
- 2 Tennis Clinic Monitors
- 4 Camp Monitors
- 2 Baseball Clinic Monitors
- 1 Special Program Specialist
- 1 Special Program Aide
- 2 Soccer Clinic Monitors

SECTION 42. The number of employees in the Department Office of the Superintendent of Parks shall not exceed five (5). There shall be no more than:

- 1 Superintendent of Parks
- 1 Executive Assistant (Parks Dept.)
- 1 Secretary to Director (Park Dept.)
- 1 Accountant II
- 1 Switchboard Operator II

SECTION 43. The number of employees in the Department of Parks- Zoological and Security Services shall not exceed thirty (30). There shall be no more than:

- 1 Zoo Director
- 2 Zoo Curator (Honorary)
- 1 Deputy Zoo Director
- 1 Curator of Education
- 16 Zookeeper
- 2 Senior Security Guard
- 4 Security Guard
- 1 Clerk Stenographer II
- 2 Zoo Curator (Part-Time)

SECTION 44. The number of employees in the Department of Public Grounds Maintenance Services shall not exceed one-hundred and four (104). There shall be no more than:

- 1 Director- Grounds Maintenance
- 1 Assistant Director
- 1 Supervisor-Inspections
- 3 Maintenance Man III
- 11 Maintenance Man II
- 7 General Foreman
- 5 Foreman
- 3 Mechanic
- 46 Equipment Operator
- 2 Building Custodian
- 5 Laborer
- 2 Clerk IV
- 1 Administrative Assistant (Grounds Maintenance)
- 2 Public Grounds Inspector
- 1 Motor Pool & Inventory Manager
- 1 Clerk Stenographer III
- 3 Heavy Equipment Operator
- 4 Tree Trimmer
- 1 Shop Supervisor -Mechanic
- 1 Senior Mechanic
- 1 Chief, Public Buildings
- 1 Inventory Control Clerk
- 1 Shop Supervisor (Central Maintenance)

SECTION 45. The number of employees in the Department of Parks-Development and Environmental Services shall not exceed twenty-four (24). There shall be no more than:

- 1 Director of Development & Environmental Services
- 1 Chief, Design Services
- 1 Chief, Gardens
- 1 Chief, Greenhouses
- 1 Project Manager
- 1 Supervisor, Construction
- 1 Development Coordinator
- 1 Grants Manager
- 1 Chief, Word Processing
- 2 Horticultural Supervisor
- 13 Landscape Gardner

SECTION 46. The number of employees in the Department of Public Programming Services - Park shall not exceed six (6). There shall be no more than:

- 1 Director, Division of Public Progrma Services
- 1 Program Manager
- 1 Curator, Museum
- 1 Cultural Affairs Officer
- 1 Clerk II
- 1 Clerk IV

- SECTION 47. The number of employees in the Department of Recorder of Deeds shall not exceed twelve (12). There shall be no more than:
- 1 Recorder of Deeds
 - 1 Deputy Recorder of Deeds
 - 2 Clerk IV
 - 3 Clerk III
 - 4 Clerk Typist II
 - 1 Clerk II
- SECTION 48. The number of employees in the Department of Administration to City Council shall not exceed two (2). There shall be no more than:
- 1 Administrative Assistant to City Council
 - 1 Internal Auditor
- SECTION 49. The number of employees in the Department of Superintendent of Weights & Measures shall not exceed four (4). There shall be no more than:
- 1 Superintendent of Weights & Measures
 - 1 First Deputy City Weigher
 - 1 First Deputy City Sealer
 - 1 Clerk IV
- SECTION 50. The number of employees in the Department of Vital Statistics shall not exceed seven (7). There shall be no more than:
- 1 City Registrar of Vital Statistics
 - 1 Deputy City Registrar of Vital Statistics
 - 3 Clerk III
 - 2 Clerk Typist II
- SECTION 51. The number of employees in the Board of Canvassers and Registration shall not exceed eleven (11). There shall be no more than:
- 1 Chairman-Board of Canvassers & Registration
 - 1 Secretary-Board of Canvassers & Registration
 - 1 Member-Board of Canvassers & Registration
 - 1 Supervisor, Election Materials
 - 2 Clerk IV
 - 3 Clerk III
 - 2 Clerk Typist II
- SECTION 52. The number of employees in the Bureau of Licenses shall not exceed seven (7). There shall be no more than:
- 1 Chairman & Secretary, Bureau of Licenses
 - 2 Commissioners, Bureau of Licenses
 - 4 Clerk IV
- SECTION 53. The number of employees in the Providence Human Relations Commission shall not exceed six (6). There shall be no more than:
- 1 Executive Director
 - 1 Administrative Assistant of Director (PHRC)
 - 2 Clerk IV
 - 2 Human Resource Specialist
- SECTION 54. The number of employees in Archives and History shall not exceed two (2). There shall be no more than:
- 1 City Archivist
 - 1 Archival Assistant

