

JEROME I. BARON, C.P.A.  
DIRECTOR



VINCENT A. CIANCI, JR.  
MAYOR

Finance Department  
"Building Pride In Providence"

October 30, 1991

Honorable James A. Petrosinelli, President  
City Council  
City of Providence  
City Hall  
Providence, Rhode Island 02903

Dear Council President Petrosinelli:

I am submitting fifteen (15) copies of the City  
of Providence Budget Book for the fiscal year ending June 30,  
1992.

This document reflects the General Fund budget  
as adopted by the Honorable Council on July 24, 1991.

Very truly yours,

  
Jerome I. Baron, C.P.A.  
DIRECTOR OF FINANCE

JIB:cmv

Enclosures (15)

IN CITY COUNCIL

NOV 7 1991

READ

WHEREUPON IT IS ORDERED THAT  
THE SAME BE RECEIVED.

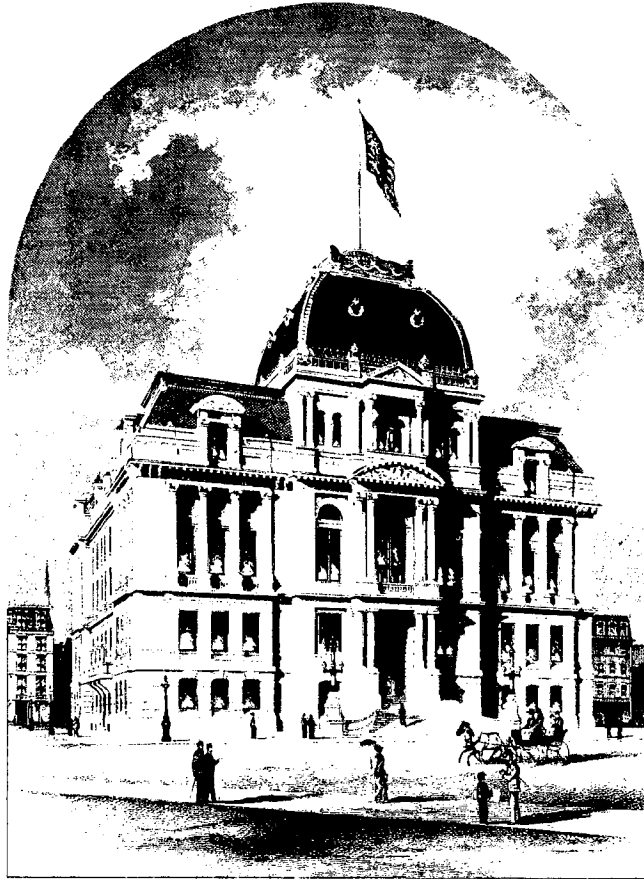
  
CLERK

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DEPT. OF JUSTICE  
PROVIDENCE, R.I.

# *CITY OF PROVIDENCE*



*Providence City Hall*

*Dedicated November 14, 1878*

**ANNUAL BUDGET**  
**FISCAL YEAR ENDING JUNE 30, 1992**

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Prepared By:	Jerome I. Baron, C.P.A., Director of Finance	
	Alex D. Prignano, Budget Officer	
	J. Michael D'Antuono, Budget Analyst	





# CITY OFFICIALS

## Mayor

Vincent A. Cianci, Jr.

## City Council

Ward 1	Robert M. Clarkin
Ward 2	Rita M. Williams
Ward 3	Joshua N. Fenton, Minority Leader
Ward 4	James A. Petrosinelli, President
Ward 5	Evelyn V. Fargnoli
Ward 6	Joseph DeLuca
Ward 7	David V. Igliazzi
Ward 8	David G. Dillon
Ward 9	Patricia K. Nolan
Ward 10	John H. Rollins
Ward 11	Balbina A. Young
Ward 12	Thomas M. Glavin, Majority Leader
Ward 13	John J. Lombardi
Ward 14	Peter S. Mancini
Ward 15	Josephine DiRuzzo

Mayor's Chief of Staff  
Director of Administration

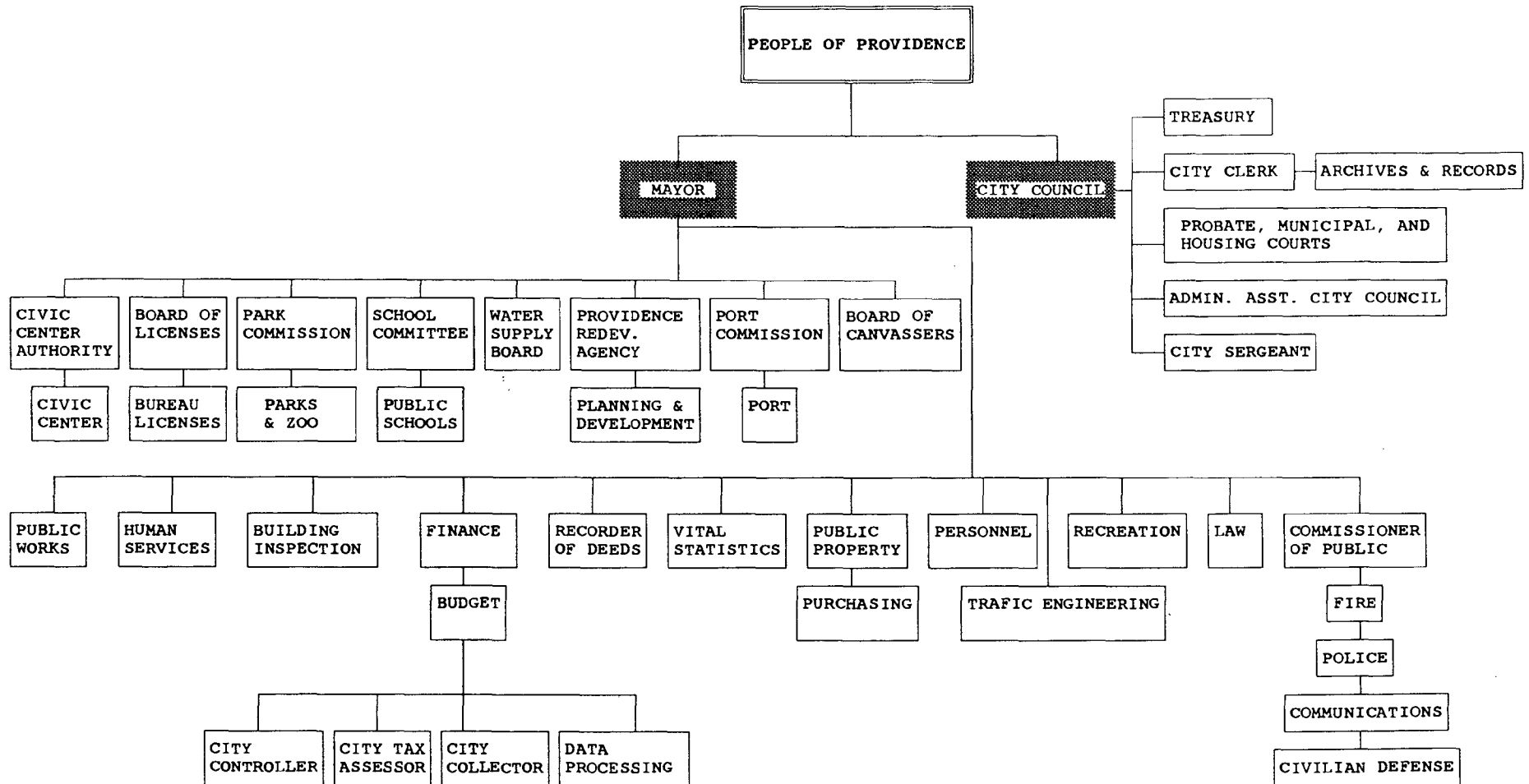
Joseph A. Almagno  
Frank E. Corrente

City Clerk  
City Solicitor  
City Treasurer  
Commissioner of Public Safety  
Director of Communications  
Director of Finance  
Director of Inspections  
Director of Personnel  
Director of Planning  
Director of Public Property (Acting)  
Director of Public Works  
Director of Recreation  
Fire Chief  
Police Chief  
Port Director  
Recorder of Deeds  
Registrar of Vital Statistics  
Superintendent of Parks  
Superintendent of Schools (Acting)

Michael Clement  
Irving Brodsky  
Steven Napolitano  
John Partington  
Alfred Mello  
Jerome I. Baron, C.P.A.  
Merlin DeConti  
Kathleen Moretti  
Michael Van Leesten  
Alan Sepe  
James Suzman  
Raymond Brown  
Gilbert McLaughlin  
Bernard Gannon  
Thomas O'Connor  
Robert Ricci  
Pasquale Iannazzi  
Nancy Derrig  
Dr. Arthur Zarrella

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# Organizational Chart





Honorable City Council and Citizens of Providence:

I present to you the annual budget of the City of Providence for the fiscal year ending June 30, 1992.

The budget calls for an appropriation of \$262,216,864, a modest 3.5% increase over the previous year's budget, after excluding the State's Welfare Program, which is passed through the thirty-nine cities and towns.

This budget reflects a realistic appraisal of the status of the State's economy. Thus, the administration's projections do not count on growth which may or may not materialize. Instead, revenue projections are based on the conclusion that the upcoming year will be much like the fiscal year just ended. As in the past, the City will live within its means. Many departments will operate in the upcoming year with a budget that is at or below fiscal 1991 levels.

A tax increase of \$2.67 on real-estate, and \$6.42 on motor vehicles and business property was needed to balance this year's budget. The reasons for the tax increase are easily traceable. After slashing nearly \$8,000,000 of General Revenue Sharing Aid to the City during 1990-1991, the State has reduced aid by an additional \$700,000 for the fiscal year that began on July 1. The City also experienced a loss of over \$1,600,000 in tax revenue, due in part to the slumping economy. In addition, last year's budget contained a \$4,900,000 one time revenue infusion involving the sale of City land.

Besides these revenue losses of approximately \$7,200,000, there were also expenditures the City has little control over that increased. Contributions to the pension system increased nearly \$2,400,000 due primarily to the fact retirees are living longer and disability costs have risen. Medical coverage fees increased \$1,165,000 as health costs continue to rise. Much of the modest 3.9% increase in the School Department budget was mandated either by State requirements regarding special needs populations and the demands placed on our school system by an expanding student population. In fact, the school system has experienced a growth of over 1,400 students in just two years. These items alone would have resulted in a \$2.75 tax increase which was minimized by this Administration and City Council opting to hold most departments at or below fiscal 1991 levels.

After realizing that a significant gap existed between revenues and expenditures, my Administration took the position of no salary increases and asked for concessions of \$625,000 from the firefighters, who last year had negotiated a two-year contract with a raise provision, with the prior Administration.

The tax rate for the current year was further reduced by this Administration's proposal to restructure city debt. Under this arrangement, the City will level off its debt payments and shorten the term of this "loan" by six years. This saved \$4,600,000 in debt payments in this year's budget alone.

Through the bid process, the City received more favorable rates than from Blue Cross and was also able to award the trash pickup contract to a new vendor for \$935,000 less than was paid last fiscal year. These items, along with the salary freeze, union concessions, and debt restructuring resulted in approximately \$12,000,000 of savings in this budget.

Even though this was a difficult budget year, the City will still provide the same level of services in Public Works, Parks and Recreation, Building Inspections, Human Services, neighborhood libraries, and there will be increased services in the Police and Fire Departments.

The Fire Department will add additional personnel to certain trucks located at some of the busiest stations in an effort to protect city residents and to protect our firefighters from severe injuries that have led to an increasing incidence of job-related disabilities.

The police department will implement a digital recording system that will allow officers to call in reports to a stenographer, who will produce the report and allow patrol officers to spend more time in the neighborhoods where they are needed. A bicycle squad has also been formed as part of my Administration's ongoing effort to increase police presence in the neighborhoods.

This status-quo budget will hopefully give our Administration a chance to search for new revenue sources, streamline expenditures, and negotiate contractual savings with our unions without adversely affecting our employees. The first months have seen savings on fuel consumption, telephone bills, and overtime. In fact, over \$260,000 less was spent on public safety overtime/callback the first six months of my Administration, compared to the previous six months.

A Fraud In Government Unit has been established to investigate abuses by city employees and has resulted in suspensions, terminations, and even an arrest at the Water Supply Board.

However, there are only so many positions that can be left unfilled or so many vehicles that can be taken off the road. The long term solution for Providence is that the City must work for and be allowed to receive a fair rate of return for services being provided to all residents of this State. The Providence water system, Roger Williams Park, hospitals and colleges, and various art and entertainment facilities are used by all Rhode Islanders. In fact, the Providence Water Supply Board, under the jurisdiction of the Public Utilities Commission, provides water to over 60% of all Rhode Islanders at cost. Those other cities and towns may then sell that same water to their residents at retail, realizing a profit.

The need for General Assembly approval on almost all fees and licenses does not allow the City to recover the cost of providing many services. Some of these fees, like liquor licenses, were established more than fifty years ago and should be re-examined. There are many examples of such fees that are outdated or out of balance with what the City and State share. In computing the real-estate conveyance tax, the

City receives only 17.86% of the fee, but does all the work recording the documents. State traffic violations are another example of disproportionate sharing between the City and State. A Providence police officer issues the ticket, attends court sessions, if necessary, (usually at overtime rates) but the City's share amounts to only \$5.00 on each ticket.

Hopefully the General Assembly will allow Rhode Island's cities and towns to start receiving fair compensation for services provided so that in future budget years, property tax rate increases can be minimized.

Let me take this opportunity to thank the citizens of Providence for their patience and their sacrifice during these trying economic times. Please be assured that I will continue to commit my personal energies and those of all City employees towards making our City government work as efficiently as possible.

Sincerely,

A handwritten signature in dark ink, appearing to read "Vincent A. Cianci, Jr.", with a stylized flourish at the end.

VINCENT A. CIANCI, Jr.  
Mayor of Providence

[illegible]



# BUDGETED HIGHLIGHTS

FISCAL YEAR ENDING JUNE 30, 1992

1. Additional Sixty Firefighters - The Fire Department will add sixty additional firefighters upon completion of the current Fire Training School. This will give added protection to both our citizens and firefighters as the City will now be able to add an additional person on a truck in certain of the busiest stations. The City will monitor the effects of an additional person on a truck to see if serious injuries are reduced.
2. Police Bicycle Squad - The Police Department has added a bicycle patrol which affords officers the opportunity to have greater contact with our citizens while maintaining mobility.
3. Community Policing - The Police Department is instituting a new initiative which is pro-active policing instead of reactive policing, which is just responding to calls for service. Community Police Officers are assigned neighborhoods that they are responsible for. They meet with residents and work to address specific problems of that neighborhood. The Police Department will measure the results of this program to determine if crime in the neighborhoods with community policing has been reduced.
4. Police and Fire Schools - Sufficient funds have been provided in this budget so that both departments can be kept at full strength and provide maximum service to the people of Providence.
5. School and Municipal Buildings Renovations - The City will continue the \$66 million project of renovating all school buildings, making them energy efficient and structurally sound, as well as making the building and the surrounding grounds visually appealing to the neighborhood. The School Department's warehouse ( the old Veazie Street School) will be converted into a school so that it may re-open in September of 1992. Renovations are also scheduled for City Hall, certain fire stations, pools and recreation centers.
6. Debt Restructuring - The City will restructure the October 1986 issue of which nearly \$29 million remains outstanding. The life of the issue will be shortened to eight years from the presently remaining fourteen years and save nearly \$5 million in this years budget.
7. Savings In Solid Waste Disposal - The City, through the competitive bid process, awarded in August the municipal garbage collection contract to a new vendor at a cost of \$935,000 less than was paid in fiscal year ending June 30, 1991.
8. Purchase of Equipment - Major equipment purchases will be made by many of the City departments. Items to be purchased include 1 rescue vehicle, 2 fire pumpers, 1 special hazards truck, 1 fire ladder truck, 1 line truck, traffic signal equipment, parking meters, decorative street lights, computer hardware, 2 dump trucks, 3 pickup trucks, 1 street sweeper, and classroom and kitchen furniture



## **GENERAL DESCRIPTION AND ECONOMIC DEVELOPMENT**

The City of Providence, located at the head of the Narragansett Bay on the Providence River, is the major population, industrial, and commercial center of Rhode Island. Providence occupies a total land area of 18.1 square miles and an additional 2.0 square miles of water. The City is ranked first in population among the thirty-nine cities and towns in the state. According to the United State's Census Bureau, the population in 1990 was 160,728 an increase of 2.5% over the population of 1980.

According to 1989 data on employment furnished by the Rhode Island Division of Employment and Training, manufacturing industries employed 22.1% of the work force, with the jewelry industry being the largest single employer group. Service employment has continued to exceed manufacturing, now employing 43.5% of the work force. Several industrial parks, built as a part of major urban renewal projects, are located in the City. The Port of Providence has, with its neighboring City of East Providence, over 10 miles of commercial waterfront with 25 wharves and docks for medium and deep draft vessels. The channel has been deepened to 40 feet to accommodate larger vessels. Rail service and transit sheds are accessible to ships docking in the Port.

Providence is on the main line of ConRail between Boston and New York, and is one of the main freight terminals in New England. There is frequent scheduled passenger service to Boston and New York. Local bus service is provided by the State operated Rhode Island Public Transit Authority. The City is a major terminal for bus lines to and from principal cities. Trucking service is provided by several local and interstate trucking concerns and Theodore Francis Green State Airport, serviced by major airlines, is a 12 minute drive from Providence via Route 95.

According to the Providence School Department, nearly 21,000 students attended the public schools in the 1990-1991 school year. There are also a number of private and parochial schools, as well as public and private institutions of higher learning, including Brown University, the Rhode Island School of Design, Providence College, Johnson and Wales University, and Rhode Island College.

Over the past several years the City has pursued an economic development strategy designed to foster growth and stability both in downtown, and its neighborhoods. The objective of this strategy was to support the transition of the economy from one dependent primarily on manufacturing, to a diversified economic base with service-oriented employment; retain viable industry through the development of new industrial sites while promoting the establishment of new companies; revitalize the Port of Providence district's maritime and industrial activities; broaden and enhance the residential tax base by planning and implementing revitalization projects in the City's neighborhoods; and create a development strategy for the downtown.

While the employment base has shrunk in the past eighteen months, long term shifts to high grade employment in the service sector is evidenced by the newly constructed office and institutional buildings. Prior to 1983 there were approximately 3,760,000 square feet of office space in the City. Today, the amount of square footage for office space has increased to nearly 8,000,000 square feet. This substantial increase is largely due to the recent completion of commercial buildings such as the Fleet Center, One Old Stone Square, One LaSalle Square, Gateway Center, and the Citizens Bank Building.

Institutional expansion recently completed or currently underway also represents a considerable investment in Providence. Collectively, construction spending by the City's educational and health care institutions on completed projects, and projects planned for the near future, exceeds \$166 million.

Brown University has recently completed a 300-room dormitory at a cost of \$15 million and in 1990 the University completed a \$14 million, 57,000 square foot expansion of an existing science facility.

The Rhode Island School of Design has spent approximately \$14 million to construct new dormitories and student facilities and convert an historic block of buildings into a university store, classrooms and studios.

Johnson and Wales University has recently completed approximately \$3.9 million in restorations to several dormitories and academic buildings. This expenditure was on the heels of an approximate \$6.3 million construction and subsequent expansion of a dormitory building in 1987 and 1989. Within the next five years, Johnson and Wales plans to spend \$30 million to construct a library, student center, dormitories, and classrooms in the heart of downtown.

Rhode Island Hospital, the state's largest health care facility is planning to begin construction on a \$50 million children's hospital. The hospital recently completed an \$8.5 million elderly care facility and a \$500,000 day-care facility to provide quality day-care to 100 children. Rhode Island Hospital is also in the process of designing a new medical mall.

The City has supported new private investment in the downtown with major public capital investments which have resulted in new and rehabilitated office buildings and hotels; arts and entertainment facilities; and new specialty retail centers and restaurants. Major public sector projects consist of the Capital Center, the Convention Center, and infrastructure improvements in the Promenade and Old Harbor sections of the City.

Capital Center is Providence's most celebrated infrastructure improvement project. Nearing completion, \$140 million was spent to remove millions of tons of rocks and earth in order to construct a

new series of highway interchanges, relocate rail lines, move the confluence of two rivers, build a new boulevard and construct a new series of Victorian bridges. To date, four major projects have been completed in Capital Center: the \$25 million Providence Railroad Station; an \$80 million restoration of the Historic Union Station Complex, home of the U.S. operations of Cookson America; the Gateway Center Building, home of American Expresses Account Servicing and Operation Center; and the corporate office tower belonging to Citizen's bank. Currently under construction in Capital Center is City Place, a 225 unit, \$43 million luxury apartment complex. One of the largest parcels in the Capital Center will be utilized by the Pyramid Development Company to construct Providence Place, a \$300 million retail complex which will feature in excess of 1 million square feet of retail space.

Adjacent to the Capital Center is Providence's Convention Center. Construction on the facility began in June, 1991. The Center will feature a 100,000 square foot exhibition hall; a 20,000 square foot ball room; 15,000 square feet of meeting rooms and a three level parking garage. A 250-room hotel will be constructed and will include a 1,680-car parking structure. The project is scheduled to be completed by the end of 1993.

While the population of the City has increased modestly from 1980, the demographic profile has changed considerably. The proportion of majority residents to minority residents is approximately 54% to 46%. The three largest groups of minorities in the City are the Hispanics, representing approximately 16% of the population, African Americans representing 15%, and Asians representing 6%. In order to provide long term opportunity to this diverse population, Mayor Cianci has announced that the City has embarked on a program to focus the City's assets - its institutions of higher education, its financial and corporate district, its cultural resources, its nonprofit housing and community advocates, and its ethnic and racial diversity towards a set of goals, known as the "Providence Plan". This program has as its first objective a \$63 million effort to develop affordable housing, with an emphasis on home ownership and owner occupancy. This program is the first of its kind to incorporate City resources with those of the Rhode Island Housing and Mortgage Finance Company and the State's leading banks. The "Providence Plan" will become the blueprint for identifying resources to expand and improve educational and employment opportunities, health care, social service, crime prevention, recreation, and neighborhood revitalization.

The City through these economic strategies, hopes to fulfill two major objectives of the Cianci Administration: create jobs and create affordable housing opportunities.

# Major Private Employers

The following table lists the major private employers in the City of Providence:

Rhode Island Hospital	5,000
Brown University	3,000
New England Telephone	1,900
Blue Cross/Blue Shield of Rhode Island	1,800
Citizens Bank	1,800
Providence Journal	1,800
Fleet National Bank	1,570
Providence College	1,500
Women and Infants' Hospital	1,500
Rhode Island Hospital Trust National Bank	1,400
Roger Williams Hospital	1,350
Miriam Hospital	1,300
AMICA, Ins.	1,140
St. Joseph's Hospital	1,000
Old Stone Bank	970
Johnson & Wales University	875
AT&T Information Systems	800

## Type of Employment

The following is a listing of various types of industry in the City covered by the Department of Employment and Training:

<u>Industry</u>	<u>% of Covered Employees</u>
Agriculture, Forestry, & Fish	.1%
Construction	2.2
Manufacturing	22.1
Transportation, Communications, & Utilities	4.7
Wholesale Trade	5.6
Retail Trade	10.7
Finance, Insurance & Real Estate	11.1
Services	43.5
	-----
Total	100%

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**STATEMENT OF FINANCIAL POSITION  
AND BASIS OF ACCOUNTING**

Based on the financial statement of the City for fiscal year ended June 30, 1990, the financial position of the City has continued to improve. The excess of revenues and other financing sources over expenditures and other uses was \$31,078, increasing the cumulative fund balance of \$1,061,097 and resulting in a fund balance of \$1,092,175 at June 30, 1990. This year represented the tenth consecutive operating surplus for the City of Providence. It was recommended that the fund equity not be appropriated, and it was not.

The following table shows the change in fund balance the last four fiscal years.

	1987	1988	1989	1990
Fund balance, Beginning(1)	(3,058,423)	(1,222,469)	191,371	1,061,096
Excess of Revenues And Other Financing Sources Over Expenditures And Other Uses	1,835,954	1,413,840	869,725	31,078
Fund Balance, Ending(1)	(1,222,469)	191,371	1,061,096	1,092,174

Note (1) The Fund deficit in fiscal year ending June 30, 1987 is a result of accounting changes complying with NCGA Interpretation 3 of Statement 1 implemented June 30, 1982.

The City's bond rating by Moody's Investor Services stands at A for the 1990-1991 fiscal year. The A rating is the highest rating of the City by Moody's Investor Services since 1981.

Due to the realization of the proceeds from the planned sale/financing of land, we estimate a modest surplus for fiscal year ending June 30, 1991.

It is anticipated that the balance sheet for the City of Providence for F.Y.E. June 30, 1992, will not materially differ from F.Y.E. June 30, 1991, with the adoption of this budget.

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long term debt, are recorded when the liability is incurred.

The City recognizes property tax revenues in accordance with Interpretation 3 of Statement 1 of Governmental Accounting and Financial Principles. Under Interpretation 3, only those property tax payments due as of the end of the fiscal year and received within 60 days thereafter are recognized as revenue. All unpaid property taxes as of the end of the fiscal year are recorded as receivables. Those not collected within 60 days are recorded as deferred revenue if the



eventual collection appears likely or are reserved by an allowance for doubtful accounts if the eventual collection appears unlikely.

The accounting policies of the City of Providence conform to generally accepted accounting principles, as applicable to governmental units, except the general purpose financial statements do not include a general fixed assets account group, as required by generally accepted accounting principles.

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise total assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses. The following fund types and account group are used by the City:

A. Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use and remaining balance of the City's expendable financial resources and most related current liabilities are accounted for through governmental funds. The measurement focus for governmental funds is determination of financial position and changes in financial position, rather than the determination of net income. The following identifies the City's governmental fund types.

General Fund - This fund is the City's general operating fund. It is used to account for all financial resources except for those required to be accounted for in other funds.

Special Revenues - These funds are used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specified purposes. Under the Charter, the School Fund is set up as a separate special revenue fund accountable for appropriations made to it by the General Fund and revenue receipts specifically pertaining to school activities. Under this system, any excess of revenues over expenditures reverts to the General Fund, and any excess of expenditures over revenues is a liability of the General Fund. Therefore, the School Fund has no fund balance.

Capital Projects - These funds are used to account for expenditures for the acquisition or construction of major capital facilities.

B. Proprietary Fund Types

These funds account for the City's ongoing organizations and activities which are similar to those found in the private sector. The proprietary funds measurement focus is determination of net income. The City maintains the following proprietary fund types.

Enterprise Funds - These funds are used to account for City operations that are financed and operated in a manner similar to private business. The intent is that the costs and expenses, including depreciation, of providing goods or services on a continuing basis, be financed or recovered primarily through user charges. Enterprise funds are also used where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability,

or other purposes. The City operates two enterprise accounts, the Providence Water Supply Board and Providence Civic Center. Additional information is available on these two entities in Section IX, pages 16 and 17.

Internal Service Funds - These funds are used to account for the financing of goods or services between City departments or agencies, or to other governmental units, on a cost reimbursement.

C. Fiduciary Fund Types

These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds. Agency funds are purely custodial and do not involve the measurement of operating results.

D. Account Group: General Long-term Obligations

This group of accounts is established to account for all long term obligations of the City, not requiring an appropriation or expenditure during the current fiscal period. Long-term obligations would include bonds, compensated absences, and long-term capital lease obligations.

The City employs the following procedures in establishing the Operating Budget.

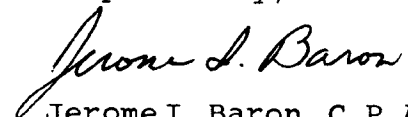
At least sixty days prior to July 1, the Mayor submits a proposed operating budget for the upcoming fiscal year to the City Council. The operating budget includes proposed expenditures and the means of financing them. The Council may alter the Mayor's proposed expenditures, but may not cause an excess of appropriations over expected revenues.

The final budget is legally enacted through passage of an ordinance.

The Mayor is authorized to make minor transfers of budgeted amounts between departments. Significant budget revisions or transfers must be approved by the City Council. A detailed description on budget amendments is provided in Section 11 of this publication.

The actual budgeted amounts are presented in accordance with generally accepted accounting principles except for the negative appropriation for Union Concessions. Once these concessions are finalized, the appropriate accounts will be adjusted and this negative appropriation will be eliminated. Since the accounting system and budget are maintained on the same basis, departmental budgets are easily monitored via the accounting system reports on a monthly basis.

Respectfully,



Jerome I. Baron, C.P.A.  
Director of Finance



# Debt Service

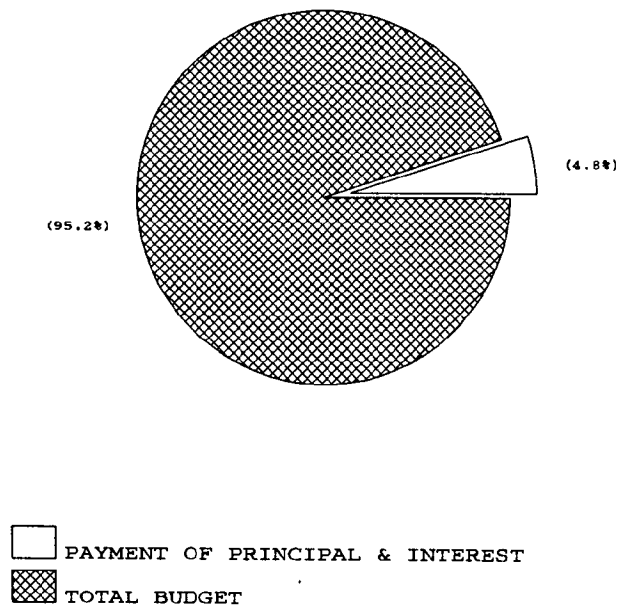
Except as explained below, under Rhode Island Law the City may not, without special statutory authorization, incur any debt which would increase its aggregate indebtedness not otherwise excepted by law to an amount greater than 3% of the taxable property of the City. Deducted from the computation of aggregate indebtedness is the amount of any borrowing in anticipation of taxes authorized by law and the amount of any sinking funds maintained by the City. The outstanding debt of the City Subject to the 3% tax limit is \$57,345,507 and the current 3% debt limit of the City is \$149,819,399 based on taxable property as of December 31, 1990.

The General Assembly may by special act permit the City to incur indebtedness outside the 3% debt limit. Bonds issued either within the 3% debt limit or by special legislation adopted by the General Assembly authorizing the City to incur debt are subject to a referendum by the electors of the City.

In addition to debt authorized within the 3% debt limit and debt authorized by special act of the General Assembly, Rhode Island General law Section 45-12-11 authorizes the State Director of Administration, upon petition by a municipality, to authorize such municipality to incur indebtedness in excess of the 3 % debt limit whenever the Director shall determine that the sums appropriated by the municipality or its funds available are insufficient to pay the necessary expenses of the municipality. The City has not requested the State Director of Administration to authorize indebtedness of the City under Section 45-12-11.

The debt policy of the City of Providence is that net debt service be under 3% of full valuation and that annual debt service payments be below 10% of total budgeted expenditures. The City is currently at 1.54% of net debt to full valuation and annual debt payments are 5% of budgeted expenditures for fiscal year ending June 30, 1992.

DEBT SERVICE AS A PERCENTAGE OF TOTAL BUDGET



INTEREST RATE	DATE OF ISSUE	DATE OF MATURITY	THROUGH 06/30/90		LESS PRINCIPAL PAYMENT PAID IN FISCAL 1991	THROUGH 06/30/91		FISCAL 06/30/91		THROUGH 06/30/91	
			BONDS ISSUED	OUTSTANDING		OUTSTANDING	NEW ISSUES	OUTSTANDING			
5.00%	01/01/88	01/01/91	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/89	01/01/92	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/90	01/01/93	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/91	01/01/94	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/92	01/01/95	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/93	01/01/96	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/94	01/01/97	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/95	01/01/98	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/96	01/01/99	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/97	01/01/00	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/98	01/01/01	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/99	01/01/02	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/00	01/01/03	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/01	01/01/04	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/02	01/01/05	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/03	01/01/06	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/04	01/01/07	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/05	01/01/08	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/06	01/01/09	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/07	01/01/10	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/08	01/01/11	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
5.00%	01/01/09	01/01/12	1,000,000	1,000,000	1,0						

**BONDS PAYABLE, SERIALLY:**

BONDS PAYABLE, SERIALIZED									
BRIDGE REPLACEMENT AND RECONSTRUCTION	3.60-3.80%	05/01/67	05/01/91	\$1,200,000	\$60,000	\$60,000	\$0	\$0	
RECREATIONAL FACILITIES LOAN V	4.50%	02/01/71	02/10/91	2,000,000	100,000	100,000	0	0	
GENERAL OBLIGATION - PUBLIC IMPROVEMENT BONDS	4.75-7.25%	06/15/70	07/01/99	15,000,000	7,500,000	750,000	6,750,000	6,750,000	
GENERAL OBLIGATION - PUBLIC IMPROVEMENT BONDS	7-9.5%	05/01/79	08/15/06	20,040,000	17,025,000	1,005,000	16,020,000	16,020,000	
GENERAL OBLIGATION - REFUNDING BONDS	4.20-7.00%	10/01/86	03/15/05	44,855,000	32,415,000	3,860,000	28,555,000	28,555,000	
OLD HARBOR TAX INCREMENT BONDS	5.50-8.50%	08/15/86	08/15/01	2,100,000	1,680,000	140,000	1,540,000	1,540,000	

	85,195,000	58,780,000	5,915,000	52,865,000	0	52,865,000
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SCHOOLS:  
SCHOOLS BONDS OF 1966  
SCHOOLS BONDS OF 1971 SERIES I  
SCHOOLS BONDS OF 1971 SERIES II  
SCHOOL MODERNIZATION BONDS SERIES V  
SCHOOL MODERNIZATION AND CONSTRUCTION  
BOND SERIES II  
SCHOOL MODERNIZATION AND CONSTRUCTION  
BOND SERIES III  
SCHOOL FOR HANDICAPPED CHILDREN  
SCHOOLS BONDS OF 1988 SERIES I  
SCHOOLS BONDS

SCHOOLS:									
SCHOOLS BONDS OF 1966	3.60-3.80%	05/01/67	05/01/91	1,750,000	85,000	85,000	0	0	
SCHOOLS BONDS OF 1971 SERIES I	4.50%	02/01/71	02/01/91	1,500,000	75,000	75,000	0	0	
SCHOOLS BONDS OF 1971 SERIES II	4.50%	02/01/71	02/01/91	2,400,000	120,000	120,000	0	0	
SCHOOL MODERNIZATION BONDS SERIES V	3.60-3.80%	05/01/67	05/01/91	1,500,000	75,000	75,000	0	0	
SCHOOL MODERNIZATION AND CONSTRUCTION BOND SERIES II	5.00%	02/15/74	02/15/94	3,000,000	600,000	150,000	450,000		450,000
SCHOOL MODERNIZATION AND CONSTRUCTION BOND SERIES III	5.00%	02/15/74	02/15/94	3,000,000	600,000	150,000	450,000		450,000
SCHOOL FOR HANDICAPED CHILDREN	5.00%	02/15/74	02/15/94	2,500,000	500,000	125,000	375,000		375,000
SCHOOLS BONDS OF 1988 SERIES I	6.6-8.75%	01/15/88	08/15/02	15,000,000	13,000,000	1,000,000	12,000,000		12,000,000
SCHOOLS BONDS		06/15/91	06/15/01	0	0	0	0	15,850,000	15,850,000
				30,650,000	15,055,000	1,780,000	13,275,000	15,850,000	29,125,000

CIVIC CENTER BONDS	4.5-5.25%	02/01/72	02/01/92	13,000,000	1,300,000	650,000	650,000		650,000
PRESERVING OPEN SPACE BONDS		06/15/91	06/15/01	0	0	0	0	15,000,000	15,000,000

TOTAL LONG TERM OBLIGATION GROUP OF ACCOUNT BONDS	128,845,000	75,135,000	8,345,000	66,790,000	30,850,000	97,640,000
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WATER DISTRIBUTION RESERVOIR  
WATER PURIFICATION WORKS IMPROVEMENTS I  
WATER BONDS OF 1971

WATER DISTRIBUTION RESERVOIR	3.25%	12/01/62	12/01/92	2,050,000	290,000	90,000	200,000	200,000
WATER PURIFICATION WORKS IMPROVEMENTS I	3.25%	12/01/61	12/01/92	1,100,000	160,000	50,000	110,000	110,000
WATER BONDS OF 1971	5.00-6.00%	06/01/71	06/01/01	11,000,000	6,215,000	420,000	5,795,000	5,795,000
				<u>14,150,000</u>	<u>6,665,000</u>	<u>560,000</u>	<u>6,105,000</u>	<u>0</u>

GRAND TOTAL	\$142,995,000	\$81,800,000	\$8,905,000	\$72,895,000	\$30,850,000	\$103,745,000
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# Debt Ratios and Net Debt per Capita

Fiscal Year Ended June 31,	Population(1)	Assessed Valuation	Percent of Assessment(2)	Estimated Full Valuation	Net Bonded Debt(3)	Net Debt Per Capita	Ratio of Net Debt to Full Value	Bonded Debt Service	Property Tax Revenues	Percent of Debt Service to Tax Revenues
1971.....	179,116	\$ 806,602,570	63.05%	\$1,279,306,217	\$61,012,141	\$341	4.77%	\$ 6,237,237	\$ 36,777,786	17.43%
1972.....	175,000	822,284,850	59.18	1,389,464,083	70,437,880	403	5.07	6,032,589	40,731,081	14.81
1973.....	173,000	852,610,840	62.98	1,609,306,084	66,066,245	387	4.16	7,652,302	44,089,049	17.36
1974.....	170,000	858,009,260	51.60	1,662,808,643	60,390,845	391	3.99	7,549,874	44,411,158	17.00
1975.....	168,100	878,922,670	50.22	1,750,284,090	62,885,827	374	3.50	7,643,194	44,805,015	17.06
1976.....	164,989	1,317,351,040	65.64	2,006,904,704	63,445,000	386	3.16	7,462,900	50,381,380	14.81
1977.....	160,000	1,249,675,690	66.85	1,869,372,760	62,733,000	392	3.38	7,300,866	57,416,206	12.72
1978.....	159,000	1,273,380,230	64.48	1,974,859,226	61,635,148	388	3.12	6,921,840	63,659,462	10.87
1979.....	158,000	1,204,310,561	62.15	2,082,569,229	72,478,000	459	3.48	6,584,561	71,814,592	9.17
1980.....	156,804	1,322,947,051	57.22	2,312,037,663	77,962,000	497	3.37	7,446,960	72,083,940	10.33
1981.....	156,804	1,374,040,820	51.90	2,647,477,405	77,486,000	494	2.93	8,302,406	87,044,896	9.54
1982.....	156,804	1,398,042,160	48.31	2,893,898,076	71,018,000	453	2.45	9,357,286	89,721,162	10.43
1983.....	156,804	1,427,283,452	48.57	2,938,611,184	77,270,000	493	2.63	8,406,770	91,716,779	9.17
1984.....	156,804	1,448,863,513	46.95	3,149,427,930	91,455,000	583	2.90	9,907,704	96,459,334	10.38
1985.....	156,804	1,501,549,219	44.48	3,441,275,160	87,205,000	556	2.53	10,515,000	98,591,372	10.67
1986.....	156,804	1,549,652,424	40.00	3,941,272,340	80,665,000	512	2.08	12,094,260	106,561,617	11.46
1987.....	156,804	1,619,545,453	30.00	5,490,960,007	82,555,000	514	1.50	12,071,895	110,022,737	10.97
1988.....	156,804	6,053,781,091	100.00	6,053,781,091	90,315,000	576	1.49	12,420,100	117,626,230	10.56
1989.....	156,804	6,167,525,856	100.00	6,167,525,856	83,630,000	533	1.36	13,369,100	128,849,265	10.36
1990.....	156,851	6,320,792,963	100.00	6,320,792,963	76,136,000	482	1.19	14,917,535	139,308,125	10.71
1991.....	160,728	6,306,132,644	100.00	6,306,132,644	97,640,000	507	1.54	14,250,000	141,539,563	10.06

(1) 1971 figure is from the 1970 U.S. Census and the 1980 through 1990 figures are from the U.S. Census; interim figures were estimated by the Statewide Planning Office and the Providence Office of Economic Development.

(2) Percent of assessment estimated by Tax Assessor using tax equalization studies of the Rhode Island Department of Administration Office of Local Government Assistance and data from real estate sales.

(3) Excluding water debt deemed self-supporting.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

# Capital Improvement Program

Beginning in 1950 the City established a Capital Improvement Program and capital budget as part of its general program of financial planning. Responsibility for the Program rests with the City Planning Commission in cooperation with the City Finance Director, who jointly are required to submit a one year capital budget and a five year plan to the City Council each year for the fiscal period beginning the following July first. A proposed financing plan is included with the budget as submitted. This program is annually examined and as a result, each year some proposals are abandoned, others added, the work of the year is reviewed, and the program is projected one more year into the future.

In this Capital Improvement Program, City Departments cooperate in presenting their proposals for construction projects and detailed plans for development of the city during the next six years. These are reviewed by the City Planning Commission to be sure that they do not conflict with one another or with general and long-term plans for the City's development.

The City Charter requires that the Mayor submit to the City Council a five-year Capital Budget. The City Council may accept, reject or modify the projects described or the proposed methods of financing those projects. The City Plan Commission is responsible for the development of the five-Year Capital Budget. However, the only projects that will be funded are those identified in the current year budget submission. Annually, the City Budget reflects the actual capital expenditures and their means of financing.

The most recent Five Year Capital Plan, which covers the period through fiscal 1995, was submitted to and approved by the City Council. The Plan calls for refurbishment of fire stations, recreation centers, City Hall, Camp Cronin, school buildings, and water supply facilities; and for the implementation of additional urban renewal projects.

In November 1988, \$41,000,000 was approved by voter referendum for school renovations and modernization. Under State Law, the City will receive 50% to 60% reimbursement of the cost of principal and interest.

In fiscal year ending June 30, 1992 the City has no plans to issue bonds. However, in accordance with the City's Planned Debt Policy, the future school borrowings will be timed to provide a continued stable debt picture. The policy of the City of Providence is that net debt to full valuation not exceed 3% and that annual debt service payments be below 10% of budgeted expenditures. The City will restructure nearly \$29,000,000 of outstanding bonds this fiscal year to shorten the term of the bonds by six years and to level the City's debt payments for the next eight years.

The City Planning Department in conjunction with the Finance Department prepares and issues a separate Capital Improvement Program publication.



[illegible]

# PROVIDENCE WATER SUPPLY BOARD

The Providence Water Supply Board ("PWSB") serves the Cities of Providence, Cranston, and East Providence, the Towns of Johnston, Lincoln, North Providence and parts of the City of Warwick, the Towns of Smithfield and Greenville, and through the Kent County Water Authority the City of Warwick and Towns of West warwick, East Greenwich, North Kingstown, Coventry, and Scituate.

Providence receives its water supply from the Scituate Reservoir and five tributary reservoirs, located in the Town of Scituate. The entire watershed covers 93 square miles. Before the planned acquisition of additional surrounding land, the reservoir area actually owned by the City was approximately 24 square miles which is larger than the area of the City itself. The six reservoirs have a total capacity of over 41 billion gallons and a total water surface of 4,557 acres. The system has a net safe daily yield, after downstream release, of 83 million gallons. Current average daily consumption is about 74 million gallons.

The PWSB completed a modification to enterprise fund accounting using the National Association of Regulatory Utility Commissioners accrual basis for the fiscal year ended June 30, 1983. Rates charged for water are approved by the Rhode Island Public Utility Commission ("PUC"). On August 1, 1991, the PWSB filed with the PUC Revised Tariffs, proposing a surcharge equal to approximately \$5 million. The surcharge is subject to rebate to the extent, if any, that the PUC determines the surcharge is unjustified. The most recent decision by the PUC on the Revised Tariffs was rendered in November, 1988, awarding the PWSB an increase in the amount of 37%

As of June 30, 1990 unpaid water bills for all years totaled \$3,539,113 of which it has been projected that up to \$642,000 will be uncollectible. On June 30, 1991, there were \$6,105,000 in water bonds outstanding.

Set forth below is a summary statement of revenues and expenditures of the PWSB for the fiscal years 1986-1990.

	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>
Operating Revenues.....	\$10,949,706	\$11,085,684	\$12,377,936	\$16,544,713	\$13,802,273
Operating Expenses.....	10,970,398	11,685,421	12,615,086	13,769,507	14,877,264
Operating Income.....	(20,692)	(599,737)	(237,150)	2,775,206	(1,084,991)
Non-Operating Revenues.....	17,493	24,847	25,041	1,005,378	1,798,360 (1)
Non-Operating Expenses.....	512,478	478,624	462,267	436,935	642,674
Cumulative Effect of change in method of accounting for Water Quality Protection Charges.....					\$ 1,364,428
Excess (deficiency) of Income Over Expenses.....	\$ (515,677)	\$(1,060,514)	\$ (674,376)	\$ 3,343,649	\$ 1,435,123
	=====	=====	=====	=====	=====

(1) Includes restricted income of \$1,613,478

# PROVIDENCE      CIVIC      CENTER

## AUTHORITY

The Providence Civic Center Authority ( the "Authority") was created by an Act of the Rhode Island State Legislature in 1969 (the "Act") to provide a public facility for various civic, athletic and cultural events. The facility was built and paid for from the proceeds of general obligation bonds sold by the City and contributed to the Authority. The Authority leases its facilities to various promoters and groups, at rental charges usually calculated as a percentage of gross ticket sales and/or a minimum rental fee. Rental charges for certain events are based upon a fixed fee. In addition to rental income, the Authority is reimbursed by lessees for expenses the Authority incurs in connection with the various events.

The Civic Center and all funds and assets of the Authority shall become the property of the City upon the payment and retirement of all bonds issued by the City to fund the Authority. The bonds are scheduled for payment and retirement in this budget year.

### PROVIDENCE CIVIC CENTER AUTHORITY

(A Component Unit Of The City Of Providence, Rhode Island)

Year Ended June 30, 1990 (Audited)

#### Operating Revenues:

Arena rent	\$1,404,832
Expenses Reimbursed By Promoters	1,116,463
Concessions	752,903
Advertising And Other	455,010
Co-promotions	<u>101,801</u>
	3,831,009

#### Operating Expenses, Excluding Depreciation:

Salaries And Wages - Admissions Control	354,251
Salaries And Wages - Operations	1,311,345
Salaries And Wages - Administrative	344,682
Employee Benefits	271,059
Payroll Taxes	159,275
Event Expenses	342,265
Utilities	277,868
Insurance	394,990
Loss On Disposal Of Asset	7,520
Other	<u>416,017</u>
	3,879,272

Operating Loss Before Depreciation And Amortization	(48,263)
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Depreciation And Amortization Expense	<u>(721,514)</u>
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Operating Loss	(769,777)
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Non Operating Revenues (Expenses)	(52,049)
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Forgiveness Of Ticket Surcharge Receipts Due To The City	<u>104,433</u>
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Net Loss	\$ (717,393) =====
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COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM YEAR 17  
PROGRAM OBJECTIVES

The Community Development Block Grant Program in the of Providence has over the past 16 years, provided an extensive program of neighborhood revitalization, physical improvements and human services.

This year, the City of Providence faces tremendous challenges and ever limiting resources. Social service agencies, housing assistance agencies and especially the City are being asked to provide more services to try and improve some of the conditions we now find in some of our neighborhoods, all with severely limited resources.

The City is seeking to provide a wide range of activities and programs through the CDGB budget which will begin the process of actual, meaningful neighborhood revitalization as well as enhancement of opportunities for low and moderate income persons and families. This budget provides for services in the areas of affordable housing, rehabilitation and development, public facilities construction and rehabilitation, public services and economic development. The Department of Planning and Development produces a separate more detailed budget publication; however, listed below is a summary of planned the activity for Program Year 17.

HOUSING: - The City's low and moderate income neighborhoods are experiencing a decline in the quality of affordable housing units. In the last decade, accelerating property values and rents made investment in the City's neighborhoods extremely attractive for investor owners of property. These owners often had little interest in improvements, were only interested in return on their investment, and tried to sell, or even abandon, property as the economic condition of the City limited profits. The resulting upheaval in the real estate market has made the City's intervention imperative.

COMMUNITY/PUBLIC FACILITIES: - One of the original and most important purposes of the CDBG Program is its "bricks and mortar" focus. The construction and rehabilitation of the City's public facilities again receives more significant funding in this budget. The range of projects includes recreation facilities, community centers, innovative educational facilities, and handicapped accessibility for visitors to the Roger Williams Park Museum.

NEIGHBORHOOD PROGRAMS: - A program which was successful last year and will be completed in the upcoming year in the Mt. Pleasant business district project. A program of physical improvements and amenities for the business district requires a modest allocation of \$100,000 to complete the work.

PUBLIC SERVICES: - The City's commitment to its human service providers is especially critical at this time in our City. The CDBG Program has provided a long term funding source for its network of multi-service centers. Operating with a statutory cap of nearly \$1,500,000, the City will provide funds to support the operation of 12 multi-service centers and 16 single purpose human programs. These programs provide services in every low and moderate income neighborhood in the City. A total of 46 program components are provided including 8

intake/outreach programs, 5 day care programs, 13 senior citizens programs, 13 youth programs and 7 adult service programs.

PARKS AND OPEN SPACES: - The City will again provide support to a neighborhood based gardening project. This project encourages low income persons to augment their diet with fresh produce and has caused vacant lots to be returned to productive use.

ECONOMIC DEVELOPMENT: - In the upcoming budget year, economic development activities will make-up 12% of the total entitlement. The City's economic development loan fund be replenished with the amount of \$500,000 and administrative expenses will be provided for various economic development activities undertaken by the Department of Planning and Development.

Below is a summary of the programs and activities planned for Program Year 17:

<u>Program</u>	<u>Allocation</u>
Housing	\$1,566,400
Public Facilities	843,400
Neighborhood Improvements	100,000
Human Services	1,485,000
Parks and Open Spaces	81,700
Economic Development	750,000
General Administration	<u>1,203,500</u>
Total Allocation	\$6,030,000 =====

**SCHOOL FUND**  
**FISCAL YEAR ENDING JUNE 30, 1992**

The Providence School Department is administered by a nine-member School Board, appointed by the Mayor and approved by the City Council. The School Board has the responsibility for the management and control of the public schools.