SECTION 55. The number of employees in the Office of Civil Defense Preparedness Agency shall not exceed five (5). There shall be no more than:

- 1 Director of Civil Defense (Who is Commissioner-Pub-Safety)
- 1 Deputy Director of CDPA
- 1 Operations, Planning, Training & Public Information Officer
- 1 Fallout Shelter Coordinator
- 1 Clerk Typist II

SECTION 56. The number of employees in the Department of Planning & Urban Development shall not exceed fifty-five (55). There shall be no more than:

- 1 Director of Planning & Urban Development
- 1 Assistant to Director
- 1 Chief, Division of Planning
- 1 Chief, Division of Research
- 1 Chief, Fiscal Affairs
- 1 Chief, Division of Legal Services
- 1 Chief, Family Relocation
- 1 Assistant Chief, Division of Legal Services
- 1 Assistant Chief, Fiscal Affairs
- 1 Supervisor of Engineering (DPUD)
- 1 Supervisor of Business Relocation & Property Management
- 1 Supervisor of Real Estate
- 1 Supervisor, Long Range Planning
- 1 Supervisor, Current Planning
- 1 Supervisor, Project Planning
- 1 Supervisor, Graphics
- 1 Supervisor, Traffic Planning
- 1 Supervisor, Rehabilitation Services
- 3 Project Supervisor
- 1 Senior Research Assistant
- 1 Research Assistant
- 1 Business Relocation Officer
- 1 Land Disposition Officer
- 1 Management Officer
- 1 Fiscal Officer
- 1 Principal Planner
- 3 Senior Planner
- 1 Associate Planner
- 1 Associate Engineer IV
- 2 Engineers Associate
- 2 Project Counsel
- 1 Rehabilitation Specialist
- 1 Senior Draftsman
- 1 Assistant Planner
- 1 Real Estate Aide II
- 1 Case Work Supervisor (DPUD)
- 1 Social Case Worker (DPUD)
- 3 Clerk IV
- 1 Accountant I
- 1 Accountant III (DPUD)
- 1 Clerk Stenographer III
- 1 Supervisor, Program Specialist
- 1 Secretary to Director (DPUD)
- 2 Legal Secretary
- 1 Draftsman
- 1 Receptionist (DPUD)

SECTION 57. The number of employees in the Department of Emergency-Temporary & Seasonal Employees shall not exceed:

- | | |
|-----------|---------------------------|
| Unlimited | Laborers |
| Unlimited | Janitors |
| Unlimited | Primary & Election Clerks |
| Unlimited | Clerk I |

SECTION 58. The number of employees in the Water Supply Board-Administration shall not exceed twenty six (26). There shall be no more than:

- 1 Chairman
- 3 Members of Water Supply Board
- 1 Chief Engineer
- 1 Deputy Chief Engineer
- 1 Principal Engineer
- 1 Administrative Assistant to Chief Engineer
- 3 Associate Engineer II
- 4 Engineering Aide III
- 1 Attorney (Water)
- 2 Draftsman
- 2 Clerk IV
- 1 Switchboard Operator I
- 1 Automobile Driver
- 1 Charwoman
- 1 Clerk III
- 2 Accountant II

SECTION 59. The number of employees in the Water Supply Board - Source of Supply shall not exceed forty-six (46). There shall be no more than:

- 1 Chemist II
- 1 Principal Engineer
- 1 Laboratory Technician II
- 1 Master Mechanic (Water)
- 1 Bacteriologist II
- 9 Stationary Equipment Operator
- 3 Equipment Operator
- 9 Laborer
- 7 Rain Gauge Keeper
- 1 Clerk Typist II
- 3 Heavy Equipment Operator
- 1 Assistant Master Mechanic (Water)
- 1 Accountant II
- 1 Associate Engineer II
- 1 Superintendent - Water Resource
- 1 Superintendent - Quality Control
- 1 Superintendent - Water Plant Operation
- 1 Land Management Specialist
- 1 Superintendent of Filtration
- 1 General Foreman.

SECTION 60. The number of employees in the Department Water Supply Board - Transmission & Distribution shall not exceed seventy-five (75). There shall be no more than:

- 1 Principal Engineer
- 2 General Foreman
- 1 Building Inspector III
- 12 Senior Mechanic
- 8 Supervisor, Water Maintenance Crew
- 7 Water Systems Mechanic
- 3 Heavy Equipment Operator
- 10 Equipment Operator
- 2 Stationary Equipment Operator
- 20 Laborer
- 2 Account Collector
- 1 Clerk Typist II
- 1 Clerk Typist I
- 2 Switchboard Operator I
- 1 Clerk IV
- 2 Foreman

SECTION 61. The number of employees in the Water Supply Board-Accounting & Commercial shall not exceed thirty-two (32). There shall be no more than:

- 1 Fiscal Officer
- 1 Meter Superintendent
- 9 Meter Reader I
- 1 Meter Reader II
- 2 Accountant II
- 1 Accountant III
- 1 General Foreman
- 6 Clerk IV
- 1 Clerk II
- 6 Clerk III
- 2 Clerk Typist II
- 1 Clerk Stenographer III

SECTION 62. No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the City issue a check for the payment of, not pay and salary and salary or compensation to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of position provided herein for the particular department, provided; however, that with the approval of the Department Head, the Internal Auditor, and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees due to injuries received while discharging their duties as employees or during absences of employees on sick leave and it is necessary to employ temporary employees for the duration of the employees sick leave, or during the absence of employees who have been granted a temporary leave of absence, or when in the opinion of the Director of Finance a temporary emergency exists.

SECTION 63. Where no maximum limit is fixed on the total number of positions or the number of any individual class of position in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

SECTION 64. Chapter 1981-12 of the Ordinances of the City of Providence effective March 23, 1981, with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith, are likewise repealed.

SECTION 65. PERSONNEL CONTROL PROCEDURE. All personnel transactions in the City of Providence regarding the hiring, reinstatement, transfer, and/or adjustments in compensation and benefits shall be carried out in accordance with the following procedures:

- 1. Department Heads may submit requests only to the Director of Finance along with written justification.
- 2. The Director of Finance shall certify whether or not:
 - a. Funds are included in the budget;
 - b. The position is authorized.
- 3. If funds are not available and/or the position is not authorized, the Director of Finance shall

SECTION 65. CONTINUED

automatically reject the requested personnel change unless an emergency exists as to the filling of the position and the Mayor so certifies in writing to the Director of Finance.

- 4. The Director of Finance shall also recommend rejection of any requests for hiring, reinstatement, transfer, etc., if in his opinion such requests are not justified in view of the City's current financial emergency.
- 5. The Director of Finance shall make such recommendations directly to the Mayor, who shall either personally approve or reject (in writing) the recommendations of the Finance Director consistent with the Mayor's Executive Order of February 6, 1981.
- 6. Concurrently with the making of any certification under paragraph (3) above, and concurrently with any approval or rejection under paragraph (5) above, the Mayor shall cause a true copy of any such certification, approval or rejection to be properly forwarded to the Chairperson of the Finance Committee of the Providence City Council and to the Providence Fiscal Commission.

SECTION 66.

Chapter 17 of Article III of the Code of Ordinances of the City of Providence is hereby amended by adding Section 17-27, which will read as follows: "Section 17-27. Providing for ratification of Collective Bargaining Agreements. No Collective Bargaining agreement between the City of Providence and any labor organization shall become effective unless and until ratified by the Providence City Council.

Each contract, before submission to the City Council, shall contain a fiscal note.

At least one Public Hearing shall be held prior to City Council ratification of any contract."

SECTION 67.

This Ordinance shall take effect upon its passage, except that any position abolished by adoption of this Ordinance shall not take effect unless there is compliance with the State Labor Relations Act and/or any valid collective bargaining agreement between the City of Providence and Laborers International Union on behalf of Public Employees Local Union 1033.

IN CITY COUNCIL
JUL 2 1981

READ AND NOT PASSED

Rose M. Mendonca CLERK

IN CITY COUNCIL
JUN 30 1981
FIRST READING
REFERRED TO COMMITTEE ON

FINANCE

Rose M. Henderson CLERK

THE COMMITTEE ON

FINANCE

Recommends

*Transmitted to City Council
without Recommendation*

Rose M. Henderson
CLERK

July 1, 1981