The school system is fiscally dependent upon the City. The budget is prepared by the Superintendent of Schools, submitted to the School Board for approval and submitted to the Mayor, where revisions may take place before submission to the City Council. The City Council acts upon the school budget in the same manner as all other city departments. The City Finance Department is responsible for insuring that no expenditures are made or obligations created by the School Board in excess of the amount appropriated.

The State of Rhode Island, under General Laws Section 16-7-15 to 16-7-34 as amended, provides operations assistance aid to each municipality and school district, subject to annual appropriation by the State Legislature. Under this program, the Providence School Department is expected to receive \$56,120,051 of the total \$113,774,141 Providence School Budget or 49%, compared to 52% in fiscal 1991. More information regarding the School Department is available on pages 67 and 222 - 225 in this book.

The School Fund is set up as a separate fund accountable for appropriations disbursed to it from the General Fund and revenue receipts specifically pertaining to school activities. Under this system of accounting, any excess of revenues over expenditures reverts to the General Fund; therefore the School Fund has no unappropriated fund balance.

The School Department prepares detailed budget books and staffing summaries separate from this publication. Below is a summary of the School Department revenues and expenditures, for fiscal year ending June 30, 1992.

**Revenues:**

City Appropriation	\$56,709,501
State Grants	56,898,640
Departmental Revenues	<u>166,000</u>
	\$113,774,141
	=====

**Appropriations:**

Item #0	\$68,915,127
Item #1	16,457,350
Item #2	3,607,053
Item #3	24,614,434
Item #5	<u>180,177</u>
	\$113,774,141
	=====

The following pages contain the detailed Appropriation Ordinance of the School Department.

# City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## CHAPTER

No.

AN ORDINANCE MAKING AN APPROPRIATION OF ONE HUNDRED THIRTEEN MILLION, SEVEN HUNDRED SEVENTY FOUR THOUSAND, ONE HUNDRED FORTY-ONE DOLLARS (\$113,774,141) FOR THE SUPPORT OF THE PROVIDENCE SCHOOL DEPARTMENT FOR THE FISCAL YEAR ENDING JUNE 30, 1992.

Approved

*Be it ordained by the City of Providence:*

### PROVIDENCE SCHOOL BOARD EXPENDITURE BUDGET 1992

<u>CODE</u>	<u>DESCRIPTION</u>	<u>1991-1992</u>
001	Salaries	\$ 68,915,127.
101	Accounting	81,000.
102	Medical Services	109,925.
109	Other Fees	1,355,323.
111	Telephone	401,500.
112	Postage	46,304.
114	Automobile Allowance	55,107.
117	Subsistence - Conventions	1,000.
121	Printing	79,819.
122	Advertising	29,000.
124	Local Subsistence	5,000.
126	Collection - Delivery of Lunch	145,870.
127	Security Services	172,465.
128	Grounds Keeping Service	4,500.
129	Transportation - Pupil	3,448,568.
131	Electricity	1,019,000.
134	Water	72,000.
135	Electricity - NEES	350,000.
138	Legal Fees	50,000.
142	Repairs - Automobile & Trucks	9,600.
147	Repairs - Household Equipment	44,000.
149	Repairs - Other Equipment	489,981.
161	Rental of Office Machinery	15,554.
162	Rental of Automotive Equipment	45,000.
163	Rental of Other Equipment	5,000.
166	Rental of Building	4,193,167.

<u>CODE</u>	<u>DESCRIPTION</u>	<u>1991-1992</u>
180	Data Processing Service	\$ 271,000.
181	Laundry & Cleaning	5,448.
183	Dues & Subscriptions	100,970.
187	Tuition Payment	3,610,449.
191	Moving and Rigging	25,000.
199	Miscellaneous Service	215,800.
201	Office Supplies	124,316.
202	Small Tools and Shop Supplies	7,000.
204	Wearing Apparel	27,697.
205	Textbooks	590,531.
2051	Special Ed. Textbooks	1,020.
206	Reference Books	26,598.
207	Testing Materials	56,145.
208	Non-Public School Textbooks	30,000.
209	Rebinding Books	2,750.
210	Athletic Supplies	36,873.
211	Motor Fuel	8,300.
212	Lubricants	1,000.
213	Tires and Tubes	700.
214	Repair Parts - Automobile	5,000.
215	Educational Supplies	676,472.
2151	Special Ed. Educational Supplies	1,729.
216	School Activities	-
217	Electrical Equipment & Supplies	41,000.
219	Plumbing & Heating Supplies	30,000.
220	Glass	20,000.
223	Stage - Auditorium Supplies	750.
224	Swimming Pool Supplies	2,000.
227	Kitchen Supplies	72,900.
228	Health Supplies	14,249.
230	Gas - Home Economics	70,000.
240	Fuel - NEES	600,000.
241	Fuel	905,000.
244	Housekeeping Supplies	195,523.
262	Cement, Plaster & Related Products	-
266	Lumber & Hardware	37,000.
267	Paint & Painter's Supplies	18,000.
298	Materials - Snow & Ice Removal	4,500.
302	Liability Insurance	52,300.
303	Legal Service Fund	92,700.
331	Payments of Claims & Damages	35,000.
341	Grants, Donations, Subsidies	-
349	Dental Insurance	1,116,417.
350	Medical Insurance	7,851,250.
352	Medical Insurance - Retirees	941,400.
399	Contingency	208,597.



<u>CODE</u>	<u>DESCRIPTION</u>	<u>1991-1992</u>
382	Laborers' Pension Fund	\$ 383,178.
385	Survivor's Benefits	3,500.
386	State Retirement	5,956,022.
387	City Retirement	1,650,461.
392	Workers' Compensation	1,059,443.
393	Workers' Compensation - Medical	150,000.
397	State Unemployment Contributions	275,000.
398	Federal Old Age Survivors' Insurance	4,839,166.
501	Office Equipment	-
502	Library Books	64,278.
503	Educational Equipment	115,899.
504	Classroom Furniture	-
531	Refrigeration Equipment	-
GRAND TOTAL		<hr/> \$113,774,141.

## FUND SUMMARY

Fund	Actual Fund Balance 6/30/90	Estimated Fund Balance 6/30/91	Revenues 6/30/92	Expenditures 6/30/92	Anticipated Fund Balance 6/30/92
General	\$1,092,174	\$1,292,174	\$205,159,425	\$205,152,224	\$1,299,375
Special Revenues:					
CDBG	0	0	6,030,000	6,030,000	0
School Fund	0	0	113,774,141	113,774,141	0
Enterprise Funds:					
Water Supply Fund	56,559,355	54,559,355	16,433,600	20,247,075	50,745,880
Civic Center	7,246,585	6,525,973	3,000,000	3,800,000	5,725,973
	-----	-----	-----	-----	-----
Total Operating Funds	64,898,114	62,377,502	344,397,166	349,003,440	57,771,228
Capital Funds	1,527,359	(14,979,835) (1)	0	10,000,000	(24,979,835) (1)
	-----	-----	-----	-----	-----
Total All Funds	\$66,425,473	\$47,397,667	\$344,397,166	\$359,003,440	\$32,791,393
	=====	=====	=====	=====	=====

Note (1): The Capital Projects Fund has an undesignated fund deficit of \$14,979,835 at June 30, 1991. The City intends to eliminate this deficit through future bond issues totaling \$25,000,000.



# Budget Procedures Manual

The annual budget is the most important document prepared each year. It determines the level of governmental services and methods of distributing costs to the various segments of the community through collection of taxes and general revenues.

Providence, like most American cities, is faced with increasing demands for public services. Sources of revenue are limited by Charter and state law and those available are strained. It is more important than ever, therefore, that City-wide goals and objectives be clearly defined and budget functions be strengthened. The primary purpose of the governmental budgeting process is to provide for the allocation of available resources to satisfy the increasing demand for public services. The budgeting process also provides the basis for monitoring governmental activities to assure that the services being provided are within available funding constraints and that the established goals and objectives are achieved.

This manual provides a formal budget planning, preparation, and control process for the City of Providence. The procedures outlined in this manual emphasize the importance of relating expenditure levels clearly and directly to the need for and desirability of services being provided or proposed.

Under the Mayor-Council form of government, the Council has final responsibility for establishing program and fiscal policies, approving the annual operating budget and setting the tax rate. The administration is responsible for proposing and recommending funding levels to the Council, and for implementing service programs in accordance with established goals and objectives. It is incumbent upon the administration to develop and present soundly conceived programs and methods for carrying them out and to document fully the need and cost of these programs.

Expenditures are stressed because they are much more variable and discretionary than are revenues in the operations of most departments. Revenues are generally established by legislative action and collected by prescribed procedures allowing for little, if any, discretion. Initiation of proposals for revenues and better methods of collection, however, will continue to be an important responsibility of those departments having revenue functions.

### The Budget Process

The budget process involves much more than balancing anticipated revenues and expenditures. It is a policy and administrative tool, a method by which priorities are established and resources are allocated to meet public service needs. Effective budgeting requires continuing inquiry, analysis, review, feedback, and planning if maximum service is to be provided to the community from

available resources.

Ideally, a budget provides for the most economical and efficient use of personnel, materials, supplies, and equipment. The budget document approved annually by the Council sets forth the final decisions concerning the City's service program and how it is to be financed.

The most meaningful budget process is one which provides ways of measuring the effectiveness and efficiency of services rendered. This requires a clear definition of objectives, communication of these objectives to all administrative levels and establishing quantitative measurements of accomplishments wherever possible.

#### Fiscal Policy

The objective of fiscal policy is to make certain that expenditures are in proper balance with revenues. Fiscal policy determines what services are to be instituted, continued, or terminated and at what levels. It governs the rate and timing of expenditures and the degree of utilization of available revenue resources.

The administration has the responsibility of examining the economic and financial conditions of the City and outlining the general nature of program services to be provided. This involves consideration of the expressed desires of the citizens, policies previously adopted by the Council, and the recommendations from within the administration. The administration has the further

responsibility of recommending to the Council a fiscal policy and, within it, service level priorities.

### Budget Planning

The operating budget represents the primary instrument of financial planning and control. It is a projection of revenues and expenditures for regular and recurring operations.

### Budget Administration

Administration of the budget is perhaps the most important phase of the budget process. It is here that budgetary objectives and plans are evaluated by performance, and the groundwork laid for measuring efficiency and effectiveness as well as future budgetary requirements.

During the fiscal year, adjustments in programs and expenditures may be required because of unanticipated conditions or emergencies. Sound budget administration is important because it provides the flexibility to meet program objectives when factors not anticipated during budget preparation have to be considered.

### Budget Manual

Budget preparation and administration for a city the size of Providence is a complex process. One major problem is to provide instructions and information regarding preparation of the operating budget. This manual is designed to provide clear and concise sources of such instructions and information. It will be provided to all personnel directly involved in budgeting. Statements of

policy and procedure are presented, as well as samples of forms to be used. A record of persons to whom the manual is distributed is to be furnished to the budget office and updated as needed. This is necessary to assure proper distribution of revisions to the manual in the future.

## OPERATING BUDGET PREPARATION

### Expenditure Classifications

In order for the operating budget request for any organizational unit to be used as an effective tool for decision-making purposes, anticipated expenditures should be classified in the following manner:

1. Continuation of Existing Services and Service Levels

This classification basically represents the total estimated expenditures associated with providing existing services at the current level of service. Included in this classification would be expenditures for salaries of current employees or maintenance of existing facilities.

2. Expansion of Existing Service Levels

This classification includes the incremental expenditures associated with increasing the service level of existing services. An example of this would be purchasing additional life-saving equipment for fire rescue units.

3. Incremental Expenditures Associated with the Proposed Capital Improvement Program

This classification includes the incremental expenditures



which will be incurred to operate and maintain facilities included in the proposed Capital Improvement Program. Included in this classification would be expenditures for operating a new community center.

4. Introduction of New Services

This classification includes the incremental expenditures associated with proposed new services not being provided by the organizational unit.

By using the above expenditure classifications, department heads will be better able to summarize in written form their proposed service programs and anticipated expenditures for the coming years.

Following preparation of the organization budget requests, and review and approval by the department directors, the budget request are submitted to the Finance Department for review. Administrative hearing are held for each department, and, following necessary revisions, the budget is consolidated and presented to the Mayor for his consideration and approval.

The Mayor presents the recommended budget to the City Council in his budget message. The City Council Finance Committee then holds budget hearings and a public hearing prior to recommending approval of the budget and tax rate ordinances to the full City Council for adoption.

## REVENUE ESTIMATES

Revenue producing departments submit their estimates of anticipated revenues for the next three fiscal years.

### Revenue Estimate Form (R-1)

The revenue estimate form should be completed by all departments which produce revenue for the City of Providence. It is completed in duplicate with the original being submitted to the Finance Department and one copy being retained by the submitting department director.

### INSTRUCTIONS FOR COMPLETING THE REVENUE ESTIMATE FORM (R-1)

#### Column 1

Enter the code number assigned to the particular revenue source.

#### Column 2

Enter the revenue source

#### Column 3

Enter the amount actually collected two years ago. This information is required to determine revenue trends.

#### Column 4

Enter the amount actually collected last fiscal year. This information also helps in developing revenue trends.

#### Column 5

Enter the amount appropriated for the current fiscal year. This figure, when compared with estimates of current experience can indicate how closely actual revenues during the budget year may be expected to approximate the budget estimates.

#### Columns 6-8

These columns are to be completed by entering actual revenue collections the first six months of the current fiscal year, the amount estimated to be collected during the succeeding six months, and an estimate of the total revenue to be collected.

#### Column 9

Enter in this column an amount expected to be collected in the next fiscal year.

#### Column 10

Enter in this column an amount expected to be collected two fiscal years from now.

#### Column 11

Enter in this column an amount expected to be collected three fiscal years from now.

#### Comments

This space should be used to explain revenue estimates which differ significantly from the trends established in the comparative

information. Also include any recommendations for raising or lowering fees.

REVENUE ESTIMATE FORM (R-1)  
FOR FISCAL YEARS

Prepared by \_\_\_\_\_

Department \_\_\_\_\_

Department Code \_\_\_\_\_

Division \_\_\_\_\_

Revenue Code No. (1)	Revenue Source (2)	FY Actual (3)	FY Actual (4)	FY Budget (5)	FY		FY Total (8)	FY Estimate (9)	FY Estimate (10)	FY Estimate (11)
					6 Mo. Actual (6)	6 Mo. Estimate (7)				

Comments:

---



---

Signature:

## EXPENDITURE REQUESTS

### Expenditure Estimates

Department directors are responsible for preparing and submitting expenditure estimates for the upcoming fiscal year. The forms and schedules to be used in making these submissions are as follows:

1. Letter of Transmittal
2. Units of Activity
3. Personnel Requests
4. Materials and Supplies Request
5. Capital Outlay Request
6. Vehicle Replacement Program

### Letter of Transmittal

The budget request for each department is to be submitted with an accompanying letter of transmittal. The letter should include a brief statement of operations of the department and the major factors affecting budget needs for the upcoming fiscal year. The letter should briefly explain the department's performance during the proceeding fiscal year, quantifying activities where possible. The letter should also address specific information concerning recommended expenditure charges resulting from: continuation of existing services and service levels, expansion of existing service levels, incremental expenditures associated with the Capital Improvement Program, and the introduction of new services. Each organization should also submit a statement of goals and objectives

including an explanation of the activities to be undertaken to accomplish its goals and objectives. The narrative should also include description of services to be provided as well as explanations of plans for improving or deleting existing services.

#### Units of Activity

To more completely advise the Administration and Council, and to create a better awareness of an organization's activities, a summary of major services to be provided is to be included in the budget request. Directors must appraise the major activities carried out within their respective areas of responsibility. Major activities are those that are essential to justify the continued existence of the organization. For example, a major activity in the Traffic Engineering Division may be traffic sign installations or the painting of street lanes. This provides an excellent time to review and appraise the methods, techniques, equipment, and number of personnel to be utilized. It is important to note that the work units accomplished and the man hours to perform this work load is a very basic tool used in the budget process. Therefore, careful thought and consideration should go into this area so that the budget request can be fully justified.

Use the Units of Activity Form to record information pertinent to the major activities of each organization. Fill in all title spaces applicable at the top of the form and complete as follows:

### Description

List all major programs/activities currently being performed. If additional programs/activities are anticipated, list them under the heading of "Additional Activities" below current level activities.

### Type of Work Unit (Column 1)

Determine the applicable work unit for each program/activity listed. As a guide to the selection of valid work units, each should meet the following criteria: the unit must be countable, express output, be consistent, be meaningful, and be understandable and recognizable. Examples of units would be miles, parcels, routes, or inspections.

### Columns 2-4

Columns 2-4 are divided into sub-columns "a" and "b". Sub-columns 2a, 3a, and 4a should note the quantity of work units. For example, if the work unit is in miles, and there are 500 work units performed, then the figure 500 should be placed in appropriate sub-column "a".

Sub-columns 2b, 3b, and 4b should show the number of man hours required to perform the units of activity shown in the corresponding sub-column "a". If it is estimated to take 800 man hours to perform 500 miles, put 800 in the sub-column "b", under "man hours".



### Actual Work Units

Actual work units indicate the work units accomplished during the previous fiscal year.

### Estimated Work Units

Estimated work units are the expected units to be accomplished during the current fiscal year, based on work units and man hours completed to date.

### Proposed Work Units

Proposed work units are the forecasted work units being proposed in the upcoming fiscal year, based on changes in population, economic conditions, etc. Enter in column "a" the number of work units proposed to be accomplished if the budget request is granted. Enter in column "b" the number of man hours necessary.

# UNITS OF ACTIVITY

Department \_\_\_\_\_ Division \_\_\_\_\_ Section \_\_\_\_\_  
 Applicable \_\_\_\_\_

Department Code \_\_\_\_\_

Description	(1) Type of Work Unit	(2) FY Actual Work Units		(3) FY Estimated Work Units		(4) FY Proposed Work Units	
		Number (2a)	Man Hours (2b)	Number (3a)	Man Hours (3b)	Number (4a)	Man Hours (4b)

### Personnel Request

Expenditures for personnel services constitute a majority of the City's total operating budget. To ensure maximum efficiency in budgeting for personnel, all request for new or existing personnel must be documented. In requesting funds for personnel, it will be necessary to complete the following:

1. Form P-1 "Personnel Budget Request"

2. Form P-2 "Justification For Requested Personnel"

Budget amounts for personnel costs, other than regular wages and salaries, such as fringe benefits will be calculated by the Finance Department.

## Department \_\_\_\_\_ Code \_\_\_\_\_

Department Requests-Prepared by \_\_\_\_\_ Approved by \_\_\_\_\_ Sheet No. \_\_\_\_\_ Of \_\_\_\_\_ Sheets \_\_\_\_\_

### Justification of Requested Personnel

Every position requested in the new fiscal year must be justified on the form titled "Justification of Requested Personnel". An example of this form is provided. This form should be completed for each position being requested in the new fiscal year. Instructions for this form are as follows:

#### Job Title

Job title of the position being justified, only one title per form.

#### Number of Requested Positions

The number of positions requested for the job title being justified.

#### Number of Months Being Required

This is the number of months required for each position. For example a temporary employee may be needed in the Tax Collectors Office for three months.

#### Expenditure Classification

Is this position due to existing services, expanded services, the Capital Improvement Program, or a new service (check only one).

#### Justification

This section should include workload and other supportive evidence of the need for the job title as well as the number requested.

JUSTIFICATION FOR REQUESTED PERSONNEL - FISCAL

Job Title \_\_\_\_\_

Number of Requested Positions \_\_\_\_\_

Number of Months Required in Fiscal Year \_\_\_\_\_

Expenditure Classification (Check only one)

Existing Service \_\_\_\_\_  
Expanded Service \_\_\_\_\_

C.I.P. \_\_\_\_\_  
New Service \_\_\_\_\_

Justification \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Request Other Than Personnel

Materials, supplies, and capital outlay must be requested by using forms B-1, B2, B3, B4, and B5. These forms should be filled out in duplicate with the original being submitted to the Finance Department.

#### Form B-1

This form should be completed by each organization requesting funds for materials and supplies and should be filled out as follows:

Object Code - This is the column where the four digit object code number for materials and supplies should be listed. For example "1120" would indicate postage or "2010" stationary.

Object of Expenditures - This pre-printed column is where titles of object codes would be listed. For example if "2010" was listed in the object code column, than "stationary" would be listed in this column.

Existing Service - Enter in this column the expenditure request for the continuation of existing services.

Expansion of Existing Services - Enter in this column the request for expenditures associated with increasing the service level of existing services.

Incremental Costs - CIP - Enter in this column the request for expenditures associated with operating and maintaining facilities included in the proposed Capital Improvement Program.

New Service - Enter in this column the request for expenditures associated with proposed new services not being provided.

Total Request - Enter in this column the total requested expenditures (columns 1-4)



Department of \_\_\_\_\_

Prepared by \_\_\_\_\_

Approved by \_\_\_\_\_ Division Title \_\_\_\_\_  
(Division Head)

Submitted by \_\_\_\_\_ Division Code \_\_\_\_\_  
(Department Director)

Object Code	Object of Expenditures*	Existing Services (1)	Expansion of Existing Services (2)	Incremental Costs (CIP) (3)	New Services (4)	Total Requeste (5)
	<u>Materials and Supplies</u>					
	<u>Office Supplies</u>					
	<u>Operating Supplies</u>					
	<u>Operating Materials</u>					
	<u>Repairs and Maintenance</u>					
	<u>Communications</u>					
	<u>Transportation</u>					
	<u>Miscellaneous</u>					
	_____					
	*Use City Chart of Acts					

Justification by Object of Expenditure (Form B-2)

All materials and supplies request for the new fiscal year are to be justified on form B-2. Detailed justification must be submitted for each objective of expenditure code. The justification should be divided into the four classifications of expenditures. Justifications should be given in terms of the factors involved, i.e., a change in cost of goods or services; a change in level of activity related to increase or decrease of an of an organization's function, etc. Proper justification is necessary in preparing an accurate forecast of needs and in providing the Administration and City Council with sufficient information for budgetary review. Justifications should be carefully edited, up-to-date, clear, brief, and factual. Tabulations are more desired than long written statements. Care should be given to ensure that coordination of requests is accomplished, i.e, request for gasoline for 16 cars and tires for 20.

Justification by Object of Expenditure  
Fiscal Year

Department Title \_\_\_\_\_

Division Code \_\_\_\_\_

Object Title \_\_\_\_\_

Object Title \_\_\_\_\_

Object Code \_\_\_\_\_ Appropriation Requested \_\_\_\_\_

Object Code \_\_\_\_\_ Appropriation Requested \_\_\_\_\_

Existing Services:

Existing Services:

New Services:

New Services:

Total:

Total:

Operating Budget Request - Capital Outlay (B-3)

Capital outlay requests record anticipated requirements for depreciable asset purchases needed to maintain the organization's proposed level of services. Depreciable assets are defined as any item purchased which has an expected life of at least one year, costs at least \$100.00, and is to be accounted for under the provisions of the City's annual asset inventory maintained by the Department of Public Property. The B-3 provides for every object of expenditure code authorized and columns are provided to break down each object request by expenditure classification. Form B-3 should be completed as follows:

Object Code - This is the column where the four digit object code number for capital outlay should be listed. For example "5110" would indicate autos and motorcycles.

Object of Expenditure - This pre-printed column is where titles of object codes would be listed. For example if object code "5110" was listed in the object code column, than "autos and motorcycles" would be listed in this column.

Existing Services - Enter in this column the expenditure request for the continuation of existing services.

Expanding of Existing Services - Enter in this column the request for expenditures associated with increasing the service level of existing services.

Incremental Costs - CIP

Enter in this column the request for expenditures associated with operating and maintaining facilities included in the proposed Capital Improvement Program.

New service

Enter in this column the request for expenditures associated with proposed new services.

Total Request

Enter in this column the total requested expenditures (columns 1-4)

Operating Budget Request - Capital Outlay  
Fiscal Year

Department of \_\_\_\_\_

Prepared by \_\_\_\_\_

Approved by \_\_\_\_\_ Division Title \_\_\_\_\_

Submitted by \_\_\_\_\_ Division Code \_\_\_\_\_

Object Code	Object of Expenditures	Existing Services (1)	Expansion of Existing Services (2)	Incre- mental Costs (CIP) (3)	New Services (4)	Total Reques (5)
	<u>Capital Outlay Category Properties</u>					
	<u>Replacement Priorities</u>					
	<u>Total Capital Outlay</u>					
	<u>Total Request</u>					

Operating Budget Request - Capital Outlay Justification (Form B-4)

The capital outlay request should be completed for each category of items (i.e., automobiles, desks, typewriters, chairs, major tools, etc.). Request for budget appropriation in this category will not be considered unless form B-4, properly completed, are submitted. Fill in the spaces at the top as applicable: organization priority, object expenditure code number, and complete the form as follows:

Section 1 - Describe the equipment being requested, the number of units requested, and cost per unit. If unit costs vary, use separate forms. Trade-in values should also be shown and subtracted from total cost in order to show total net cost.

Section 2 - Explain need for this expenditure and check the appropriate line.

Section 3 - In the space provided, explain the necessity for and benefits expected from the equipment.

Section 4 - In the space provided, insert the number of similar units on hand.

Section 5 - Specify the item(s) that will be replaced, the age of the item(s), the prior years maintenance costs, and the prior year time lost due to breakdown (estimate if necessary).

Section 6 - Disposition of item, check if the item should be

traded-in, salvaged, possible use by another department, or auctioned.

Section 7 - Check the appropriate answer as to the necessity for a personnel allotment increase, should the capital outlay be granted. If checked "yes", indicate the number of persons involved. Indicate if additional allotments have been requested in the personnel budget request.

Section 8 - No capital outlay request will be considered without the approval signatures.



**Capital Outlay Request - (Depreciable Assets Only)**  
**Fiscal Year**

Department of \_\_\_\_\_

Priority \_\_\_\_\_

Division \_\_\_\_\_

**1. Equipment Description:**

<u>Number of Units</u>	<u>Cost Per Unit</u>	<u>Trade-in or Auction Value</u>	<u>Total Net Cost</u>
----------------------------	--------------------------	--------------------------------------	---------------------------

**2. Explain Need for This Expenditure:**

<input type="checkbox"/> Schedule replacement	<input type="checkbox"/> Cut personnel time
<input type="checkbox"/> Present equipment obsolete	<input type="checkbox"/> Increase safety
<input type="checkbox"/> Replace worn out equipment	

**3. Justification:****4. Number of Similar Units on Hand:****5. Specify the Item(s) that Will be Replaced by the Above Item(s):**

<u>Item</u>	<u>Age</u>	<u>Maintenance Cost</u>	<u>Prior Year Time Lost Due To Breakdown</u>
1.			
2.			
3.			
4.			

**6. Recommendation for Disposition:**

Possible use by other department \_\_\_\_\_ Trade-in \_\_\_\_\_ Salvage \_\_\_\_\_ Auction \_\_\_\_\_

**7. Will Expenditure Necessitate Increase of Personnel: Yes \_\_\_\_\_ No \_\_\_\_\_****8. Signatures:**

Prepared by \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
(Division Head)Submitted by \_\_\_\_\_ Date \_\_\_\_\_  
(Department Director)

Vehicle Replacement Program (Form B-5)

In conjunction with the advanced planning of major equipment purchases, organization heads are requested to present a present a three-year vehicle replacement program. This report represents an organization's tentative ideas regarding replacement of vehicles. It is not designed to be an absolute frame of reference for future years, however it should serve as a fairly accurate schedule for specific items. This list should be updated and revised periodically. Organization heads with no rolling stock are not required to fill out form B-5.

Place all vehicles on the list starting with the oldest first and proceeding forward by years.

Column 1 - Enter in this column the number of the vehicle as it is currently being listed on your vehicle inventory.

Column 2 - Enter in this column a brief description of the vehicle.

Column 3 - Enter in this column the date the vehicle was first placed into service.

Column 4 - Enter in this column the mileage of the vehicle.

Column 5 - Enter in this column the total number of hours that the vehicle has been used from the time it was first placed into service until present. This column is primarily to be used for equipment that is used in such a manner that mileage doesn't

reflect an accurate indication on the vehicle's age and condition. Some pieces of equipment that fall into this category are tractors, grapples, compactors, fork lifts, and compressors.

Columns 6-8

Under these columns insert the estimated cost of equipment to be purchased during the next three fiscal years.

Each division director is requested to submit a division-wide recap of all vehicles to be brought in the next three fiscal years and should include an estimate of all vehicles to be taken out of service in each of these years.

VEHICLE REPLACEMENT PROGRAM  
FISCAL YEARS 12 19 19

Department \_\_\_\_\_

Division \_\_\_\_\_

TO BE REPLACED

Vehicle Number (1)	Description of Vehicles (2)	Date First Placed in Service (3)	Mileage to Date (4)	Hours of Usage to Date (5)	FY Estimated Cost (6)	FY Estimated Cost (7)	FY Estimated Cost (8)



# BUDGET AMENDMENTS

## Reductions To Balance Budget

At any time during the fiscal year, upon notification by the Finance Director that actual revenue receipts will not equal the original estimates upon which appropriations were based, the Mayor, in order to maintain a balanced budget, recommends to the City Council reductions or suspensions in appropriations for any or all departments or agencies to prevent the occurrence of a deficit. However there can be no reduction of appropriations for city debt payments, retirement fund or sinking funds to balance the budget. The City Council, by ordinance, may approve the same in whole or in part or make other reductions to prevent a deficit.

## Transfer of Appropriations

The Mayor may authorize a transfer of a portion of any unencumbered item of appropriations as certified by the Finance Director to another appropriation either within a single department or agency or between two or more such departments or agencies, except appropriations for payments of city debt, sinking funds, or retirement fund, provided that no transfer exceeds \$5,000 in the aggregate within one fiscal year, and provided the Mayor notifies the City Council of the transfer. If the amount to be transferred exceeds \$5,000 it is the duty of the Mayor to submit the proposal in writing to the City Council for approval or rejection. The City Council may alter the ceiling of \$5,000 by a two-thirds vote of its entire membership following a public hearing. If the transfer is approved by resolution of the City Council, the Finance Director makes the transfer accordingly.

## Additional Appropriations

The City Council shall identify and provide additional revenue for any additional appropriation they approve subsequent to the passage of the annual appropriation ordinance, unless the Mayor and Finance Director certify in writing that there is available in the general funds an unappropriated and unencumbered cash balance to meet such appropriation.

In case of an immediate emergency threatening the lives, health, safety, or property of the people, the City Council, on the written recommendation of the Mayor, by an emergency ordinance, may appropriate funds in the amount needed to address the emergency. Such an ordinance must include a brief statement of the facts which show the existence of the emergency.

[illegible]

# BUDGET PROGRAMS

## GOALS AND OBJECTIVES

Presentation of the Operating Budget is structured into programs which portray budget expenditures in terms of major goals and objectives. These major programs include the Executive, Legislative, and Judicial function, Finance Administration, Public Safety, Building Inspections, Public Works, Recreation, Public Parks, Schools, Port of Providence, and Public Properties.

Listed below are the major budget programs of the City. Further details in regard to budgetary performance of these major departments and their units can be found in the Operating Budget Sections 13 (Revenues) and 14 (Appropriations) of this document.

### 1. Executive, Legislative, and Judicial

The Mayor and fifteen City Council members are the elected officials of the City of Providence. They are responsible for formulating public policy to meet current and anticipated needs within budgetary constraints. The Judicial goals of the City are to determine litigation questions in the City's three courts (Municipal, Probate, and Housing).

### 2. Finance Administration

The objectives of the Finance Department are to maintain expenditures below budget and maximize revenues, to continue increasing the City's fund balance reserve, to maintain and improve the City's bond rating position which stands at A with Moody's Investors Service, and to maintain the accounting, budget, and financial reporting system in conformance with currently accepted principles and standards of the Government Accounting Standards Board.

### 3. Public Safety

The goals of the Public Safety Department are to provide a safe and secure environment for the citizens of Providence. Two new initiatives the Police Department will implement this year to improve effectiveness are Community Policing and the Bicycle Squad which are both described in the Budget Highlights Section 4 of this book. The Department must provide efficient response time to emergency calls for police, fire, medical, and hazardous materials. Furthermore, the Department through education, inspections, and investigations helps to prevent emergencies.

### 4. Building Codes and Inspections

The goals of the Building Inspections Department are to protect the residents of the City by regulating the minimum standards for the design, construction, and quality of materials through the enforcement of the building, electrical, plumbing, and mechanical codes. The Department provides support services by processing permits and collecting fees, and verifying plans and specifications. On site inspections are performed to assure compliance of the adopted codes and zoning ordinances.



#### 5. Public Works

The primary objectives of the Public Works Department are to monitor public improvements by reviewing plans, designs, and engineering studies, the collection and disposal of solid waste, the maintenance of the City's recycling program, maintenance and repair of all roads, sidewalks, bridges, and sewer lines, street cleaning and snow and ice removal.

#### 6. Recreation Department

The Department's goal is to provide recreational activities to our residents. This goal is accomplished through summer and winter programs offered at the City's six recreation centers, six Olympic size swimming pools, and numerous sports clinics and special events.

#### 7. Public Parks

The Parks Department aims to provide land and facilities which are accessible, clean and attractive, enjoyable, and safe. The Department responsibilities include 141 Park sites, which include a municipal golf course, playgrounds, a nationally accredited zoo.

#### 8. Public Schools

The major objective of the Providence School System is to educate the City's youth by providing the necessary tools and atmosphere. Students must be afforded the opportunity to graduate and go onto an institution of higher learning, or to have learned a trade that can help make employment opportunities available.

#### 9. Port of Providence

The Port aims to maximize the Port District's maritime and industrial activities by attracting customers to the numerous facilities available. The Port has 25 wharves, container crane capability, available storage, and close proximity to major highways.

#### 10. Public Property

The Department's primary objective is to maintain and repair all City owned buildings, land, and vehicles. The completion of various renovation projects that are underway are a major goal this budget year. These projects include the renovation of Veazie Street School, City Hall's roof and windows, certain fire stations, and pools and recreation centers.

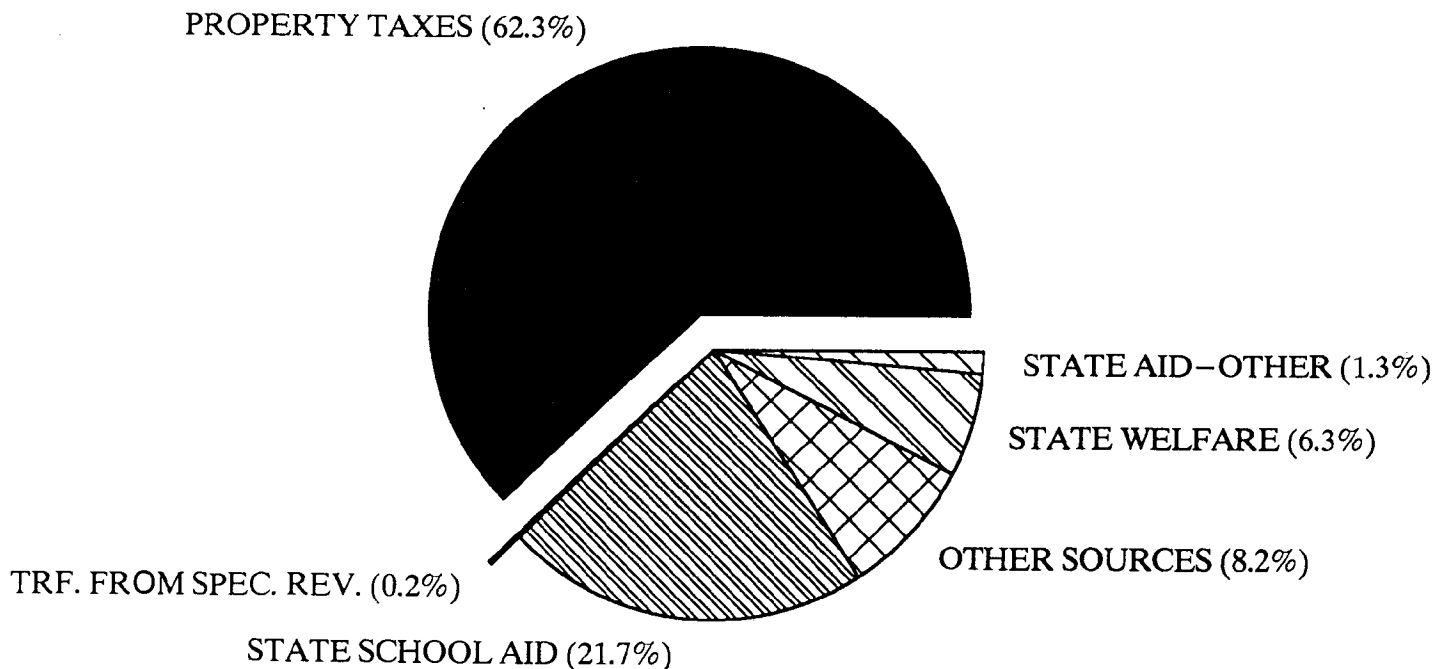
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# REVENUES

## BUDGET FISCAL YEAR ENDING 1992

PROPERTY TAXES	163,287,349
STATE SCHOOL AID	56,898,640
OTHER SOURCES	21,610,352
STATE WELFARE	16,449,500
STATE AID-OTHER	3,508,299
TRANSFER FROM SPECIAL REVENUE	469,925
 TOTAL	 ----- 262,224,065 =====

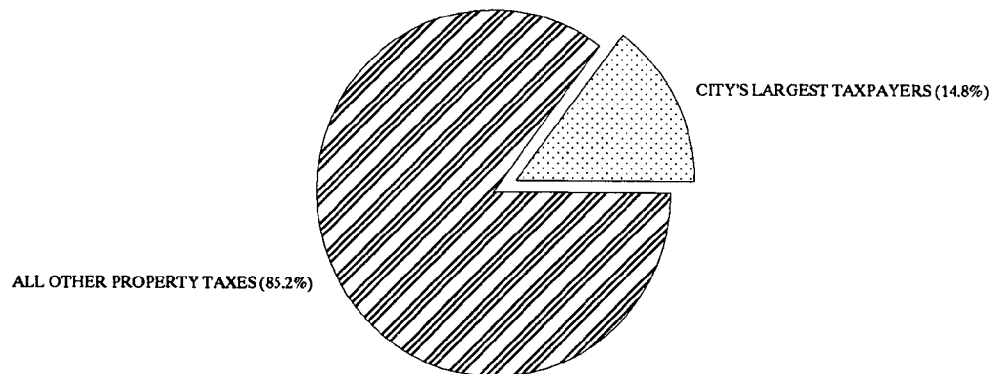
Below is a graph which shows a breakdown of City revenue sources for the fiscal year ending June 30, 1992. Property taxes remain the largest source of revenue at 62.3% of the total. The following pages of this section describe the various City revenues, the assumptions made in determining amounts, and past years experience.



# REVENUES

## City's Largest Taxpayers

<u>Name</u>	<u>Total Assesment</u>	<u>Total Taxes</u>
Narragansett Electric	\$145,544,396	\$7,781,166
Fleet/Norstar	55,476,881	2,323,807
Providence Journal	44,807,917	1,769,694
Reynolds/Gilbane	54,780,214	1,596,132
R.I. Hospital Trust National Bank	51,265,400	1,569,373
Capital Properties	48,933,300	1,378,451
A.M.I.C.A.	59,297,900	1,337,118
Providence Gas Co.	42,776,844	1,297,285
Fleet Center/Historical Associates	33,434,506	1,175,162
Blue Cross/Blue Shield	25,136,600	996,022
Citizens Savings Bank	17,499,600	774,515
Textron, Inc.	12,756,800	730,853
AT&T	16,418,700	681,166
Harris Wholesale Co.	10,376,829	614,981
I.J. Assoc. Old Stone Plaza	20,962,400	590,511
Texaco, Inc.	12,507,641	516,548
IBM Credit Corp.	7,549,500	511,630
Petrolane/Omega	9,738,550	488,216
Providence Inn Associates	16,358,300	486,748
Outlet Company	10,772,838	462,170
<b>Total</b>	<b>\$696,395,116</b>	<b>\$27,081,548</b>



CITY OF PROVIDENCE

REVENUES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
PROPERTY TAXES:				
CURRENT	\$125,901,347	\$129,460,360	\$143,772,188	\$155,837,349
PREVIOUS YEARS	7,513,509	9,170,121	6,000,000	7,150,000
TAX REVERTED PROPERTY	171,927	213,408	1,300,000	300,000
TOTAL LOCAL PROPERTY TAXES	\$133,586,783	\$138,843,889	\$151,072,188	\$163,287,349
BUSINESS & NON-BUSINESS LICENSES:				
LIQUOR LICENSES	\$313,947	\$336,933	\$300,000	\$310,000
BUR. OF LIC. - ENTERTAINMENT	211,624	288,641	230,000	240,000
BUR. OF LIC. - PETROLEUM STORAGE	15,890	23,890	20,000	20,000
BUILDING INSPECTION DEPARTMENT:				
STRUCTURES AND ZONING	686,216	671,030	425,000	370,000
PLUMBING, DRAINAGE & GAS PIPING	67,898	54,189	75,000	50,000
ELECTRICAL INSTALLATIONS	158,086	145,780	150,000	140,000
MECHANICAL EQUIP. INSTALLATIONS	147,545	151,529	150,000	140,000
TOTAL BUSINESS & NON-BUSINESS:	\$1,601,206	\$1,671,992	\$1,350,000	\$1,270,000
FINES FORFEITS & ESCHEATS:				
PROV. MUNICIPAL CT. (FINES, ETC.)	\$3,084,395	\$3,013,279	\$3,715,000	\$3,310,000
TOTAL FINES FORFEITS & ESCHEATS:	\$3,084,395	\$3,013,279	\$3,715,000	\$3,310,000
STATE SHARED TAXES:				
TELEPHONE TAX	\$1,680,371	\$1,609,191	\$1,300,000	\$1,201,299
TOTAL STATE SHARED TAXES:	\$1,680,371	\$1,609,191	\$1,300,000	\$1,201,299

CITY OF PROVIDENCE				
REVENUES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92

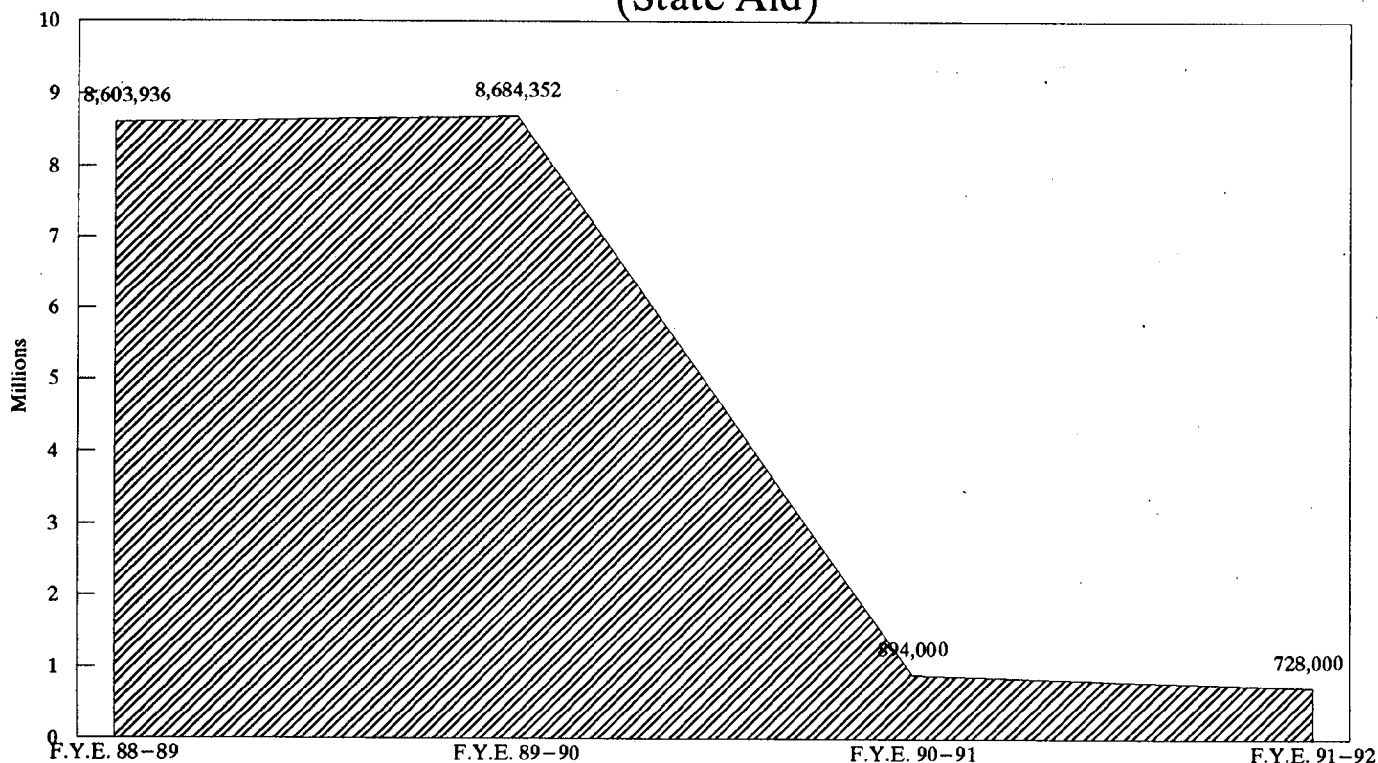
**STATE WELFARE REIMBURSEMENT:**

GENERAL PUBLIC ASSISTANCE	9,780,839	10,249,325	10,010,850	16,449,500
<b>TOTAL STATE WELFARE REIMBURSEMENT:</b>	<b>9,780,839</b>	<b>10,249,325</b>	<b>10,010,850</b>	<b>16,449,500</b>

**GRANTS IN AID (STATE OF RHODE ISLAND)**

FEDERAL THROUGH RHODE ISLAND	\$211,572	\$244,461	\$145,000	\$145,000
FEDERAL REVENUE / STATE	663,454	604,363	633,589	633,589
STATE AID TO EDUCATION	47,165,762	51,418,786	56,785,413	56,120,051
PAYMENT IN LIEU OF TAXES	1,916,934	1,952,326	1,911,078	1,579,000
GENERAL REVENUE SHARING	8,603,936	8,684,352	894,000	728,000
<b>TOTAL GRANTS IN AID: (STATE OF RHODE ISLAND)</b>	<b>\$58,561,658</b>	<b>\$62,904,288</b>	<b>\$60,369,080</b>	<b>\$59,205,640</b>

## General Revenue Sharing (State Aid)



DONATIONS:

INLIEU OF TAXES ON TAX EXEMPT PROPE	\$63,493	\$58,963	\$10,000	\$10,000
TOTAL DONATIONS	\$63,493	\$58,963	\$10,000	\$10,000

RENTS & INTEREST:

RENTAL CITY PROPERTY	\$983,567	\$15,378	\$20,000	\$15,000
INT. ON OVERDUE TAXES	1,484,488	2,591,371	1,400,000	1,560,000
INTEREST – GENERAL FUND INT.	3,446,202	3,458,816	2,800,000	2,800,000
TOTAL RENTS & INTEREST	\$5,914,257	\$6,065,565	\$4,220,000	\$4,375,000

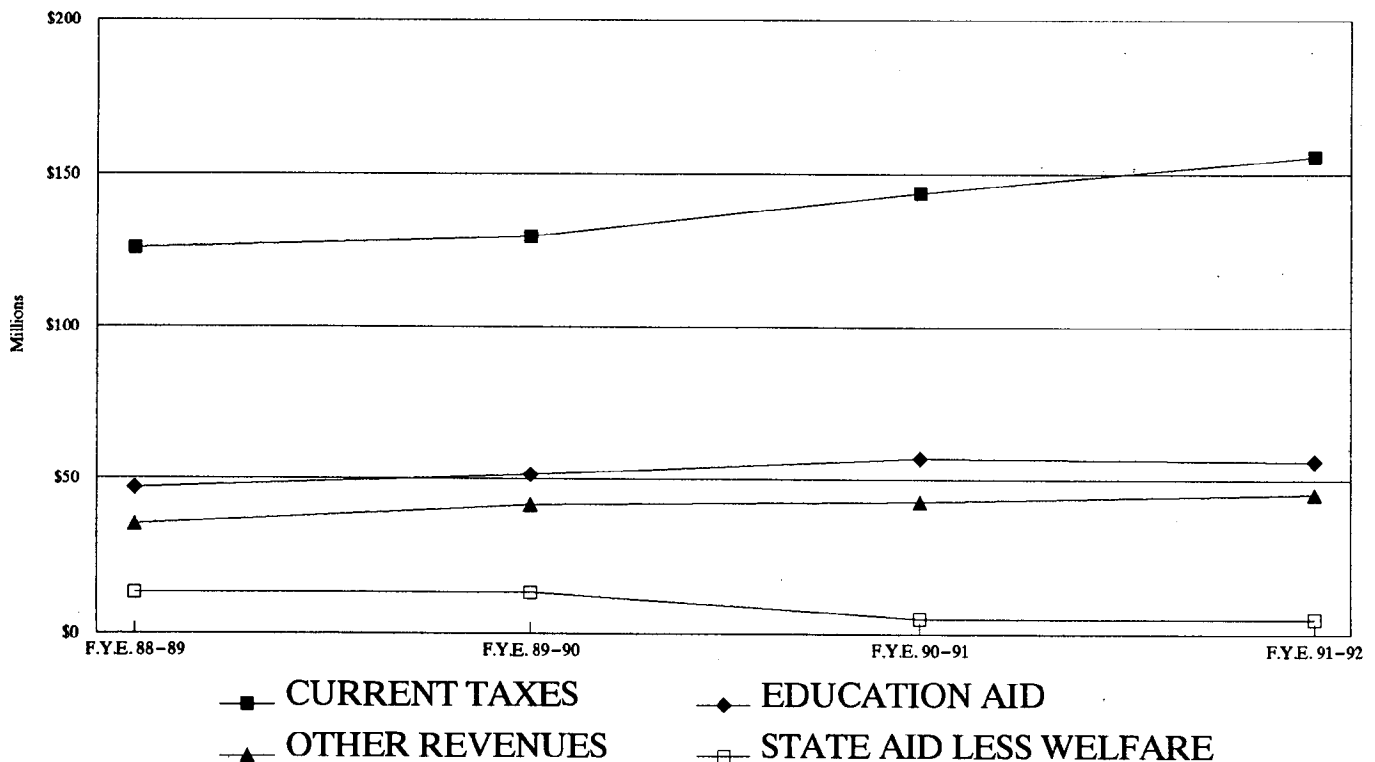
GENERAL DEPARTMENTS:

RENTAL PAYMENT – SCHOOL DEPT.	\$0	\$1,979,640	\$2,358,826	\$3,940,179
TUITION AND OTHER SCHOOL REV.	534,146	474,130	166,000	166,000
PAYMENT OF SCHOOL DEPT. DEBT	368,975	840,091	1,876,000	2,000,000
CITY COUNCIL	4,685	5,296	3,000	3,000
CITY CLERK	7,181	4,001	4,000	4,000
BOARD OF CANVASSERS AND REG.	996	802	0	0
PROBATE COURT	133,390	165,213	130,000	210,000
PURCHASING	0	28	0	0
CITY CONTROLLER	43,338	47,259	50,000	53,000
DATA PROCESSING	158,850	163,071	170,000	206,000
CITY COLLECTOR (COLLECTION EXP.)	61,978	504,064	80,000	300,000
CITY COLLECTOR (PARKING METERS	480,618	424,336	500,000	475,000
CITY ASSESOR	2,698	2,520	50,000	30,000
TREASURY DEPT.	84	118	0	0
COMMISSIONER OF PUBLIC SAFETY	130,110	117,175	100,000	50,000
POLICE DEPARTMENT	132,955	192,952	125,000	150,000
FIRE DEPARTMENT	5,541	1,052	0	0
COMMUNICATIONS DEPARTMENT	141,787	113,610	100,000	0
ZONING BOARD OF REVIEW	18,880	12,583	10,000	10,000
BUILDING BOARD OF REVIEW	15,727	12,400	2,000	2,000
UTIL. AND STAND. (WGHTS/MEAS.)	8,920	3,180	2,000	40,000
HOUSING BOARD OF REVIEW	380	1,421	0	10,000
HIGHWAY	31,051	28,343	275,000	25,000
REIMBURSEMENT RECYCLING	0	0	0	796,273
SEWER CONSTRUCTION & MAINT.	22,812	15,480	15,000	10,000
PORT OF PROVIDENCE	1,764,430	1,770,714	1,800,000	1,500,000
RECREATION	3,350	2,940	6,413	6,000
CODE ENFORCEMENT (HOUSING CT.)	27,767	11,713	30,000	0

# CITY OF PROVIDENCE

REVENUES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
RECORDER OF DEEDS	565,320	720,711	600,000	500,000
VITAL STATISTICS	122,098	118,353	125,000	175,000
OFFICE OF CIVIL DEFENSE	48,833	51,695	40,000	50,000
GENERAL PUBLIC ASSISTANCE	21,817	35,894	0	0
REIMBURSEMENT - CITY RETIREMENT	54,166	78,286	110,000	175,000
DEMOLITION OF ABANDONED PROP.	24,335	54,189	30,000	50,000
CIVIC CENTER SURCHARGE	200,000	0	0	0
REFUND IN LIEU OF TAXES	810,224	1,111,046	980,831	1,400,000
MISCELLANEOUS REVENUES	953,250	1,046,112	380,000	208,900
REIMBURSEMENT PBA	0	0	1,100,900	100,000
<b>TOTAL GENERAL DEPARTMENTS</b>	<b>\$6,900,692</b>	<b>\$10,110,418</b>	<b>\$11,219,970</b>	<b>\$12,645,352</b>
TRANSFER FROM SPECIAL REVENUES	\$200,000	\$1,061,075	\$0	\$469,925
TRANSFER FROM EXPENDABLE TRUST	0	0	4,900,000	0
<b>TOTAL SPECIAL REV. &amp; EXP. TRUST</b>	<b>\$200,000</b>	<b>\$1,061,075</b>	<b>\$4,900,000</b>	<b>\$469,925</b>
<b>TOTAL REVENUES</b>	<b>\$221,373,694</b>	<b>\$235,587,985</b>	<b>\$248,167,088</b>	<b>\$262,224,065</b>

## TOTAL REVENUES





# REVENUE DESCRIPTIONS AND ASSUMPTIONS

## 1. PROPERTY TAXES

Under Rhode Island law, municipalities are restricted from levying general taxes except ad valorem taxes upon real and tangible personal property and excise taxes on registered motor vehicles. Under Rhode Island law, valuations of real and personal property are assessed as of December 31, and the levy thereon may be paid in full or quarterly without penalty. In Providence, the fiscal year begins July 1, with taxes based upon the prior December 31 assessment payable in full before July 24 or quarterly in July, October, January, and April. No discount is allowed by the City for advance payment of taxes.

The City has tax sales for delinquent real property taxes. Delinquent automobile excise taxes are collected in cooperation with the Rhode Island Registry of Motor Vehicles. By state law, if automobile excise taxes are not current by November 1 of each year, information is supplied to the Registry of Motor Vehicles and automobiles may not be registered until taxes are paid in full. Other delinquent personal property taxes are collected through various procedures including collection attorneys. The City assesses an interest charge of 12% per annum on delinquent accounts.

Rhode Island General Laws Section 44-5-2 provides that a city or town may not levy a tax in any year in an amount more than 5.5% in excess of the amount levied for the prior year, unless it qualifies for certain exemptions relating to loss of non-property tax revenue, emergencies and payment of debt service.

Major Influences: - Property Valuations, Tax Base Growth, and the Economy

Assumption: - The City has assumed a collection rate of 92.4% on real estate taxes, 89.0% on tangible taxes, and 77.0% on motor vehicle. Listed below is a chart of tax rate, levy, and collection activities.

Fiscal Year Ended 6/30	Tax Rate	Levy	Net Abatements & Additions	Net Levy	Collected End of Fiscal Year	Percent of Net Levy at End of Fiscal Year	Collected as of November 30, 1990	Percent Net Levy as of November 30, 1990
1991	(1)	\$158,509,725	\$ (516,817)	\$157,992,908	\$ -	- %	\$ 82,997,444	52.53%
1990	(1)	144,488,112	(3,276,050)	141,212,062	129,610,781	91.85	131,310,784	93.34
1989	(1)	140,602,718	(3,174,735)	137,427,983	125,275,159	91.03	133,845,283	97.39
1988	75.65	122,846,135	(1,137,897)	121,708,238	111,011,481	91.12	117,554,756	96.59
1987	72.49	112,337,242	(1,200,952)	111,262,292	101,809,097	91.50	108,813,257	97.80
1986	72.49	108,401,679	(1,141,520)	107,260,159	98,024,607	91.26	105,509,111	98.37
1985	69.61	100,729,094	(1,465,459)	99,263,635	90,477,545	91.03	97,546,645	98.27
1984	69.61	99,392,147	(1,474,065)	97,918,082	88,397,824	90.18	95,602,168	97.63
1983	67.61	84,830,552	(1,668,325)	83,162,227	83,768,412	89.83	90,898,125	97.57

(1) NOTE: The City Implemented a Tax Classification Program beginning with the 1989 fiscal year whereby there are different tax rates for Real Estate and Tangible Property. The tax rates for real estate were 23.88 and 57.45 for tangible and excise for fiscal year ending 6/30/89 and 6/30/90. The Tax rate for real estate was \$25.50 and \$61.35 for tangible and excise for fiscal year ending 6/30/91. The tax rate for fiscal year ending 6/30/92 is 28.17 for real estate and 67.77 for tangible and excise.

## 2. Business and Non-Business Licenses

Business and non-business licenses are fees charged for various permits and licenses issued by the Bureau of Licenses and Department of Building Inspections

The Bureau of Licenses has over 40 types of licenses and issues over 4,000 annually. These fees range from \$5 for a peddlers badge to \$1,400 for a Class B liquor license. Many of the fees are set by the State, the most notable being liquor licenses. It is anticipated that \$310,000 will be collected in liquor licenses in fiscal year ending June 30, 1992, and \$260,000 for all other licenses.

The Department of Building Inspections permit fees are comparable to other major New England cities. The majority of construction falls within \$100,000 to \$200,000, with major projects running into the millions of dollars of construction value. The present fee structure is a \$470 charge for the first \$50,000 of construction and an additional \$6 per thousand after \$50,000. For example, the fee for \$100,000 of construction value would be \$770.

Major Influences: - Bureau of Licenses - State Law  
- Building Inspections - Economy, Interest Rates

Assumption: - Due to the economy building starts were significantly reduced last fiscal year. The results were an approximate 30% reduction in revenues. This year's budget assumes revenues will be similar to fiscal year ending June 30, 1991.

### **Building Permits**

The following table lists the amount and value of building permits issued by the City's building inspector:

<u>Fiscal Year</u>	<u>Structural Div.</u>		<u>Electrical Div.</u>		<u>Mechanical Div.</u>		<u>Plumbing Div.</u>	
	<u>Amount of Permits</u>	<u>Value (Mills.)</u>	<u>Amount of Permits</u>	<u>Value (Mills.)</u>	<u>Amount of Permits</u>	<u>Value (Mills.)</u>	<u>Amount of Permits</u>	<u>Value (Mills.)</u>
1990-91.....	1,522	\$34.3	1,609	\$21.5	962	\$10.7	574	\$4.0
1989-90.....	2,272	67.7	1,945	12.8	1,104	14.9	779	5.6
1988-89.....	2,034	64.9	2,262	17.1	1,091	19.3	858	3.6
1987-88.....	1,867	47.1	1,912	10.6	1,114	14.0	839	5.3
1986-87.....	1,498	49.1	1,673	12.1	838	16.8	650	3.1
1985-86.....	1,133	26.9	1,632	11.1	626	5.1	538	2.3
1984-85.....	950	46.4	1,238	11.4	621	9.4	731	3.5
1983-84.....	994	45.7	1,355	10.6	920	8.2	638	3.0
1982-83.....	1,059	27.6	1,207	6.2	535	4.2	454	1.5
1981-82.....	964	32.1	1,413	9.7	750	4.9	499	2.8
1980-81.....	1,104	16.9	1,403	7.0	820	5.9	601	1.8
1979-80.....	1,256	27.2	1,517	4.8	759	6.0	844	1.9
1978-79.....	1,482	26.5	1,515	6.7	533	4.7	884	2.6
1977-78.....	1,551	29.7	1,527	9.1	366	9.0	689	2.6
1976-77.....	1,449	19.5	1,621	2.4	530	2.5	860	2.5
1975-76.....	1,540	21.2	1,719	2.6	430	2.8	756	1.3
1974-75.....	953	11.6	1,446	2.1	618	6.1	762	1.6
1973-74.....	1,230	18.4	1,975	3.1	600	2.8	1,288	1.6
1972-73.....	1,058	25.1	2,125	2.6	1,818	4.9	1,660	2.2
1971-72.....	1,000	24.5	2,157	2.4	1,061	6.2	1,459	1.9

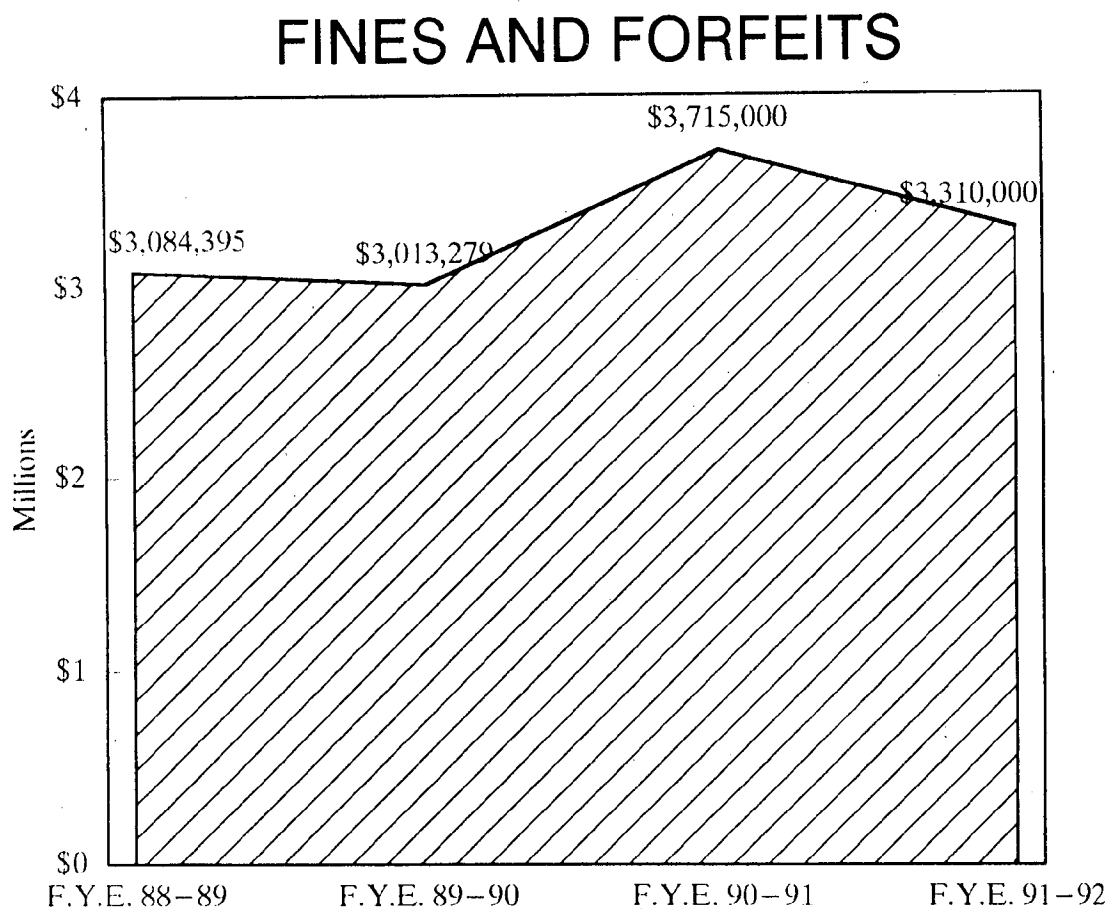
Source: Providence Building Inspector.

### 3. Fines and Forfeits

The Municipal Court collects all municipal violations ranging from moving violations and parking fines to excessive noise and environmental citations. The Court collected over \$4,000,000 in fines in fiscal 1991.

Major Influence: - Enforcement and Internal Policy

Assumption: - The Municipal Court aggressively collected delinquent fines in fiscal year 1991. This resulted in a record collection of over \$4,000,000 that year. The estimate for this budget year anticipates a return to more normal collections as most of the delinquent accounts have been resolved.

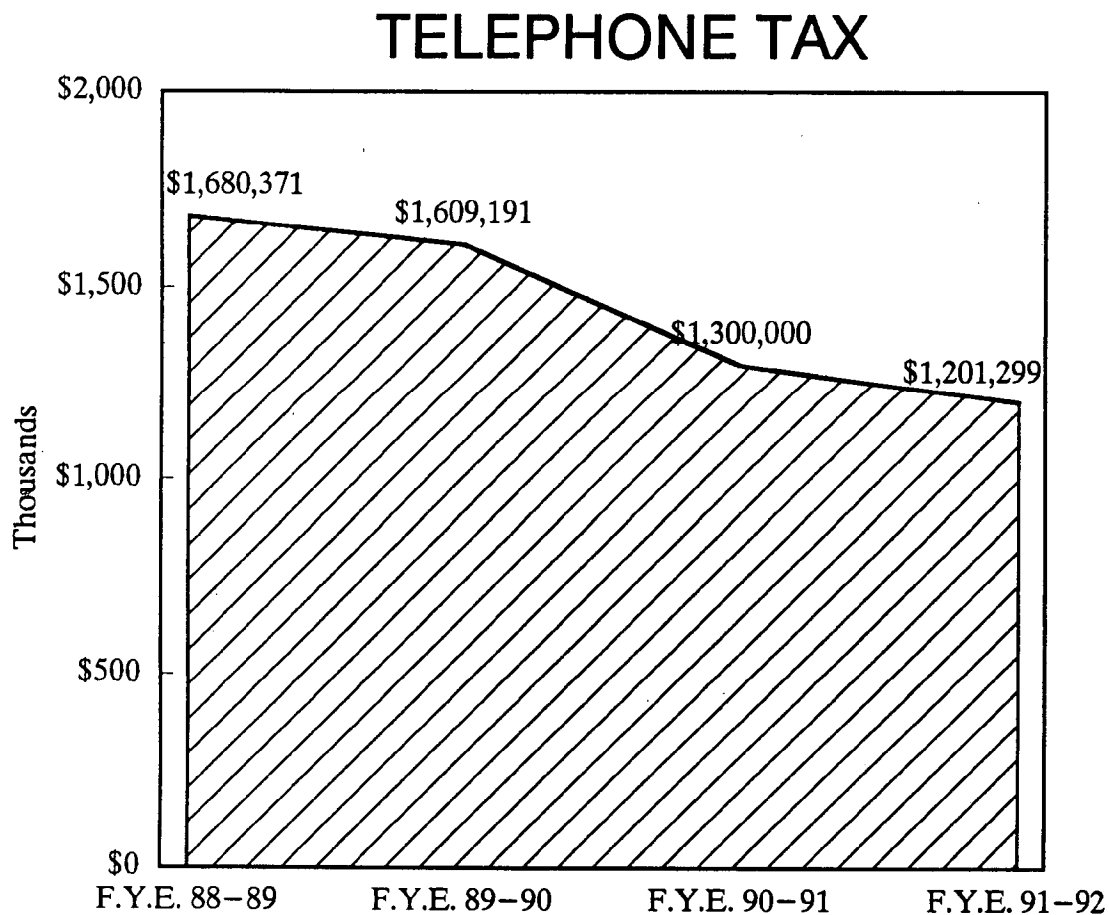


#### 4. STATE SHARED TAXES (TELEPHONE TAX)

The Telephone Tax is based on the value of all telephone companies assets, multiplied by the statewide average assessment ratio and state average tax rate. The distribution is based on the population of the various cities and towns.

Major Influences: - Telephone Company Assets, State Average Tax Rate, Average Assessment Ratio, and Population

Assumption: - The amount budgeted for fiscal year ending June 30, 1992 is based on estimates received from the State of Rhode Island.



## 5. Interest Income

The amount the City generates in interest income is derived from interest collected on delinquent taxes and interest earnings on investments.

Interest collected on delinquent taxes has risen significantly in recent years due to an aggressive policy of collecting delinquent accounts. The City holds several tax sales each year, suspends automobile registrations, and hires collection attorneys to enhance collections. The rate of interest charged by the City on delinquent accounts is 12% per annum.

Interest on investments is derived by the investing of temporarily- idle cash. Investments are restricted to repurchase agreements collateralized by Federal securities, certificates of deposits, and commercial paper issued by local banks. All institutions must meet the Federal guidelines concerning tangible capital, leverage ratio, and risk-based capital requirements. Due to recently passed laws proposed by the Internal Revenue Service concerning rebate and arbitrage, the City has experienced a decline in interest income due to the restrictions placed on bond proceeds.

Major Influences: - Interest on Delinquent Taxes - Internal Policy  
- Interest on Investments - Short Term Interest Rates

Assumption: - Interest on delinquent taxes is estimated to approximate last years actual collections. The City plans to continue to pursue delinquent accounts through collection attorneys, tax sales, and suspension of automobile registrations.

Interest on investments is budgeted in the same amount as fiscal year ending June 30 ,1991. Interest rates are expected to be approximately the same as the last three months of fiscal 1991. The loss of available investment earnings on bond proceeds due to recent changes in the law concerning rebate and arbitrage have resulted in approximately a 19% reduction in anticipated earnings.

Fiscal Year Ending	6/30/89 Actual	6/30/90 Actual	6/30/91 Budget	6/30/92 Budget
Interest on Overdue Taxes	\$1,484,488	\$2,591,371	\$1,400,000	\$1,560,000
Interest on Investments	3,464,202	3,458,816	2,800,000	2,800,000
	-----	-----	-----	-----
Total Interest	\$4,930,690	\$6,050,187	\$4,200,000	\$4,360,000
	=====	=====	=====	=====

## **6. General Departments**

General departments is comprised of 30 revenue sources. The five largest sources of these anticipated revenues are as follows: rental payments from the School Department, payment of school debt construction, the Port of Providence, refund in lieu of taxes, and the recycling reimbursement. These five revenue categories account for 77% of the total anticipated revenues from these various thirty sources. The remaining twenty-five sources are primarily revenues generated by various departments such as the Recorder of Deeds, Probate Court, Vital Statistics etc. The detail of all General Departments is provided in the financial statements of this Section.

The \$3,940,000 rental payments from the School Department are for lease arrangements for buildings the City has either renovated or acquired on behalf of the School Department and is now charging a rental fee to offset the cost of renovation or acquisition. The sites include Esek Hopkins School, Veazie Street School, and the old Citizen's Bank Operations Building.

School debt construction is a reimbursement from the State of Rhode Island for the cost of building and equipping public schools equal to at least 30% of the full cost of such buildings. Providence is eligible for 62.22% reimbursement and anticipates approximately \$2,000,000 for fiscal year ending June 30, 1992.

The Port of Providence generates revenue through bulk cargo, container crane capabilities, and from leasing land and building space. The projected revenue for fiscal year ending June 30, 1992 is \$1,500,000.

Refund in lieu of taxes is received from the Providence Water Supply Board for services provided to this enterprise fund by the City. The Water Supply Board receives various services, cash advances, and land and building space in return for this payment, which is anticipated to be \$1,400,000 this budget year. More detail concerning the Water Supply Board is provided in Section 9, Enterprise Funds.

The last of the five major revenue sources making up the General Departments is the reimbursement for the state mandated recycling program. All cities and towns in Rhode Island must ensure that their residents recycle their garbage. During the first three years of the program, the State of Rhode Island is reimbursing the cities and towns for this additional cost. The City of Providence will be reimbursed for this expense through October of 1993. The City will receive \$796,273 for fiscal year ending June 30, 1992.

**Assumptions:** - The City has signed contracts or leases for the school rentals and recycling reimbursement. The State has provided the estimate for school debt construction. The refund in lieu of taxes has been agreed to and budgeted by the Water Supply Board, and the amount budgeted from the Port was reduced from last year's budget to last year's actual collections due to the decline in ships using the Port as a result of the economy and a expired lease that was not renewed.

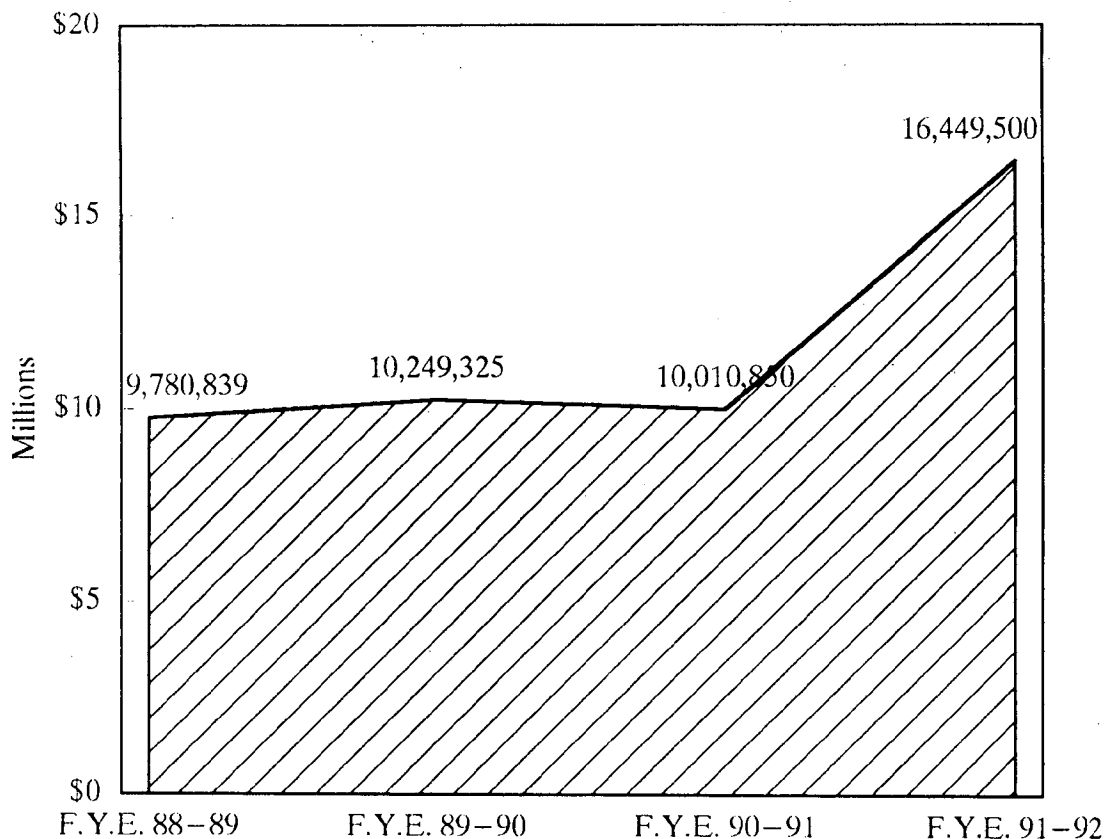
## 7. State Welfare Reimbursement

The City is 100% reimbursed by the State of Rhode Island for providing welfare benefits and medical care to individuals, as well as the administration cost associated with the program. Accordingly, a revenue shortfall in the City's budget will be offset by an appropriation savings and a over expending the appropriation will result in additional revenues. The large increase in this item reflects the current economic condition in the northeast. More information on this program is provided under General Public Assistance, Section 14 in this book.

Major Influences - Economy and Population

Assumption: - This anticipated revenue is based upon the number of welfare recipients in the City and the level of actual expense during the last quarter of fiscal year ending June 30. 1991.

## STATE WELFARE REIMBURSEMENT

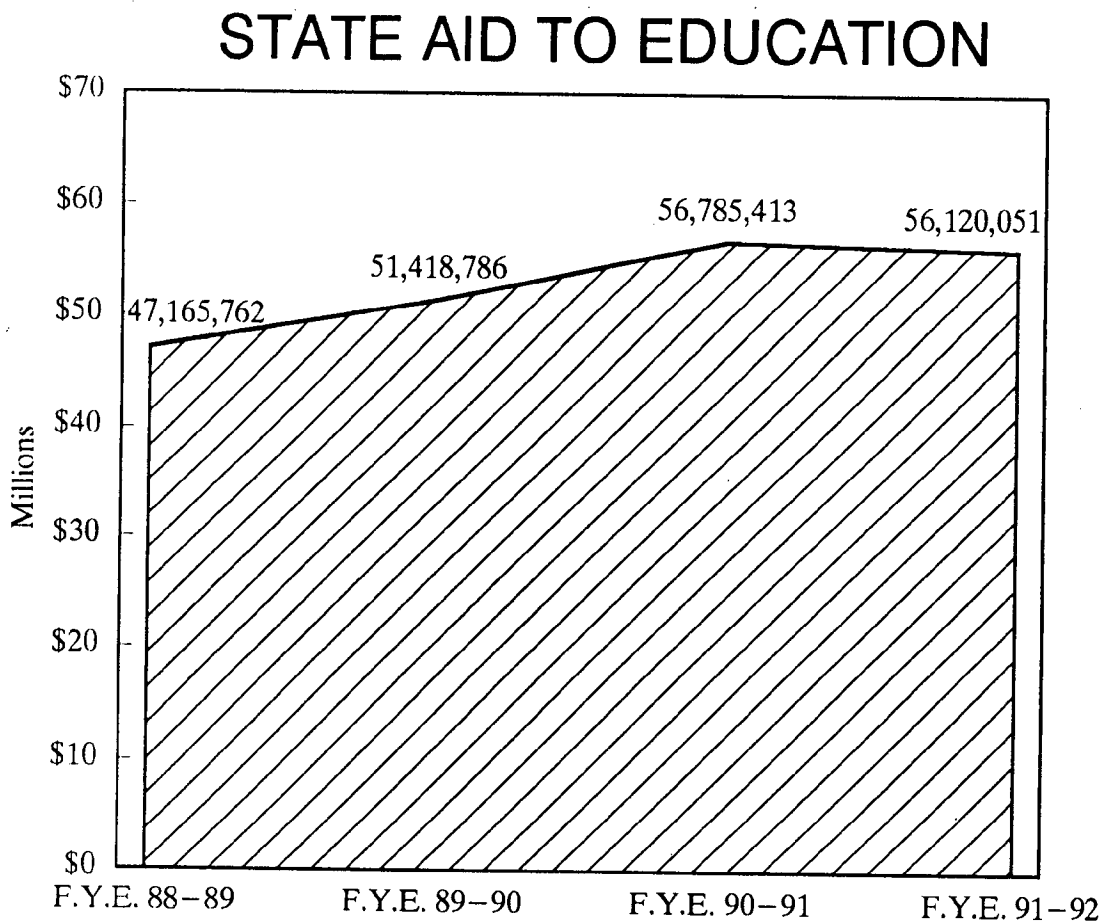


### 8. State Aid To Education

The State, under Rhode Island General laws, must provide operations assistance aid to each school district in the State, subject to annual appropriation by the State Legislature. The City's School Department will receive \$56,120,051 which will represent 49% of the budgeted school expenditures. The statutes require a minimum per pupil expenditure by each municipality under a formula prescribed by statute, which is equalized with other municipalities on the basis of assessed valuations with a minimum State assistance payment of 26.5% and a maximum of 100% of eligible expenditures for the second prior year, as approved by the State Board of Education.

Major Influences - State Appropriation, Student Population, and State-Aid to Education Formula

Assumption: - This revenue source is based on estimates received from the State of Rhode Island.



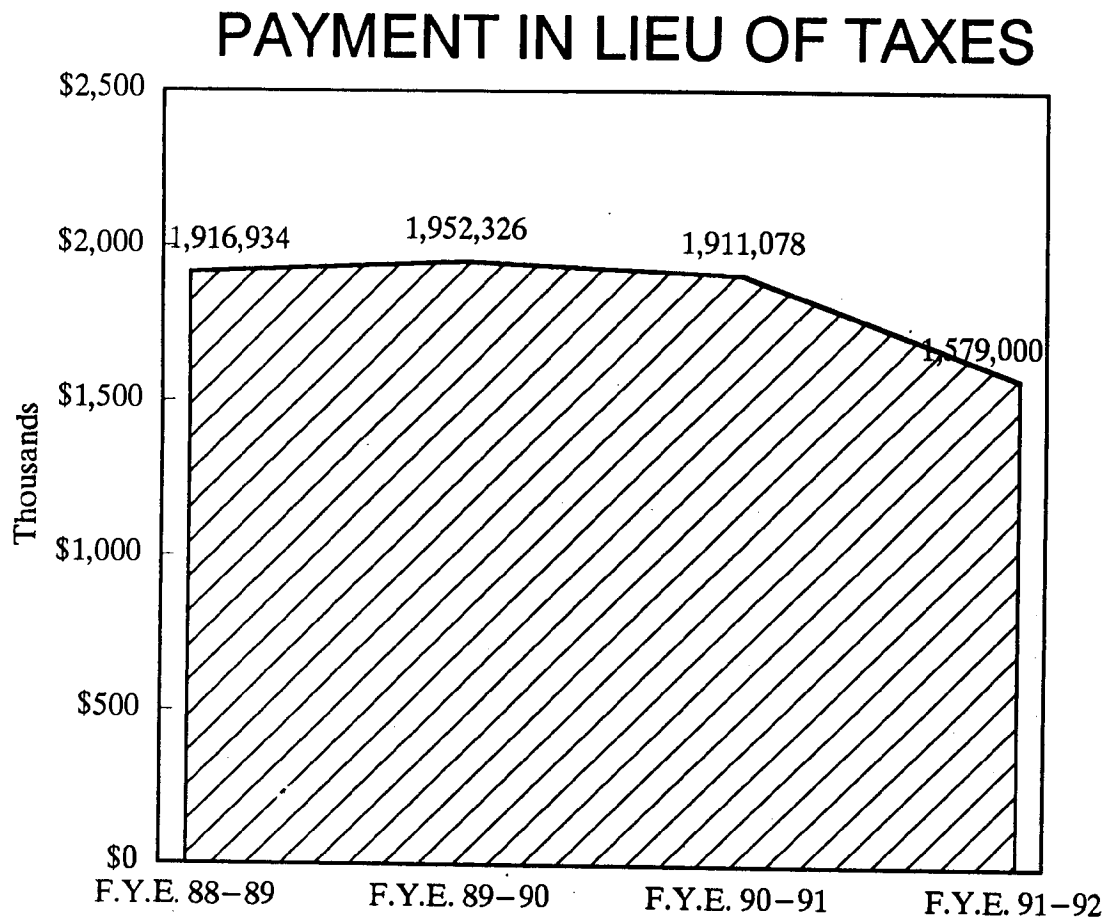


### 9. Payment In Lieu Of Taxes

Payments in lieu of taxes are received from the State of Rhode Island for tax exempt properties. Payments are made based upon the value of the exempt properties on the City's assessment role. The program has never been fully funded by the State and Providence's share is ratably reduced to what the City's share would be on the State's total tax exempt properties.

Major Influence - State Appropriation and Value of Tax Exempt Properties

Assumption: - This revenue source is based on estimates received from the State of Rhode Island.

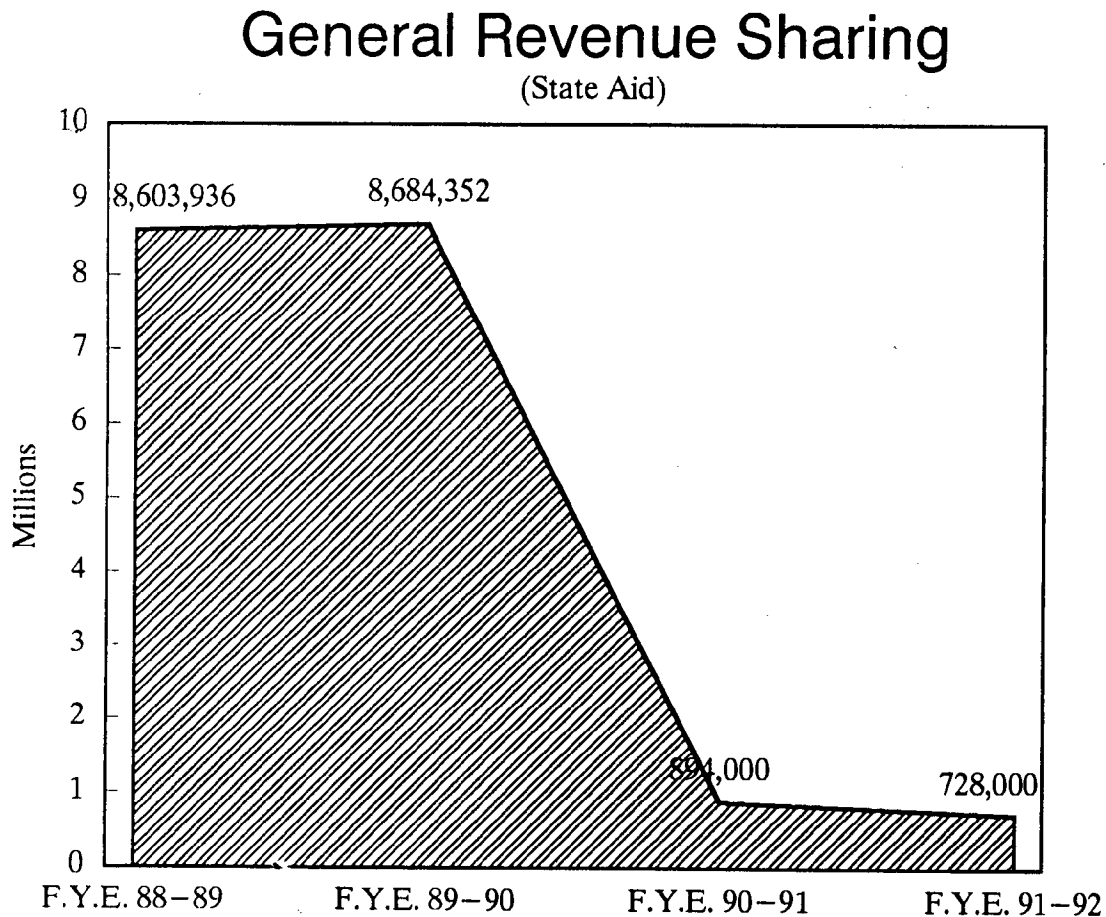


#### 10. General Revenue Sharing

General Revenue Sharing is a State appropriation based on per capita income, population, and tax effort. A city or towns tax effort is the cost of municipal government less schools. The program was implemented in fiscal year ending June 30, 1988 and replaced state shared taxes such as manufacturers machinery and equipment, intangible, manufacturers inventory, alcohol, and pari mutuel taxes. The City received over \$8 million the first three years of the program, however received only \$873,182 in fiscal year ended 1991, and anticipates only \$728,000 this fiscal year, due to a reduced level of funding by the State.

Major Influences - State Appropriation, Per Capita Income, Tax Effort, and Population

Assumption: - This revenue source is based on estimates received from the State of Rhode Island.

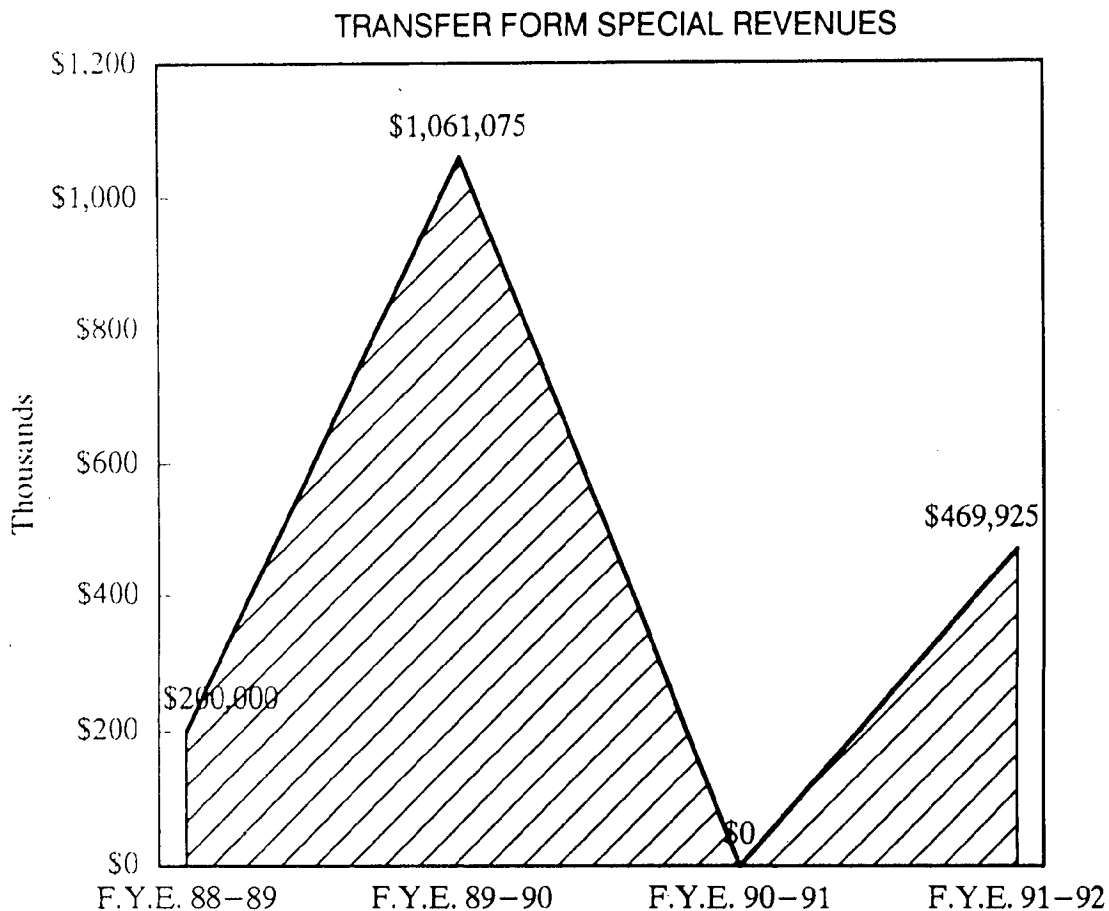


# **11. Transfer From Special Revenues**

The anticipated revenues from special revenues will come from three sources. Fees collected from the recently completed Carousel Project located in Roger Williams Park is expected to be sufficient to pay for the debt payment due on the project this year of \$169,000. The remaining \$300,000 will come from two sources, charging caterers a fee to for serving liquor at the Casino, a beautiful Victorian Building that is booked for weddings and special events approximately 150 times a year, and a .25 cent admission surcharge at the Roger Williams Zoo.

Major Influences - Number of Events at the Casino, Number of Visitors to the Carousel and Zoo

Assumption: - The number of visitors and events held at the Casino, Zoo, and Carousel should remain the same as last fiscal year.



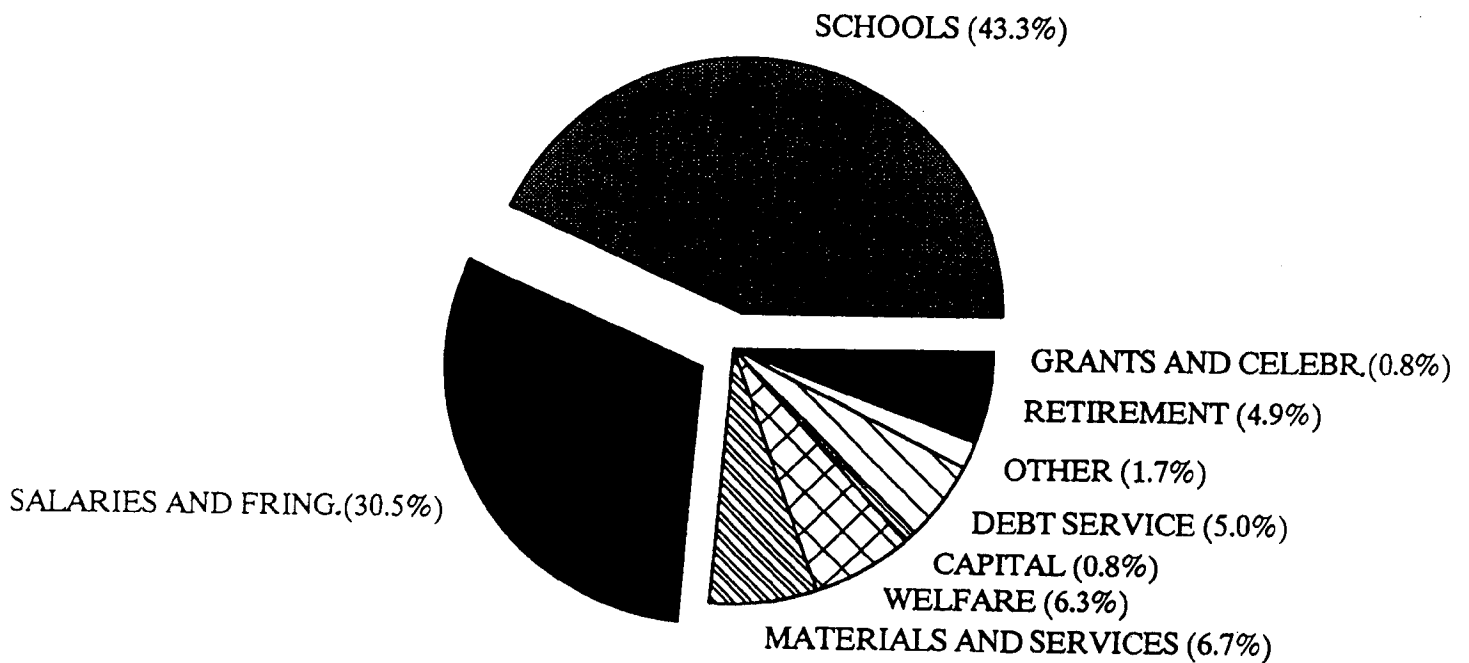
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# APPROPRIATIONS

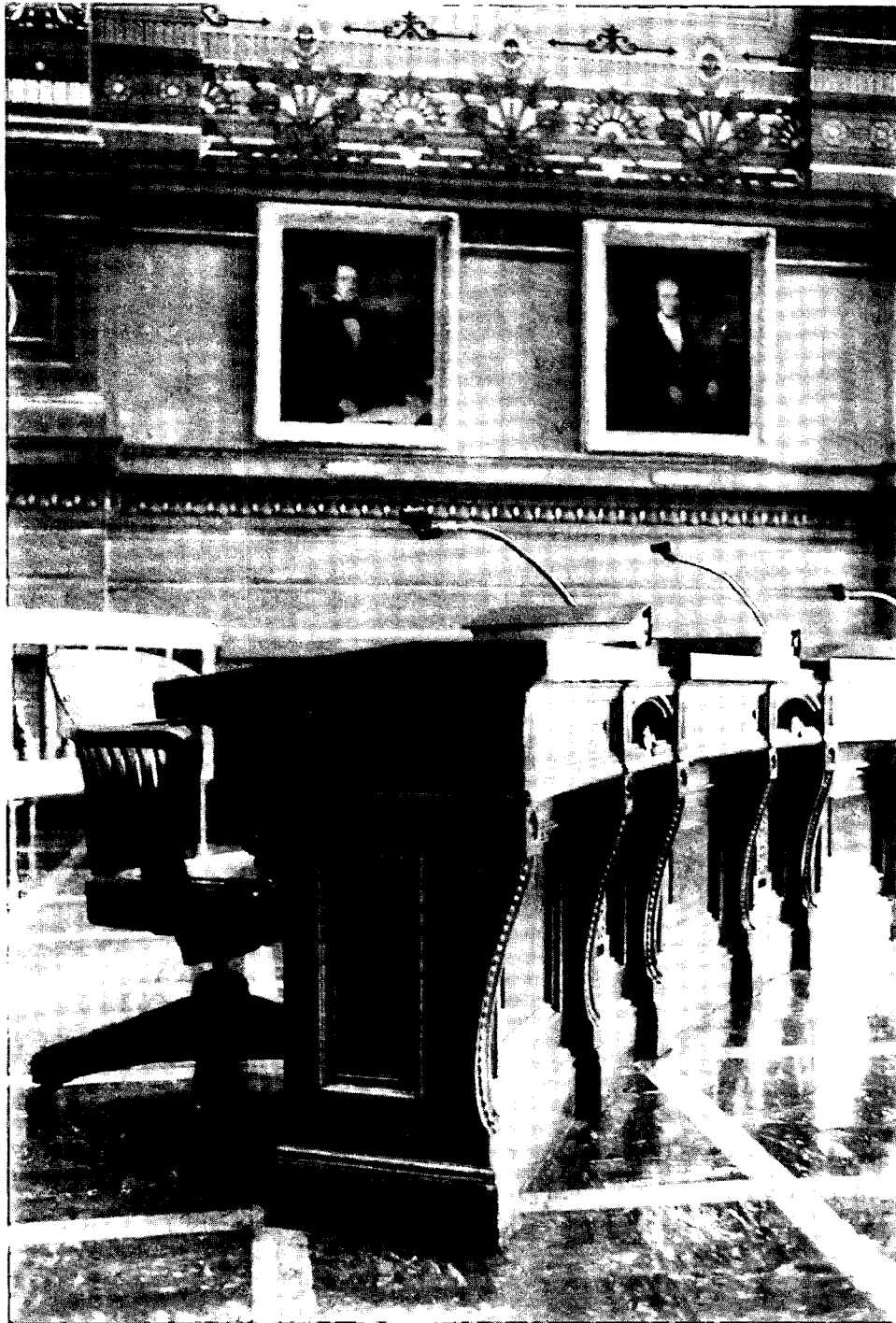
BUDGET FISCAL YEAR ENDING 1992

SCHOOLS (ALL EXPENSES)	113,574,141
SALARIES AND FRINGE BENEFITS	79,896,394
MATERIALS AND SERVICES	17,614,510
WELFARE	16,449,500
DEBT SERVICE	13,156,141
RETIREMENT	12,877,003
OTHER	4,524,296
GRANTS AND CELEBRATIONS	2,102,994
CAPITAL	2,021,885
TOTAL	262,216,864

Below is a graph which shows a breakdown of City Appropriations for the fiscal year ending June 30, 1992. The following pages of this section will describe the various City departments and depicts budgetary performance over a four-year period.



# *Executive, Legislative and Judicial*



*City Council Chamber*

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				
MAYORS OFFICE	901,601	1,010,782	914,700	879,404
CITY COUNCIL	342,099	340,846	375,248	389,348
CITY CLERK	231,870	249,307	256,563	277,734
CITY SERGEANT	27,482	27,531	29,421	29,221
LAW DEPARTMENT	3,702,086	1,030,517	1,574,844	1,682,131
MUNICIPAL COURT	305,525	321,533	349,980	322,697
PROBATE COURT	138,816	150,025	152,284	156,631
CONTINGENCIES	67,040	268,941	82,800	80,000
HOUSING COURT	151,342	184,253	211,214	203,000
TOTAL EXEC., LEGISLATIVE, AND JUD.	5,867,861	3,583,735	3,947,054	4,020,166

# Mayor's Office

## Department Summary

The City operates under a Home Rule Charter adopted in November, 1980 providing for a Mayor-Council form of government with a fifteen-member City Council. The Mayor is elected by the Voters to a four year term of office. The Mayor supervises preparation of the annual City budget which is presented to the City Council for its approval. The Mayor is authorized to approve or veto any ordinance passed by the City Council. The Mayor also appoints all department heads and most of the members of agencies, boards and commissions which directly affect City operations. The Mayor also serves ex-officio on many of these bodies.

The two highest ranking city officials in the mayors office are the Director of Administration and Chief of Staff. All department directors and department heads report directly to the Director of Administration who is responsible for the day-to-day governmental operation of the city. The Chief of Staff is responsible for the planning, implementation, and evaluation of the goals and objectives of the administration. He/she directs the overall operation and management of the Mayors Staff, including scheduling, public affairs, communications, intergovernmental relations and citizens assistance.

## Personnel Cost

Department Position Title	Budget 1991 - 1992
MAYOR'S OFFICE	
MAYOR'S STAFF	\$752,752.00
	-----
	\$752,752.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## MAYORS OFFICE

SALARIES	670,267	723,988	800,000	752,752
TEMPORARY - SALARY AND WAGES	23,647	111,109	0	0
OVERTIME	0	0	0	0
SICK LEAVE	17,830	26,303	0	0
VACATION	73,546	40,923	0	0
HOLIDAY PAY	0	0	0	0
LONGEVITY	14,673	21,753	0	24,052
FEES NOT CLASSIFIED	3,240	2,469	6,000	5,000
TELEPHONE	0	0	0	0
POSTAGE	5,218	9,982	7,500	8,000
AUTO ALLOWANCE	3,600	0	0	0
TRANS PERSON CONV	1,200	6,500	0	0
TRANSPORTATION OTHER	702	0	0	0
TRAVEL SUBS CONV	5,064	4,754	0	0
TRAVEL SUB OTHER	4,345	321	5,000	5,000
SPECIAL SUBSISTENCE	700	0	0	0
PRINTING & BINDING	0	2,729	0	0
ADVERTISING	2,285	13,160	10,000	5,000
REPAIRS OFFICE	919	1,128	1,000	1,000
RENTAL OF OFFICE EQUIPMENT	2,863	871	3,400	3,400
RENTAL OF AUTO	4,531	0	0	0
DUES & SUBSCRIPTIONS	3,314	4,258	4,000	4,000
MAYOR'S EXPENSE FUND	18,500	28,000	25,200	25,200
MISC SERVICES	12,635	(9,450)	27,900	25,000
STATIONARY PRINTED FORMS	15,509	13,250	16,500	15,000
LIABILITY INSURANCE	0	0	0	0
CEREMONIES	5,671	6,677	8,200	6,000
OFFICE FURNITURE & EQUIP	11,342	2,057	0	0
	901,601	1,010,782	914,700	879,404

# City Council

## Department Summary

Members of the City Council are elected for a term of four years concurrent with that of the Mayor. One member is elected from each of the City's fifteen wards. The Council passes ordinances within the scope of the powers defined in the charter. Its major responsibility is passage of the City Budget. The City Council may amend or alter the budget before passage, subject to the requirement of Rhode Island Law that the budget be balanced when adopted.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
CITY COUNCIL			
COUNCIL MAJORITY/MINORITY	2	2	\$26,626.00
COUNCIL MEMBERS	12	12	\$131,969.00
PRESIDENT CITY COUNCIL	1	1	\$13,313.00
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	15	15	\$171,908.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## CITY COUNCIL

SALARIES	159,822	162,270	171,908	171,908
LONGEVITY	0	0	0	0
ACCOUNTING AUDITING	64,000	66,250	70,000	70,000
EXAMING TITLES	0	0	0	0
FEES NOT CLASSIFIED	10,946	9,163	10,000	10,000
TELEPHONE	802	951	1,100	1,100
POSTAGE	350	157	200	300
AUTO ALLOWANCE	13,680	14,960	18,240	18,240
PRINTING	17,183	16,242	22,000	24,000
ADVERTISING	30,469	26,679	23,000	25,000
DUES & SUBSCRIPTIONS	0	0	0	0
MISC SERVICES	36,578	36,832	38,800	38,800
STATIONARY	5,346	5,266	10,000	20,000
WARD FBOUNDARY COMM	1,000	0	0	0
MISC NOT CLASSIFIED	1,923	2,076	10,000	10,000
	342,099	340,846	375,248	389,348

# City Clerk

## Department Summary

The City Clerk is elected by a majority vote of the members of the City Council to a four year term concurrent with that of the Council.

The City Clerk attends all meetings of the City Council, and keeps a journal of the acts and proceedings thereof. Furthermore, the City Clerk keeps on file all official documents, papers, reports and records of the City as required by law to be filed in the department of City Clerk and the rules, regulations and organizational charts of departments, boards, commissions and other agencies of the city, and to make provisions for public inspection of such papers.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
CITY CLERK			
ADMIN ASSIST CITY CLERK	1	1	\$22,797.00
CHIEF CLERK	1	1	\$25,246.00
CITY CLERK	1	1	\$47,115.00
CLERK III	1	0	\$0.00
CLERK STENOGRAPHER III	1	1	\$18,834.00
DEPUTY CITY CLERK FIRST	1	1	\$36,586.00
DEPUTY CITY CLERK SECOND	1	1	\$29,468.00
STENOGRAPHIC REPORTER CITY CL	2	2	\$43,244.00
STENOGRAPHIC REPORTER CITY CO	2	1	\$25,246.00
	--	--	-----
	11	9	\$248,536.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## CITY CLERK

SALARIES	178,145	192,084	230,019	248,536
TEMPORARY	1,918	308	0	0
OVERTIME	0	956	1,000	1,000
SICK LEAVE	7,128	10,826	0	0
VACATION	19,482	19,388	0	0
HOLIDAY PAY	0	0	0	0
LONGEVITY	12,328	11,818	12,349	12,365
POSTAGE	4,835	4,403	3,000	5,000
REPAIRS OFFICE EQUIP	0	0	0	0
MAINTENANCE	2,268	3,251	3,680	4,260
DUES AND SUBSCRIPTIONS	175	185	515	573
MISC SERVICES	750	1,000	1,000	1,000
STATIONARY	4,841	5,088	5,000	5,000
OFF FURN MACH AND EQUIP	0	0	0	0
	231,870	249,307	256,563	277,734

# City Sergeant

## Department Summary

The City Sergeant is appointed by the Mayor, subject to approval by the council and serves as the city messenger.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
CITY SERGEANT			
CITY SERGEANT	1	1	\$27,353.00
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	1	1	\$27,353.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## CITY SERGEANT

SALARIES	25,144	24,864	27,353	27,353
SICK LEAVE	0	0	0	0
VACATION LEAVE	1,007	1,309	0	0
HOLIDAY	0	0	0	0
LONGEVITY	0	1,309	1,368	1,368
POSTAGE	0	0	0	0
REPAIRS	1,255	49	500	400
MISC. MATERIALS	2	0	200	100
REPAIRS	74	0	0	0
	27,482	27,531	29,421	29,221

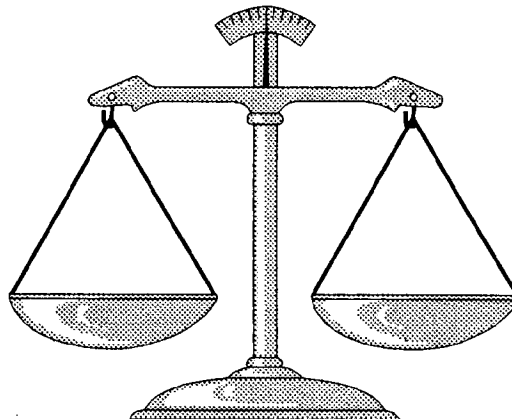
# Law Department

## Department Summary

The Law Department handles all legal duties for the city. All cases are prosecuted or defended as the case may be, all executive orders, regulations and rules of the Mayor and agencies are drafted. The Law Department is responsible for performing the legal duties of the City Council as required, along with preparing and endorsing the correctness of all leases, deeds, and contracts.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
<b>LAW DEPARTMENT</b>			
ADMIN ASSISTANT - LAW DEPART.	1	1	\$33,999.00
ASSIST CHIEF DIV OF LEGAL	1	1	\$28,753.00
ASSIST CITY SOLICITOR	6	5	\$163,466.00
ASSIST LEGAL SECRETARY	2	2	\$61,432.00
CHIEF DIVISION OF LEGAL SVC.	1	1	\$42,542.00
CITY SOLICITOR	1	1	\$59,680.00
DEPUTY CITY SOLICITOR	1	1	\$51,868.00
INVESTIGATOR/GOVT INTEGRITY	1	0	\$0.00
LEGAL SECRETARY LAW DEPT	1	1	\$30,716.00
PARALEGAL	1	1	\$26,914.00
PARALEGAL I	1	1	\$26,914.00
SECOND DEPUTY CITY SOLICITOR	2	2	\$81,900.00
SPECIAL COUNSEL	6	4	\$100,284.00
SPECIAL COUNSEL ZONING	1	1	\$11,000.00
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	26	22	\$719,468.00





## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## LAW DEPARTMENT

SALARIES	546,016	587,700	688,626	719,468
SALARIES TEMPORARY	25,696	5,758	0	0
OVERTIME	0	1,164	0	0
SICK LEAVE	26,015	14,900	0	0
VACATION	25,584	33,394	0	0
HOLIDAY PAY	0	0	0	0
LONGEVITY	20,464	22,876	24,264	24,969
FEES NOT CLASSIFIED	0	0	0	0
TELEPHONE	0	0	0	0
POSTAGE	4,306	1,587	1,800	2,100
AUTO ALLOWANCE	0	1,020	1,020	0
REPAIRS OFFICE EQUIPMENT	4,576	4,869	5,300	6,000
DUES & SUBSCRIPTIONS	948	953	1,083	1,143
MISC SERVICES	10,852	3,645	10,000	10,000
STATIONARY	4,166	2,373	3,000	3,000
CLAIMS	3,025,862	293,952	830,451	905,451
ARBITRATORS	0	47,725	0	0
OFFICE FURNITURE & EQUIPMENT	99	0	0	0
BOOKS MAPS & CHARTS	7,502	8,601	9,300	10,000
EQUIPMENT	0	0	0	0
	3,702,086	1,030,517	1,574,844	1,682,131

# Municipal Court

## Department Summary

The Municipal Court is comprised of three judges and staff which handle the adjudication of all municipal violations ranging from moving violations and parking fines to excessive noise and environmental citations. The court collected over \$4,000,000 in various fines in fiscal 1991.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PROV MUNICIPAL COURT			
CLERK IV	1	0	\$0.00
CLERK PROV MUNICIPAL COURT	1	1	\$28,425.00
CLERK STENOGRAPHER II	2	0	\$0.00
CLERK TYPIST II	2	0	\$0.00
COURT CLERK	5	5	\$114,701.00
DEPUTY CLERK PROV MUNICIPAL	2	2	\$55,594.00
JUDGE PROV MUNICIPAL COURT	3	3	\$61,251.00
CITY COUNCIL ADJUSTMENT	0	0	(5,133.00)
	16	11	\$254,838.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## MUNICIPAL COURT

SALARIES	210,305	224,178	279,145	254,838
TEMPORARY - SALARIES AND WAGES	0	0	0	0
OVERTIME	2,468	3,721	2,600	2,600
SICK LEAVE	9,685	19,111	0	0
VACATION	13,547	20,262	0	0
CALL BACK POLICE & FIRE	0	0	0	0
HOLIDAY PAY	0	0	0	0
LONGEVITY	14,892	19,123	20,435	14,459
WITNESS FEES	110	130	200	200
FEES NOT CLASSIFIED	3,009	0	3,400	3,400
TELEPHONE	275	64	500	500
POSTAGE	44,981	30,607	42,000	45,000
PRINTING	0	0	0	0
POSTAGE	3,334	2,606	0	0
REPAIRS OF OFFICE MACHINES	442	0	500	500
MAINTENANCE & SERVICING	0	0	0	0
DUES AND SUBSCRIPTIONS	150	150	200	200
STATIONARY PRINTED FORMS	880	591	1,000	1,000
OFFICIAL BONDS	0	0	0	0
OFFICE FURNITURE AND EQUIPMENT	1,447	990	0	0
	305,525	321,533	349,980	322,697

# Probate Court

## Department Summary

The Probate Court administers estates, name changes, and appoints legal guardians to those the court deems incompetent.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PROBATE COURT			
CLERK III	1	0	\$0.00
CLERK OF PROBATE	1	1	\$27,797.00
CLERK STENOGRAPHER III	1	0	\$0.00
CLERK TYPIST II	1	0	\$0.00
COURT CLERK	2	2	\$46,790.00
DEPUTY CLERK PROBATE COURT	1	1	\$27,798.00
JUDGE OF PROBATE	1	1	\$31,410.00
PUBLIC ADMINISTRATOR	1	1	\$7,500.00
	9	6	\$141,295.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PROBATE COURT

SALARIES	114,181	129,296	139,435	141,295
TEMPORARY	0	0	0	3,500
SICK LEAVE	1,171	1,222	0	0
VACATION LEAVE	10,916	8,157	0	0
HOLIDAY PAY	0	0	0	0
LONGEVITY	6,540	7,252	8,549	7,666
POSTAGE	1,889	557	600	650
TRANSPORTATION	0	19	0	0
TRAVEL CONVENTIONS	0	0	0	0
TRAVEL OTHER	0	11	0	0
PRINTING	549	382	700	600
REPAIRS OFFICE EQUIP	465	500	600	650
DUES & SUBSCRIPTIONS	286	381	400	325
STATIONARY AND PRINTED FORMS	1,075	746	1,100	1,100
MED CHEM & LAB SUPPLIES	0	0	0	0
OFFICE FURN EQUIPMENT	1,034	815	0	0
BOOKS MAPS CHARTS	710	687	900	845
	138,816	150,025	152,284	156,631

# Contingency

## Department Summary

The contingency appropriation in the Executive, Legislative, and Judicial section of the budget is established to handle unexpected or special items that may arise during the budget year.

CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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CONTINGENCIES

MISC. SERVICES NOT CLASSIFIED	67,040	268,941	82,800	80,000
	-----			
	67,040	268,941	82,800	80,000

# Housing Court

## Department Summary

The Housing Court was recently created in 1987. The three judges ensure that dwellings are safe, sanitary, and fit for human habitation in order to promote the health and general welfare of the residents of Providence.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
HOUSING COURT			
ASSOC JUSTICE HOUSING COURT	2	2	\$52,350.00
CHIEF JUDGE (HOUSING COURT)	1	1	\$29,317.00
CLERK IV	1	1	\$20,915.00
CLERK STENO III	2	2	\$38,858.00
HOUSING COURT ADMINISTRATOR	1	1	\$34,301.00
LAW CLERK	1	1	\$16,000.00
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	8	8	\$191,741.00





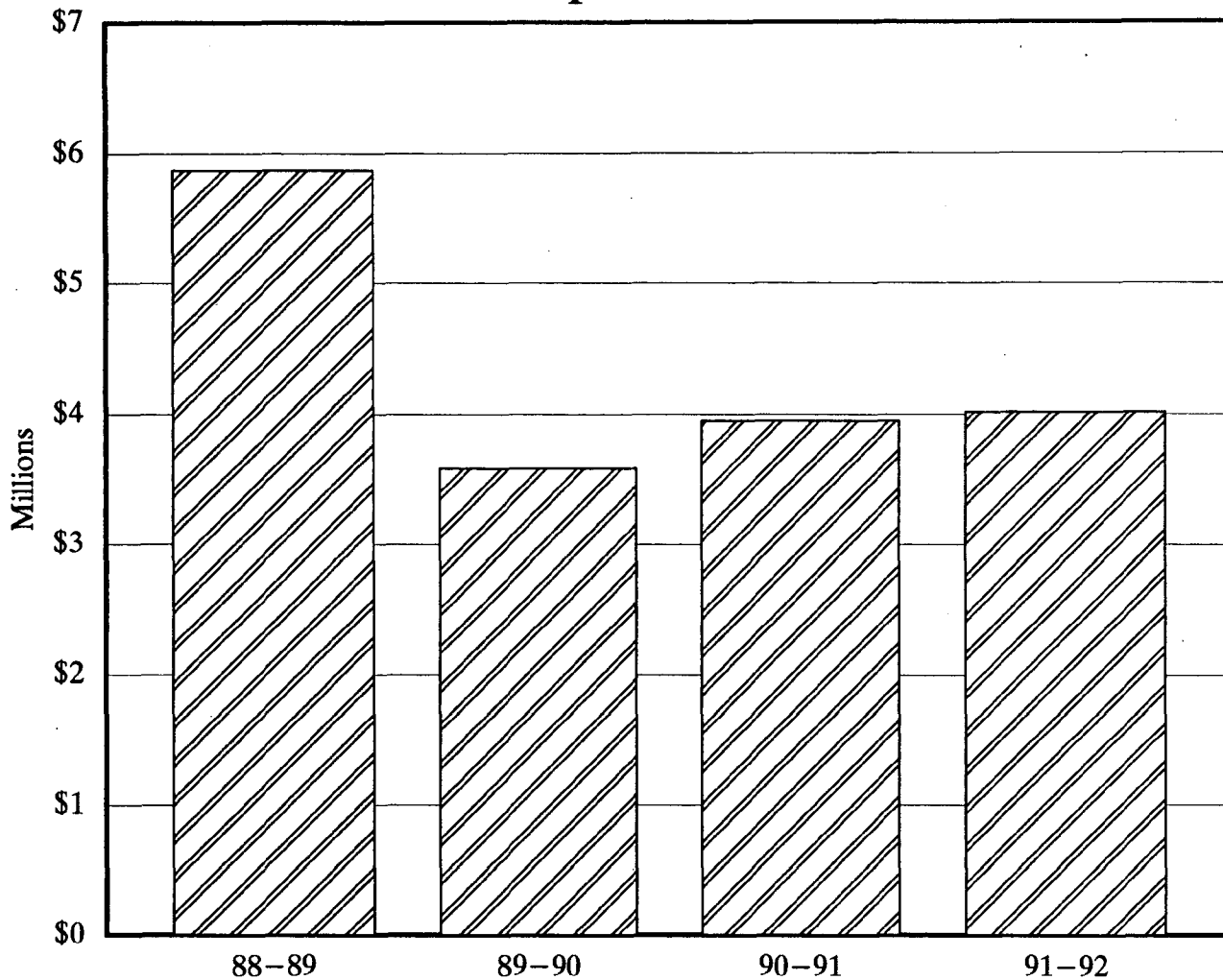
## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## HOUSING COURT

SALARIES	136,277	170,808	204,644	191,741
SALARIES TEMPORARY	76	0	0	0
OVERTIME	3,007	5,350	0	4,000
SICK LEAVE	2,831	2,582	0	0
VACATION	3,659	2,544	0	0
HOLIDAY	0	0	0	0
LONGEVITY	0	0	0	1,309
MISCELLANEOUS SERVICES	0	0	0	0
TRANS OF PERSONS TO CONVENTIONS	0	0	0	0
PRINTING AND BINDING	0	0	0	0
MAINT.AND SERVICE	0	0	700	700
DUES AND SUBSCRIPTIONS	0	160	170	0
MISC. SERVICES	2,021	1,019	1,000	750
STATIONARY,PRINTED FORMS	672	1,399	2,000	2,000
WEARING APPAREL	0	0	0	0
MISC. MATERIALS & SUPPLIES	2,799	137	0	0
OFFICIAL BOND	0	0	2,000	2,000
OFFICE FURNITURE,EQUIP,& MACH.	0	0	0	0
BOOKS,MAPS,CHARTS	0	254	700	500
	151,342	184,253	211,214	203,000
TOTAL EXECUTIVE, LEGISLATIVE,AND JU	5,867,861	3,583,735	3,947,054	4,020,166

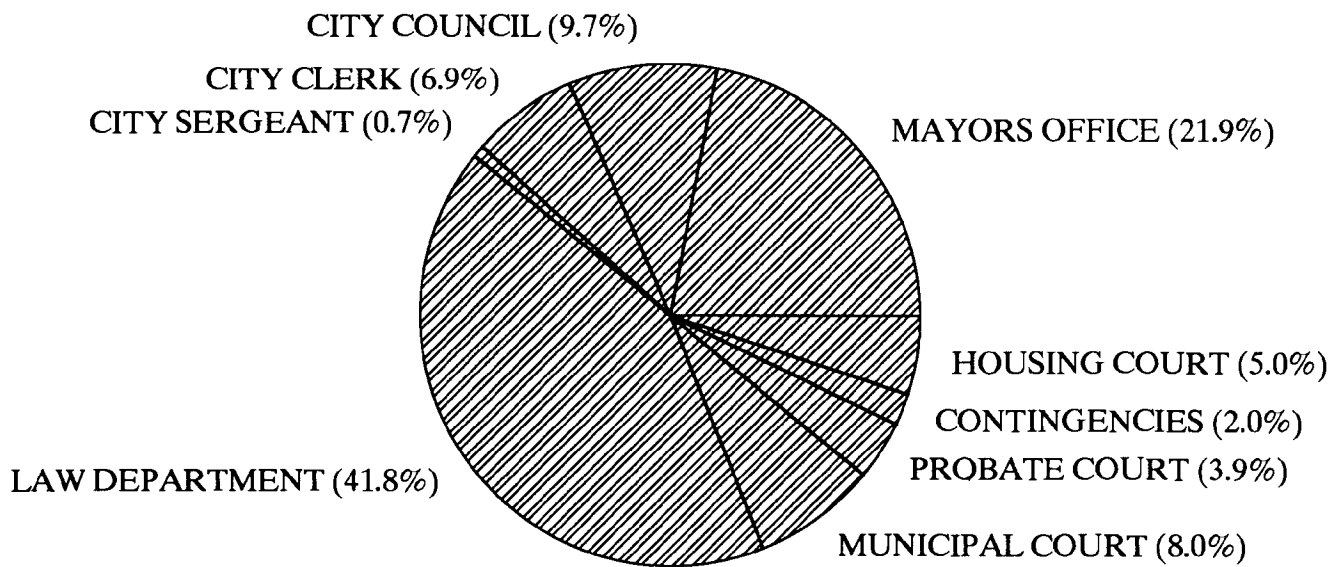
## Executive, Legislative and Judicial Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

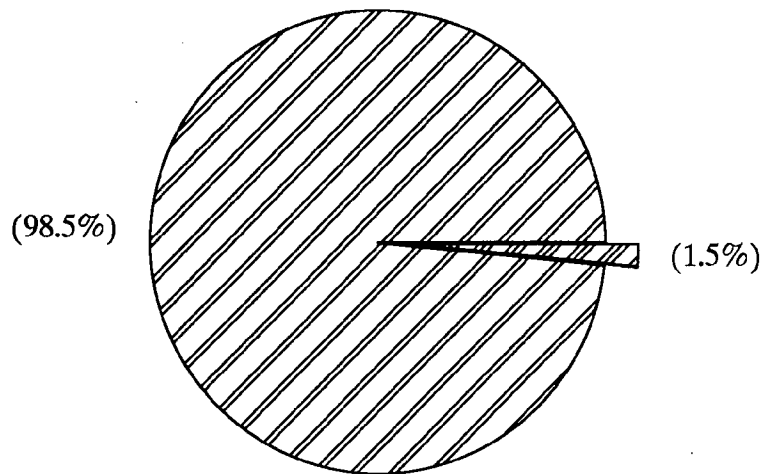
# Executive, Legislative, And Judicial


Departments As A Percent Of Executive, Legislative, And Judicial Budget



# Executive, Legislative, And Judicial

As A Percentage Of Total Budget



 Total Budget

 Total Exec., Legislative, and Judicial

# *Finance Administration*



*City Collector's Office*

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## SUMMARY

FINANCE DIRECTOR	225,935	238,391	223,279	192,581
CITY CONTROLLER	534,083	533,773	509,215	575,814
RETIREMENT	313,205	269,902	276,281	292,349
DATA PROCESSING	1,704,527	1,824,569	1,251,501	1,151,469
CITY COLLECTOR	782,641	1,430,820	1,283,915	1,247,057
CITY ASSESSOR	793,161	645,859	728,690	784,801
BOARD OF TAX ASSESMENT	148,202	82,271	41,900	5,000
TREASURY	176,026	171,841	184,851	183,036
PERSONNEL	276,171	342,820	334,984	288,763
HEAT, LIGHT AND POWER	1,837,819	1,859,371	1,835,000	2,035,000
LABOR LAWYER	199,445	453,229	100,000	100,000
EMERGENCY TEMP SEASONAL	21,915	0	0	0
RETIREMENT CONTRIBUTION	8,468,305	9,570,368	10,336,565	12,692,191
ELECTED OFFICIALS	79,294	84,270	85,000	98,208
POLICE PENSIONS	50,976	41,820	43,236	37,116
FIRE PENSION	57,165	54,106	55,642	49,488
LABORERS INT. LEGAL FEES	412,294	446,406	505,000	564,000
LABORERS PENSION FUND	1,015,848	1,036,968	1,129,000	1,440,000
HEALTH SERVICES	102,279	30,000	30,000	30,000
RETIREMENT OF SERIAL BONDS	7,952,002	7,776,229	7,734,968	6,274,541
INTEREST ON DEBT	5,745,202	5,189,494	5,666,938	6,881,600
FICA	1,737,619	1,927,786	1,935,000	2,025,000
MEDICAL INSURANCE	7,839,682	9,334,867	11,185,735	12,350,000
WORKERS COMPENSATION	1,271,111	1,455,561	1,797,000	1,630,136
UNEMPLOYMENT COMP.	95,881	103,322	61,000	150,000
RESERVE FOR TAX ABATEMENTS	526,183	1,070,701	275,000	500,000
TOTAL FINANCE ADMINISTRATION	42,366,971	45,974,744	47,609,700	51,578,150

# Finance

## Department Summary

The Finance Department produces a standard budget instruction manual to insure uniform budgetary procedures, prepares the operating budget under the Mayor's direction, develops a five year financial plan for the city and, along with the city planning commission, develops the capital budget. The department reviews city departments and agencies in relation to budgetary performance, looking for improvements that will improve city services and/or generate economies. All purchase requisitions are reviewed for available funds and absolute need. The department prepares and submits to the Mayor and City Council fiscal notes on ordinances and resolutions with a financial impact, and produces the city's financial statements. Based upon an anticipated budgetary surplus for fiscal 1991, the city will have had eleven (11) consecutive operating surpluses.

The department structures and prepares the offering circulars for debt issues and provides financial analysts and credit rating agencies with current information as necessary.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
DIRECTOR OF FINANCE			
ADMIN ASSIST FIN DIRECTOR	1	1	\$26,286.00
BUDGET ANALYST	1	1	\$32,000.00
CLERK II	1	0	\$0.00
CLERK IV	1	0	\$0.00
DEPUTY FIN DIR/BUDGET OFFICER	1	1	\$45,864.00
FINANCE DIRECTOR	1	1	\$62,297.00
FISCAL OFFICER	1	0	\$0.00
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	7	4	\$166,447.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## FINANCE DIRECTOR

SALARIES	189,684	206,012	205,659	166,447
OVERTIME	0	0	0	0
SICK LEAVE	5,622	6,727	0	0
VACATION	11,054	10,308	0	0
HOLIDAY PAY	0	0	0	0
LONGEVITY	8,591	9,266	10,335	18,034
POSTAGE	616	532	325	500
TRAVEL SUB OTHER	1,531	31	0	1,500
ADVERTISING	938	0	1,350	1,350
REPAIRS OFFICE EQUIPMENT	110	0	200	0
REPAIRS TO AUTOS	2,252	913	1,000	1,000
MAINTENANCE	1,415	122	1,060	500
DUES & SUBSCRIPTIONS	1,306	801	1,050	1,050
MISCELLANEOUS	1,634	2,724	1,000	1,000
STATIONARY	1,182	955	1,300	1,200
	225,935	238,391	223,279	192,581



# City Controller

## Department Summary

The City Controller is responsible for all monetary disbursements including payroll, and controls all expenditures to ensure that budget appropriations are not exceeded. Furthermore, the Controller maintains a general accounting system for the city and examines all contracts, purchase orders, and other documents which involve financial obligations of the city. The Controller also submits a monthly financial report to the City Council showing the financial condition of the city.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
<b>CONTROLLERS</b>			
ACCOUNTANT III	2	2	\$48,221.00
ACCOUNTS PAYABLE ADMINISTRATOR	1	0	\$0.00
ACCOUNTS PAYABLE CLERK I	2	1	\$19,651.00
ACCOUNTS PAYABLE CLERK II	4	3	\$67,674.00
ACCOUNTS PAYABLE CLERK III	3	1	\$23,395.00
ACCOUNTS PAYABLE CLERK IV	2	1	\$24,820.00
ACCOUNTS PAYABLE SUPERVISOR	1	1	\$29,498.00
ADMIN ASSIST CONTROLLER	1	0	\$0.00
CITY CONTROLLER	1	1	\$53,509.00
CLERK TYPIST II	1	0	\$0.00
DEPUTY CITY CONTROLLER	1	1	\$43,446.00
FEDERAL PROGRAMS SUPER	1	0	\$0.00
FISCAL OFFICER	3	3	\$87,675.00
MEDICAL HEALTH PLAN ADM	1	1	\$29,467.00
PAYROLL CLERK II	3	1	\$23,035.00
SECRETARY TO CONTROLLERS OFFICE	1	1	\$22,180.00
SENIOR ACCOUNTS PAYABLE CLERK	1	0	\$0.00
SENIOR CLERK	1	0	\$0.00
SUPERVISOR FISCAL	1	1	\$32,585.00
SUPERVISOR PAYROLL	1	1	\$29,467.00
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	32	19	\$534,623.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## CITY CONTROLLER

SALARIES	433,320	414,691	478,855	534,623
SALARIES-TEMPORARIES	13,952	24,963	0	8,621
OVERTIME	6,757	2,387	0	0
SICK LEAVE	21,989	30,893	0	0
VACATION	25,928	34,584	0	0
A/P-JULY	0	0	0	0
HOLIDAY PAY	0	88	0	0
LONGEVITY	15,186	16,244	13,960	15,270
ACCOUNTING AUDITING TAX	0	0	0	0
FEES NOT CLASSIFIED	692	0	0	0
POSTAGE	3,502	2,045	3,100	3,500
TRAVEL SUBS. CONVENTIONS	0	0	0	500
TRAVEL SUBS OTHER	930	0	0	0
POSTAGE FREIGHT AND EXP	0	0	0	0
PRINTING	833	780	1,000	1,000
ADVERTISING EXPENSE	25	0	0	0
REPAIRS OFFICE EQUIP	3,652	2,810	4,500	4,500
DUES & SUBSCRIPTIONS	108	128	300	300
MISCELLANEOUS	139	403	1,000	1,000
STATIONARY	5,701	3,575	6,500	6,500
OFF FURN MACH & EQUIP	1,369	182	0	0
	534,083	533,773	509,215	575,814

# Retirement

## Department Summary

The Retirement Office is responsible for the efficient administration of pension benefits to all City of Providence employees in accordance with the City of Providence Retirement Act.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
EMPLOYEES RETIREMENT			
PENSION ADMINISTRATOR	1	1	\$33,534.00
RETIREMENT DIVISION CLERK	4	4	\$106,923.00
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	5	5	\$140,457.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## RETIREMENT

SALARIES	134,883	123,393	138,088	140,457
SALARIES-TEMPORARIES	0	0	0	0
OVERTIME	3,119	464	0	500
SICK LEAVE	3,447	8,676	0	0
VACATION	8,744	6,447	0	0
HOLIDAY	0	0	0	0
LONGEVITY	3,022	3,340	5,008	4,842
ACCOUNTING AUDITING TAX	117,936	101,374	95,000	95,000
MEDICAL SERVICES	30,644	19,619	28,000	40,000
POSTAGE	3,880	1,587	3,000	3,500
TRANSPOTRATION-CONVENTIONS	253	0	0	0
TRAVEL SUBSISTENCE	0	0	0	0
PRINTING	2,366	917	2,500	3,000
REPAIRS EQUIPMENT	2,169	2,182	2,560	2,700
DUES & SUBSCRIPTIONS	94	94	125	100
MISCELLANEOUS	64	28	500	250
STATIONARY	1,847	1,781	1,500	2,000
OFF FURN MACHINE AND EQUIP	737	0	0	0
	313,205	269,902	276,281	292,349

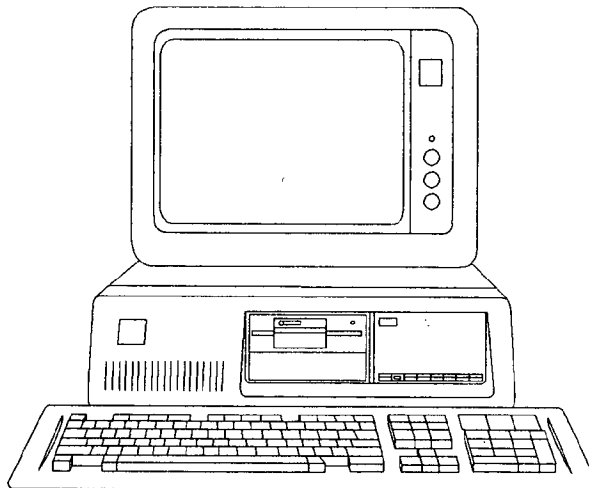
# Data Processing

## Department Summary

The Data Processing Department is responsible for maintaining the operation and use of a Prime 6450 computer, a DEC Microvax II, approximately forty (40) printers, one hundred (100) terminals, and twenty-five personal computers within various offices. The department provides software support and training to the city's employees using the integrated financial management system, land records system, voter registration, parking tickets, and word processing. The department is primarily staffed by consultants.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
DATA PROCESSING			
DATA PROCESSING DIRECTOR	1	0	\$0.00
SYSTEM TECHNICIAN	1	1	\$22,864.00
SYSTEM ANALYST	1	0	\$0.00
SYSTEMS PROGRAMMER	1	0	\$0.00
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	4	1	\$22,864.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## DATA PROCESSING

SALARIES	99,928	107,293	121,233	22,864
SALARIES TEMPORARY	4,462	20,961	0	0
OVERTIME	0	494	0	0
SICK PAY	1,958	4,943	0	0
VACATION LEAVE	5,416	3,370	0	0
LONGEVITY	0	4,707	4,918	1,144
FES NOT CLASSIFIED	0	1	0	0
TELEPHONE AND TELEGRAPH	0	0	0	4,300
TRAVEL SUBSISTANCE - OTHER	0	0	0	0
REPAIRS TO OTHER EQUIPMENT	0	0	0	79,774
DATA PROCESSING SERVICES	638,527	718,958	456,000	619,500
DATA PROC DIV CHARGES	185,616	41,194	60,000	21,696
MISC SERVICES	602,229	703,752	350,000	24,000
STATIONARY	166,391	218,896	200,000	222,000
DEATH BENEFITS	0	0	0	0
COMPUTER EQUIPMENT	0	0	59,350	156,191
	1,704,527	1,824,569	1,251,501	1,151,469

# City Collector

## Department Summary

The City Collector's Office bills and collects all taxes, fees, rents and charges. The collector may use any means necessary as enumerated within the General Laws of the State of Rhode Island to collect any tax assessed by the city, including holding tax sales, foreclosing the right of redemption on tax reverted property and hiring collection attorneys to pursue delinquents.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
CITY COLLECTOR			
ACCOUNTANT III	1	0	\$0.00
ADMIN ASSIST COLLECTOR	1	1	\$32,998.00
ASSIST CITY COLLECTOR	1	1	\$40,406.00
ASSIST COUNTER CLERK	1	1	\$20,024.00
AUTOMOBILE DRIVER	1	0	\$0.00
CHIEF CLERK COLL WATER SEC	1	1	\$22,559.00
CHIEF TELLER	1	1	\$25,140.00
CITY COLLECTOR	1	1	\$53,508.00
CLERK CITY COLLECTOR	5	2	\$40,234.00
CLERK II	1	1	\$17,682.00
CLERK III	5	0	\$0.00
CLERK IV	2	1	\$21,289.00
CLERK TYPIST II	1	0	\$0.00
CONTROL SUPERVISOR	2	2	\$45,118.00
COUNTER CLERK COLLECTIONS	1	1	\$27,797.00
ESCROW ACCOUNT SUPERVISOR	1	0	\$0.00
SUPERVISOR PERS PROP TAX COLL	1	1	\$27,797.00
SUPERVISOR PROP TAX REAL ESTATE	1	1	\$27,797.00
TELLERS	5	4	\$97,630.00
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	33	19	\$499,979.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## CITY COLLECTOR

SALARIES	358,984	383,361	494,553	499,979
SALARIES-TEMPORARIES	24,974	27,566	10,312	0
OVERTIME	23,756	47,109	20,000	10,000
SICK LEAVE	18,827	15,238	0	0
VACATION LEAVE	34,198	30,315	0	0
HOLIDAY	0	0	0	0
LONGEVITY	21,875	29,170	27,500	30,228
EXAMINING TITLES	27,255	224,426	60,000	120,000
AUCTIONERS SERVICES	400	1,900	800	1,000
FEES NOT CLASSIFIED	79,496	527,364	500,000	400,000
POSTAGE	140,662	109,495	125,000	140,000
PRINTING	1,212	1,326	1,500	1,500
ADVERTISING	7,568	8,369	7,600	12,000
REPAIRS EQUIPMENT	123	0	500	500
REPAIRS MUNICIPAL GARAGE	263	345	400	400
MAINTENANCE & SERVICING	2,916	0	2,500	1,250
DUES	123	62	250	200
MISC SERVICES	21,970	19,778	19,000	19,000
STATIONARY	12,346	4,948	10,000	7,000
LIABILITY INSURANCE	0	0	4,000	4,000
OFFICIAL BONDS	0	0	0	0
OFFICE FURNITURE & EQUIP	5,693	48	0	0
	782,641	1,430,820	1,283,915	1,247,057



# City Assessor

## Department Summary

The Assessor's Office is responsible for setting appraisal values on all commercial and residential real estate, as well as values for commercial tangible personal property and motor vehicles, so that a tax role can be generated and certified by the Assessor. State law requires the Assessor to cause a revaluation of all real estate within the city no less frequently than once every ten (10) years.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
CITY ASSESSORS			
ACCOUNTANT II	2	0	\$0.00
ADMIN ASSIST (ASSESSOR)	1	1	\$28,753.00
ADMINISTRATIVE AIDE	1	1	\$25,246.00
APPRAISER	4	0	\$0.00
APPRAISER I	7	5	\$170,810.00
CERTIFICATE COORDINATOR	1	0	\$0.00
CHIEF APPRAISER	1	0	\$0.00
CITY ASSESSOR	1	1	\$53,509.00
CLERK ASSESSOR'S OFFICE	3	2	\$39,604.00
CLERK II	2	2	\$35,140.00
CLERK III	3	0	\$0.00
CLERK IV	3	0	\$0.00
CLERK TYPIST II	7	0	\$0.00
DEPARTMENTAL CLERK (ASSESSORS)	2	2	\$46,070.00
DEPUTY CITY ASSESSOR	1	1	\$40,404.00
DRAFTSMAN REAL ESTATE	1	1	\$34,162.00
EXCISE TAX APPRAISER	1	1	\$27,797.00
INFORMATION AIDE I	1	1	\$23,462.00
READER OF DEEDS	1	1	\$27,797.00
REAL ESTATE APPRAISER	1	0	\$0.00
SECRETARY BD OF TAX ASSESSMENT	1	1	\$21,842.00
SENIOR APPRAISER	1	0	\$0.00
SENIOR CLERK ASSESSOR	2	2	\$50,516.00
SUPERVISOR PROPERTY TAX	1	1	\$27,797.00
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	49	23	\$652,909.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## CITY ASSESSOR

SALARIES	468,044	466,177	604,038	652,909
SALARIES TEMPORARIES	28,499	19,873	16,754	0
OVERTIME	37,128	10,002	7,500	2,000
SICK LEAVE	28,661	30,053	0	0
VACATION	30,299	45,462	0	0
HOLIDAY PAY	0	0	0	0
LONGEVITY	25,834	26,069	29,318	31,462
POSTAGE	7,117	6,481	6,000	6,000
AUTO ALLOWANCE	7,470	7,362	8,280	12,180
TRAVEL CONV	1,439	1,327	0	0
TRAVEL SUB OTHER	136	53	0	0
PRINTING & BINDING	1,984	0	1,500	2,500
ADVERTISING	871	62	1,300	2,000
REPAIRS OFFICE EQUIPMENT	2,095	780	10,000	10,000
DUES	3,034	3,641	3,500	3,500
MISC SER NOT CLASSIFIED	142,123	19,367	31,500	54,250
STATIONARY	4,923	4,067	5,000	4,000
OFF FURN MACH & EQUIP	554	0	0	0
BOOKS MAPS CHARTS	2,950	5,083	4,000	4,000
	793,161	645,859	728,690	784,801

# Board Of Tax Assessment Review

## Department Summary

The Board of Tax Assessment and Review is a five member board which reviews appeals regarding the assessment determined by the City Assessor. The board has the authority to change any assessment after the assessor has been given the opportunity to appear before the Review Board.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BD OF TAX ASSESSMENT			
CHAIRMAN BD OF TAX ASSESSMENT	1	0	\$0.00
MEMBER OF BOARD (TAX ASSESS.)	4	0	\$0.00
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	5	0	\$0.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## BOARD OF TAX ASSESMENT

SALARIES	25,093	3,000	36,900	0
SALARIES TEMPORARY	6,498	12,996	0	0
LONGEVITY	0	0	0	0
MISC SERVICES	116,611	66,275	5,000	5,000
	-----			
	148,202	82,271	41,900	5,000

# City Treasurer

## Department Summary

The City Treasurer is elected by a majority vote of the members of the City Council to a four year term concurrent with that of the Council.

The Treasurer maintains, independent of the City Controller's Office, a set of records which accurately reflects the financial position of the city. The Treasurer also acts as custodian of all public funds and supervises the preparation of bond ordinances, advertisements and delivery subject to the provisions of state law and the city charter.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
CITY TREASURER			
ACCOUNTANT II	2	0	\$0.00
CHIEF CLERK TREASURY	1	1	\$21,883.00
CITY TREASURER	1	1	\$36,646.00
CLERK II	1	1	\$19,205.00
CLERK III	1	0	\$0.00
DEPUTY CITY TREAS	1	1	\$31,365.00
SECRETARY TO CITY TREASURER	1	1	\$26,269.00
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	8	5	\$135,368.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## TREASURY

SALARIES	114,585	122,428	136,644	135,368
OVERTIME	0	0	0	0
SICK LEAVE	2,211	3,343	0	0
VACATION	4,531	4,232	0	0
HOLIDAY	0	0	0	0
LONGEVITY	5,213	5,508	5,757	6,743
POSTAGE	20,413	14,646	13,500	17,000
REPAIRS EQUIPMENT	651	389	800	800
DUES	116	116	150	125
MISC SERVICES	733	627	1,000	1,000
STATIONARY	1,490	1,871	2,000	2,000
FISCAL AGENTS FEES	26,083	18,681	25,000	20,000
	176,026	171,841	184,851	183,036

# Personnel

## Department Summary

The Personnel Department is responsible for instituting the "personnel policy" of the city. The personnel management system is based on the following policies: employees are recruited, selected, and advanced based on ability and skills, all employees receive equitable and adequate compensation and training as needed. The Personnel Director is responsible for correcting inadequate job performance and dismissing employees whose inadequate performance cannot be corrected. The department also must assure fair treatment of all applicants and employees without regard to political affiliation, race, color, national origin, sex, religion, age, physical handicap, or marital status.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PERSONNEL			
ADMIN. ASST. PERSONNEL	1	0	\$0.00
CLAIMS COORDINATOR	1	0	\$0.00
CLAIMS EXAMINER (WORK COMP)	1	1	\$30,803.00
CLERK II	1	0	\$0.00
CLERK III	1	0	\$0.00
CLERK IV	1	1	\$20,618.00
COORDINATOR OF EMPLOYEES BENEF.	1	1	\$38,226.00
DEPUTY DIRECTOR PERSONNEL	1	0	\$0.00
EQUAL OPPORT EMPLOY OFFICER	1	1	\$31,931.00
PERSONNEL CLERK I/PERSONNEL	2	2	\$45,744.00
PERSONNEL CLERK II	1	0	\$0.00
PERSONNEL DIRECTOR	1	1	\$52,350.00
PERSONNEL TECHNICIAN	1	1	\$26,288.00
SECRETARY PERSONNEL	1	0	\$0.00
WORKERS' COMP ADMIN	1	0	\$0.00
	--	--	-----
	16	8	\$245,960.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PERSONNEL

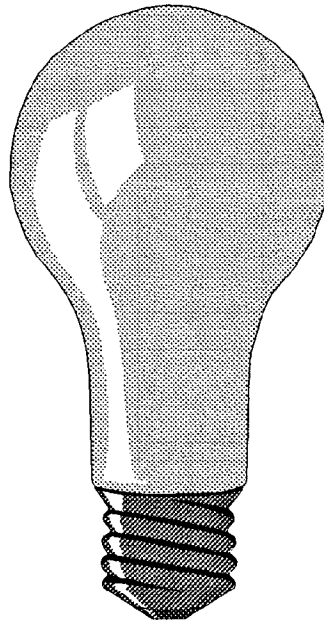
SALARIES	206,695	264,106	294,209	245,960
SALARIES-TEMPORARIES	7,709	(1,767)	0	0
OVERTIME	165	0	0	0
SICK LEAVE	7,339	10,226	0	0
VACATION LEAVE	10,292	13,998	0	0
HOLIDAY	0	0	0	0
LONGEVITY	6,887	8,179	10,425	13,303
FEES NOT CLASSIFIED	231	0	0	0
POSTAGE	3,474	3,455	2,500	3,500
POSTAGE	0	0	0	0
TRAVEL	565	535	0	0
ADVERTISING	75	260	750	1,000
DUES	538	3,572	600	0
MISC SERVICES	7,792	11,779	7,500	1,000
STATIONARY	3,936	3,743	3,500	3,500
ARBITRATION FEES	19,806	24,177	15,000	20,000
OFFICE EQUIPMENT	0	0	0	0
BOOKS, MAPS, AND CHARTS	667	557	500	500
	276,171	342,820	334,984	288,763



# Heat, Light, And Power

## Department Summary

The budget for heat, light and power is the appropriation against which most electric bills and natural gas payments are charged. The street lighting bill, which approximates \$1,375,000 annually, is the cities largest utility bill. All other utility bills (except water) are charged to this account except for traffic signal lights, School Department, and Public Safety buildings. These departments have their own budgets for electricity and natural gas.



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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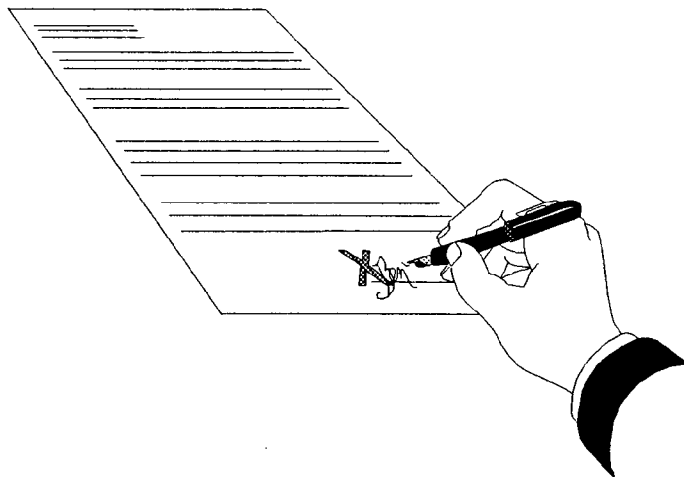
## HEAT, LIGHT AND POWER

HEAT LIGHT & POWER	374,130	143,588	125,000	100,000
HEAT LIGHT & POWER	1,463,689	1,715,783	1,710,000	1,935,000
	1,837,819	1,859,371	1,835,000	2,035,000

# Labor Lawyer

## Department Summary

The Labor Lawyer account is used to engage outside legal counsel to negotiate contracts with the various unions that exist within the city. The unions are as follows: the Public Service Employees Local 1033, which represents all municipal employees as defined in state statutes; the Fraternal Order of Police, Lodge #3; the International Association of Fire Fighters, Local 799; the Providence Teachers Union AFT, Local 958; Local 1033, covering business, educational, and technical staff (BEST) within the school department; Local 1033, covering Teacher's Assistants; Local 1033, covering Bus Monitors, American Federal of State, County and Municipal Employees; Local 1211, covering custodian and maintenance workers; and Local 1339, covering clerical employees within the School Department. All of the above contracts will have expired by August 31, 1991 except for the Fire Fighters Local 799 which contract expires June 30, 1993.



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## LABOR LAWYER

FEES NOT CLASSIFIED	199,445	453,229	100,000	100,000
	<hr/> 199,445	<hr/> 453,229	<hr/> 100,000	<hr/> 100,000

## Retirement Contribution

### Department Summary

The City makes a contribution on behalf of its employees into the City of Providence Retirement System in order that employees who become eligible may receive a city pension. To be eligible, an employee must be in the system a minimum of ten (10) years or be 55 years of age or older. The city presently contributes 29.36% of police and fire salaries, excluding overtime and callback, and 13.19% of salary for other municipal employees. School teachers belong to the State Retirement System.

Section 3(7) of Chapter 489, of the Public Laws of 1923 of the State of Rhode Island require that every five (5) years an actuary must make an actuarial review into the mortality and service and compensation experience of the members and beneficiaries of the system. The main findings of the most recent study indicated lower withdrawal and mortality rates than expected and higher disability rates than expected. These results contributed to the \$2,700,000 increase in pension contributions by the city for fiscal year ending June 30, 1992.

Effective July 1, 1989 the cities contribution to the Retirement System has been based on a widely used and actuarial accepted method which takes into account 100% of the systems future obligations. Under this procedure, the contributions paid by the city are a level percentage of payroll, determined on a sound actuarial basis to accumulate sufficient assets to pay benefits when due. Contributions on this basis fully provide for accruing benefits and amortize any unfunded obligations over forty (40) years.

## Elected Officials

### Department Summary

Elected officials contribute \$350.00 annually to the Retirement System in order to be eligible for a pension after twenty (20) years of consecutive service as an elected official or at age 52. Individuals receive \$350.00 per year of service. Presently there are 28 previously elected officials receiving pension benefits.

## CITY OF PROVIDENCE

## EXPENDITURES

ACTUAL  
88-89ACTUAL  
89-90BUDGET  
90-91BUDGET  
91-92

## RETIREMENT CONTRIBUTION

## GRANTS DONATIONS AND SUBSID

8,468,305

9,570,368

10,336,565

12,692,191

8,468,305

9,570,368

10,336,565

12,692,191

## ELECTED OFFICIALS

## GRANTS DONAT &amp; SUBSID

79,294

84,270

85,000

98,208

79,294

84,270

85,000

98,208

## Police Pension

### Department Summary

The Police Pension account is for police personnel and their spouses who were members of the pension system prior to 1923 when Section 3(7) of Chapter 489 of the Public Laws of the State of Rhode Island established the City of Providence Retirement System. Presently there are thirteen (13) individuals receiving these benefits.

## Fire Pension

### Department Summary

The Fire Pension account is for fire personnel and their spouses who were members of the pension system prior to 1923 when Section 3(7) of Chapter 489 of the Public Laws of the State of Rhode Island established the City of Providence Retirement System. Presently there are seventeen (17) individuals receiving these benefits.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## POLICE PENSIONS

LONGEVITY	0	0	0	0
POLICE FIRE PENSIONS	50,976	41,820	43,236	37,116
	<hr/>			
	50,976	41,820	43,236	37,116

## FIRE PENSIONS

LONGEVITY	0	0	0	0
POLICE FIRE PENSIONS	57,165	54,106	55,642	49,488
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	57,165	54,106	55,642	49,488



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## Laborers International Legal Fees

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### Department Summary

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The city contributes twenty-five (.25) cents per hour for each hour of straight time an employee is paid to defray the cost of legal counsel for members of Public Service Employees Local Union 1033 and their dependents. Payments are made to the "Rhode Island Public Service Employees Legal Services Fund," established by a Declaration of Trust, dated September 20, 1974. For fiscal year ending June 30, 1992 the budgeted appropriation is \$429,000.

Police and fire personnel are provided legal counsel through Midwest Legal Services. Current rates are \$11.55 per month for police and \$12.75 per month for fire. The current budget for police and fire legal service is \$135,000 for fiscal 1992.

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## Laborers Pension Fund

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### Department Summary

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The Laborers International Union of North America National Pension Fund, which was established under an Agreement and Declaration of Trust, provides retirement benefits for members of Local Union 1033. For every hour of straight time a Local 1033 employee is paid the city contributes eighty-four (.84) cents. Members of Local 1033 can earn both a city pension and this pension through the union. This contribution is to provide retirement benefits for members of Local Union 1033.

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## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
--------------	-----------------	-----------------	-----------------	-----------------

## LABORERS INT. LEGAL FEES

LABORERS LEGAL FEES	412,294	446,406	505,000	564,000
	412,294	446,406	505,000	564,000

## LABORERS PENSION FUND

LABORERS INT PENSION NA	1,015,848	1,036,968	1,129,000	1,440,000
	1,015,848	1,036,968	1,129,000	1,440,000

# Health Services

## Department Summary

The city contributes thirty (.30) cents per hour for each straight hour an employee is paid. This contribution is to provide Local Public Service Employees Union 1033 employees, and their dependents, with drug, prescription, and vision benefits. The payments are made to the "Rhode Island Public Employees Health Services Fund" established by a Declaration of Trust dated July 1, 1979. The fund is administered by a Board of Trustees selected and appointed under the provision of the Trust Agreement executed by the union.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
HEALTH SERVICES				
DRUGS & PRESCRIPTIONS	72,279	0	0	0
EMPLOYEE DEATH BENEFITS	30,000	30,000	30,000	30,000
	102,279	30,000	30,000	30,000

# Retirement Of Serial Bonds

## Department Summary

The Retirement of Serial Bonds budget represents the amount of long term debt (principal) that will be retired during the fiscal year ending June 30, 1992. The city will restructure the October 1986 issue of which \$28,555,000 remains outstanding. The refunding of this issue will save \$3,230,000 in principal payments in this fiscal year and shorten the life of the October 1986 issue by six (6) years.

Under Rhode Island law the City may not, without special statutory authorization, incur any debt which would increase its indebtedness not otherwise excepted by law to an amount greater than three (3%) percent of the taxable property of the city. The General Assembly may, by special act, permit the city to incur indebtedness outside the three (3%) percent debt limit. Bonds issued either within the three (3%) debt limit or by special legislation are subject to referendum by the voters of the city. On June 30, 1991 the total outstanding indebtedness subject to the debt limit, and authorized by special legislation, is \$96,790,102 excluding water and sewer bonds, which are self supporting. The city's current debt limit is \$149,819,399, based on December 31, 1990 assessments.

Under Rhode Island General Laws, Section 45-12-11, the State Director of Administration, upon petition of the municipality, can grant a municipality permission to incur additional debt above the three (3%) debt limit if the State Director determines such municipality has sufficient funds to pay its expenses. The City has not, and does not, plan to make this request.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## RETIREMENT OF SERIAL BONDS

MISCELLANEOUS	0	0	130,000	0
PRINCIPAL FUNDED DEBT	7,773,937	7,583,029	7,395,345	6,047,100
PRINCIPAL EMPLOYEES PENS DEBT	178,065	193,200	209,623	227,441
	<hr/>			
	7,952,002	7,776,229	7,734,968	6,274,541

# Interest On Debt

## Department Summary

The interest on debt is the amount of interest being paid on the City's outstanding indebtedness. Due to the restructuring of the October 1986 bond issue, there will be a savings of \$1,428,000 in interest payments this fiscal year and a shortening of the life of that issue by six (6) years.

The City's bond rating by Moody's Investor Services stands at A. The A rating represents the highest rating of the city by Moody's since 1981 and allows the city to sell bonds (or borrow) at more favorable interest rates. The city presently has \$52,129,000 in interest on debt as of June 30, 1991, excluding self-supporting water and sewer bonds.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## INTEREST ON DEBT

INTEREST ON FUNDED DEBT	5,409,029	4,868,458	4,391,421	6,594,803
INTEREST ON FLOATING DEBT	0	0	970,900	0
INTEREST ON TAX ANTIC NOTES	0	0	0	0
INTEREST ON EMP PENSION DEBT	336,173	321,036	304,617	286,797
	5,745,202	5,189,494	5,666,938	6,881,600



# FICA

## Department Summary

Federal Insurance Contributions Act (FICA) is the account from which the city pays the employer's portion of social security contributions (6.2%) and medicare (1.45%).

Police and fire personnel hired after April 1, 1986 pay only into the medicare portion of the total 7.65% contribution rate. No police or fire personnel pay into the social security portion. All other city employees must pay the full 7.65% contribution into the program. The employer contributions, paid from this account, exclude school and water employees as those departments have their own FICA budgets.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## FICA

FICA	1,702,856	1,927,786	1,935,000	2,025,000
FEDERAL AND SURVIVORS INS	34,763	0	0	0
	1,737,619	1,927,786	1,935,000	2,025,000

# Medical Insurance

## Department Summary

City employees may choose health coverage with either Blue Cross Blue Shield of Rhode Island or Rhode Island Group Health Association. The budget of \$12,350,000 represents the amount the city will pay in fiscal year 1992 for police, fire and city workers. The school department has its own budget for health coverage of \$7,500,000, for a total city budget of \$19,850,000 for fiscal year ending June 30, 1992.

Employees who are members of Public Service Employees Local Union 1033 have Blue Cross and Physicians Service Coverage Plan U 100, Major Medical (1,000,000 maximum), chiropractic rider, medical emergency rider, and student rider, to age 25, for all employees and their families in accordance with the rules of Blue Cross. Also provided is Delta Dental Level IV with a student rider until age 25. The city also provides individual coverage for all employees who retired after July 1, 1982 and receive retirement benefits from the city, and their spouse up until age 65. Retirees and their spouses are then provided Plan 65 coverage for life upon attainment of the age. Rhode Island Group Health Association is also offered as alternative coverage. The costs are paid completely by the city.

Police personnel are provided under the Rhode Island Hospital Service Corporation (Blue Cross) in the present semi-private plan and family coverage under the Rhode Island Medical Society Physicians' Service Plan B and Blue Shield Plan 100 or Rhode Island Group Health Association with the following riders: major medical fifty dollar deductible, \$1,000,000 maximum, 100% reimbursement after \$2,000 of medical bills, mental health, alcohol, chiropractic, prescription and vision, medical emergency, student rider until age 23, and Delta Dental Level IV. Individuals who retired after July 1, 1977 are provided family coverage with many of the above-mentioned riders. The costs are paid completely by the city.

Fire personnel are provided with the same plan, with the exception of treatment for alcohol addiction. Retirees did not receive health coverage until July 1, 1982.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## MEDICAL INSURANCE

BLUE CROSS	7,056,916	8,828,182	10,760,735	11,850,000
VISION CARE	257,151	355,033	425,000	500,000
DELTA DENTAL	309,520	155,754	0	0
DELTA DENTAL CITY LEVEL	216,095	(4,102)	0	0
	7,839,682	9,334,867	11,185,735	12,350,000

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## Workers Compensation

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### Department Summary

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The City maintains a self-insured workers compensation program, the administration of which provides benefits to on-the-job injured employees as provided by state law. The office is responsible for the authorization of payments for legal fees, medical treatments, payroll benefits, and rehabilitative services. Cases are continuously reviewed and investigations conducted.

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## Unemployment Compensation

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### Department Summary

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Under Rhode Island General Laws 28-39-3 and 28-41-8 the City of Providence and its employees are not required to pay into Employment Security, Temporary Disability Insurance, or the Job Development Funds. Thus, when an employee is separated from the payroll and qualifies to collect unemployment, the State honors the employees claim and bills the City of Providence on a monthly basis for the amount collected by those separated employees.

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## Reserve For Tax Abatements

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### Department Summary

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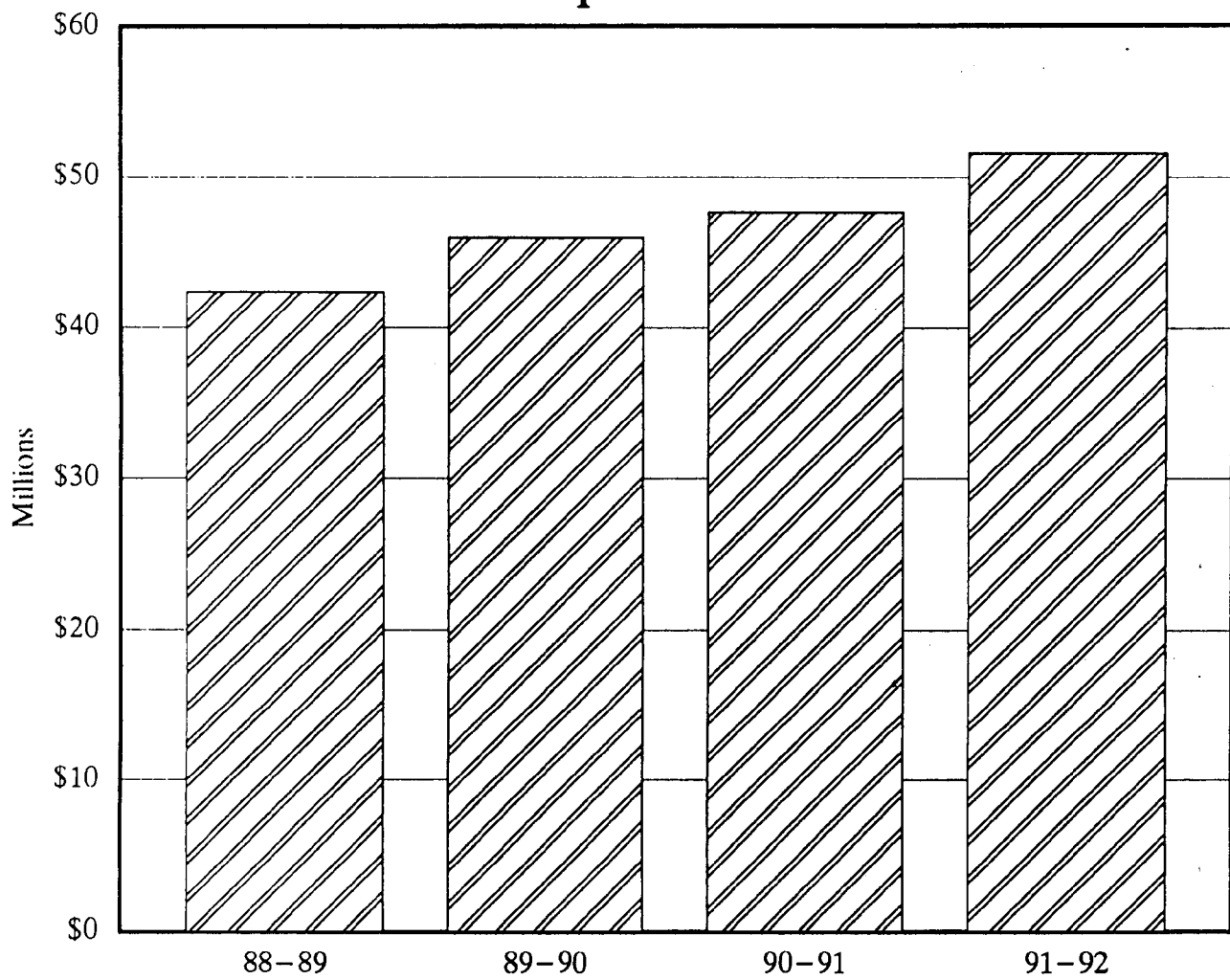
The Reserve for Tax Abatement account is used to refund overpayment of taxes either by error or once the Board of Tax Assessment and Review has deemed an assessment on a property incorrect. Appeals to the Board must be made in writing and the Assessor must be given the opportunity to challenge the appeal before the Board. The City Council must then review and approve the abatement before a refund can be made. Since fiscal year ending June 30, 1989, the abatements have been higher than normal due to the city-wide revaluation implemented December 31, 1987. The Board has substantially completed hearings on cases brought about due to the revaluation. Consequently, expenditure levels should be returning to normal.

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## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
WORKERS COMPENSATION				
LONGEVITY	0	1,780	0	0
MEDICAL SERVICES	147,370	321,820	402,000	300,000
FEES NOT CLASSIFIED	18,162	11,137	15,000	30,000
MISC SERVICES	6,597	4,061	90,000	90,000
INJURY PAYMENTS	1,098,982	1,116,763	1,290,000	1,210,136
	1,271,111	1,455,561	1,797,000	1,630,136
UNEMPLOYMENT COMP.				
UNEMPLOYMENT COMP	95,881	103,322	61,000	150,000
	95,881	103,322	61,000	150,000
RESERVE FOR TAX ABATEMENTS				
RESERVE OF ANTIC ABATEMENTS	508,430	1,070,701	275,000	500,000
RESERVE FOR WATER REFUNDS	17,753	0	0	0
MISC SERV	0	0	0	0
	526,183	1,070,701	275,000	500,000
TOTAL FINANCE ADMINISTRATION	42,366,971	45,974,744	47,609,700	51,578,150

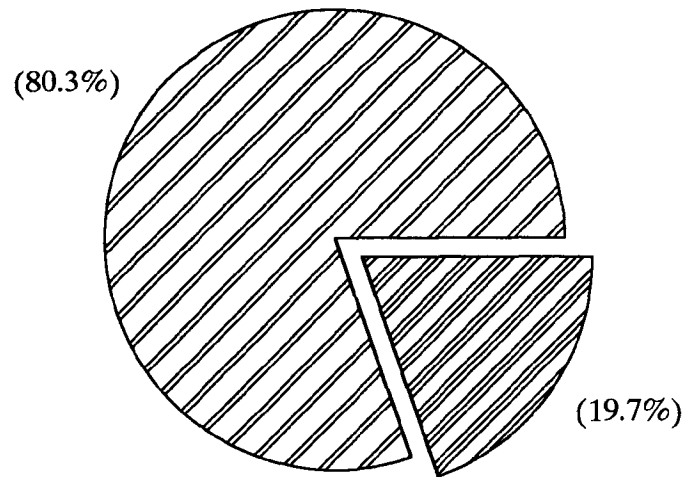
## Finance Administration Expenditures





Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

# Finance Administration

As A Percentage Of Total Budget



 Total Budget

 Total Finance Administration



# *Public Safety*



*Members of New Police Bicycle Squad*

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				

COMMISSIONER OF PUBLIC SAFETY	354,703	379,700	339,388	262,100
POLICE DEPARTMENT	20,509,969	21,684,408	22,405,027	22,226,131
FIRE DEPARTMENT	19,651,940	21,064,731	23,225,106	25,158,612
COMMUNICATIONS	1,763,575	1,777,853	1,869,705	1,832,991
TRAFFIC ENGINEERING	610,895	566,392	598,569	557,908
TOTAL PUBLIC SAFETY	42,891,082	45,473,084	48,437,795	50,037,742

# Commissioner      Public      Safety

## Department Summary

The Commissioner of Public Safety is the civilian head of the police, fire, and communication departments. The office provides administrative and budgetary supervision for these departments. The Commissioner reports to the Mayor and City Council as requested.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
COMMISSIONER OF PUBLIC SAFETY			
ACCOUNTANT I	1	0	\$0.00
ADMIN ASSIST FISCAL AFFAIRS	1	1	\$43,006.00
ADMIN ASSIST TO COMMISSIONER	1	0	\$0.00
COMMISSIONER OF PUBLIC SAFETY	1	1	\$62,297.00
FISCAL OFFICER	2	1	\$29,468.00
MEDICAL DIRECTOR	1	0	\$0.00
OFFSET PRESSMAN	1	0	\$0.00
SECRETARY TO COMMISSIONER	1	1	\$23,395.00
SENIOR FISCAL OFFICER	1	1	\$31,240.00
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	10	5	\$189,406.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## COMMISSIONER OF PUBLIC SAFETY

SALARIES	249,620	250,865	265,933	189,406
SALARIES-TEMPORARIES	0	0	0	0
OVERTIME	7,206	236	0	0
SICK LEAVE	22,986	19,770	0	0
VACATION	26,704	32,939	0	0
HOLIDAY PAY	1,117	2,266	0	0
LONGEVITY	16,059	15,290	11,555	12,394
POSTAGE	186	279	200	100
TRANSPORTATION	325	0	0	0
TRAVEL SUB CONV	250	0	0	0
DUES & SUBSCRIPTIONS	150	0	200	0
MISC. SERVICES	0	0	1,400	0
STATIONARY	100	55	100	200
MISC MATERIALS	0	0	0	0
DEATH BENEFIT	30,000	58,000	60,000	60,000
OFFICE FURNITURE & EQUIP	0	0	0	0
	354,703	379,700	339,388	262,100

# Police Department

## Department Summary

The objective of the Providence Police Department is to protect life, liberty, and property; to enforce all laws and ordinances, to preserve the peace and public order, to prevent and repress crime, to detect violations of the law, to apprehend violators, and to prosecute those that are apprehended. Presently the personnel of the department consists of 440 sworn police officers and 76 civilians employees, and is the 4th largest force in New England. Seventy percent of the sworn police officers are assigned to the Uniform Division and respond to approximately 250,000 calls annually.

The organizational structure of the department consists of three major divisions: the Uniform Division, the Investigative Division, and the Administrative Division.

The Uniform Division is responsible for first line response to calls for service. It includes the Patrol Bureau, the Traffic Bureau, Bicycle Patrol, Animal Control Unit, Mounted Command, Neighborhood Response Team, and the Tow/Vin Squad.

The Investigative Division is responsible for the subsequent investigations of all crimes reported. The Division consists of the Detective Bureau, Juvenile Bureau, Bureau of Criminal Identification, and the Weapons Bureau.

The Administrative Division accounts for all of the support functions within the department and includes the following bureaus: Personnel, Training, Prosecution, Records, Data Processing, Internal Affairs, Special Projects, Detail Office, Print Shop, Supply Unit, Evidence/Property Room, and Licenses.

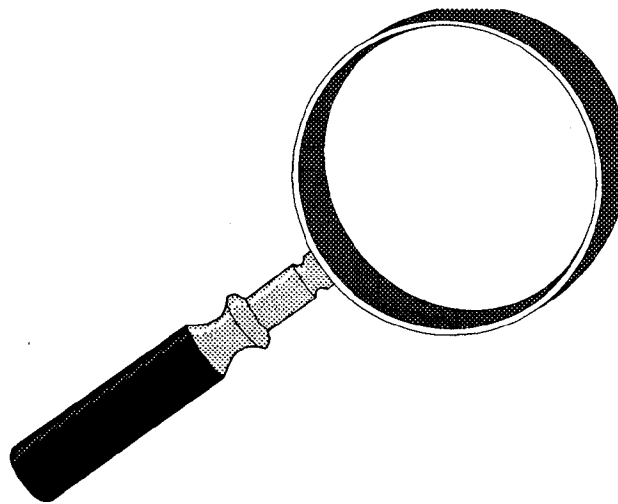
## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
POLICE DEPARTMENT			
ANIMAL HANDLER MOUNTED POLICE	1	1	\$23,775.00
AUTOMOTIVE EQUIP SUPT - POLICE	1	1	\$27,405.00
BCI LEGAL CLERK	1	1	\$22,557.00
BUILDING CUSTODIAN	8	0	\$0.00
CHIEF CLERK - DETAILS	1	1	\$25,246.00
CLERK II	3	3	\$53,159.00
CLERK III	2	0	\$0.00
CLERK IV	11	4	\$85,149.00
CLERK MUNICIPAL COURT	3	2	\$56,852.00
CLERK STENOGRAPHER III	5	0	\$0.00
COMMANDER DEPUTY CHIEF	1	1	\$57,778.00

# Staffing Summary (Continued)

## POLICE DEPARTMENT

CREW CHIEFS	5	5	\$163,974.00
DETENTION OFFICER	5	5	\$124,800.00
DISPATCHER	7	0	\$0.00
DOG OFFICER	3	3	\$88,404.00
LABORER	6	6	\$133,661.00
PARKING CHECKER	15	14	\$320,611.00
PATROL BUREAU LEGAL CLERK	1	1	\$25,755.00
PERSONNEL CLERK I	1	1	\$21,956.00
POLICE CAPTAIN	8	8	\$351,301.00
POLICE CHIEF	1	1	\$63,537.00
POLICE DEPARTMENT DISPATCHER	9	7	\$210,607.00
POLICE INSPECTOR	1	1	\$44,037.00
POLICE LIEUTENANT	19	19	\$759,713.00
POLICE MAJOR	4	4	\$211,821.00
POLICE PERSON	346	346	\$10,991,619.00
POLICE SERGEANT	60	60	\$2,200,290.00
PROSECUTION LEGAL CLERK	3	3	\$74,460.00
RECORDS BUREAU CLERK	5	4	\$93,579.00
STABLE SUPERV MOUNTED POLICE	2	1	\$27,915.00
TRAFFIC BUREAU LEGAL CLERK	2	2	\$51,510.00
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	563	516	\$16,566,154.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## POLICE DEPARTMENT

SALARIES	14,027,431	14,337,116	17,562,447	16,566,154
SALARIES-TEMPORARIES	81,489	158,243	312,000	373,640
PAYMENTS TO DEPENDENTS	891	364	0	0
OVERTIME	698,203	681,863	400,000	630,000
SICK LEAVE	241,971	445,385	0	0
VACATION	588,544	635,368	0	0
CALL BACK PAY	512,596	418,002	475,000	340,000
INJURY PAY	724,798	764,984	0	0
HOLIDAY PAY POLICE FIRE	636,698	678,734	727,000	770,000
HOLIDAY PAY REG EMP	40,895	63,742	0	0
LONGEVITY	484,853	984,601	950,000	900,000
WITNESS FEES	331,937	424,728	0	350,000
DIFFERENTIAL SHIFT PAY	5,377	22,722	8,000	14,000
MEDICAL SERVICES	288,602	282,384	375,000	300,000
FEES NOT CLASSIFIED	133,043	93,611	95,000	190,000
POSTAGE	8,117	3,817	7,000	7,000
TRANSP OF PERSONS CONV	0	524	0	0
TRANSP OF PERSONS OTHER	282	399	0	0
TRAVEL SUBS CONV	0	1,370	0	0
TRAVEL SUBS OTHER	30	0	0	0
SPECIAL SUBSTANCES	272	359	500	0
PRINTING	26,508	12,823	15,000	15,000
COST FOR POLICE DEPT	102,865	84,123	135,000	235,000
HEAT LIGHT & POWER	61,912	68,946	64,000	70,000
PAYMENTS TO WATER BOARD	2,246	2,024	3,000	2,800
REPAIRS TO OFFICE EQUIP	3,020	921	1,000	1,000
REPAIRS TO AUTOS	69,936	61,433	75,000	60,000
MAINT & SERVICING	380,809	397,173	327,400	357,860
LAUNDRY & CLEANING	0	0	0	0
DUES	284	206	300	300
MISC SERVICES	25,205	11,828	17,000	15,000
STATIONARY	28,327	26,640	28,000	28,000
WEARING APPAREL	495,448	420,149	443,400	396,000
LUBRICANTS	512	857	2,000	1,000
TIRES	39,462	46,960	40,000	40,000
AUTO PARTS	28,636	33,246	32,000	32,000
MED CHEM LAB SUPPLIES	21,333	21,467	21,000	21,000
PHARMACEUTICALS	3,298	1,397	5,000	3,000
FUEL	8,733	9,667	9,000	7,000
FOOD	11,933	11,983	14,500	14,500
HOUSEKEEPING SUPPLIES	10,287	10,380	13,000	12,000
ANIMAL FOOD	2,490	2,404	3,000	2,800
EQUESTRIAN ACCOUNT	71,096	89,054	138,000	111,200
LUMBER & HARDWARE	1,047	574	1,000	0
PAINT	60	1,057	75	0

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
PLUMBING	248	226	250	0
GUNS & AMMUNITION	19,891	19,928	20,000	20,000
MISC MATERIALS	7,409	6,442	8,000	10,000
CLAIMS & DAMAGES	25,000	0	0	0
OFFICE EQUIPMENT	4,998	0	0	0
BOOKS MAPS	2,342	0	0	0
AUTOS AND MOTORCYCLES	248,605	344,184	77,155	329,877
EQUIPMENT NOT CLASSIFIED	0	0	0	0
	20,509,969	21,684,408	22,405,027	22,226,131



# Fire Department

## Department Summary

The primary objective of the Fire Department is to protect human life and property from fire, and to prevent and suppress fire. In addition, the Fire Department must remove or cause the removal of all persons from danger whatever the cause.

The Fire Department is the second largest force in New England with a total organization of 555 personnel, including 16 civilian employees. There are 16 fire stations, 15 engines, 8 ladders and 5 rescues.

The organizational structure of the department consists of three major divisions; the Fire Suppression Division, which responded to 14,577 calls last year, the Rescue Division, which responded to 22,365 calls, and the Special Services Division, which includes the Administrative Staff, Fire Prevention Division, Emergency Medical Division, Automotive Repair Division, Carpenter Shop, Supply Room, Division of Training, Air Supply, and the Bureau of Operational Control.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
FIRE DEPARTMENT			
ADMIN. ASSIST. TO FIRE CHIEF	1	1	\$24,820.00
AIR SUPPLY TECH	1	0	\$0.00
ASSIST FIRE CHIEF	1	1	\$57,778.00
AUTOMOTIVE EQUIP SUPT - FIRE	1	1	\$26,268.00
CHIEF CLERK DIV OF FIRE PREV	1	1	\$24,311.00
CLERK IV	1	0	\$0.00
CLERK STENOGRAPHER III	1	0	\$0.00
DEPUTY ASSIST FIRE CHIEF	5	5	\$262,974.00
DEPUTY ASST FIRE CHF/CHF TRAIN.	1	0	\$0.00
EXECUTIVE SECRETARY TO THE CHIEF	1	1	\$24,311.00
FIRE BATTALION CHIEF	11	10	\$483,500.00
FIRE CAPTAIN	24	24	\$927,615.00
FIRE CAPTAIN DISPATCHER	1	1	\$38,650.00
FIRE CHIEF	1	1	\$63,537.00
FIRE EQUIP MAN	1	1	\$24,615.00
FIRE EQUIP SUPERINTENDENT I	1	1	\$48,350.00
FIRE EQUIP SUPERINTENDENT II	1	1	\$56,143.00
FIRE LIEUTENANT	70	70	\$2,479,889.00
FIRE MARSHALL	1	1	\$52,594.00
FIRE MEDICS	21	0	\$0.00
FIRE PREVENTION CAPTAIN	1	1	\$38,650.00
FIRE PREVENTION LIEUTENANT	1	1	\$35,427.00

# Staffing Summary (Continued)

FIRE RESCUE CAPTAIN	5	5	\$207,882.00
FIRE RESCUE LIEUTENANT	15	15	\$575,324.00
FIRE RESCUE TECHNICIAN	20	20	\$695,323.00
FIREFIGHTER	376	376	\$11,295,791.00
JUVENILE PROGRAM COORDINATOR	1	1	\$35,490.00
MAN IN CHARGE BUREAU OPER CO	5	5	\$177,135.00
MAN IN CHARGE CARPENTER SHOP	1	1	\$38,650.00
PERSONNEL CLERK I	1	0	\$0.00
SENIOR MECHANIC	15	10	\$284,045.00
	---	---	-----
	587	555	\$17,979,072.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
FIRE DEPARTMENT				
SALARIES	13,037,820	12,425,697	15,233,207	17,979,072
SALARIES-TEMPORARIES	214,454	24,331	0	462,980
PAYMENTS TO DEPENDENTS	854	0	0	0
OVERTIME PAY	35,400	43,029	35,000	40,000
SICK LEAVE	159,930	476,996	0	0
VACATION	116,158	73,497	0	0
SERVICE OUT OF RANK	136,765	133,339	120,000	135,000
CALL BACK POLICE FIRE	1,364,030	2,038,205	4,375,000	2,011,758
INJURY PAY	1,045,934	2,004,360	0	0
HOLIDAY PAY POLICE FIRE	637,375	710,407	743,054	815,000
HOLIDAY PAY REG EMP	32,209	0	0	0
LONGEVITY	980,362	1,159,232	1,000,000	1,200,000
DEFFERENTIAL PAY	1,353	2,292	0	0
MEDICAL SERVICES	383,643	480,280	400,000	400,000
FEES NOT CLASSIFIED	26,242	33,195	40,000	25,000
POSTAGE	1,250	2,068	1,200	1,500
AUTO ALLOWANCE	0	108	0	0
TRANS OF PERSONS CONV	250	0	0	0
TRANS OF PERSON OTHER	0	188	0	0
TRAVEL SUB CONV	481	315	0	0
TRAVEL SUB OTHER	853	515	0	2,000
PRINTING	1,177	1,551	1,700	1,700
COST FOR FIRE DEPT	12,191	22,668	15,000	18,000
HEAT LIGHT & POWER	54,913	59,272	60,000	62,000
HYDRANT RENTAL	261,585	197,548	319,000	319,000
PAYMENT TO WATER BOARD	3,700	3,112	4,000	4,000
REPAIRS TO EQUIP	939	0	500	0
REPAIRS TO AUTOS & TRUCKS	144,162	147,489	250,000	250,000
REPAIRS TO OTHER EQUIP	2,139	938	2,000	2,000
MAINT & SERVICING	1,649	2,961	2,500	4,000
LAUNDRY & CLEANING	16,880	15,962	20,000	23,000
DUES	276	275	300	300
MISC SERVICES	3,155	4,239	4,000	8,000
STATIONARY	6,091	7,276	7,500	7,500
SMALL TOOLS	220	1,229	800	1,000
EDUC & REC SUPPLIES	64	938	500	750
WEARING APPAREL	424,915	359,945	397,000	538,000
LUBRICANTS	1,255	3,459	3,000	4,000
TIRES	26,053	31,629	24,000	30,000
REPAIR OF OTHER EQUIP	86,370	86,602	70,000	100,000
REPAIRS FOR OTHER EQUIPMENT	0	0	1,000	0
MED CHEM & LAB SUPPLIES	5,242	11,321	8,000	8,000
PHARMACEUTICALS	2,395	3,077	3,000	5,000
FUEL	850	1,775	1,000	1,000
HOUSEKEEPING SUPPLIES	13,791	12,686	16,000	14,000

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
LUMBER & HARDWARE	5,833	6,721	6,000	5,000
PAINT	3,987	2,306	4,000	4,000
PLUMBING	652	3,171	2,300	2,000
CONST & MAINT SUPPLIES	4,943	5,914	6,000	7,000
MISC MATERIALS	6,856	6,098	7,000	7,000
OFFICE FURNITURE & EQUIP	0	0	0	0
AUTOS & MOTORCYCLES	0	0	0	0
TRUCKS	361,792	456,515	41,545	648,052
FIRE FIGHTING EQUIPMENT	0	0	0	0
HOUSEHOLD EQUIPMENT	662	0	0	0
EQUIPMENT NOT CLASSIFIED	21,840	0	0	12,000
	19,651,940	21,064,731	23,225,106	25,158,612

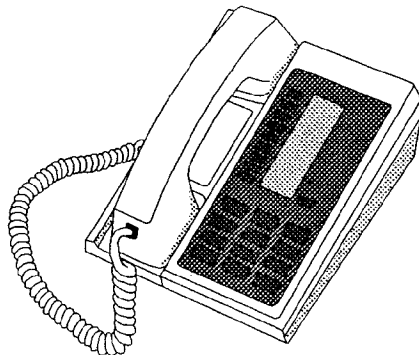
# Department Of Communications

## Department Summary

The Communications Department is responsible for managing, controlling, maintaining, operating and servicing all systems of communications required by the city, excluding the School Department. In Public Safety alone over 286,000 calls were handled last year. All telephone charges are reviewed and authorized for payment by this department.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
DEPARTMENT OF COMMUNICATION			
ADMIN ASSISTANT TO DIR OF COMM	1	1	\$26,268.00
BUILDING CUSTODIAN	1	0	\$0.00
CHIEF RADIO ENGINEER	1	1	\$48,350.00
DEPUTY DIRECTOR OF COMMUNICATION	1	1	\$57,186.00
DIRECTOR OF COMMUNICATIONS	1	1	\$63,538.00
FIRE ALARM TECHNICIAN	7	5	\$170,002.00
FIRE ALARM TECHNICIAN INSPECTOR	1	1	\$32,500.00
FIRE DEPARTMENT DISPATCHER	12	11	\$343,575.00
FOREMAN CABLE CREW	1	1	\$38,650.00
FOREMAN LINE CREW	1	1	\$35,427.00
LABORER	1	0	\$0.00
RADIO ENGINEER	1	1	\$38,650.00
RADIO REPAIR TECHNICIAN	1	1	\$32,167.00
SENIOR SWITCHBOARD OPERATOR	1	1	\$21,287.00
SWITCHBOARD I	1	0	\$0.00
SWITCHBOARD OPERATOR II	3	2	\$38,410.00
TELEPHONE TECHNICIAN	1	1	\$35,427.00
	--- 36	--- 29	----- \$981,437.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## COMMUNICATIONS

SALARIES	822,383	768,526	1,075,032	981,437
SALARIES-TEMPORARIES	3,614	0	0	0
OVERTIME	12,444	17,415	0	4,500
SICK LEAVE	26,272	51,696	0	0
VACATION	66,390	71,858	0	0
CALL BACK PAY POLICE FIRE	83,283	106,078	70,000	70,000
INJURED EMPLOYEES	0	0	0	0
HOLIDAY PAY	19,045	18,217	19,000	19,000
LONGEVITY	55,978	60,995	62,154	64,247
DIFFERENTIAL PAY	3,003	4,716	4,000	4,500
MEDICAL SERVICES	0	0	0	0
FEES NOT CLASSIFIED	2,055	2,500	2,100	0
TELEPHONE	525,589	500,175	513,372	485,226
POSTAGE	483	349	250	400
TRANS PERS CONV	0	0	0	0
TRANS OF PERSONAS CONV	0	0	0	120
TRAVEL SUB CONV	0	0	0	0
TRAVEL SUB CONV	95	0	0	500
TRANS OTHER	0	0	0	0
TUITION COST	0	152	500	1,000
MAINT & SERVICING	0	0	100	0
REPAIRS TO OTHER EQUIP	627	0	1,000	1,100
MAINTANENCE & SERVICING	8,355	11,473	14,822	16,000
LAUNDRY & CLEANING	0	0	500	500
DUES	115	100	200	200
MISC SERVICES	1,602	1,449	1,500	1,500
STATIONARY	2,075	1,845	2,000	2,000
SMALL TOOLS	287	470	500	1,000
WEARING APPAREL	6,447	5,462	7,000	7,000
REPAIR PARTS AND SUPPLIES	23,689	28,623	30,000	32,000
HOUSEKEEPING SUPPLIES	1,113	1,305	2,000	1,800
LUMBER & HARDWARE	0	0	0	0
PAINT	0	0	0	0
PLUMBING	22,608	16,505	23,000	25,000
CONST & MAINT SUPPLIES	9,490	11,461	11,000	11,000
CONST & MAINT SUPPLIES	1,512	0	0	0
OFFICE EQUIPMENT	1,218	0	0	0
AUTOMOBILE	0	0	0	0
COMMUNICATIONS EQUIPMENT	63,803	96,483	29,675	102,961
	1,763,575	1,777,853	1,869,705	1,832,991

# Traffic Engineering

## Department Summary

The major goal of the Traffic Engineering Department is to provide for the safe and efficient movement of people and goods on roads within the city. The department is responsible for traffic signals, traffic signs, parking meter installations and collections, painting of all crosswalks and traffic lines, and maintenance of over 700 decorative street lights through a private contractor. Some of the department's accomplishments in fiscal 1991 were the maintaining of over 1,000 parking meters which generated in excess of \$450,000 in revenue, installed nearly 3,500 traffic signs, performed over 1,700 traffic signal calls, and repainted 240,000 feet of crosswalk and street lines.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
TRAFFIC ENGINEERING			
CLERK II	1	0	\$0.00
CLERK IV	1	0	\$0.00
DEPUTY DIRECTOR TRAFFIC ENGIN.	1	1	\$36,855.00
DIRECTOR TRAFFIC ENGINEERING	1	1	\$38,220.00
ENGINEERING AIDE III	3	1	\$26,270.00
FOREMAN	1	0	\$0.00
FOREMAN TRAFFIC SIGN MAINT.	1	1	\$26,778.00
GENERAL FOREMAN	1	0	\$0.00
LABORER	1	0	\$0.00
PARKING METER MAINT MAN I	1	1	\$22,402.00
PARKING METER MAINT MAN II	1	1	\$25,432.00
TRAFFIC ENGINEER	1	0	\$0.00
TRAFFIC ENGINEER FOREMAN	1	0	\$0.00
TRAFFIC ENGINEERING ELECTRICIAN	1	1	\$35,140.00
TRAFFIC MARKER AND SIGN MAN	1	1	\$23,062.00
TRAFFIC SIGN MAINT MAN	5	2	\$51,168.00
TRAFFIC SIGN MAINT MAN II	4	0	\$0.00
TRAFFIC SIGNAL MAINT FOREMAN	1	1	\$40,017.00
TRAFFIC SIGNAL MAINT MAN HELPER	1	0	\$0.00
TRAFFIC SYSTEMS ANALYST	1	1	\$25,753.00
CITY COUNCIL ADJUSTMENT	0	0	2,412.00
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	29	12	\$351,097.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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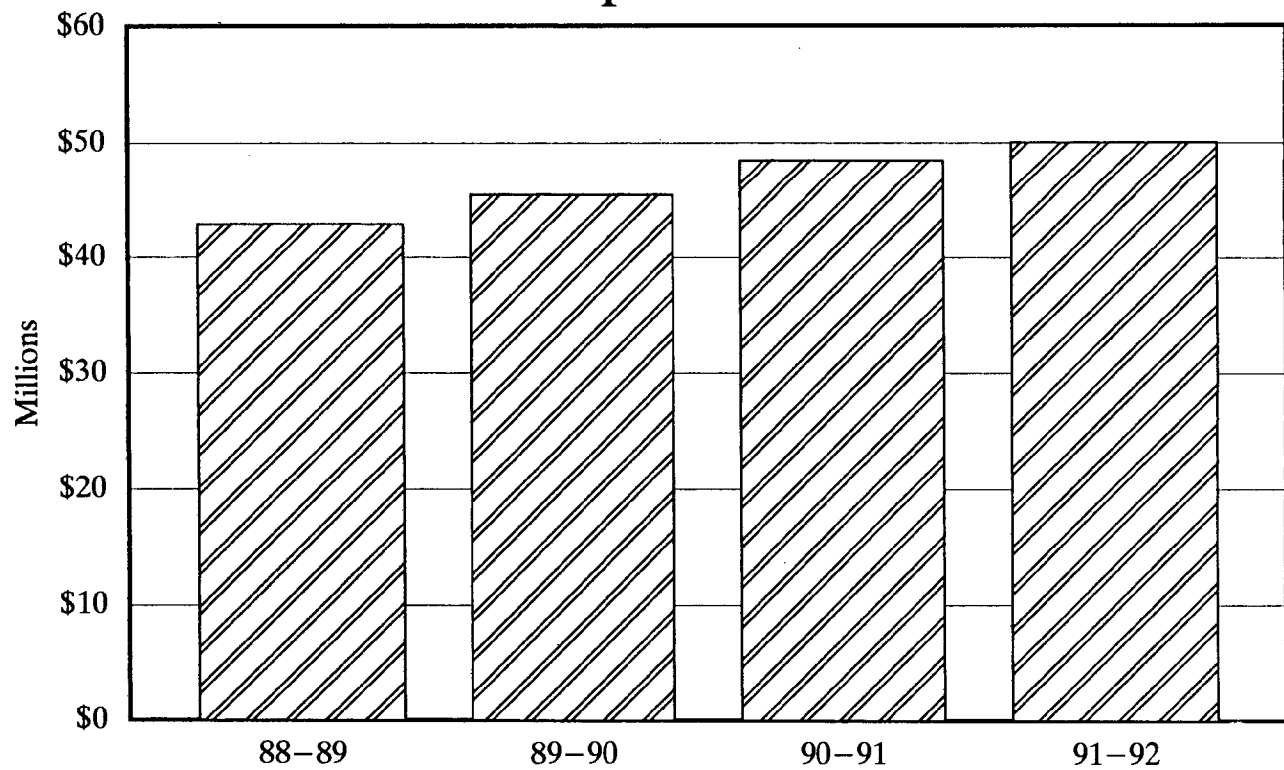
## TRAFFIC ENGINEERING

SALARIES	239,432	242,411	373,393	353,509
SALARIES - TEMPORARIES	36,657	25,183	0	0
OVERTIME	73,394	49,917	40,000	20,000
SICK LEAVE	11,077	9,757	0	0
VACATION	15,535	18,039	0	0
CALL BACK	4,238	17,408	0	0
INJURY PAY	0	0	0	0
HOLIDAY PAY REG EMP	8,318	13,434	0	0
LONGEVITY	19,095	21,206	20,626	22,949
MEDICAL SERVICES	0	0	0	0
FEES NOT CLASSIFIED	0	0	0	0
TELEPHONE AND TELEGRAPH	0	271	200	0
POSTAGE	53	23	50	50
AUTO ALLOWANCE	800	0	0	0
TRANS OF PERSONS CONV	0	0	0	0
TRAVEL SUB OTHER	942	893	0	1,000
TRAVEL SUB OTHER	0	0	0	0
PRINTING	0	0	0	0
ADVERTISING	0	0	0	0
STREET & TRAFFIC LIGHTS	28,836	26,040	30,000	35,000
REPAIRS OFFICE EQUIP	0	0	0	0
REPAIRS MUN GARAGE	7,337	5,338	7,000	7,000
REPAIRS OTHER EQUIPMENT	1,389	144	1,200	800
MAINT & SERVICING	62,771	51,978	30,000	40,000
DUES	223	197	250	200
PRIVATE CONTRACTOR	3,375	19,324	7,000	30,000
MISC SERVICES	28,808	28,138	30,000	0
STATIONARY	699	789	800	800
SMALL TOOLS	635	198	600	600
WEARING APPAREL	443	1,363	1,000	1,000
LUBRICANTS	0	100	200	0
TIRES	589	989	1,000	1,000
AUTO PARTS	452	77	1,000	750
REPAIRS OTHER EQUIPMENT	2,175	954	2,000	2,000
MED CHEM LAB SUPPLIES	0	0	0	0
HOUSEKEEPING SUPPLIES	173	186	200	200
GRAVEL SAND & STONE	0	0	0	0
CEMENT	113	130	200	200
FABRICATED CEMENT	75	63	100	100
LUMBER	1,710	1,672	1,750	1,750
PAINT	4,210	4,020	6,000	5,000
PLUMBING & ELECTRIC	3,075	3,648	4,000	4,000
TRAFFIC SIGNS	52,478	22,502	40,000	30,000
OFFICE EQUIPMENT & FURNITURE	0	0	0	0
BOOKS ,MAPS, CHARTS	0	0	0	0



CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
TRUCKS	0	0	0	0
COMMUNICATION EQUIPMENT	0	0	0	0
PHOTOGRAPHIC EQUIPMENT	0	0	0	0
TRAFFIC CONTROL EQUIPMENT	1,788	0	0	0
EQUIPMENT NOT CLASSIFIED	0	0	0	0
	610,895	566,392	598,569	557,908
TOTAL PUBLIC SAFETY	42,891,082	45,473,084	48,437,795	50,037,742

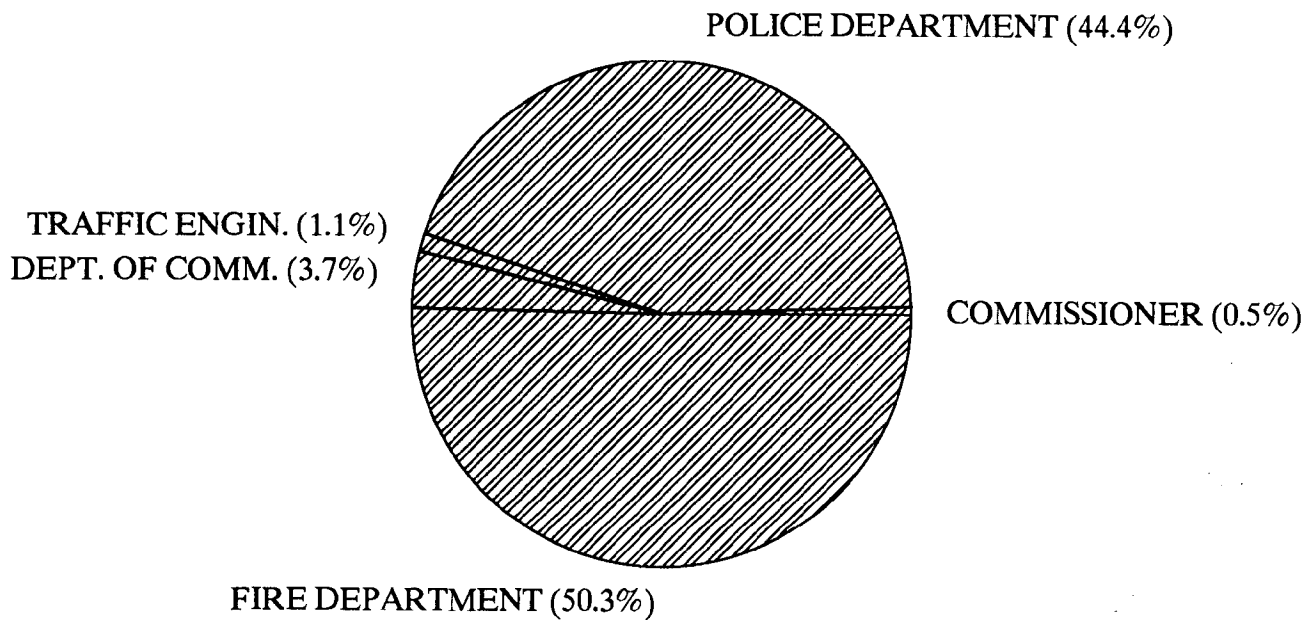
## Public Safety Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

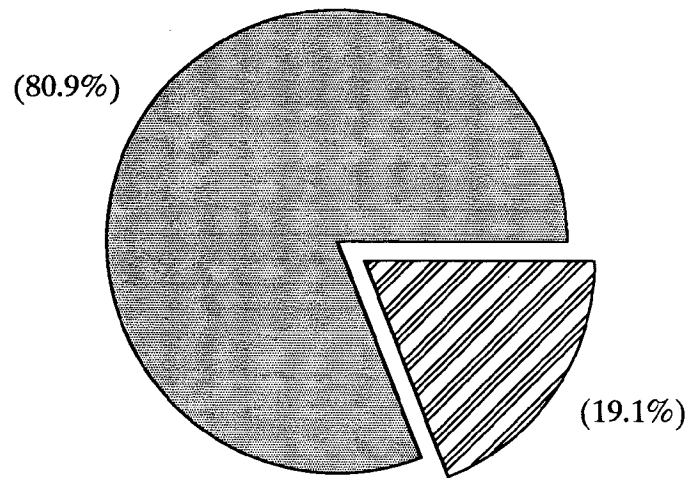
# Public Safety


Departments As A Percent Of Public Safety



# Public Safety

As A Percentage Of Total Budget



 Total Budget

 Total Public Safety

## *Building Codes and Inspections*



*Department Director Merlin DeConti (left)  
Inspects New Construction Site Downtown*

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				
BUILDING ADMINISTRATION	580,115	591,118	650,980	650,720
STRUCTURES AND ZONING	306,815	358,456	384,980	359,278
PLUMBING DRAINAGE GAS	116,116	121,298	127,245	127,756
ELECTRICAL INSTALLATION	95,629	105,864	119,962	120,560
MECHANICAL EQUIPMENT	88,786	116,585	121,362	125,041
ZONING BOARD OF REVIEW	32,206	32,220	35,500	20,000
BUILDING BOARD OF REVIEW	13,890	13,458	13,000	0
HOUSING BOARD OF REVIEW	0	2,224	5,200	0
CODE ENFORCEMENT	379,537	348,104	379,902	374,838
PROSECUTION	136,742	145,386	154,145	144,145
UTILITIES AND STANDARDS	56,143	39,382	39,679	47,345
TOTAL BUILDING CODES AND INSPEC	1,805,979	1,874,095	2,031,955	1,969,683

# Building Administration

## Department Summary

The Department of Inspection and Standards was established under the City of Providence Home Rule Charter. It is the responsibility of the Department to enforce the Rhode Island State Building Code, the Providence Minimum Housing Ordinance, the Zoning Ordinance, and the regulations pertaining to Weights and Measures. The department is divided into eleven divisions.

The Administration Division is responsible for providing clerical support to all divisions within the Department of Inspection and Standards, managing and preparing the budget, controlling purchases, preparing the weekly payroll and coordinating and supervising the activities of all the other divisions.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BLDG INSPECTION ADMIN			
ADMINISTRATOR COORDINATOR (I&S)	1	1	\$26,714.00
CLERK IV	4	2	\$42,574.00
CLERK STENOGRAPHER III	8	8	\$147,139.00
DEPUTY DIRECTOR OF BUILDING SAF.	1	1	\$42,990.00
DIRECTOR OF INSP & STANDARDS	1	1	\$54,968.00
RECORDING SECRETARY BRD. OF REV.	1	1	\$22,559.00
SECRETARY REVIEW BOARDS	1	1	\$42,253.00
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	17	15	\$379,197.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## BUILDING ADMINISTRATION

SALARIES	294,930	317,948	380,014	379,197
SALARIES TEMPORARIES	17,069	0	0	0
OVERTIME	1,901	1,938	2,000	2,000
SICK LEAVE	10,829	12,668	0	0
VACATION	24,333	22,955	0	0
HOLIDAY	0	0	0	0
LONGEVITY	13,572	15,299	17,398	17,023
FEES NOT CLASSIFIED	0	0	0	0
POSTAGE	9,967	13,821	17,000	18,500
AUTO ALLOWANCE	30,596	39,526	59,500	55,440
TRAVEL SUB OTHER	315	495	0	400
PRINTING	2,840	4,246	4,000	5,000
ADVERTISING	0	0	0	0
HEAT LIGHT POWER	8,599	9,036	9,000	9,000
REPAIRS OFFICE EQUIPMENT	1,658	1,224	2,000	2,000
REPAIRS TO AUTOS AND TRUCKS	2,723	1,827	3,000	3,000
RENTAL OF EQUIPMENT	2,096	2,277	3,000	5,000
RENTAL OF BUILDINGS	133,598	123,784	123,760	123,760
DUES	806	861	908	1,000
MOVING & RIGGING	0	0	0	0
MISC SERVICES	15,817	16,565	20,000	20,000
STATIONARY	7,531	6,068	8,500	8,500
TIRES AND TUBES	190	344	400	400
MED CHEM SUPPLIES	245	182	400	400
PLUMBING ELECT SUPPLIES	36	54	100	100
OFFICE EQUIPMENT	464	0	0	0
	580,115	591,118	650,980	650,720



# Structures And Zoning

## Department Summary

The Division of Structures and Zoning enforces the Providence Zoning Ordinance, the Rhode Island State Building Code and all related City and State laws (Historic District, Zoning, Federal Flood Plan Requirement, etc. for new structures, additions, and alterations to existing structures). The department issued 1,522 permits from July 1, 1990 through April 30, 1991, totaling \$34.3 million in value.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
STRUCTURES & ZONING			
ASSIST SUPERV STRUCT. & ZONING	1	1	\$28,426.00
BUILDING INSPECTOR I	5	3	\$69,196.00
BUILDING INSPECTOR II	4	4	\$105,072.00
BUILDING INSPECTOR III	1	0	\$0.00
CHIEF OF STRUCTURES & ZONING	1	1	\$41,899.00
PLAN ESTIMATOR	1	1	\$37,083.00
SUPERVISOR STRUCTURES AND ZONING	1	1	\$29,468.00
ZONING ASSISTANT	1	1	\$26,268.00
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	15	12	\$337,412.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## STRUCTURES AND ZONING

SALARIES	265,292	288,253	361,600	337,412
OVERTIME	1,531	3,201	5,000	2,000
SICK LEAVE	8,738	17,136	0	0
VACATION LEAVE	16,197	31,107	0	0
CALL BACK PAY	448	1,509	0	0
HOLIDAY	0	0	0	0
LONGEVITY	14,607	17,250	18,380	19,866
POSTAGE	0	0	0	0
AUTO ALLOWANCE	0	0	0	0
MISC SERVICES	2	0	0	0
	306,815	358,456	384,980	359,278

# Plumbing      Drainage      Gas

## Department Summary

The Plumbing Division enforces the provisions of the 1990 BOCA Basic Plumbing Code, the Rhode Island State Building Code regulations pertaining to plumbing, and any rules, ordinances, and regulations pertaining to plumbing systems, storm drainage, sanitary facilities, and water supplies in new structures, additions, and existing structures undergoing alterations. The department is responsible for issuing drain layers licences. The department issued 574 permits from July 1, 1990 through April 30, 1991, totaling \$4 million in value.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PLUMBING & GAS PIPING			
CHIEF OF PD & G	1	1	\$40,520.00
PLUMBING INSPECTOR II	2	2	\$52,408.00
PLUMBING INSPECTOR III	1	1	\$28,426.00
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	4	4	\$121,354.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PLUMBING DRAINAGE GAS

SALARIES	96,015	105,686	120,843	121,354
OVERTIME	10	0	0	0
SICK LEAVE	6,036	4,009	0	0
VACATION	8,190	5,476	0	0
HOLIDAY	0	0	0	0
LONGEVITY	5,863	6,127	6,402	6,402
POSTAGE	2	0	0	0
AUTO ALLOWANCE	0	0	0	0
	116,116	121,298	127,245	127,756

# Electrical Installation

## Department Summary

The Electrical Installations Division enforces the provisions of the 1990 National Electrical Code, Rhode Island State Building Code regulations pertaining to electrical systems, and any rules, ordinances, and regulations pertaining to electrical systems in new structures, additions, and existing structures undergoing upgrading of the electrical systems. The Chief Electrical Inspector has the responsibility for all street light installations and replacements. The department issued 1,609 permits from July 1, 1990 through April 30, 1991, totaling \$21.5 million in value.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
ELEC INSTALLATIONS			
CHIEF OF ELEC INST	1	1	\$37,083.00
ELECTRICAL INSPECTOR II	2	2	\$51,769.00
ELECTRICAL INSPECTOR III	1	1	\$28,426.00
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	4	4	\$117,278.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## ELECTRICAL INSTALLATION

SALARIES	88,154	94,435	116,810	117,278
OVERTIME	18	158	0	0
SICK LEAVE	971	2,851	0	0
VACATION LEAVE	3,561	5,402	0	0
HOLIDAY	0	0	0	0
LONGEVITY	2,405	3,018	3,152	3,282
POSTAGE	520	0	0	0
AUTO ALLOWANCE	0	0	0	0
	95,629	105,864	119,962	120,560

# Mechanical Equipment

## Department Summary

The Mechanical Division enforces the provisions of the 1990 BOCA Basic Mechanical Code, the Rhode Island State Building Code, regulations pertaining to mechanical systems and any rules, ordinances, and regulations pertaining to heating and cooling systems, ventilating systems, water heaters, process piping, boilers and pressure vessels, appliances using gas, liquid or solid fuels, chimneys and vents, refrigeration systems, fireplaces, barbecues, incineration, crematoria, fire suppressive systems, and air pollution system in new structures, additions, and existing structures undergoing alterations. The Chief Mechanical Inspector issues licenses to operating engineers, stationary engineers, and refrigerating systems operators. The department issued 962 permits from July 1, 1990 through April 30, 1991, totaling \$10.7 million in value.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
MECH EQUIP & INSTALL			
CHIEF OF MECH EQUIP	1	1	\$37,083.00
MECH EQUIP INSPECTOR II	2	2	\$52,536.00
MECH EQUIP INSPECTOR III	1	1	\$28,426.00
	---	---	-----
	4	4	\$118,045.00

## CITY OF PROVIDENCE

## EXPENDITURES

ACTUAL  
88-89ACTUAL  
89-90BUDGET  
90-91BUDGET  
91-92

## MECHANICAL EQUIPMENT

SALARIES	78,161	101,385	117,533	118,045
OVERTIME	0	0	0	0
SICK LEAVE	2,164	4,554	0	0
VACATION LEAVE	4,682	6,050	0	0
HOLIDAY	0	0	0	0
LONGEVITY	3,246	4,596	3,829	6,996
POSTAGE	533	0	0	0
AUTO ALLOWANCE	0	0	0	0
	88,786	116,585	121,362	125,041



# Zoning Board Of Review

## Department Summary

The Zoning Board of Review was established under Chapter 544 of the City Ordinances in 1951. The board has five (5) members and one auxiliary member who shall sit in the absence of one of the regular members, all appointed by the Mayor with approval of the City Council for five-year staggered terms. The Board is responsible for hearing request for variances or exemptions to the Providence Zoning Ordinance or appeals from the Director of Inspections and Standards relative to decisions on zoning matters. A minimum of one meeting per month is held and 10 to 15 hearings are heard at each meeting.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
ZONING BOARD OF REVIEW			
AUXILIARY MEMBER ZONING BOARD	1	0	\$0.00
CHAIRMAN ZONING BOARD OF REVIEW	1	0	\$0.00
MEMBER ZONING BOARD OF REVIEW	4	0	\$0.00
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	6	0	\$0.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## ZONING BOARD OF REVIEW

SALARIES	15,253	15,254	15,500	0
LONGEVITY	0	0	0	0
POSTAGE	2,016	1,445	3,000	3,000
ADVERTISING	14,936	15,521	17,000	17,000
MISC SERVICES NOT CLASSIFIED	1	0	0	0
	32,206	32,220	35,500	20,000

# Building Board Of Review

## Department Summary

The Building Board of Review was originally established under Chapter 1079 of the City Ordinances in 1957. In 1977, the State of Rhode Island established a statewide building code which required each city and town to create such a board. Therefore, authority for this board now exists under Chapter 23-27-127 of the State General Laws. The Board has five (5) members, appointed by the Mayor, with the approval of the City Council for five-year staggered terms, one of whom shall be a licensed civil engineer, one a licensed architect, one a licensed mechanical engineer, one a licensed electrician, and one a qualified builder. The Board shall hear, pursuant to the provisions of state law, appeals relating to the enforcement of the state building code.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BLDG BD OF REVIEW			
CHAIRMAN BLDG BD OF REVIEW	1	0	\$0.00
MEMBER BLDG BD OF REVIEW	4	0	\$0.00
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	5	0	\$0.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## BUILDING BOARD OF REVIEW

SALARIES	12,996	12,996	13,000	0
HOLIDAY	0	0	0	0
LONGEVITY	0	0	0	0
POSTAGE	589	462	0	0
ADVERTISING	305	0	0	0
MISC SERVICES	0	0	0	0
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	13,890	13,458	13,000	0

# Housing Board Of Review

## Department Summary

The Housing Board of Review was established under Chapter 13 of the City Ordinances in 1957. The Housing Board of Review has five (5) members appointed by the Mayor with the approval of the City Council for five-year staggered terms, one of whom shall be a medical doctor, one an engineer or architect, one a licensed professional engineer and two (2) who represent the general citizenry of the city. The Board shall hear appeals from findings by minimum housing inspectors under the minimum housing code of the city or of the state.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
HOUSING BOARD OF REVIEW			
CHAIRMAN HOUSING BD OF REVIEW	1	0	\$0.00
MEMBER HOUSING BD OF REVIEW	4	0	\$0.00
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	5	0	\$0.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## HOUSING BOARD OF REVIEW

SALARIES	0	2,200	5,200	0
LONGEVITY	0	0	0	0
POSTAGE	0	24	0	0
MISC SERVICES	0	0	0	0
	<hr/>			
	0	2,224	5,200	0

# Code Enforcement

## Department Summary

The Code Enforcement Division is responsible for enforcing "The Providence Housing Ordinance." The division insures that housing in the city is kept safe, clean, and in good repair. Inspectors make weekly appearances in the Providence Housing Court to testify against landlords who have failed to comply with the "Housing Ordinance." The division is also responsible for managing the rent escrow program and performing title searches for all properties being inspected by the Department.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BLDG. INSP. CODE ENFORCEMENT			
PROJECT SUPERV (CODE ENFOR)	1	0	\$0.00
REHAB SPEC - CODE ENFORCEMENT	1	1	\$31,869.00
RENEWAL INSP I	5	5	\$113,583.00
RENEWAL INSP II	5	2	\$48,622.00
RENEWAL INSP III	3	3	\$78,804.00
SUPERVISOR CODE ENFORCEMENT	1	1	\$36,039.00
SUPERVISOR SPECIAL PROJECTS	1	1	\$40,520.00
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	17	13	\$349,437.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## CODE ENFORCEMENT

SALARIES	278,386	263,393	348,444	349,437
TEMPORARY	1,829	4,537	0	0
OVERTIME	8,224	6,383	10,000	0
SICK LEAVE	18,610	25,539	0	0
VACATION	32,527	22,615	0	0
HOLIDAY	0	0	0	0
LONGEVITY	26,603	25,637	21,458	25,401
POSTAGE	13,192	0	0	0
AUTO ALLOWANCE	0	0	0	0
RENTAL OF EQUIPMENT	166	0	0	0
MISC SERVICES	0	0	0	0
STATIONARY	0	0	0	0
OFFICE FURNITURE & EQUIPMENT	0	0	0	0
	379,537	348,104	379,902	374,838



# Prosecution

## Department Summary

The Prosecution Division is responsible for prosecution of all violations within the department concerning housing, building and zoning. This division performs all the work necessary to coordinate court cases for all the divisions within the department. Two attorneys are assigned to this division by the City Law Department to prosecute all cases before the Providence Housing Court.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BLDG INSP PROSECUTION			
ASSIST LEGAL SECRETARY	2	2	\$43,466.00
ASSIST PROSECUTION COORDINATOR	1	1	\$28,426.00
LEGAL SECRETARY / PROSECUTION	1	1	\$26,268.00
PROSECUTION COORDINATOR	1	1	\$35,307.00
REHABILITATION SPECIALIST	3	0	\$0.00
RENEWAL INSP III	1	0	\$0.00
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	9	5	\$133,467.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PROSECUTION

SALARIES	107,277	106,504	133,468	133,467
OVERTIME	7,338	7,574	10,000	0
SICK LEAVE	4,737	11,059	0	0
VACATION	9,354	10,305	0	0
HOLIDAY	0	0	0	0
LONGEVITY	8,036	9,944	10,677	10,678
AUTO ALLOWANCE	0	0	0	0
MISC SERVICES	0	0	0	0
	136,742	145,386	154,145	144,145

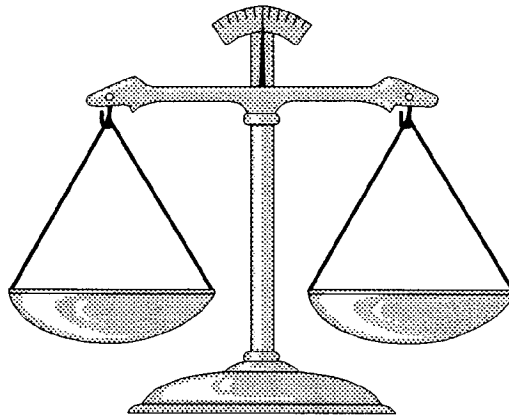
# Utilities And Standards

## Department Summary

The Division of Utilities and Standards is responsible for inspecting all scales and pumps within the City to ensure that they are operating correctly. All scales and pumps are sealed to indicate proper operation.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
DIV OF UTILITIES & STAN			
CHIEF UTILITIES & STANDARDS	1	1	\$42,999.00
FIRST DEPUTY SEALER	1	0	\$0.00
FIRST DEPUTY WEIGHER	1	0	\$0.00
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	3	1	\$42,999.00



## CITY OF PROVIDENCE

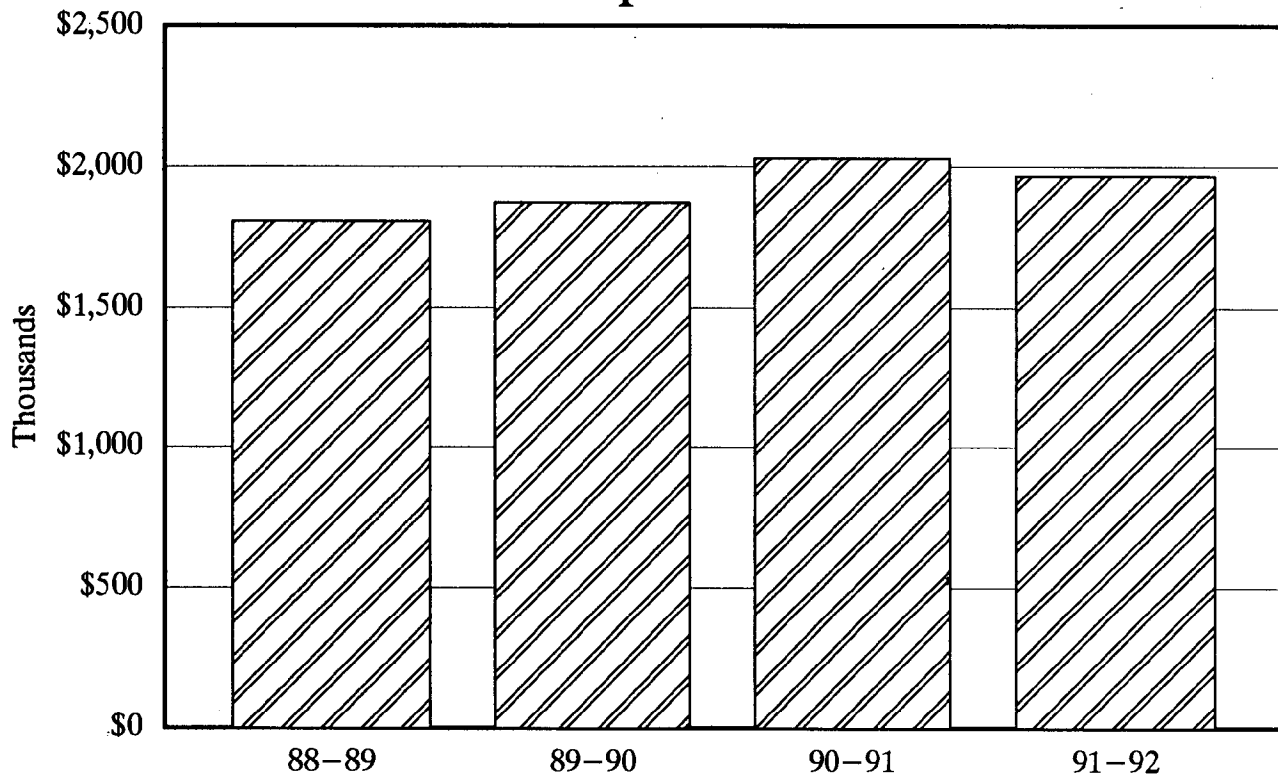
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## UTILITIES AND STANDARDS

SALARIES	48,792	31,956	37,083	42,999
OVERTIME	0	0	0	0
SICK LEAVE	952	0	0	0
VACATION	3,122	4,939	0	0
HOLIDAY	0	0	0	0
LONGEVITY	3,277	2,487	2,596	4,346
MISCELLANEOUS SERVICES	0	0	0	0
	56,143	39,382	39,679	47,345

TOTAL BUILDING CODES AND INSPECTIC	1,805,979	1,874,095	2,031,955	1,969,683
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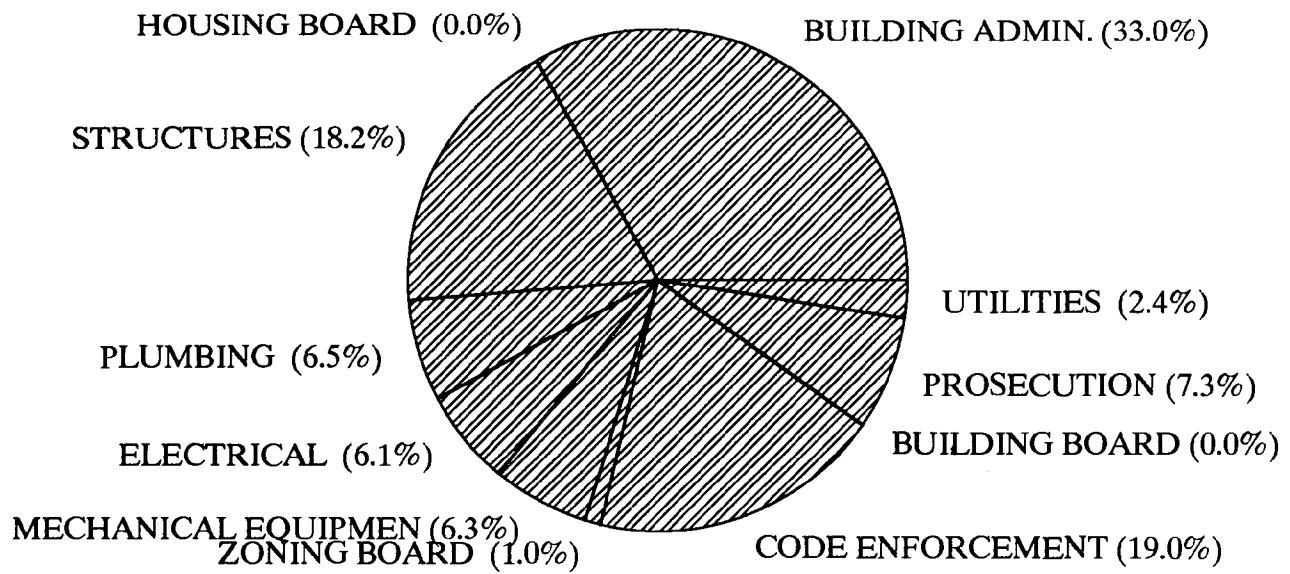
## Building Codes And Inspection Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

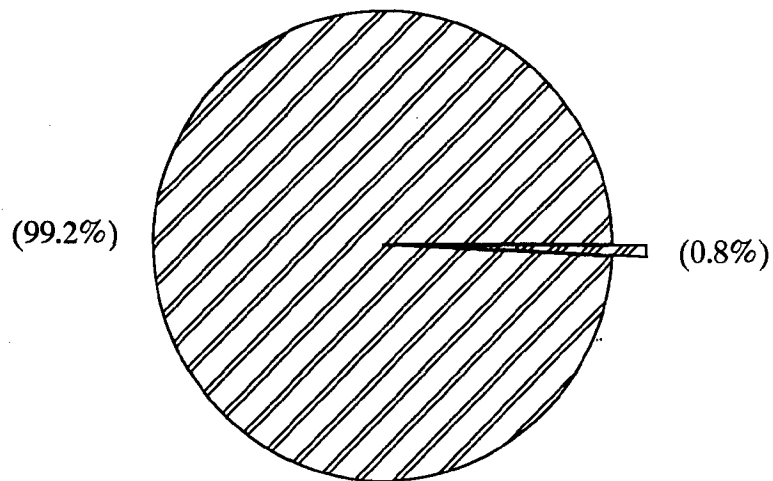
# Building Codes And Inspection


Divisions As A Percent Of Building Codes and Inspection



# Building Codes And Inspection

As A Percentage Of Total Budget



 Total Budget

 Total Building Codes And Insp.

## *Public Works*



*Clean-Up after Hurricane Bob*



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				
PUBLIC WORKS ADMIN.	478,760	493,990	488,344	461,634
PUBLIC WORKS ENGINEERING	317,138	260,158	304,248	318,919
ENVIRONMENTAL CONTROL	5,313,805	5,660,309	5,767,166	6,010,520
HIGHWAY DEPARTMENT	2,178,937	2,216,730	2,374,301	1,864,420
PUBLIC WORKS BRIDGE MAINT.	192,331	156,109	197,404	174,017
SNOW REMOVAL	202,331	596,765	450,000	500,000
PUBLIC WORKS SEWER CONST.	501,299	512,919	506,224	536,186
PUBLIC WORKS GARAGE MAINT.	218,437	205,663	200,241	185,184
TOTAL PUBLIC WORKS ACTIVITIES	9,403,038	10,102,643	10,287,928	10,050,880

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92

PUBLIC WORKS ADMIN.

SALARIES	366,385	399,081	438,935	412,979
SALARIES TEMPORARY	2,360	0	0	0
OVERTIME	3,543	322	0	0
SICK LEAVE	30,443	17,610	0	0
VACATION	29,005	27,593	0	0
HOLIDAY	0	0	0	0
LONGEVITY	11,769	19,589	21,219	27,655
POSTAGE	10,277	4,058	2,500	2,500
POSTAGE FREIGHT & EXPENSES	220	0	0	1,000
REPAIRS OFFICE EQUIPMENT	902	2,585	2,600	2,600
REPAIRS PLANT EQUIP	0	0	0	0
MAINT & SERVICING	904	768	900	900
MAINTENANCE & SERVICING	166	39	840	0
DUES	0	0	0	0
MISC SERVICES	14,771	16,839	16,000	10,000
STATIONARY	4,268	4,095	4,250	3,000
STATIONARY	1,767	0	0	0
HOUSEKEEPING SUPPLIES	750	937	1,100	1,000
OFFICE FURNITURE MACH & EQUIP	1,230	474	0	0
	478,760	493,990	488,344	461,634

# Public Works Administration

## Department Summary

The Division of Public Works Administration is responsible for all payrolls, controls, and processing of all major billings (snow vendors, sanitation contract, and the state landfill). In addition all permits related to the department, such as dumpsters, refuse vehicles, and vending licenses on the public right-of-way, are issued by this division.

Other responsibilities of this division include rodent control (425 pest complaints were responded to last year); issuance of environmental citations, which resulted in approximately \$41,000 in revenue last year; and the tow squad, a program targeted at abandoned vehicles in the City, which towed 557 vehicles during fiscal 1991.

Finally the department monitors the recycling program. Last year, city residents had a 74% participation rate in the program, which resulted in 8300 tons of recycled material. The program reduced disposal costs at the state landfill by approximately \$117,000.

## Staffing Summary

### PUBLIC WORKS ADMIN

ACCOUNTANT II	1	0	\$0.00
ACCOUNTANT III	2	1	\$24,310.00
ASSIST DIR GEN SERVICES	1	1	\$45,430.00
CHIEF ENGINEER	1	1	\$50,707.00
CHIEF OF PLANNING & MAINT	1	0	\$0.00
CLERK II	2	1	\$17,645.00
CLERK III	4	0	\$0.00
CLERK IV	3	0	\$0.00
DEPUTY DIRECTOR/PW	1	0	\$0.00
DIRECTOR OF PUBLIC WORKS	1	1	\$57,585.00
DPIA COORDINATOR	1	1	\$34,302.00
MAINT PLANNER	1	1	\$29,468.00
PUBLIC WORKS CLERK	5	4	\$92,144.00
SECRETARY TO DIRECTOR PW	1	1	\$31,089.00
SPEC. ASST.- ENV. CONTROL-PUB.	1	1	\$30,299.00
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	26	13	\$412,979.00

# Public Works Engineering

## Department Summary

The Engineering Division is responsible for reviewing all site plans for new development within the City. All building starts are reviewed for proper roadway and sidewalk grade and construction, drainage, curbing, and sewage. Claims involving the right-of-way in regard to pot holes, trip-and-fall suits on sidewalks, drainage and sewer claims, and icy road conditions are investigated. The division operates the Fox Point Hurricane Barrier under the direction of the U.S. Army Corps of Engineers.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
ENGINEERING AND ADMIN			
ASSOC ENGINEER I	8	2	\$53,428.00
ASSOC ENGINEER II	6	1	\$29,468.00
ASSOC ENGINEER III	5	5	\$162,460.00
ASSOC ENGINEER IV	1	0	\$0.00
CLERK IV	1	0	\$0.00
CLERK STENOGRAPHER III	1	0	\$0.00
ENGINEERING AIDE III	5	2	\$49,131.00
MECHANICAL ENGINEER	1	0	\$0.00
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	28	10	\$294,487.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PUBLIC WORKS ENGINEERING

SALARIES	254,850	202,405	277,098	294,487
OVERTIME	12,543	12,185	5,000	2,000
SICK LEAVE	9,616	6,480	0	0
VACATION	20,620	20,313	0	0
SNOW REMOVAL	0	0	0	0
CALL BACK	135	68	0	0
HOLIDAY	0	98	0	0
LONGEVITY	14,619	16,398	15,000	16,207
FEES NOT CLASSIFIED	3,463	1,413	5,000	4,000
PRINTING	150	0	500	500
REPAIRS OFFICE FURNITURE	0	0	0	0
DUES	65	0	0	75
STATIONARY	467	584	850	850
SMALL TOOLS	364	214	500	500
REPAIRS OFFICE EQUIP	246	0	300	300
	317,138	260,158	304,248	318,919

# Environmental Control

## Department Summary

The Environmental Control Division is responsible for the administration of two private contracts, sanitation and street sweeping. The sanitation contract resulted in nearly 70,000 tons of debris being collected and brought to the state landfill last year. The city recently awarded the sanitation contract to a new vendor through competitive bids, resulting in \$935,000 of savings in fiscal 1992. Street sweeping is performed nightly from mid-April through mid-November at an approximate cost of \$800,000 per year. In fiscal 1991 street sweeping debris approximated 6,000 tons.

The division cleans city-owned vacant lots (138 lots in fiscal 1991) and privately owned lots (82 lots in fiscal 1991). Privately owned vacant lots are cleaned by the city when the owner refuses. In those instances the city issues a lien on the property and must be paid for cleaning the lot before the property can be transferred or sold.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
P.W. ENVIR. CONTROL			
ASST. RECYCLE COORDINATOR	1	1	\$21,944.00
AUTO SQUAD INSPECTOR	1	1	\$22,283.00
CITY RECYCLING COORDINATOR	1	1	\$28,394.00
CLERK DISPATCHER	1	0	\$0.00
CLERK TYPIST II	1	0	\$0.00
DEPUTY SUPERINTENDENT ENVIR	1	1	\$30,034.00
ENV. ENFORCEMENT SUPERVISOR	1	1	\$28,940.00
ENVIRONMENTAL MANAGER	1	1	\$29,540.00
ENVIRONMENTAL OFFICERS	4	4	\$90,188.00
EQUIPMENT OPERATOR	4	3	\$67,605.00
FOREMAN / STREET CLEANING	1	1	\$26,577.00
LABORER	15	7	\$156,264.00
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	32	21	\$501,769.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## ENVIRONMENTAL CONTROL

SALARIES	384,835	428,348	497,710	501,769
SALARIES-TEMPORARIES	13,382	7,111	0	0
OVERTIME	33,535	21,036	20,000	20,000
SICK LEAVE	24,787	35,451	0	0
VACATION	42,502	31,913	0	0
HOLIDAY	18,016	18,528	0	0
LONGEVITY	28,120	32,242	30,428	27,478
DIFFERENTIAL PAY	1,333	1,706	0	0
FEES NOT CLASSIFIED	0	0	0	796,273
MAINT. & SERVICING	48,389	41,387	50,000	60,000
REFUSE PROCESSING	1,262,630	1,336,049	1,373,000	1,640,000
PRIVATE CONTRACTORS	3,423,633	3,649,580	3,784,683	2,155,000
MISC SERVICE NOT CLASIFIED	32,355	56,082	10,345	800,000
CHEMICAL SUPPLIES	288	876	1,000	10,000
	5,313,805	5,660,309	5,767,166	6,010,520

# Highway Department

## Department Summary

The Highway Division maintains 366 miles of city owned roads and nearly twice that amount of city sidewalks. The division is responsible for snow operations (sanding, salting, and plowing). Other duties of the division include painting, installing guard rails, handicapped curb-cuts, small roadway resurfacing, curb settings, traffic island installations, and drainage patches.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
HIGHWAY			
BUILDING CUSTODIAN	2	0	\$0.00
CEMENT FINISHER	8	0	\$0.00
CLERK IV	1	0	\$0.00
CURBSETTER	12	1	\$22,732.00
DEPUTY SUPERINTENDENT HIGHWAY	3	1	\$29,955.00
DISPATCHER	1	1	\$26,599.00
EQUIPMENT OPERATOR	27	9	\$202,815.00
FOREMAN	8	2	\$46,114.00
GENERAL FOREMAN	5	0	\$0.00
HEAVY EQUIPMENT OPERATOR	14	2	\$46,114.00
HIGHWAY SUPERINTENDENT	1	1	\$38,759.00
LABORER	40	17	\$378,811.00
MAINT MAN II	2	0	\$0.00
MECHANIC	2	0	\$0.00
PUBLIC WORKS CLERK	1	1	\$23,036.00
PUBLIC WORKS INSP I	1	0	\$0.00
PUBLIC WORKS INSP II	1	1	\$27,778.00
STOCK ROOM CLERKS	2	1	\$23,103.00
STONE CUTTER	1	0	\$0.00
	---	---	-----
	132	37	\$865,816.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
HIGHWAY DEPARTMENT				
SALARIES	661,136	844,957	858,728	865,816
SALARIES-TEMPORARIES	34,066	45,411	114,882	0
OVERTIME	42,589	28,956	47,025	30,000
SICK LEAVE	66,027	52,555	0	0
VACATION	87,697	91,919	0	0
SNOW	0	0	0	0
CALL BACK	0	82	0	0
HOLIDAY PAY	36,657	33,841	0	0
LONGEVITY	80,929	90,207	88,400	83,157
DIFFERENTIAL PAY	893	888	0	0
REPAIRS TO AUTOS AND TRUCKS	91,653	78,543	95,000	82,500
REPAIRS TO PLANT EQUIPMENT	141	0	516	555
REPAIRS TO OTHER EQUIPMENT	3,010	4,062	5,000	5,000
MAINT & SERVICING	32,876	28,056	35,000	58,010
EQUIPMENT RENTALS	0	0	0	0
MISC SERVICES	3,314	3,920	5,000	5,000
STATIONARY	472	477	500	500
SMALL TOOLS	21,596	18,199	20,000	20,000
WEARING APPAREL	21,663	21,119	35,000	32,000
LUBRICANTS	9,059	4,872	10,000	8,500
TIRES	35,530	45,294	40,000	40,000
MED CHEM LAB SUPPLIES	0	0	0	0
HOUSEKEEPING SUPPLIES	2,080	2,554	3,000	2,000
GRAVEL SAND	6,486	2,885	7,000	6,000
CEMENT & PLASTER	28,121	25,980	32,000	30,000
ASPHALT	99,089	255,733	375,000	100,000
LUMBER & HARDWARE	1,635	1,964	2,000	2,000
PAINT	485	202	500	500
CONSTRUCTION SUPPLIES	3,208	1,015	3,000	3,000
TRUCKS & TRACTORS	685,214	533,039	296,750	364,882
STRUCTURE AND IMPROVEMENTS	123,311	0	300,000	125,000
	2,178,937	2,216,730	2,374,301	1,864,420

# Public Works Bridge Maintenance

## Department Summary

The Bridge Division is responsible for the maintenance of the 61 city-owned bridges. Responsibilities include the replacement of rotted and deteriorated wooden stringers, asphalt patching, fence and guardrail installations, and painting. Major repairs are contracted to private vendors.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BRIDGE MAINTENANCE			
CARPENTER	1	1	\$30,015.00
EQUIPMENT OPERATOR	1	0	\$0.00
FOREMAN	2	1	\$23,055.00
LABORER	7	4	\$89,132.00
MAINT MAN II	3	1	\$22,483.00
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	14	7	\$164,685.00

# Snow Removal

## Department Summary

The amount budgeted in this appropriation is used to pay for salt, sand, private vendors, and overtime for city employees working outside of normal hours during storms.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PUBLIC WORKS BRIDGE MAINT.

SALARIES	111,867	122,587	157,704	164,685
SALARIES-TEMPORARIES	674	0	0	0
OVERTIME	8,038	2,448	7,000	3,000
SICK LEAVE	6,065	7,725	0	0
VACATION	12,564	8,462	0	0
SNOW	0	0	0	0
HOLIDAY PAY	5,528	6,799	0	0
LONGEVITY	5,776	6,249	7,700	6,332
REPAIRS TO OTHER EQUIP	0	0	0	0
REPAIRS TO HIGHWAYS	150	0	0	0
PRIVATE CONTRACTOR	36,192	0	0	0
SMALL TOOLS	53	0	0	0
CEMENT, PLASTER AND RELATED PROD:	0	0	0	0
ASPHALTIC PRODUCTS	0	0	0	0
SMALL TOOLS & SHOP SUPPLIES	0	0	0	0
LUMBER	0	0	0	0
PAINT	0	0	0	0
MISC MATERIALS	5,424	1,839	25,000	0
	192,331	156,109	197,404	174,017

## SNOW REMOVAL

SALARIES	0	0	0	0
SNOW REMOVAL REG WORK	0	0	0	0
SNOW REMOVAL OVERTIME	59,657	143,539	100,000	100,000
SNOW REMOVAL TEMPORARY	0	0	0	0
LONGEVITY	0	0	0	0
RENTAL OF CONSTRUCTION EQUIP	34,959	139,391	100,000	150,000
MISC SERVICES	600	0	0	0
SMALL TOOLS	11,660	0	0	0
CONSTRUCTION & MAINT SUPPLIES	19,635	57,646	50,000	50,000
MATERIALS SNOW & ICE REMOVAL	75,820	256,189	200,000	200,000
	202,331	596,765	450,000	500,000

# Public Works Sewer Construction

## Department Summary

The Sewer Division Maintains 351 miles of city-owned sewer lines, 20,000 manholes, 4,000 inlets, and 12,000 catch basins. In fiscal year 1991 approximately 6,700 catch basins were cleaned.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
SEWER CONS & MAINT			
BRICKLAYER	3	2	\$45,464.00
DEPUTY SUPT SEW C&M	1	0	\$0.00
DISPATCHER	1	1	\$26,601.00
EQUIPMENT OPERATOR	4	1	\$22,535.00
FOREMAN	3	1	\$23,057.00
GENERAL FOREMAN	3	0	\$0.00
HEAVY EQUIPMENT OPERATOR	1	1	\$23,057.00
LABORER	24	7	\$155,981.00
SEWER & DRAIN INSPECTOR	1	0	\$0.00
SEWER CONSTRUCTION WORKER	2	0	\$0.00
SEWER EQUIPMENT OPERATOR	6	5	\$113,660.00
SUPERINTENDENT OF SEWER CONST	1	1	\$30,032.00
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	50	19	\$440,387.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PUBLIC WORKS SEWER CONST.

SALARIES	311,259	354,139	395,607	440,387
OVERTIME	19,593	12,393	20,000	10,000
SICK LEAVE	33,363	24,525	0	0
VACATION	35,542	32,395	0	0
SNOW	0	0	0	0
HOLIDAY	16,545	18,389	0	0
LONGEVITY	29,021	29,099	28,817	31,099
DIFFERENTIAL PAY	654	582	0	0
FEES NOT CLASSIFIED	0	0	0	0
REPAIRS TO AUTOS & TRUCKS	5,131	2,110	7,000	7,000
MAINT & SERVICING	29,604	23,869	36,000	25,000
MISC SERVICES	941	0	500	500
SMALL TOOLS	1,923	2,283	2,000	2,000
WEARING APP & PER SUP	407	0	500	500
HOUSEKEEPING SUPPLIES	320	189	300	200
GRAVEL SAND AND STONE	3,323	3,110	4,000	4,000
CEMENT & PLASTER	1,349	1,351	1,500	1,500
FABRICATED CEMENT	0	0	1,000	1,000
CONST & MAINT SUPPLIES	7,244	8,485	9,000	13,000
PIPE	1,363	0	0	0
SPECIAL CASTINGS	3,717	0	0	0
TRUCKS & TRACTORS	0	0	0	0
	501,299	512,919	506,224	536,186

# Public Works Garage Maintenance

## Department Summary

This division is responsible for the entire public works rolling stock of vehicles and equipment. They install and maintain all sanding and plowing equipment, backhoes, and compressors.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
GARAGE MAINT & EQUIP			
EQUIPMENT MAINT SUPERVISOR	1	0	\$0.00
GAS PUMP OPERATOR	1	1	\$22,624.00
HEAVY EQUIPMENT OPERATOR	1	1	\$23,057.00
LABORER	3	0	\$283.00
MECHANIC	12	0	\$0.00
SENIOR MECHANIC	5	1	\$23,856.00
SHOP SUPERVISOR	1	1	\$33,665.00
STATIONARY EQUIP OPERATOR	1	1	\$27,872.00
WELDER	1	1	\$23,855.00
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	26	7	\$155,212.00

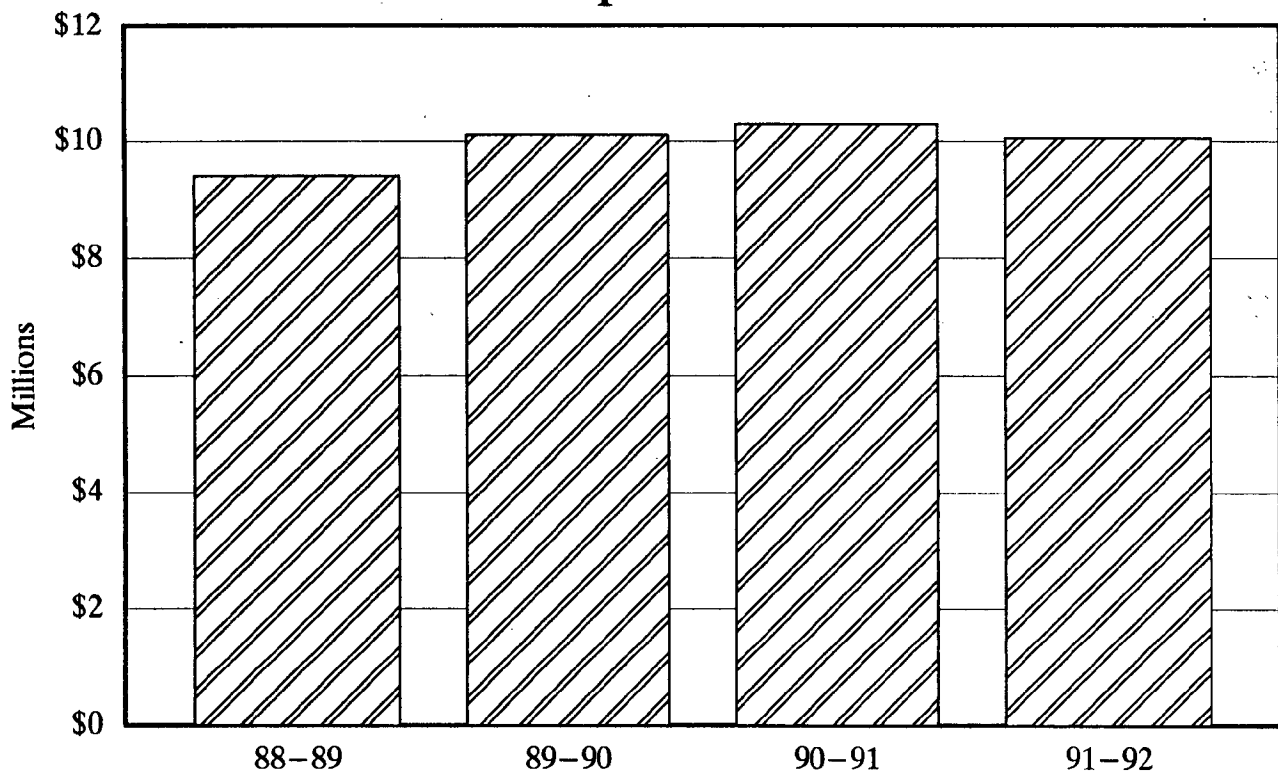
## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PULBIC WORKS GARAGE MAINT.

SALARIES	165,175	132,289	180,227	155,212
OVERTIME	9,294	25,759	10,000	16,000
SICK LEAVE	8,624	8,526	0	0
VACATION	14,922	20,908	0	0
SNOW	2,625	0	0	0
HOLIDAY PAY	7,704	7,549	0	0
LONGEVITY	10,093	10,632	10,014	13,972
	218,437	205,663	200,241	185,184
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TOTAL PUBLIC WORKS ACTIVITIES	9,403,038	10,102,643	10,287,928	10,050,880

## Public Works Expenditures

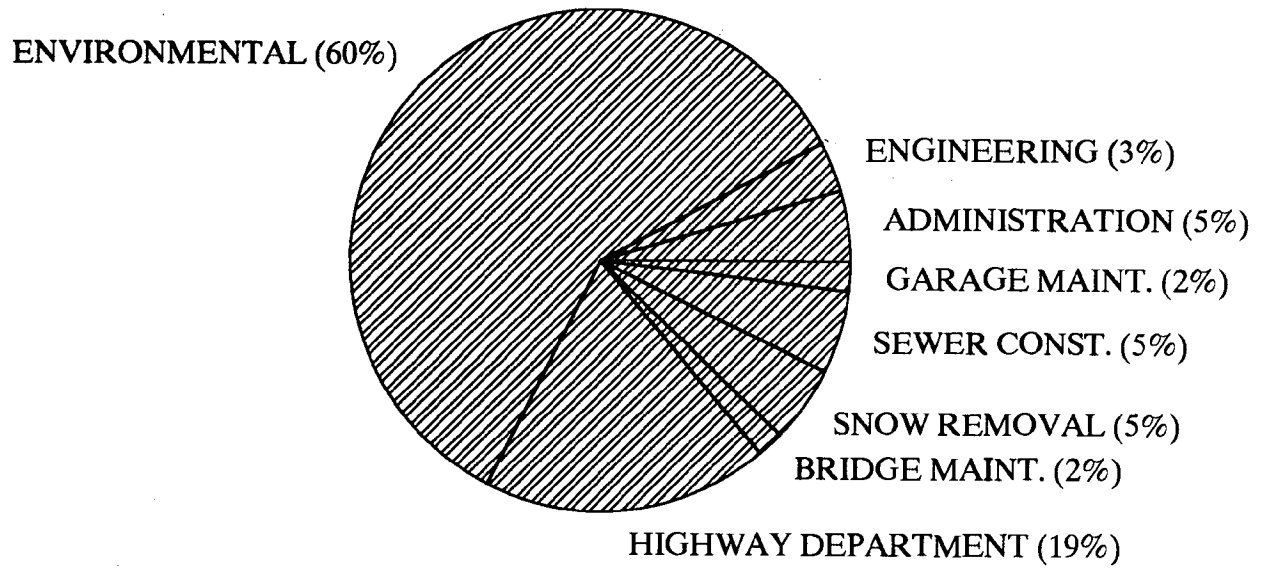


Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.



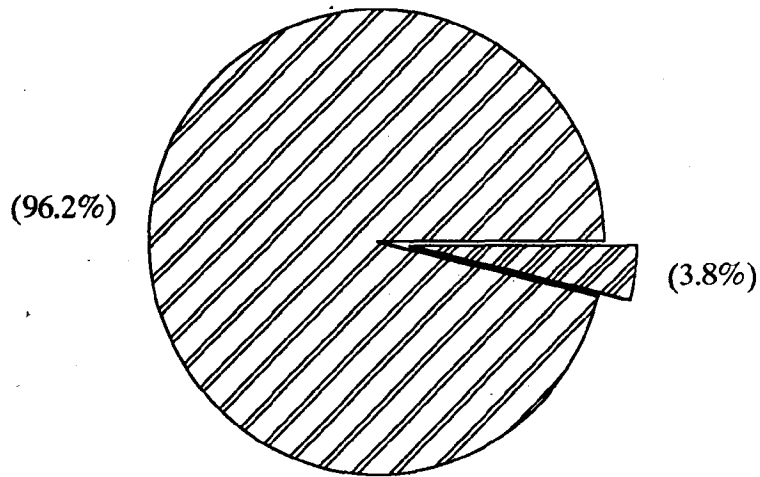
# Public Works


Divisions As A Percent Of Public Works



# Public Works

As A Percentage Of Total Budget



 Total Budget

 Total Public Works

## *Recreation*



*Summertime fun at one of the City's pools.*

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				
RECREATION	416,178	406,977	445,081	348,858
RECREATION SEASONAL	289,154	284,795	260,000	280,000
TOTAL RECREATION ACTIVITIES	705,332	691,772	705,081	628,858

# Recreation

## Department Summary

The Recreation Department sponsors, coordinates, and conducts programs for city residents with an emphasis on children. The department operates four full-time recreation centers and two part-time centers. The full-time centers are open all year, Monday through Saturday for boys and girls ages 8 to 13. Activities include volleyball, basketball, street hockey, board games, special events, movies, and Christmas and Halloween parties.

During the summer, the department operates sport clinics for basketball, volleyball, baseball, and track for ages 8 to 14. Six Olympic size swimming pools are also available for city residents. City residents can also take advantage of free swimming lessons.

The Federal Summer Lunch Program is operated in conjunction with the pools. Nutritious and well balanced meals are served to the children at the pool sites. Special events held at the pool sites included Perishable Theater, Captain Conservation, a program aimed at teaching water conservation, the Puppet Workshop which teaches children about living together and tolerating each other, Rap It Up R.I. which delivers an anti-drug, anti-dropout message.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
RECREATION DEPARTMENT			
ASSIST DIREC OF RECREATION	1	1	\$34,672.00
ASSIST PROGRAM DIRECTOR	1	1	\$20,901.00
ASSIST TO DIREC SENIOR DIVISION	1	0	\$0.00
BUS DRIVER (RECREATION)	1	1	\$17,310.00
CLERK IV	2	2	\$42,578.00
DIRECTOR OF RECREATION	1	1	\$36,646.00
EQUIPMENT OPERATOR	3	0	\$0.00
PROGRAM DIRECTOR RECREATION	1	1	\$29,133.00
RECREATION CENTER DIRECTOR	7	3	\$58,791.00
SPECIAL EVENTS COORDINATOR	1	1	\$22,559.00
STAFF ASSISTANT	1	0	\$0.00
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	20	11	\$262,590.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
RECREATION				
SALARIES	280,907	306,924	356,166	262,590
SALARIES-TEMPORARIES	251	1,889	0	8,000
OVERTIME	5,759	7,992	8,000	0
SICK LEAVE	1,986	1,838	0	0
VACATION	13,090	14,466	0	0
CALL BACK	418	0	0	0
HOLIDAY	0	0	0	0
LONGEVITY	6,934	8,606	9,815	11,468
TELEPHONE	3,944	4,959	3,700	0
POSTAGE	891	630	600	600
TRAVEL CONVENTIONS	2,911	1,141	0	500
ADVERTISING	105	0	500	500
PAYMENT TO WATER BOARD	0	0	0	0
REPAIRS OFFICE EQUIP	717	447	800	800
REPAIRS MUN GARAGE	7,296	5,023	6,000	6,000
REPAIRS TO OTHER EQUIP	0	0	0	0
REPAIRS TO BUILDINGS	0	0	0	0
RENTALS NOT CLASSIFIED	2,726	2,776	600	1,000
DUES	332	680	500	500
MISC SERVICES	38,629	4,225	7,500	6,000
STATIONARY	797	698	700	700
EDUC & REC SUPPLIES	16,851	16,081	17,000	17,000
MED CHEM & LAB SUPPLIES	18,729	18,885	20,000	20,000
FOOD	783	951	1,000	1,000
HOUSEKEEPING; SUPPLIES	1,528	1,007	1,200	1,200
LUMBER & HARDWARE	422	225	0	0
PAINT	0	0	0	0
PAINT AND PAINTERS SUPPLIES	838	0	1,000	1,000
LIABILITY INSURANCE	9,334	7,534	10,000	10,000
AUTOS	0	0	0	0
	416,178	406,977	445,081	348,858

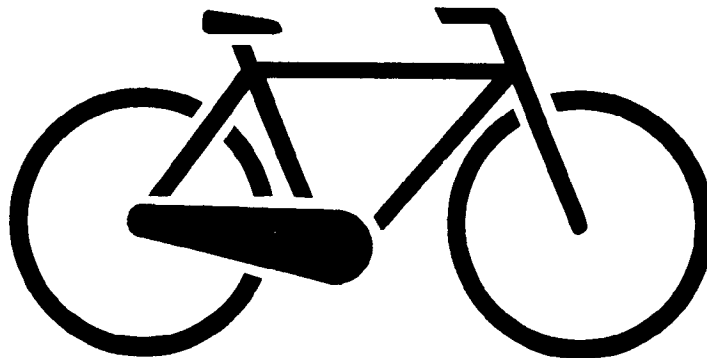
# Recreation Seasonal

## Department Summary

This account is used to pay for all of the temporary recreational employees. These temporary employees help operate the recreation centers, pools, and various sport clinics.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
RECREATION-SEASONAL			
ASSIST POOL DIRECTORS	7	6	\$11,400.00
ASSIST RECREATION CENTER DIREC	4	4	\$10,000.00
BUS DRIVER - REC SEASONAL	4	4	\$8,775.00
CUSTODIANS - SEASONAL	10	10	\$10,000.00
LIFE GUARD	30	30	\$87,584.00
POOL ATTENDANTS	35	35	\$37,000.00
POOL DIRECTORS	6	4	\$11,000.00
PROGRAM COORD - SEASONAL	1	1	\$2,000.00
RECREATION AIDES	26	24	\$8,000.00
RECREATION CTR DIR SEASONAL	5	4	\$9,600.00
RECREATIONAL LEADER SEASONAL	24	11	\$12,000.00
REFEREE	28	28	\$6,500.00
SPECIAL PROGRAM AIDE	2	2	\$2,400.00
SPECIAL PROGRAM SPECIALIST	8	8	\$10,080.00
SUPERVISOR - REC SEASONAL	1	1	\$2,500.00
SUPERVISOR OF ACTIVITIES	20	7	\$10,000.00
WATCHMAN - SEASONAL	28	28	\$41,161.00
WATCHMAN SUPERV - SEASONAL	1	0	\$0.00
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	240	207	\$280,000.00



## CITY OF PROVIDENCE

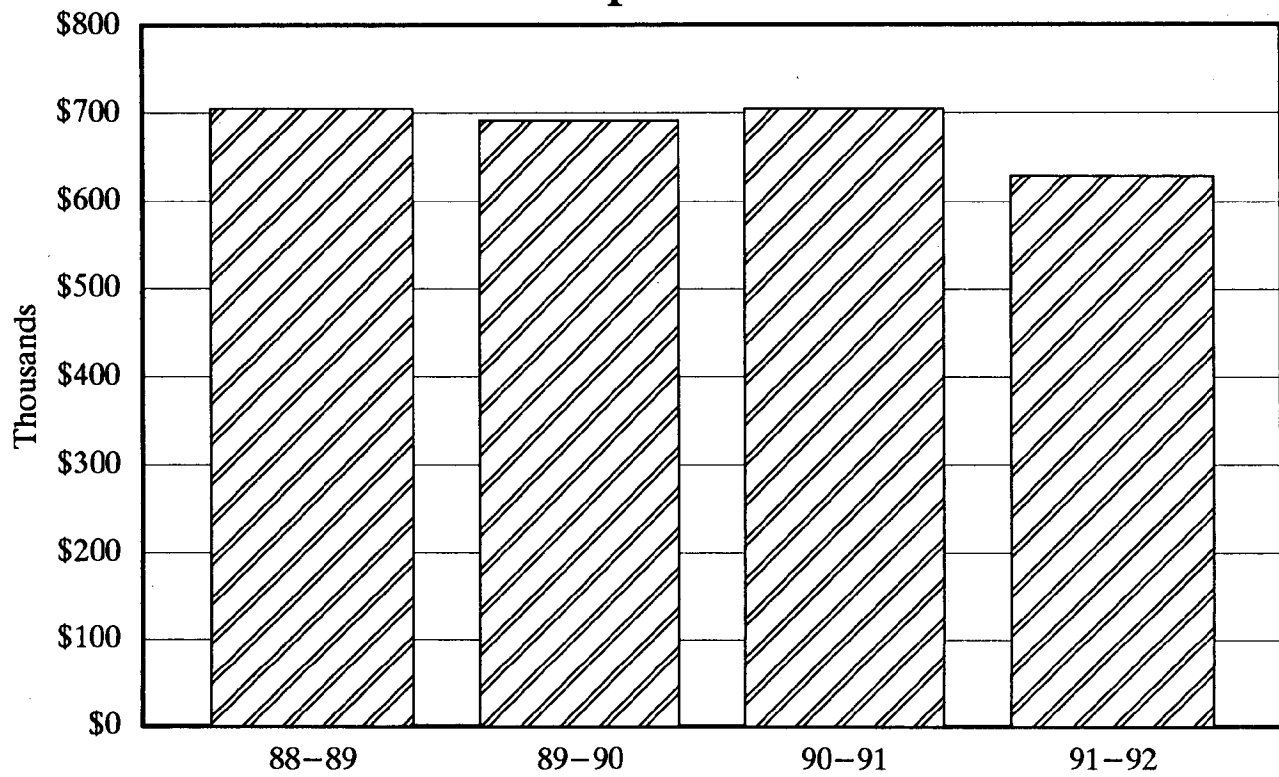
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## RECREATION SEASONAL

SALARIES	65,376	9,829	0	0
SALARIES-TEMPORARIES	219,176	273,039	260,000	280,000
OVERTIME	4,602	1,927	0	0
SICK LEAVE	0	0	0	0
VACATION LEAVE	0	0	0	0
LONGEVITY	0	0	0	0
	289,154	284,795	260,000	280,000
TOTAL RECREATION ACTIVITIES	705,332	691,772	705,081	628,858



## Recreation Expenditures

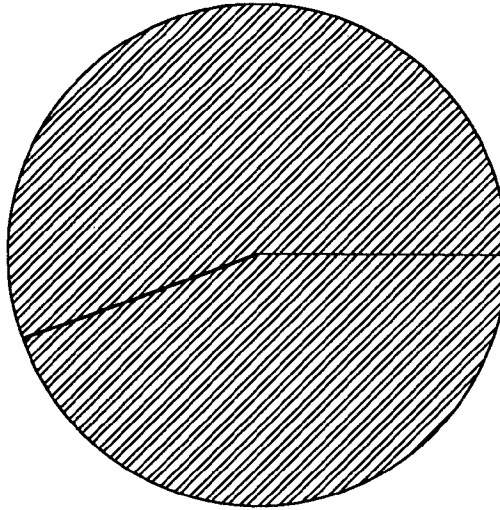


Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

# Recreation

Departments As A Percent Of Recreation

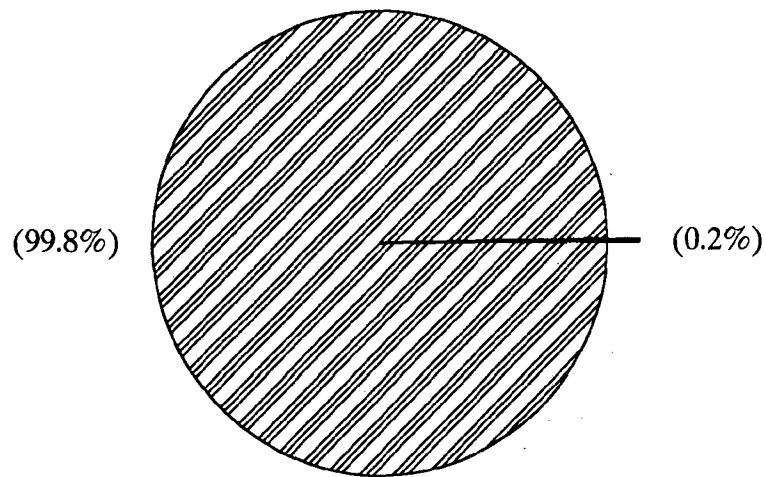
RECREATION (55.5%)



RECREATION SEASONAL (44.5%)

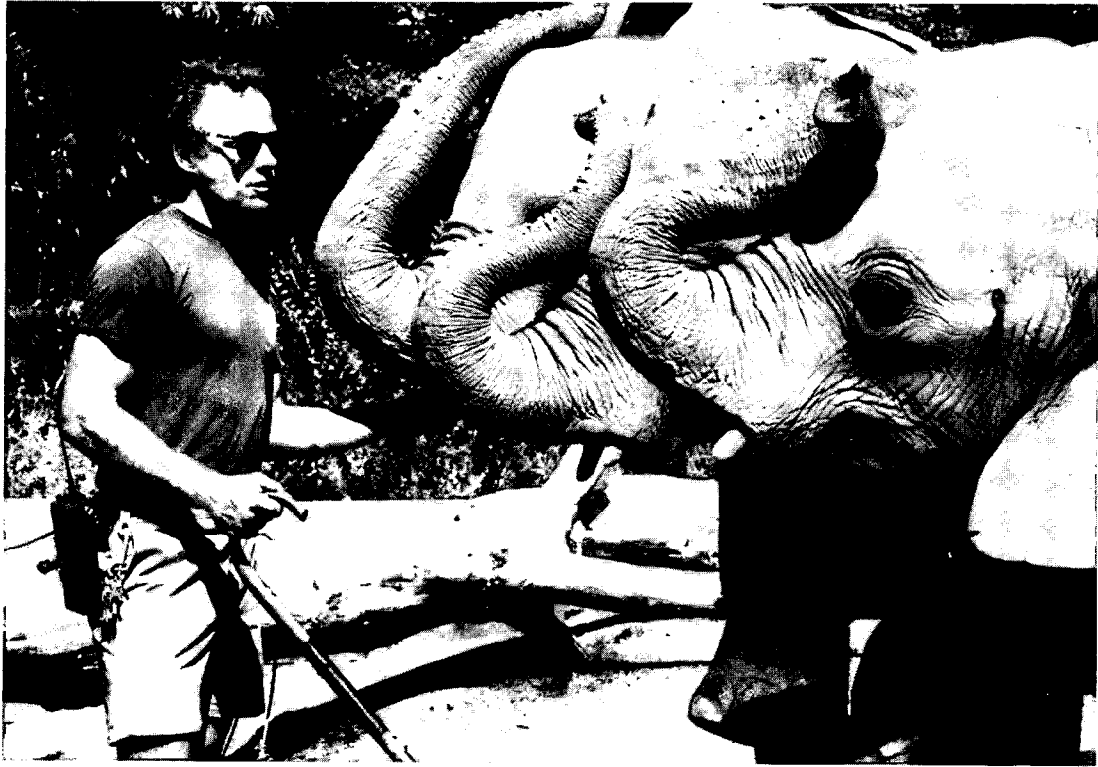
# Recreation

As A Percentage Of Total Budget



■ Total Recreation    ▨ Total Budget

*Public Parks*



*Zoo's New Elephants*

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				
GROUND MAINTENANCE	2,450,756	2,431,842	2,611,836	2,624,502
ZOOLOGICAL SERVICES	854,162	920,642	1,101,575	1,079,114
PARKS ENVIRONMENTAL SVC.	451,061	475,743	477,202	452,795
PARKS PROGRAMMING	243,462	251,468	284,087	253,408
SUPERINTENDENT PARKS	334,919	325,857	373,339	409,327
TOTAL PUBLIC LANDS AND PARKS	4,334,360	4,405,552	4,848,039	4,819,146

# Grounds Maintenance

## Department Summary

The Grounds Maintenance division of the Parks Department is responsible for 141 park sites in the municipal park system. The facilities include a municipal golf course, playgrounds, ball fields, tot lots, numerous acres of open space, and the 430 acre Roger Williams Park. Located in Roger Williams Park are a zoo, 4 greenhouses, 10 lakes, the Museum of Natural History, and major Victorian buildings.

Grounds Maintenance is responsible for the maintenance of each of these public spaces, including mowing grass, litter pickup and disposal, repair of equipment, removal of graffiti, and the planting and care of new trees, shrubs, and flowers. The Forestry Division is located in this department and maintains nearly 28,000 street trees throughout the city.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
<b>GROUND MAINT SERVICES</b>			
ASSIST DIREC GROUNDS MAINT	1	1	\$37,083.00
CARPENTER / PARK	1	0	\$0.00
CHIEF CENTRAL MAINT	1	1	\$37,083.00
CLERK IV	1	1	\$21,289.00
DIRECTOR GROUNDS MAINT SERV	1	1	\$36,038.00
ENVIRONMENTAL SPECIALIST	1	1	\$30,299.00
EQUIPMENT OPERATOR	45	21	\$472,764.00
FOREMAN	6	4	\$91,285.00
FORESTRY INSPECTOR	1	1	\$24,866.00
GENERAL FOREMAN	4	3	\$72,099.00
HEAVY EQUIPMENT OPERATOR	7	4	\$92,228.00
INVENTORY CONTROL SUPERV	1	0	\$0.00
LABORER	23	21	\$468,510.00
MAINT MAN II	6	3	\$67,449.00
MAINT MAN III	5	5	\$119,642.00
MAINT MAN III POOL & REC	1	1	\$32,550.00
MECHANIC	2	0	\$0.00
MOTOR POOL & INV MANAGER	0	0	\$0.00
PUBLIC GROUNDS INSP	1	1	\$27,797.00
SECRETARY PARKS	1	1	\$23,909.00
SENIOR MECHANIC	5	5	\$119,280.00
SHOP SUPERV-MECHANIC	1	0	\$0.00
SUPERVISOR GEN. MAINT.	1	1	\$34,163.00
SUPERVISOR GROUNDS MAINT	2	2	\$68,140.00
SUPERVISOR OF INSPECTIONS	1	1	\$37,083.00
SUPERVISOR URBAN FORESTRY OPE	1	1	\$34,959.00
TREE TRIMMER	5	4	\$91,928.00
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	125	84	\$2,040,444.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
GROUND MAINTENANCE				
SALARIES	1,481,173	1,524,094	2,013,341	2,040,444
SALARIES-TEMPORARIES	106,275	113,884	86,206	86,206
OVERTIME	242,787	100,512	150,000	110,000
SICK LEAVE	116,849	131,056	0	0
VACATION	126,354	159,327	0	0
HOLIDAY PAY	72,892	72,378	0	0
LONGEVITY	108,134	114,672	114,539	122,841
POSTAGE	1,155	2,061	750	750
AUTO ALLOWANCE	149	0	200	0
PAYMENTS TO WATER BOARD	1,052	4,874	7,000	7,000
REPAIRS TO OFFICE EQUIPMENT	0	0	500	400
REPAIRS TO AUTOS & TRUCKS	17,493	9,566	18,000	18,000
REPAIRS TO OTHER EQUIPMENT	5,047	8,543	7,000	8,000
REPAIRS TO BUILDINGS	6,599	3,016	5,000	5,000
MAINT & SERVICING	16,225	19,833	25,200	20,000
OTHER REPAIRS TO STRUCT	3,054	71	5,000	4,000
DUES	0	40	400	100
MISC SERVICES	67,038	48,389	80,000	70,000
STATIONARY	502	210	600	500
SMALL TOOLS	5,733	5,604	7,000	7,000
WEARING APPAREL	255	0	500	2,300
LUBRICANTS	1,193	949	2,800	1,500
TIRES & TUBES	13,937	9,991	15,000	15,000
AUTO PARTS	25,557	30,274	30,000	30,000
MED CHEM LAB SUPLLIES	100	0	100	0
PHARMACEUTICALS	2,097	3,319	4,000	3,500
HOUSEKEEPING SUPPLIES	6,491	7,039	8,000	8,000
SEEDS FERTILIZER SHRUBS	179	0	1,000	500
LOAM	656	0	1,000	1,000
GRAVEL SAND STONE	1,383	1,626	1,800	1,800
CEMENT PLASTER	722	881	1,200	1,000
ASPHALT	520	0	1,000	600
LUMBER	2,436	2,554	5,000	5,000
PAINT	350	0	700	500
PLUMBING & ELECTRICAL	12,073	9,096	15,000	12,000
PIPE	4,296	1,681	4,000	3,600
DAMAGES HURICANE	0	0	0	0
EQUIPMENT NOT CLASSIFIED	0	46,302	0	37,961
	2,450,756	2,431,842	2,611,836	2,624,502

# Zoological Services

## Department Summary

The Roger Williams Park Zoo has a collection of approximately 450 animals. The zoo was the first accredited zoo in New England, and remains as one of three accredited zoos in New England.

New additions to the zoo during fiscal 1991 were the elephant and giraffe exhibits, as well as the new African Fishing Village which is a visitors service area. These exhibits completed phase one of a two-phase African Plains exhibit.

Roger Williams Park Zoo has been nationally acclaimed for work with endangered species, such as the black lemurs, golden lion tamorins, cotton-top tamorins, and white-cheeked gibbons. In 1988 the zoo hired a full-time veterinarian to insure the health and protection of its animal collection.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
ZOO			
CLERK IV	1	0	\$0.00
CLERK STENOGRAPHER I	1	1	\$18,016.00
DEPUTY ZOO DIRECTOR	1	1	\$37,863.00
EDUCATION CURATOR	1	1	\$28,261.00
GENERAL CURATOR	1	1	\$31,286.00
LEAD ZOOKEEPER	4	4	\$96,677.00
MAINT MAN III	1	0	\$0.00
SECURITY OFFICER ZOO	4	3	\$66,849.00
SENIOR SECURITY OFFICERS	2	2	\$45,070.00
VETERINARY TECHNICIAN	1	1	\$24,041.00
VETERINARIAN	1	1	\$29,484.00
ZOO CURATOR (HONORARY)	1	0	\$0.00
ZOO CURATOR ADMINISTRATION	1	0	\$0.00
ZOO DIRECTOR	1	1	\$42,304.00
ZOO REGISTRAR	1	1	\$24,041.00
ZOOKEEPER	17	15	\$360,615.00
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	39	32	\$804,507.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
ZOOLOGICAL SERVICES				
SALARIES	535,910	623,652	847,372	804,507
SALARIES-TEMPORARIES	17,670	27,220	0	10,790
OVERTIME	71,230	65,904	60,000	70,000
SICK LEAVE	34,164	20,522	0	0
VACATION	36,253	33,668	0	0
HOLIDAY PAY	20,303	25,077	0	0
LONGEVITY	20,963	22,316	23,453	22,267
DIFFERENTIAL PAY	3,443	6,296	0	0
POSTAGE	200	204	450	550
TRAVEL SUB	3,360	1,848	0	0
REPAIRS OFFICE EQUIPMENT	140	0	250	250
REPAIRS TO AUTOS TRUCKS	1,394	2,186	2,000	2,000
REPAIRS TO OTHER EQUIP	695	997	10,000	5,000
REPAIRS TO BUILDINGS	0	0	5,200	5,200
MAINT & SERVICING	3,941	6,491	6,800	6,800
DUES	350	665	700	900
MISC SERVICES	5,916	4,910	5,000	5,000
STATIONARY	120	276	300	350
TOOLS	592	160	600	600
EDUC & REC SUPPLIES	793	285	900	900
WEARING APPAREL	585	0	800	0
LUBRICANTS	21	82	100	50
TIRES	0	0	0	0
AUTO PARTS	479	514	750	750
MED CHEM LAB SUPPLIES	10,154	7,801	11,000	11,000
PHARMACEUTICALS	3,670	3,333	4,500	4,500
HOUSEKEEPING SUPPLIES	5,899	5,458	6,000	6,000
FOOD	70,286	57,231	107,200	113,200
SEEDS	0	0	0	0
CEMENT & PLASTER	0	0	0	0
CEMENT PLASTER & PRODUCTS	280	0	1,600	1,000
FABRICATED METAL	594	429	1,000	2,000
LUMBER & HARDWARE	1,395	1,280	2,000	2,000
PAINT	494	0	600	500
PLUMBING & ELECTRICAL	2,868	1,837	3,000	3,000
FIRE INSURANCE	0	0	0	0
EQUIPMENT NOT CLASSIFIED	0	0	0	0
	854,162	920,642	1,101,575	1,079,114

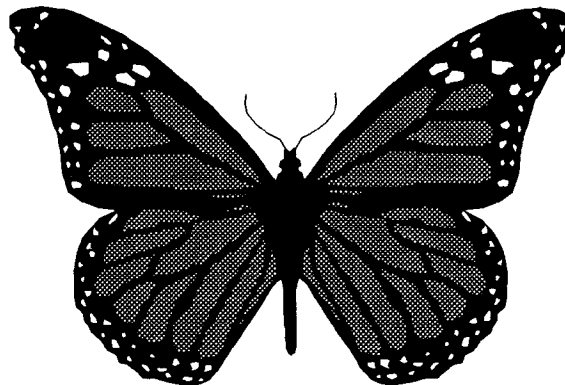
# Parks Environmental Services

## Department Summary

The Environmental Services division is responsible for all formal gardens in Roger Williams Park, including the Rose Garden, Hartman Gardens, and the Japanese Gardens. These gardens are popular sites for wedding pictures. In addition, this department is responsible for the complete care of the Charles H. Smith Greenhouses and provides tours and workshops to school groups and garden clubs, as well as the general public.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
DEVEL & ENVIRONMENT SERV			
ASSOC ENGINEER III	1	0	\$0.00
CHIEF PARK PLANNER	1	1	\$42,157.00
CLERK IV	1	0	\$0.00
DIRECTOR OF GREENHOUSES	1	1	\$35,306.00
HORTICULTURAL SUPERV	2	1	\$28,687.00
LANDSCAPE GARDENER	12	9	\$203,940.00
PARKS CONSTRUCTION INSPECTOR	1	1	\$29,482.00
SUPERVISOR OF ENG/PLANN.	1	1	\$40,520.00
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	20	14	\$380,092.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PARKS ENVIRONMENTAL SVC.

SALARIES	314,988	340,911	424,043	380,092
TEMPORARY SAL & WAGES	0	6,455	0	0
OVERTIME	49,968	43,582	20,000	40,000
SICK LEAVE	17,294	14,164	0	0
VACATION	31,203	29,071	0	0
INJURY PAY	0	0	0	0
HOLIDAY PAY	11,274	11,584	0	0
LONGEVITY	21,644	25,546	26,409	26,753
POSTAGE FREIGHT & EXPENSES	182	260	500	500
AUTO ALLOWANCE	2,056	1,693	2,200	2,200
PARINTING & BINDING	1,152	890	1,250	1,250
ADVERTISING	37	0	0	0
DUES	281	195	300	250
MISC SERVICES	724	1,121	1,500	1,250
EDUC REC SUPPLIES	0	0	0	0
WEARING APPAREL	0	0	0	0
MISC MATERIALS & SUPPLIES	258	271	1,000	500
	451,061	475,743	477,202	452,795

# Parks Programming

## Department Summary

The Parks Programming Division presents cultural and educational programs throughout the city as well as within Roger Williams Park. Some of the events that will be held this year include the Latin American festival, Indian Pow Wow production, Dancing at the Band Stand, Children's Festival, Art Festival, and numerous concerts.

The museum staff operates the Museum of Natural History which includes cataloging, preservation, and design of exhibits. Examples of some of the Museum's new exhibits are the "Jewel of Providence," an exhibit of the history of Roger Williams Park; Native American Artifacts; "Narragansett Bay World," an ecology exhibit; and "Noah's Ark," an exhibit of animal sculptures created by 14 Rhode Island Artists. The Planetarium, also located in the museum, is an indoor astronomy experience where stars and constellations are projected onto a dome ceiling. Public shows are also offered on weekends. During the week, school groups attend by appointment.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PARKS PROGRAMMING SERV			
CLERK IV	1	1	\$21,287.00
CULTURAL AFFAIRS COORD	1	1	\$29,215.00
CURATOR	1	1	\$28,305.00
FACILITY COORDINATOR	1	1	\$26,348.00
MUSEUM DIRECTOR	1	1	\$35,337.00
MUSEUM EDUCATOR	1	1	\$25,154.00
OFFICE MANAGER (PARK)	1	0	\$0.00
PLANETARIUM ASSISTANT	1	1	\$10,450.00
PRODUCTION SPECIALIST	1	0	\$0.00
PUBLIC PROGRAMMING ASST	1	0	\$0.00
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	10	7	\$176,096.00

## CITY OF PROVIDENCE

## EXPENDITURES

ACTUAL  
88-89ACTUAL  
89-90BUDGET  
90-91BUDGET  
91-92

## PARKS PROGRAMMING

SALARIES	134,245	176,985	198,552	176,096
TEMPORARY	1,265	1,783	0	0
OVERTIME	1,002	6,916	0	0
SICK LEAVE	8,101	2,653	0	0
VACATION	3,335	7,683	0	0
HOLIDAY	0	0	0	0
LONGEVITY	2,073	2,219	4,085	4,412
FEES NOT CLASSIFIED	2,077	9,400	12,750	7,500
POSTAGE	2,200	1,727	2,800	2,000
TRAVEL	100	0	0	0
TRAVEL CONVENTIONS	571	1,264	0	0
TRAVEL SUB OTHER	564	591	0	0
SPECIAL SUBSISTENCE	189	254	250	0
PRINTING	305	1,083	1,500	1,000
REPAIRS TO OFFICE EQUIP	145	0	300	300
REPAIRS TO OTHER EQUIP	0	372	700	700
RENTALS NOT CLASSIFIED	6,417	7,000	7,000	7,000
DUES	601	618	350	350
MISC SERVICES	73,363	25,096	40,000	45,000
STATIONARY	2,459	117	8,000	2,000
TOOLS	0	89	500	200
EDUC & REC SUPPLIES	0	324	1,000	600
HOUSEKEEPING SUPPLIES	0	226	300	250
PAINT	0	0	0	0
MISC MATERIALS & SUPPLIES	3,450	5,068	6,000	6,000
FIRE INSURANCE	1,000	0	0	0
FIRE INSURANCE	0	0	0	0
	243,462	251,468	284,087	253,408

# Superintendent's Office

## Department Summary

The Superintendent's Office is responsible for managing the activities of the entire Parks Department. All park designs, construction, and renovations are managed through this office. The Superintendent is appointed for a period of not more than five years by the Board of Park Commissioners, a seven member board, which has jurisdiction over all park property, and determines the policies and regulations of these facilities.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
OFFICE - SUPT. OF PARKS			
ACCOUNTANT II	1	0	\$0.00
ADMIN ASSIST PARKS	1	1	\$25,029.00
CHIEF OF INFORMATION PROCESSING	1	1	\$25,755.00
CHIEF, INFORMATION PROCESSOR	1	1	\$28,425.00
CLERK III	1	1	\$19,652.00
CLERK IV	2	0	\$0.00
DEPUTY DIRECTOR OF PARKS	1	1	\$51,333.00
DIRECTOR OF PARKS	1	1	\$57,750.00
FISCAL ADVISOR PARKS	1	1	\$25,116.00
GRAPHIC ARTIST DESIGNER	1	1	\$30,425.00
OFFICE MANAGER	1	1	\$31,442.00
PAYROLL PERSONNEL ASSIST	1	1	\$22,365.00
SWITCHBOARD OPER II (PARKS)	1	1	\$18,739.00
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	14	11	\$336,031.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## SUPERINTENDENT PARKS

SALARIES	243,232	239,669	302,466	336,031
TEMPORARY	877	3,298	0	0
OVERTIME	141	87	0	0
SICK LEAVE	6,489	8,675	0	0
VACATION LEAVE	14,263	12,349	0	0
HOLIDAY	0	0	0	0
LONGEVITY	6,899	11,882	15,423	15,671
AUTO ALLOWANCE	669	850	0	0
TRANSPORTATION CONVENTIONS	0	0	0	0
TRAVEL CONVENTIONS	0	837	0	0
TRAVEL SUBSISTENCE CONVENTION	0	0	0	0
REPAIRS OFFICE EQUIPMENT	904	213	1,500	1,000
MAINT & SERVICING	0	0	0	0
RENTAL OF OFFICE EQUIP	500	285	500	0
DUES	187	155	200	200
MISC SERVICES	3,546	286	300	300
STATIONARY	1,206	795	1,250	1,000
WEARING APPAREL	33,608	28,300	31,000	31,000
HOUSEKEEPING	60	137	200	125
MISC MAT & SUPPLIES	1,111	454	1,000	1,000
BUILDING INSURANCE	21,227	17,585	19,500	23,000
OFFICE MACHINERY AND EQUIPMENT	0	0	0	0

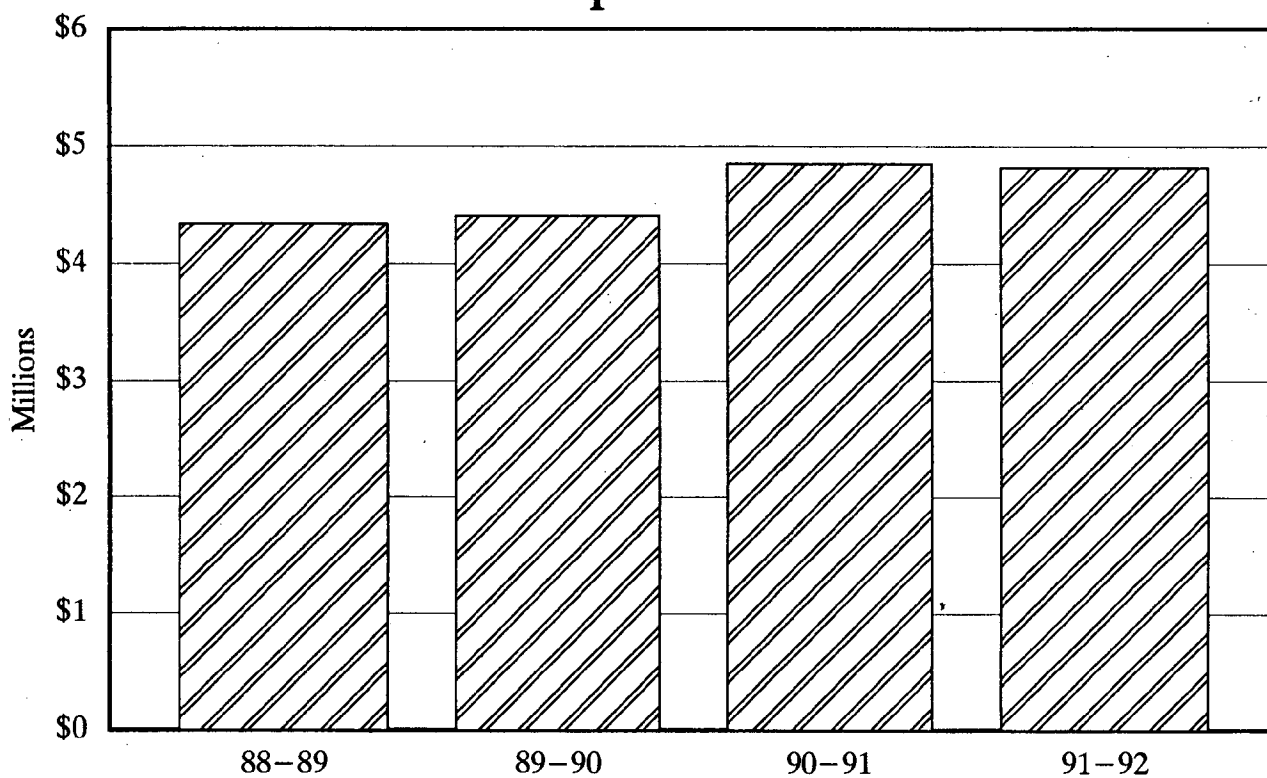
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	334,919	325,857	373,339	409,327
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TOTAL PUBLIC LANDS AND PARKS	4,334,360	4,405,552	4,848,039	4,819,146
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## Parks Department Expenditures

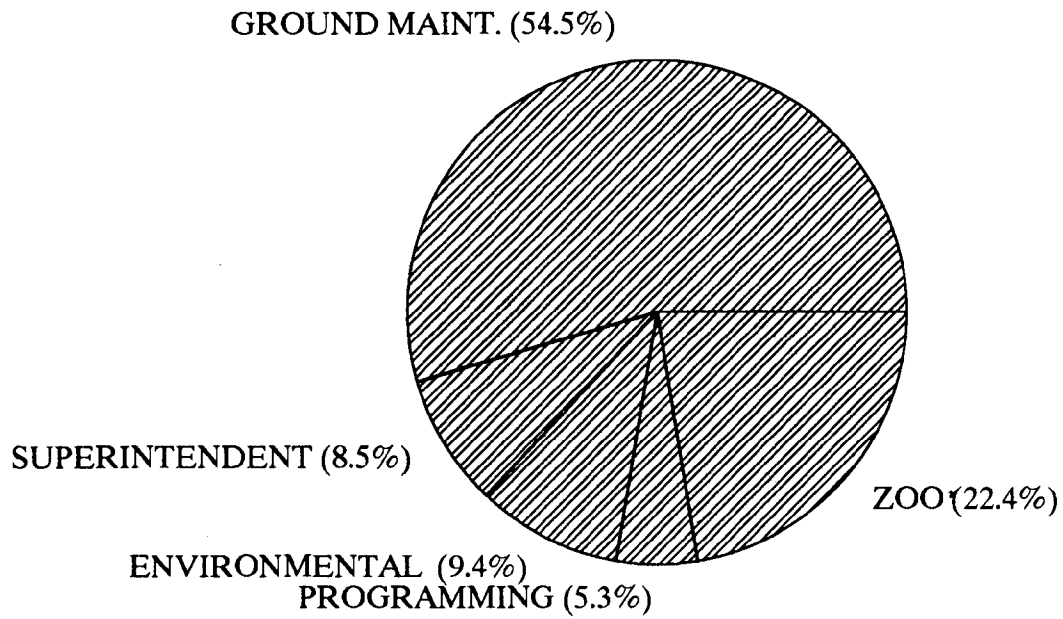


Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.



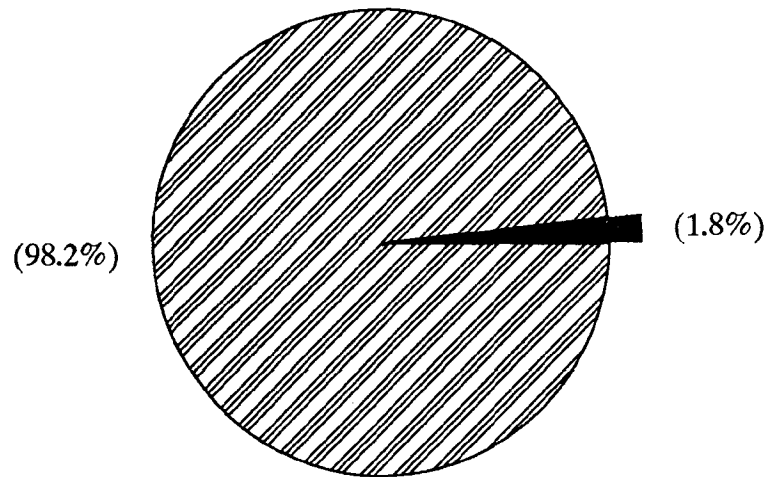
# Parks Department

Departments As A Percent Of The Parks Department



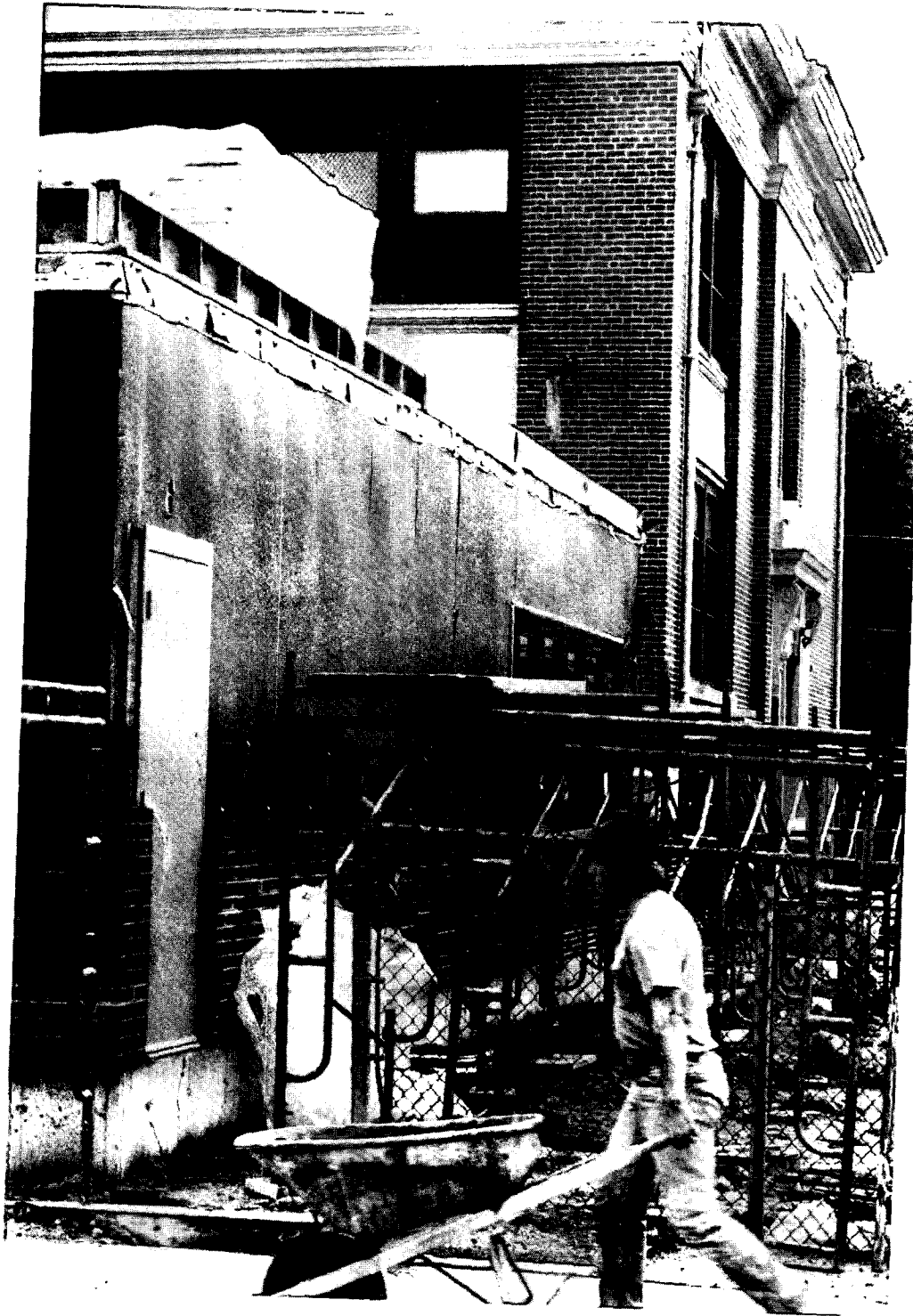
# Public Parks

As A Percentage Of Total Budget



■ Total Public Parks    ▨ Total Budget

# *School Fund*



*Classroom Additions at Robert F. Kennedy School*

# School Fund

## Department Summary

The Providence School Department is administered by a nine-member School Board, appointed by the Mayor and approved by the City Council. The School Board has the responsibility for the management and control of the public schools. Presently there are 22 elementary schools, 6 middle schools, 4 high schools, 1 K-8 elementary/middle school, 1 alternative high school, and 1 special education high school program in the city. Enrollment has increased nearly 1,400 students in the last two years and has causing the City to invest \$13 million in the renovation of Veazie Street School, and the addition of 10 modular classrooms. The city has invested an additional \$66 million of proceeds of voter approved bonds to renovate all school buildings.

The school system is fiscally dependent upon the city. The budget is prepared by the Superintendent of Schools, submitted to the School Board for approval and submitted to the Mayor, where revisions may take place before submission to the City Council. The City Council acts upon the school budget in the same manner as all other city departments.

The State of Rhode Island, under General Laws Section 16-7-15 to 16-7-34 as amended, provides operations assistance aid to each municipality and school district, subject to annual appropriation by the State Legislature. Under this program, the Providence School Department is expected to receive \$56,120,051 of the total \$113,774,141 Providence School Budget or 49%, compared to 52% in fiscal 1991. More information regarding this program is available in the Revenue Narrative Section 13 of this book.

The School Department prepares detailed budget books and staffing summaries separate from this publication.



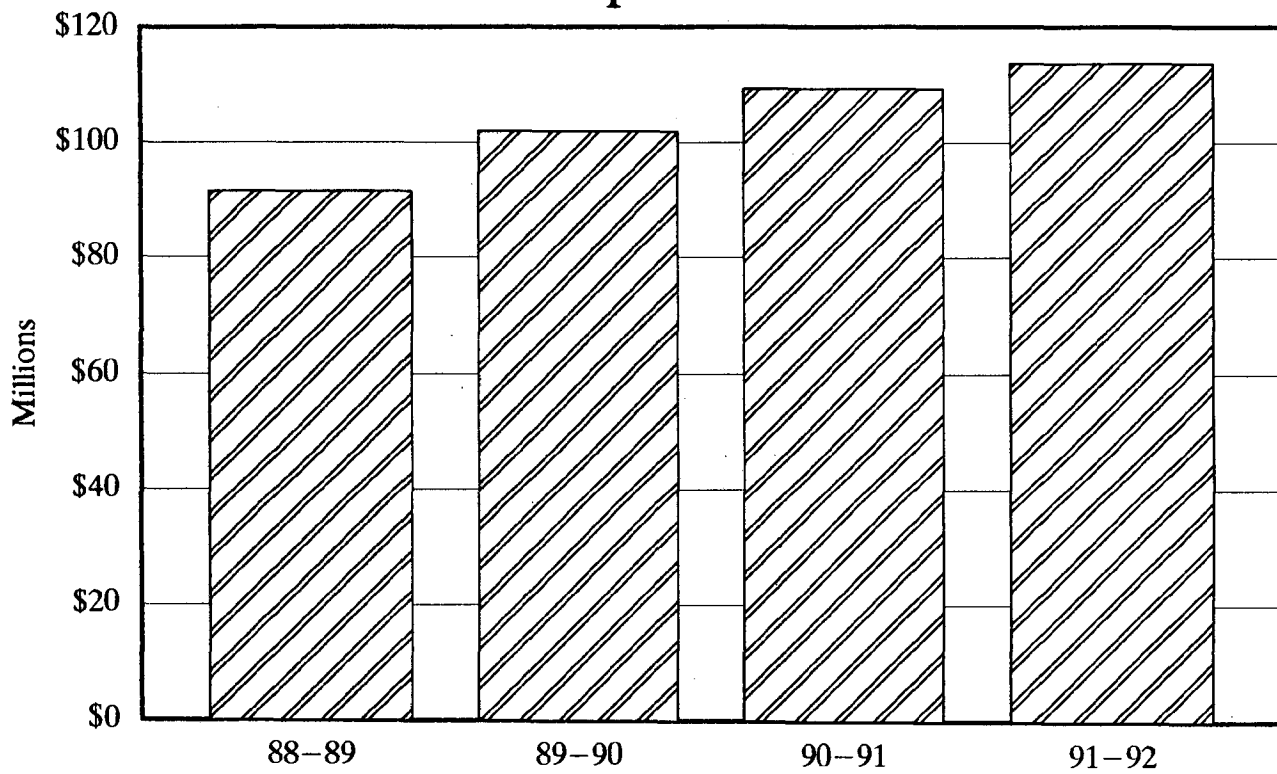
CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				

SCHOOL FUND

PAYMENTS TO SCHOOL FUND	91,510,677	101,934,996	109,423,937	113,774,141
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	91,510,677	101,934,996	109,423,937	113,774,141

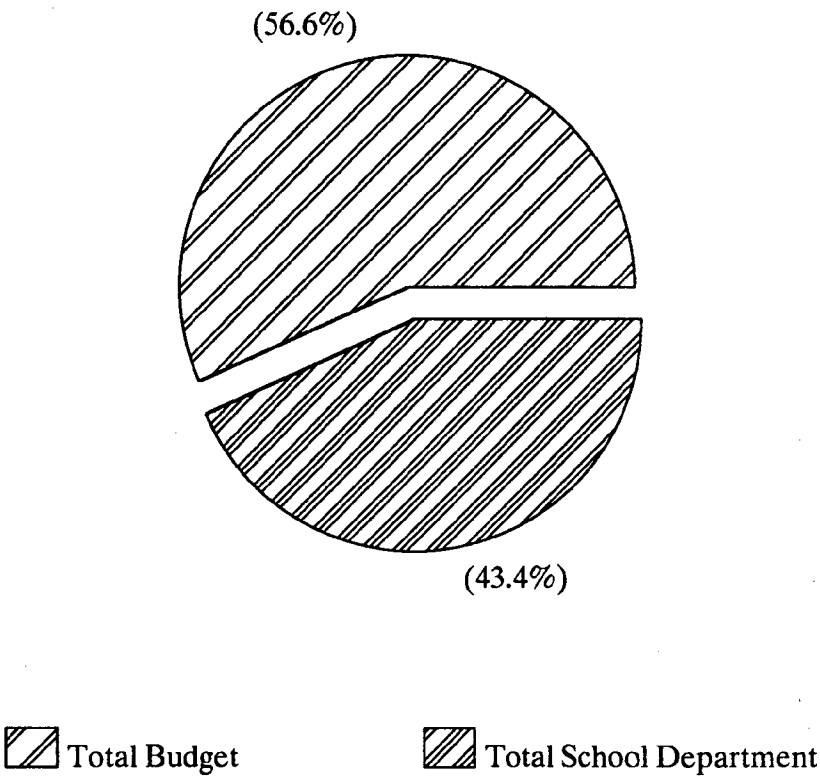
## School Department Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

# School Department

As A Percentage Of Total Budget



## *Other Departments*



*Vital Statistics Office*



CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				
REC. OF DEEDS	360,916	316,117	357,205	327,055
VITAL STATISTICS	138,304	119,214	108,956	128,758
BOARD OF CANVASSERS	447,374	318,111	522,213	273,628
BUREAU OF LICENSES	201,232	211,362	223,580	223,624
HUMAN RELATIONS	159,147	146,343	165,314	161,885
EMERGENCY MGT.	107,257	140,313	170,473	153,885
PLANNING & DEV.	1,934,465	1,931,122	2,146,647	1,760,503
ADMIN TO COUNCIL	128,005	164,469	220,700	225,357
REVIEW COMMISSION	19,626	19,522	19,550	19,550
HUMAN SERVICES	281,027	267,300	294,191	234,320
ARCHIVES	54,180	61,905	83,963	68,863
TOTAL OTHER DEPARTMENTS	3,831,533	3,695,778	4,312,792	3,577,428

# Recorder Of Deeds

## Department Summary

The Recorder of Deeds Office maintains all records concerning real estate ownership within the city. All deeds, mortgages, leases, attachments, suits, liens, and violations of the minimum standard housing code are recorded in this office. In recent years, the department has handled nearly 40,000 documents per year and has returned the original document within a two week period. In fiscal year 1991, the department collected over \$540,000 in revenue.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
RECORDER OF DEEDS			
CLERK II	4	1	\$17,645.00
CLERK TYPIST II	2	0	\$0.00
CLERK TYPIST II	1	0	\$0.00
DEPUTY RECORDER OF DEEDS	1	1	\$33,361.00
LAND RECORDS CLERK I	8	6	\$123,723.00
LAND RECORDS CLERK II	3	1	\$20,470.00
LAND RECORDS CLERK III	2	1	\$21,733.00
RECORDER OF DEEDS	1	1	\$38,295.00
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	22	11	\$255,227.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## RECORDER OF DEEDS

SALARIES	199,142	224,624	275,359	255,227
SALARIES-TEMPORARIES	13,625	0	0	0
OVERTIME	7,106	1,787	500	500
SICK LEAVE	15,542	14,211	0	0
VACATION	15,858	14,588	0	0
HOLIDAY	0	0	0	0
LONGEVITY	7,098	9,519	11,046	13,128
POSTAGE	18,669	5,626	10,600	8,000
PRINTING	78,535	40,836	55,000	45,000
REPAIRS OFFICE EQUIP	34	1,068	1,000	1,000
RENTAL OF EQUIPMENT	981	(200)	0	0
RENTAL OF BUILD	636	720	700	700
STATIONARY	3,690	3,338	3,000	3,500
	360,916	316,117	357,205	327,055

# Vital Statistics

## Department Summary

The Vital Statistics Office keeps all records of births, deaths, and marriages occurring within the city, and issues all marriage licenses, burial permits, licenses of clergy, and certified copies of births and deaths. The department collected over \$175,000 in revenue in fiscal 1991.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
VITAL STATISTICS			
CHIEF CLERK - VITAL STATISTICS	1	1	\$24,311.00
CITY REGISTRAR OF VITAL STAT.	1	1	\$35,337.00
CLERK II	2	2	\$35,475.00
CLERK III	4	1	\$19,150.00
CLERK IV	1	0	\$0.00
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	9	5	\$114,273.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## VITAL STATISTICS

SALARIES	98,958	93,580	95,139	114,273
SALARIES TEMPORARIES	14,194	2,357	0	0
OVERTIME	1,424	292	300	300
SICK LEAVE	6,042	4,675	0	0
VACATIONS	5,607	7,406	0	0
HOLIDAY	0	68	0	0
LONGEVITY	3,691	3,696	3,979	3,245
POSTAGE	2,377	969	1,600	2,000
PRINTING	0	0	0	0
REPAIRS OFFICE EQUIP	274	24	2,388	5,740
RENATAL OF OFFICE EQUIP	2,145	3,867	2,400	0
DUES	183	156	200	200
STATIONARY	2,108	1,789	2,200	2,000
MED CHEM LAB SUPPLIES	1,301	335	750	1,000
	138,304	119,214	108,956	128,758

# Board Of Canvassers

## Department Summary

The Board of Canvassers consists of three qualified voters of the city, not more than two of whom will belong to the same political party. The three-member board and staff are responsible for ensuring that voting lists, registration of voters, nominations, elections, and all other items pertaining to the election process are done in accordance with state law.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BOARD OF CANVASSERS			
CHIEF CLERK-BD-CANV	1	1	\$28,427.00
CLERK BD OF CANV	1	0	\$0.00
CLERK II	1	1	\$17,682.00
CLERK III	4	3	\$57,099.00
CLERK IV	1	1	\$21,287.00
EXEC SECRETARY BD OF CANV	1	1	\$29,999.00
MEMBER OF BD OF CANV	2	2	\$36,928.00
SUPERVISOR OF ELECTION MAT	1	1	\$23,036.00
SUPERVISOR REGISTRATION/CANV.	1	1	\$23,036.00
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	13	11	\$237,494.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## BOARD OF CANVASSERS

SALARIES	189,033	200,192	240,240	237,494
SALARIES-TEMPORARIES	52,551	308	50,235	0
OVERTIME	30,775	4,224	67,000	3,195
SICK LEAVE	10,052	12,210	0	0
VACATION	12,579	15,283	0	0
ELECTION OFFICIALS	100,599	51,542	109,380	0
HOLIDAY	0	0	0	0
LONGEVITY	9,962	11,994	12,633	13,714
TELEPHONE AND TELEGRAPH	751	531	800	600
POSTAGE	10,096	5,930	11,000	5,000
SPECIAL SUBSITENCE	6,716	2,892	8,000	0
PRINTING	1,311	447	1,500	500
ADVERTISING	6,489	1,608	7,000	3,000
REPAIRS TO OFFICE EQUIP	261	0	500	800
RENTAL OF BUILDINGS	6,564	3,475	7,500	3,200
DUES	0	0	125	125
STATIONARY	2,808	2,625	3,300	3,000
MISCELLANEOUS	6,827	4,850	3,000	3,000
	447,374	318,111	522,213	273,628

# Bureau Of Licenses

## Department Summary

The Bureau of Licenses consists of five members appointed by the Mayor and approved by the City Council, who are responsible for granting, suspending, or revoking licenses under their authority. Examples of some of the forty-four licenses the board exercises authority over are all liquor, food, petroleum storage, bingos, Sunday sales, hackney carriages (taxi licenses), and peddlers. The department collected nearly \$650,000 in fees during fiscal 1991.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
BUREAU OF LICENSES			
CHAIRMAN AND SECRETARY	1	1	\$24,277.00
CHIEF CLERK-BOARD LICENSES	1	0	\$0.00
CLERK II	1	0	\$0.00
CLERK III	1	0	\$0.00
CLERK IV	3	1	\$20,470.00
COMMISSIONER B OF L	4	4	\$69,976.00
LICENSE ADMINISTRATOR	1	1	\$34,307.00
LICENSE BD CLERK	2	2	\$44,404.00
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	14	9	\$193,434.00



## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## BUREAU OF LICENSES

SALARIES	163,025	171,811	194,769	193,434
SALARIES TEMPORARY	2,419	0	0	0
OVERTIME	0	0	0	0
SICK LEAVE	4,493	4,163	0	0
VACATION	9,279	9,559	0	0
HOLIDAY	0	0	0	0
LONGEVITY	8,045	7,055	8,286	7,365
FEES NOT CLASSIFIED	450	2,366	2,000	3,000
POSTAGE	1,717	1,820	1,500	2,000
PRINTING	1,810	1,168	3,000	3,000
ADVERTISING	8,764	12,118	12,500	13,500
REPAIRS OFFICE EQUIP	0	30	400	400
DUES	0	68	125	125
STATIONARY	719	300	1,000	800
OFFICE FURNITURE & EQUIPMENT	511	904	0	0
BOOKS, MAPS, & CHARTS	0	0	0	0
	201,232	211,362	223,580	223,624

# Emergency Management

## Department Summary

The City of Providence Civil Defense/Emergency Management is the agency responsible for the development and implementation of a Comprehensive Emergency Management Program for the city. All four phases of emergency management are addressed, preparedness, mitigation, response, and recovery. Of prime concern is assisting those who have sustained damage and losses from any disaster. The agency is assigned the task of coordinating the various city departments and outside agencies in times of emergency to benefit both the private and public sectors of the city. Many of the operating expenses of the department are reimbursed by the Rhode Island Emergency Management Agency.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PROV CIVILIAN DEFENSE			
CLERK IV	1	1	\$21,289.00
DEPUTY DIRECTOR CIV DEF	1	1	\$36,076.00
DIRECTOR OF CD PA	1	0	\$0.00
EMERGENCY MANAGEMENT COORD.	1	1	\$26,124.00
FALLOUT SHELTER COORDINATOR	1	1	\$27,797.00
HAZARDOUS WASTE ADMIN.	1	0	\$0.00
OPER PLANN TRAIN & HUB INF OF	1	1	\$31,042.00
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	7	5	\$142,328.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## EMERGENCY MANAGEMENT

SALARIES	93,365	123,547	160,787	142,328
SICK LEAVE	2,040	2,774	0	0
VACATION LEAVE	2,664	5,253	0	0
HOLIDAY	0	0	0	0
LONGEVITY	6,533	6,828	6,831	8,932
POSTAGE	30	12	30	100
AUTOMOBILE ALLOWANCE-OTHER	0	0	0	0
REPAIRS TO MUN GARAGE	36	123	400	400
MISC SERVICES	1,985	1,245	1,800	1,700
STATIONARY PRINTED FOR	456	404	425	425
TIRES AND TUBES	0	0	0	0
MISC. MAT & SUPPLIES	148	127	200	0
BOOKS MAPS AND CHARTS	0	0	0	0
EDUCATIONAL EQUIPMENT	0	0	0	0
AUTOMOBILE	0	0	0	0
COMMUNICATIONS EQUIPMENT	0	0	0	0
	107,257	140,313	170,473	153,885

# Human Relations

## Department Summary

The Providence Human Relations Commission was established in 1963. The thirteen-member commission investigates complaints of alleged discrimination in areas of housing, employment, credit, education, and public accommodations. The department strives to promote amicable relations among various segments of the population in order to make it possible for each citizen regardless of race, color, sex, religion, marital status, handicapped, age, or national origin to develop his/her talents and abilities without limitation.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
HUMAN RELATIONS			
ADMIN ASST TO DIR. HUMAN REL.	1	1	\$23,910.00
CLERK II	1	1	\$17,645.00
EXEC DIR HUMAN RELATIONS	1	1	\$34,414.00
HUMAN RESOURCE ADMINISTRATOR	1	1	\$28,125.00
HUMAN RESOURCE SPECIALIST	2	1	\$23,395.00
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	6	5	\$127,489.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
HUMAN RELATIONS				
SALARIES	105,777	100,338	127,412	127,489
SALARIES-TEMPORARIES	0	0	0	0
OVERTIME	119	3,618	0	0
SICK LEAVE	4,233	1,937	0	0
VACATION	5,038	9,351	0	0
HOLIDAY	0	0	0	0
LONGEVITY	965	2,490	2,602	1,196
TELEPHONE	5,818	3,920	6,000	5,000
POSTAGE	1,100	560	1,000	1,000
AUTO ALLOWANCE CONVENTIONS	0	0	0	0
AUTO ALLOWANCE	292	0	300	300
TRANSPORTATION TO CONVENTION	0	0	0	600
TRANSPORTATION CONVENTIONS	0	0	0	600
TRAVEL SUBS	1,195	160	0	0
PRINTING	1,509	445	1,500	1,500
ADVERTISING	995	395	1,000	750
HEAT LIGHT POWER	2,111	1,138	2,400	2,400
REPAIRS TO OFFICE MAC FUR	0	0	400	1,500
RENTAL OF OTHER EQUIPMENT	0	0	0	0
RENTAL OF BUILDING	11,081	12,090	13,000	15,950
OTHER RENTALS	1,817	4,296	2,000	0
DUES	730	113	750	700
MISC SERVICES	14,970	3,915	5,000	1,000
STATIONARY	968	780	1,050	1,000
EDUC REC SUPPLIES	66	291	150	300
HOUSEKEEPING SUPPLIES	70	194	350	200
LIABILITY INSURANCE	0	0	0	0
BOOKS MAPS AND CHARTS	293	312	400	400
	159,147	146,343	165,314	161,885

# Planning And Development

## Department Summary

The Department of Planning and Development's major responsibilities are to advise the Mayor on any matter affecting the physical development of the city, assist the City Planning Commission in developing a comprehensive plan, and to review and make recommendations regarding proposed action by the City Council or other agencies regarding implementation of the comprehensive plan. The Department, in conjunction with the Finance Department develops and periodically reviews the five-year capital improvement program and the annual capital improvement budget. Upon request of the City Council or Planning Commission, the department prepares rules and regulations to govern, control, and restrict the subdivision of land.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PLANNING & URBAN DEVELOPMENT			
ACCOUNTANT (DPD)	3	2	\$53,606.00
ACCOUNTANT II	2	2	\$45,114.00
ACCOUNTANT III	1	0	\$0.00
ACCOUNTANT III DPD	1	1	\$26,714.00
ACCOUNTING ADMINISTRATOR	2	2	\$67,140.00
ADMIN AIDE (DPD)	1	1	\$37,814.00
ADMIN AIDE SUPER OF SPEC	1	0	\$0.00
ADMIN ASSIST ECONOMIC DEVEL.	1	1	\$26,298.00
ADMIN ASSIST TO DIRECTOR - DPD	1	0	\$0.00
ADMINISTRATIVE ASSISTANT	1	1	\$31,442.00
ASSIST CITY PLANNER	1	0	\$0.00
ASSIST DIREC (NEIGH PLAN)	1	1	\$43,070.00
ASSIST DIREC MANAGER OF ADMIN	1	1	\$37,157.00
ASSIST DIREC PROJECT MANGT	2	2	\$90,512.00
ASSIST EEO/AA OFFICER	1	1	\$31,868.00
ASSIST LENDING OFFICER (DPD)	1	0	\$0.00
ASSIST PLANNER	1	0	\$0.00
ASSIST SUPERV OF ENGINEERING	2	1	\$37,083.00
ASSIST SUPERV OF REAL ESTATE	1	0	\$0.00
ASSIST CITY PLANNER HIST PRES.	1	1	\$31,351.00
ASSOC DIR. ECON. DEV.	1	1	\$44,709.00
ASSOC DIREC (NEIGH DEVEL)	1	1	\$44,392.00
ASSOC DIREC MARKETING	1	0	\$0.00
ASSOC DIREC OF PLANNING	1	1	\$47,588.00
ASSOC DIREC PROJECT MANGT & CON	1	0	\$0.00
ASSOC ENGINEER III	1	0	\$0.00
ASSOC ENGINEER IV	1	1	\$36,039.00
ASSOC. DIR. ADMINISTRATION	1	0	\$0.00
ASSOC. DIR. FISCAL OPERATIONS	1	0	\$0.00
ASST. CITY PLANNER - PRESER.	1	0	\$0.00

# Staffing Summary (CONTINUED)

BUSINESS LIASON OFFICER	1	1	\$28,563.00
BUSINESS RELATIONS REP	1	0	\$0.00
BUSINESS RELOCATION OFFICER	1	1	\$31,870.00
CHIEF LENDING OFFICER	1	1	\$29,468.00
CHIEF OF FAMILY RELOCATION	1	1	\$40,499.00
CLERICAL AIDE	1	0	\$0.00
CLERK III (DPD)	2	2	\$42,578.00
CLERK IV	5	0	\$0.00
COMMERCIAL & INDUSTRIAL CLERK	1	1	\$22,388.00
COORDINATOR RENTAL REHAB	1	0	\$0.00
DEPUTY DIRECTOR DPD	1	1	\$53,752.00
DIRECTOR FISCAL (DPD)	1	0	\$0.00
DIRECTOR OF ACCOUNTING (DPD)	1	1	\$28,752.00
DIRECTOR PLANNING AND DEVEL.	1	1	\$59,680.00
DIRECTOR PROGRAM EVALUATION	1	1	\$28,428.00
ECONOMIC DEVELOPMENT COORD	1	1	\$28,583.00
FEDERAL ALLOCATION	0	0	\$-931,626.00
FIELD INSPECTOR (DPD)	1	1	\$28,427.00
FISCAL OFFICER	1	1	\$31,266.00
FISCAL REHAB INVEST	1	0	\$0.00
GRANTS WRITER	1	0	\$0.00
INFORMATION SPECIALIST	1	1	\$26,714.00
LANDSCAPE ARCHITECT	1	0	\$0.00
LEGAL RESEARCH ASSISTANT (DPD)	1	1	\$24,310.00
LEGAL SECRETARY	2	0	\$0.00
PERSONAL SECRETARY (DPD)	3	2	\$36,465.00
PERSONAL SECRETARY TO DIR. (DPD)	1	1	\$24,310.00
PRINCIPAL PLANNER	3	3	\$105,918.00
PROGRAM SPECIALIST	1	1	\$28,623.00
PROJECT SUPERVISOR	4	3	\$95,610.00
PROJECT SUPERVISOR FOR DIR.	1	1	\$29,155.00
RECEPTIONIST DPD	1	1	\$18,740.00
REHABILITATION SPECIALIST (DPD)	1	1	\$31,870.00
RESEARCH ASSISTANT	1	0	\$0.00
SECRETARY (DPD)	5	5	\$121,550.00
SECRETARY DIR DPD	1	1	\$24,310.00
SENIOR DRAFTSMAN DEPT PLAN	1	1	\$26,270.00
SENIOR HOUSING PLANNER	1	0	\$0.00
SENIOR PLANNER	1	0	\$0.00
SENIOR PLANNER / DPD	1	0	\$0.00
SENIOR RESEARCH ASSISTANT	1	1	\$34,161.00
SENIOR SUPERVISOR - LAND ACQ.	1	1	\$44,796.00
SUPERVISOR BUSINESS RELOC PROP	1	0	\$0.00
SUPERVISOR COMPREHENSIVE PLAN	1	1	\$38,877.00
SUPERVISOR ENGINEERING/PLANNING	1	1	\$40,499.00
SUPERVISOR GRAPHICS (DPD)	1	1	\$38,877.00
SUPERVISOR LAND ACQUISITION	2	1	\$40,520.00
SUPERVISOR OF REAL ESTATE	1	0	\$0.00
SUPERVISOR OF REHAB SERVICES	2	2	\$72,080.00
SUPERVISOR OF SPECIFICATIONS	1	1	\$39,028.00
SUPERVISOR OF VERIFICATION	1	1	\$36,040.00
SUPERVISOR PROGRAM SPECIALIST	1	1	\$36,040.00
SUPERVISOR PROJECT PLANNING	1	1	\$38,877.00
SUPERVISOR TRAFFIC PLANNING	2	1	\$38,877.00
VERIFICATION SPECIALIST	1	1	\$34,163.00
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	110	71	\$1,381,205.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## PLANNING AND DEVELOPMENT

SALARIES	1,251,301	1,318,760	1,585,533	1,381,205
TEMPORARY	384	0	0	0
OVERTIME PAY	11,523	2,538	0	0
SICK LEAVE	58,081	62,677	0	0
VACATION	91,304	111,961	0	0
HOLIDAY	0	0	0	0
LONGEVITY	83,925	85,186	94,214	103,068
ACCOUNTING, AUDITING SERVICES	0	0	0	0
TELEPHONE	14,045	14,098	25,000	27,500
POSTAGE	1,990	2,220	12,000	8,200
AUTO ALLOWANCE	23,658	39,779	65,000	50,000
TRANSP CONV	960	0	0	3,500
TRAVEL SUBS CONV	1,477	30	0	3,500
PRINTING	5,947	4,478	8,000	6,000
ADVERTISING	9,932	10,243	20,000	12,000
HEAT LIGHT & POWER	8,000	8,351	18,000	15,000
REPAIRS TO OFFICE EQUIP	1,098	8,004	24,400	9,880
REPAIRS T AUTOMOBILES AND TRUCKS	0	345	500	500
REPAIRS TO OFFICE EQUIP	0	0	0	0
RENTAL OF OFFICE EQUIP E	4,000	3,519	21,800	14,000
RENTAL OF OFFICE BUILDINGS	12,500	0	210,000	97,300
DUES	0	772	5,000	3,250
MISC SERVICES	345,297	243,374	40,000	8,000
STATIONARY	4,586	13,701	15,000	15,000
MOTOR FUEL	0	0	0	0
FIRE INSURANCE	0	0	600	1,000
LIABILITY INSURANCE	2,000	0	0	0
OFFICIAL BONDS	0	0	600	600
OFFICE FURNITURE & EQUIPMENT	2,070	0	0	0
BOOKS MAPS CHARTS	387	1,086	1,000	1,000
COMMUNICATIONS EQUIPMENT	0	0	0	0
PHOTO EQUIPMENT	0	0	0	0
	1,934,465	1,931,122	2,146,647	1,760,503



# Administrative Assist. City Council

## Department Summary

The legislative branch of the government (City Council) has an office staff comprised of an administrator, a liaison to the state legislature and an internal auditor. The duties of the office are to perform all the necessary functions in assisting the fifteen Council Members in attending to the needs of their constituents.

The internal auditor handles all financial matters as required by the City Council, working closely with the City Council Finance Committee in reviewing and monitoring city finances.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
ADM ASST-CITY COUNCIL			
ADMIN ASSIST TO CITY COUNCIL	1	1	\$45,733.00
ASST TO THE INTERNAL AUDITOR	1	0	\$0.00
CLERK II	1	1	\$17,645.00
COUNCIL LIAISON	1	1	\$30,030.00
INTERNAL AUDITOR	1	1	\$53,508.00
SECRETARY ADMN ASST COUNCIL	1	1	\$28,476.00
SECRETARY CITY COUNCIL	1	1	\$24,110.00
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	7	6	\$199,502.00

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92

ADMIN TO CITY COUNCIL

SALARIES	98,425	140,509	198,217	199,502
SALARIES TEMPORARIES	0	1,788	0	0
OVERTIME	238	0	0	0
SICK LEAVE	7,696	4,417	0	0
VACATION	5,607	6,488	0	0
HOLIDAY	0	619	0	0
LONGEVITY	5,063	7,352	7,683	11,055
POSTAGE	5	9	600	600
DUES	0	0	200	200
MISC SERVICES NOT CLASSIFIED	10,573	3,224	13,000	13,000
STATIONARY	396	63	500	500
MISC SUPPLIES	2	0	500	500
	128,005	164,469	220,700	225,357

# Providence Review Commission

## Department Summary

The City Council, by ordinance, created the Providence Review Commission to monitor and oversee the management and the financial affairs of the city.

The Commission includes eleven members selected in the following manner: six members are selected by the City Council, one member is selected by the Mayor, one member is selected by the Governor, one member is selected by the Speaker of the Rhode Island House of Representatives, one member selected by the Majority Leader of the Rhode Island Senate, and the Auditor General of the State of Rhode Island.

The qualifications must include the following: at least one member must be a practicing attorney, at least one member must be a Certified Public Accountant, at least one member must be engaged in business, banking, or finance, at least one member must be a member of a labor union, at least one member must be experienced in government finance, and at least one member must be a representative of the general public.

None of the members can have any contractual arrangement with the city.

## CITY OF PROVIDENCE

## EXPENDITURES

ACTUAL  
88-89ACTUAL  
89-90BUDGET  
90-91BUDGET  
91-92

## PROVIDENCE REVIEW COMMISSION

LONGEVITY	0	0	0	0
FEEs NOT CLASSIFIED	17,801	17,799	17,800	17,800
POSTAGE FREIGHT & EXPENSES	429	427	750	650
STATIONARY	1,396	1,296	1,000	1,100
	<hr/>			
	19,626	19,522	19,550	19,550

# Archives

## Department Summary

Archives is under the direction of the City Clerk's Office. The function of the Archivist is to be responsible for the custody, management, and preservation of all records of the city. The Archivist also acts as a reference librarian to the public and provides free tours of City Hall.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
ARCHIVES & HISTORY			
ARCHIVAL ASSISTANT	1	1	\$19,978.00
CITY ARCHIVIST	1	1	\$35,938.00
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	2	2	\$55,916.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## ARCHIVES

SALARIES	48,377	50,759	55,916	55,916
SICK LEAVE	845	148	0	0
VACATION	1,192	1,132	0	0
HOLIDAY	0	0	0	0
LONGEVITY	0	0	1,797	1,797
POSTAGE	135	104	250	150
DUES AND SUBSCRIPTIONS	263	224	0	500
MISC SERVICES	2,486	9,116	25,000	10,000
STATIONARY	882	422	1,000	500
OFFICE FURNITURE & EQUIPMENT	0	0	0	0
	54,180	61,905	83,963	68,863

# Human Services

## Department Summary

The goals of the Department of Human Services are to coordinate human service programs within the city. These programs relate to substance abuse, the homeless, and senior citizens.

The department provided thirty-five prevention grants to agencies in the City over the last two years through the Providence Substance Abuse Prevention Council and intends to fund an additional twenty this year.

The senior citizens of the City are provided programs such as summer recreation at Camp Cronin, located in Narragansett, Rhode Island; transportation services; entertainment and arts at the senior centers, along with special events such as Mayor's Day in the Park; the Senior Health Pilot Program; and the Mayor's Annual Christmas Party.

Futhermore, the department provides grants for the homeless through the Stewart B. McKinney Homeless Assistance Act.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
HUMAN SERVICES			
ARTS & CRAFTS SPECIALIST	1	1	\$12,485.00
ASSIST TO DIREC OF HUMAN SERV	1	1	\$25,677.00
DIRECTOR HUMAN SERVICES	1	0	\$0.00
DIRECTOR OF SR AFFAIRS	1	1	\$39,398.00
ENTERTAINMENT COORDINATOR	1	1	\$16,648.00
PROGRAM ANALYST	1	1	\$26,301.00
PROGRAM ASSIST HUMAN SERV	1	0	\$0.00
SECRETARY HUMAN SERVICES	1	1	\$19,694.00
SUBS ABUSE PREV COORD	1	0	\$0.00
SUPERVISOR-HUMAN SERVICES	1	1	\$18,189.00
TRANSPORTATION COORDINATOR	1	1	\$20,351.00
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	11	8	\$178,743.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
HUMAN SERVICES				
SALARIES	207,969	211,754	230,500	178,743
SALARIES-TEMPORARIES	14,878	11,101	24,633	12,366
SICK LEAVE	7,020	6,782	0	0
VACATION	9,052	13,041	0	0
HOLIDAY	0	0	0	0
LONGEVITY	3,560	4,694	9,858	6,461
TELEPHONE	1,145	975	1,200	1,200
POSTAGE	1,929	2,502	1,300	1,000
AUTOMOBILE ALLOWANCE	68	407	400	400
TRANSP. CONVENTIONS	2,018	503	0	500
PRINTING AND BINDING	0	0	500	500
ADVERTISING	0	378	500	1,000
GROUNDKEEPING SERVICES	0	400	0	2,000
TRANSPORTATION-PUPIL	0	1,412	1,500	1,000
HEAT LIGHT & POWER	463	318	400	450
PAYMENTS TO WATER SUPPLY BOARD	0	585	650	650
REPAIRS OFFICE EQUIPMENT	0	0	550	550
REPAIRS TO AUTO	6,133	120	2,000	2,000
REPAIRS TO OTHER EQUIPMENT	0	105	0	0
REPAIRS TO HOUSEHOLD EQUIPMENT	0	0	500	500
MAINTENANCE & SERVICING	0	0	350	350
RENTAL OF OTHER EQUIPMENT	0	1,960	2,200	2,200
RENTAL OF BUILDINGS	7,608	0	0	0
WASTE DISPOSAL	0	758	800	800
DUES	50	328	200	300
MISC. SERVICES NOT CLASSIFIED	9,693	3,263	3,300	3,000
STATIONARY	1,025	723	1,000	1,000
SMALL TOOLS AND SHOP SUPPLIES	0	0	0	0
RECREATION SUPPLIES	923	0	500	500
KITCHEN SUPPLIES	0	48	0	0
HEALTH SUPPLIES	0	22	0	0
FOOD	998	975	6,000	7,000
HOUSEKEEPING SUPPLIES	641	147	250	250
MISC. MATERIALS & SUPPLIES	416	203	0	5,500
TAXES	3,192	3,417	3,600	4,100
OFFICE EQUIPMENT	143	61	0	0
AUTOMOBILES AND MOTORCYCLES	0	0	0	0
LANDSCAPING EQUIPMENT	0	0	0	0
COMMUNICATION EQUIPMENT	0	0	0	0
STRUCTURES	2,103	318	1,500	0
OTHER STRUCTURES AND IMPROVEMEN	0	0	0	0
	281,027	267,300	294,191	234,320



## CITY OF PROVIDENCE

## EXPENDITURES

ACTUAL  
88-89ACTUAL  
89-90BUDGET  
90-91BUDGET  
91-92

## TOTAL OTHER DEPARTMENTS

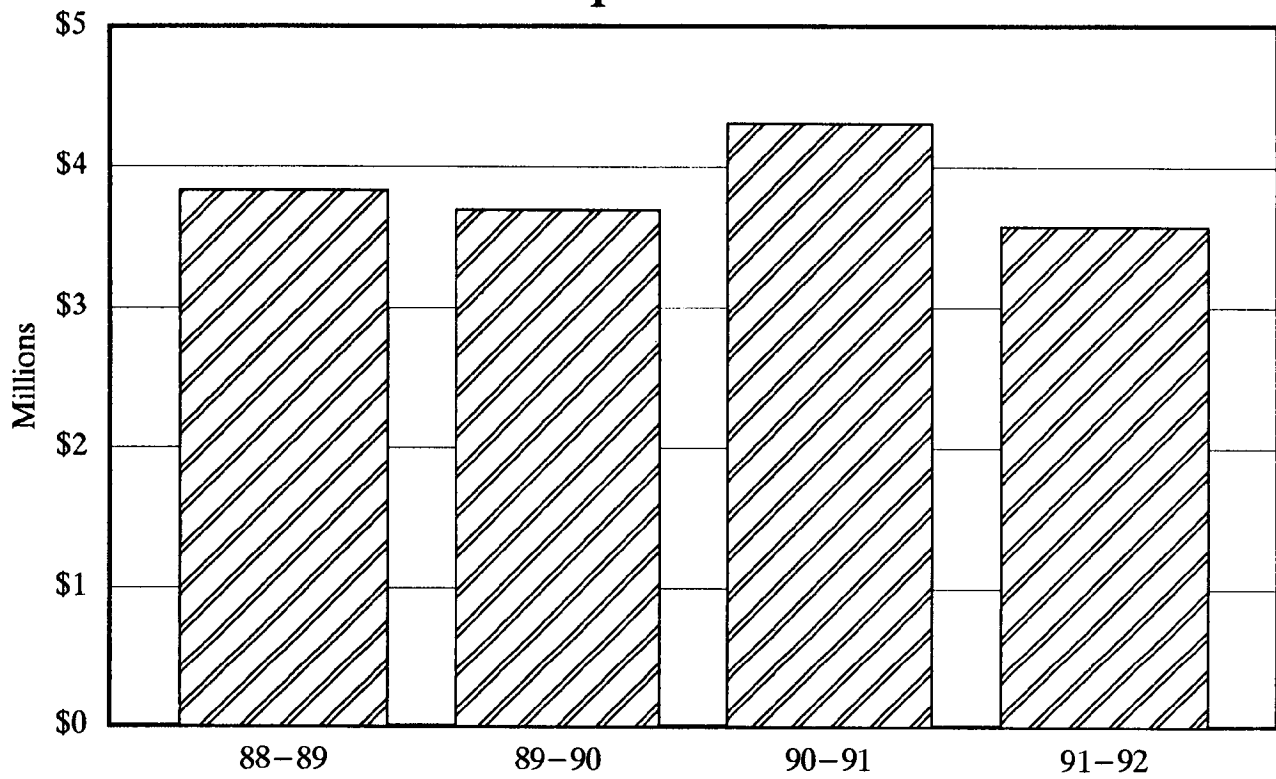
3,831,533

3,695,778

4,312,792

3,577,428

## Other Departments Expenditures

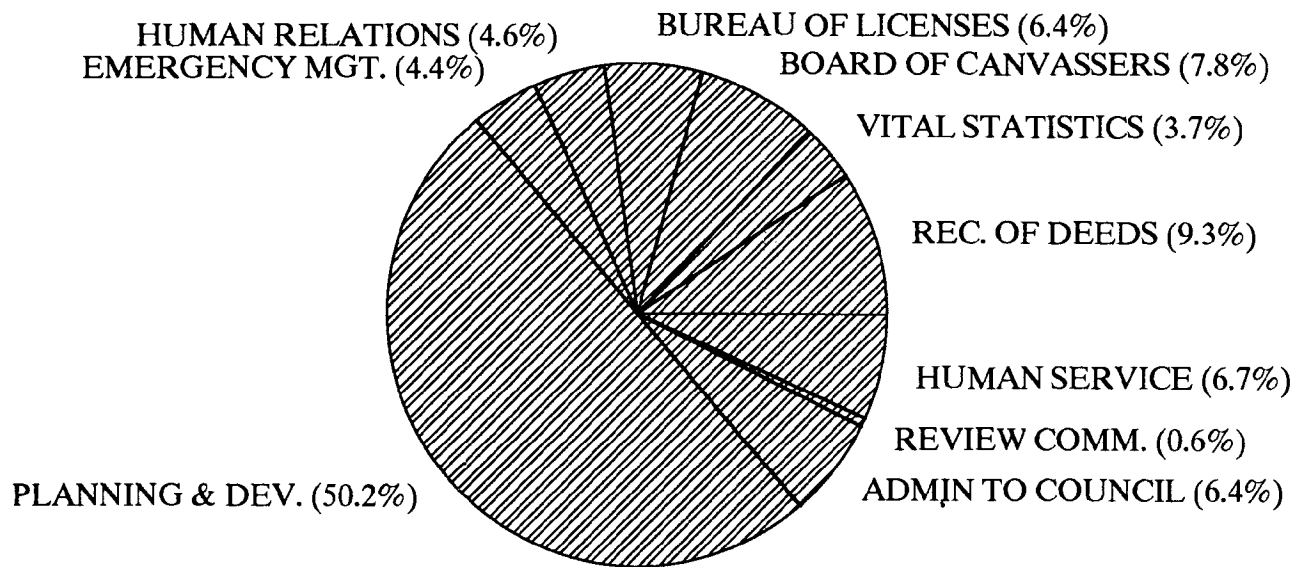


Fiscal 88/89, 89/90 are actuals.

Fiscal 90/91, 91/92 are at budget.

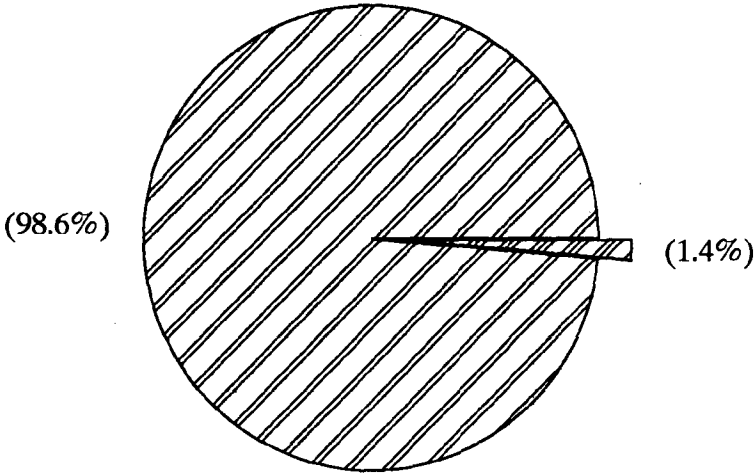
# Other Departments


Departments As A Percentage




# Other Departments

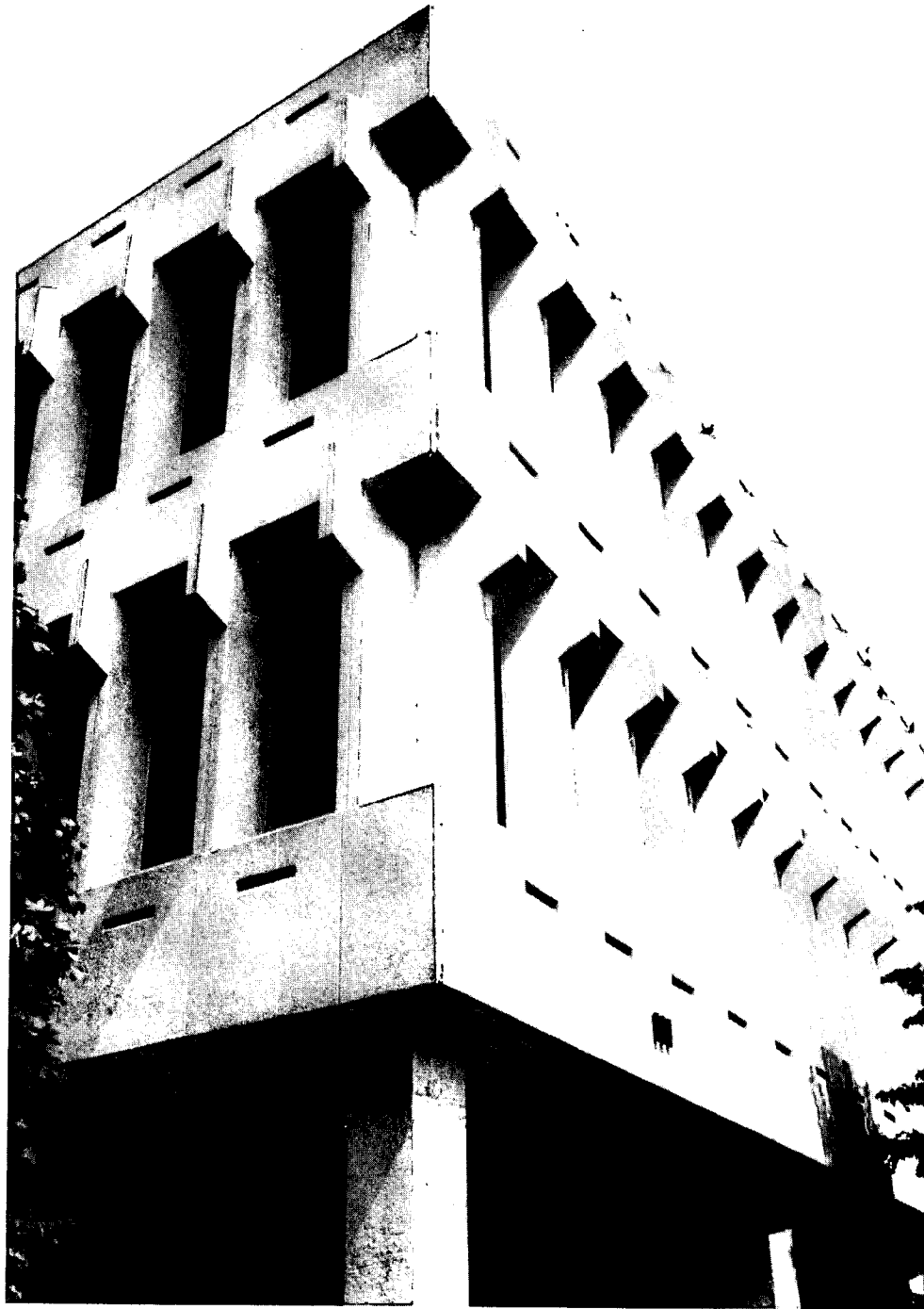
As A Percentage Of Total Budget



 Total Budget

 Total Other Departments

*General Public Assistance*



*Fogarty Building - Welfare Administrative Offices*

# CITY OF PROVIDENCE

## EXPENDITURES

ACTUAL  
88-89

ACTUAL  
89-90

BUDGET  
90-91

BUDGET  
91-92

## SUMMARY

GPA ADMIN.	481,262	370,347	510,850	522,500
GENERAL PUBLIC ASSISTANCE	9,218,598	9,822,514	9,500,000	15,927,000
TOTAL WELFARE ACTIVITIES	9,699,860	10,192,861	10,010,850	16,449,500

# General Public Assistance

## Department Summary

The City pays for the administration and maintenance cost of the Fogarty Building in which the General Public Assistance Program is housed. Currently the General Public Assistance Program has approximately 2,200 cases in the City of Providence. These individuals receive weekly benefits and medical coverage. Most of the cases are single individuals who cannot be employed for either mental, physical, or other qualifying reasons. The program is 100% reimbursed by the State of Rhode Island (see the Revenue Narratives Section 13).

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## SUMMARY

GPA ADMIN.	481,262	370,347	510,850	522,500
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GENERAL PUBLIC ASSISTANCE	9,218,598	9,822,514	9,500,000	15,927,000
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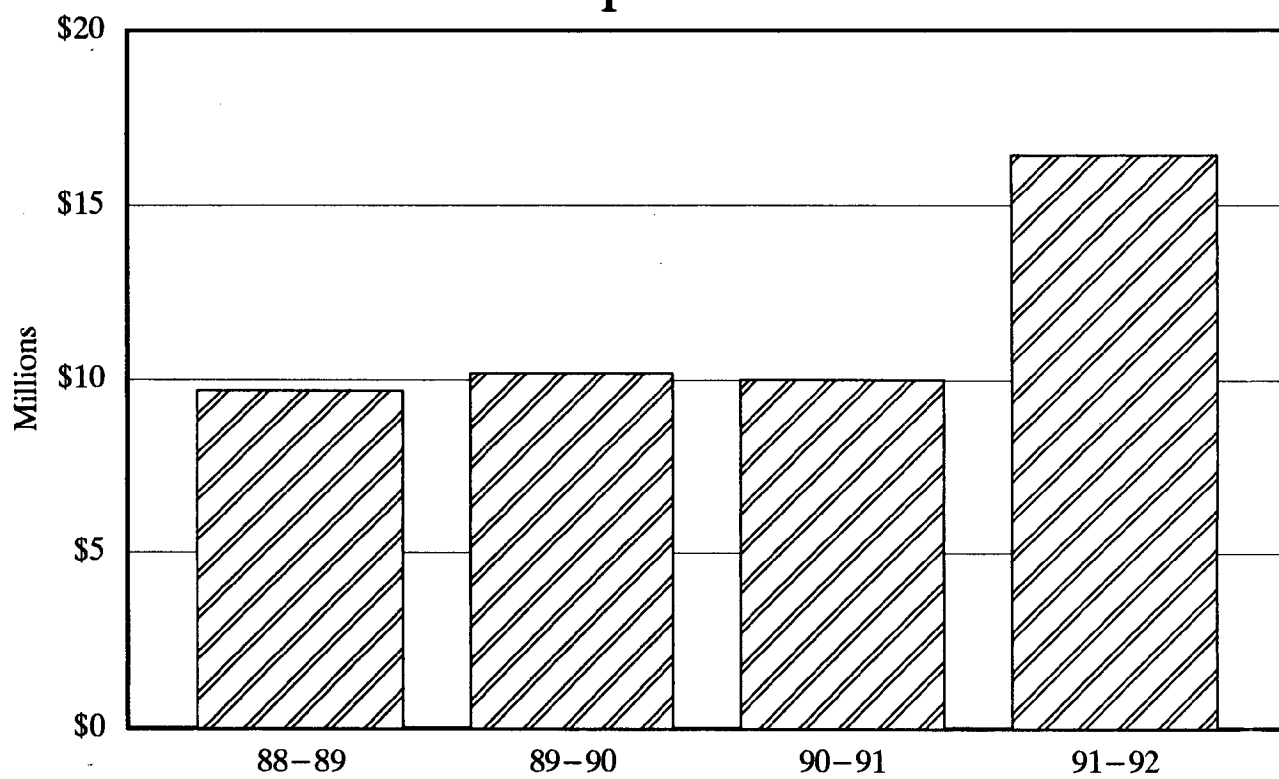
TOTAL WELFARE ACTIVITIES	9,699,860	10,192,861	10,010,850	16,449,500
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## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
GENERAL PUBLIC ASSISTANCE				
PHYSICIAN SERVICES	285,111	275,182	325,000	360,000
HOSPITAL OUT-PATIENT	956,960	1,200,142	1,117,000	1,500,000
DENTAL SERVICES	107,535	125,449	160,000	220,000
EYE GLASSES	60,456	69,306	75,000	105,000
SURGICAL APPLIANCES	40,719	40,164	50,000	50,000
AMBULANCE SERVICES	6,943	7,972	10,000	10,000
NURSING SERVICES	48,220	49,442	75,000	60,000
HOSPITALIZATION	2,267,487	2,112,995	2,500,000	3,500,000
BURIALS	149,686	124,574	160,000	144,000
MOVING	8,416	8,895	10,000	10,000
PHARMACEUTICALS	397,892	443,916	450,000	560,000
PUBLIC RELIEF	4,836,471	5,318,568	4,500,000	9,340,000
VOUCHER PAYMENTS PEND	0	0	0	0
VOUCHER PAYMENTS PENDING	49,850	44,949	60,000	60,000
CATASTROPHIC PAYMENTS	594	731	3,000	3,000
HOMEMAKER PAYMENTS	2,258	229	5,000	5,000
	9,218,598	9,822,514	9,500,000	15,927,000
TOTAL WELFARE ACTIVITIES	9,699,860	10,192,861	10,010,850	16,449,500

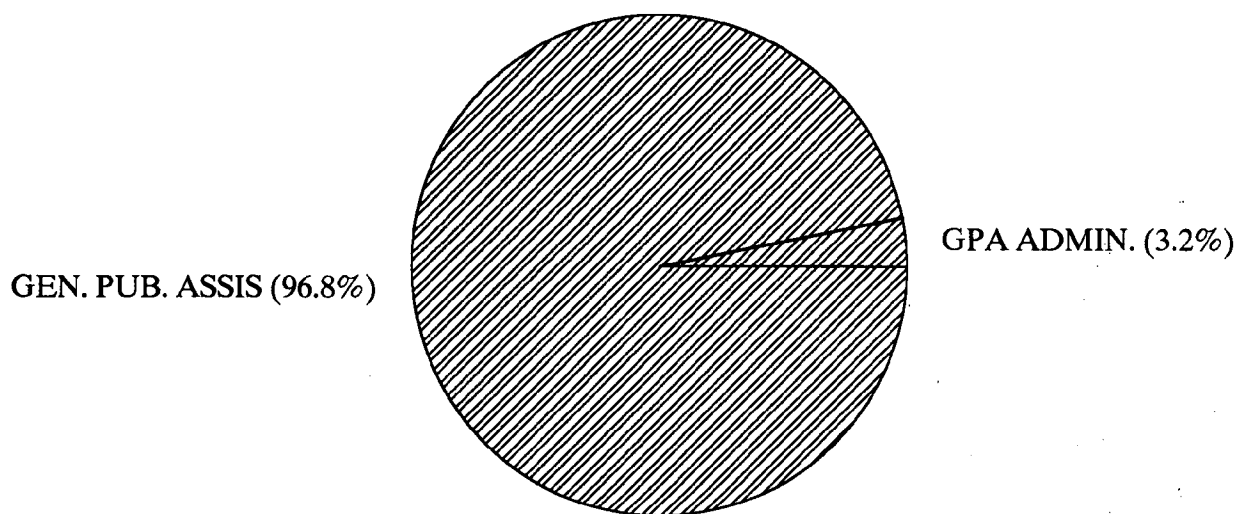
## Welfare Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

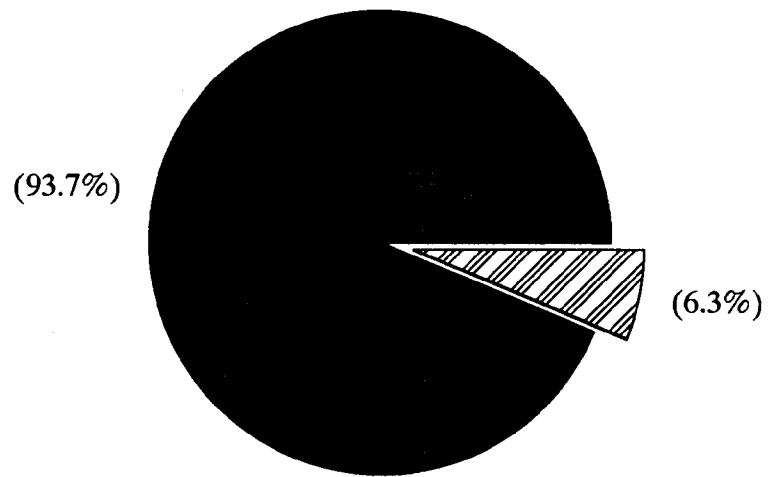
# Welfare

Departments As A Percent Of Welfare



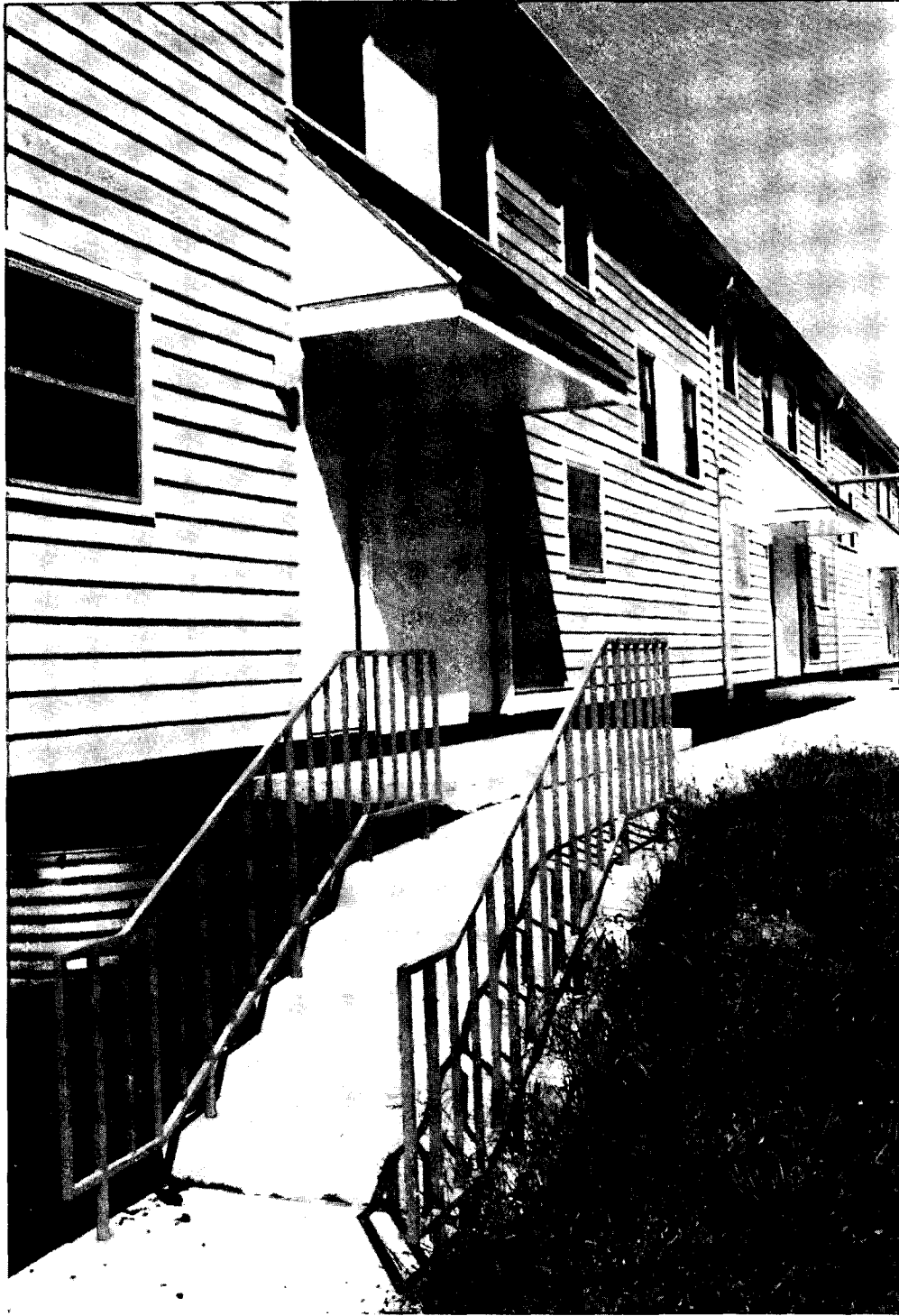
# Welfare

As A Percentage Of Total Budget



■ Total Budget    ▨ Total Welfare

*Miscellaneous*



*Providence Housing Authority*

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## SUMMARY

## MISCELLANEOUS DEPARTMENTS

PROVIDENCE HOUSING AUTHORITY	56,341	40,307	52,160	52,160
LEAGUE OF CITIES AND TOWNS	68,428	65,549	57,000	57,000
TRANSFER TO NEIGHBORHOOD TRUST	1,531,464	1,801,767	0	0
TOTAL MISCELLANEOUS DEPARTMENT	1,656,233	1,907,623	109,160	109,160

## Providence Housing Authority

### Department Summary

The Providence Housing Authority is operated primarily with federal funds. The appropriation in the city's operational budget is for paying for security and meetings of the board.

## League Of Cities And Towns

### Department Summary

The funds appropriated in this account allow the city to belong to the National League of Cities and Towns, the Rhode Island League of Cities and Towns, and the U.S. Conference of Mayor's. These organizations expose the city to the latest legislative issues facing municipalities along with common problems and solutions.

## Neighborhood Trust Fund

### Department Summary

The Neighborhood Trust Program has been suspended the last two fiscal years due to reductions in state aid. The program was an infrastructure improvement program that targeted the money received from the state for "Payments in Lieu of Taxes" to road resurfacing and sidewalk repairs.

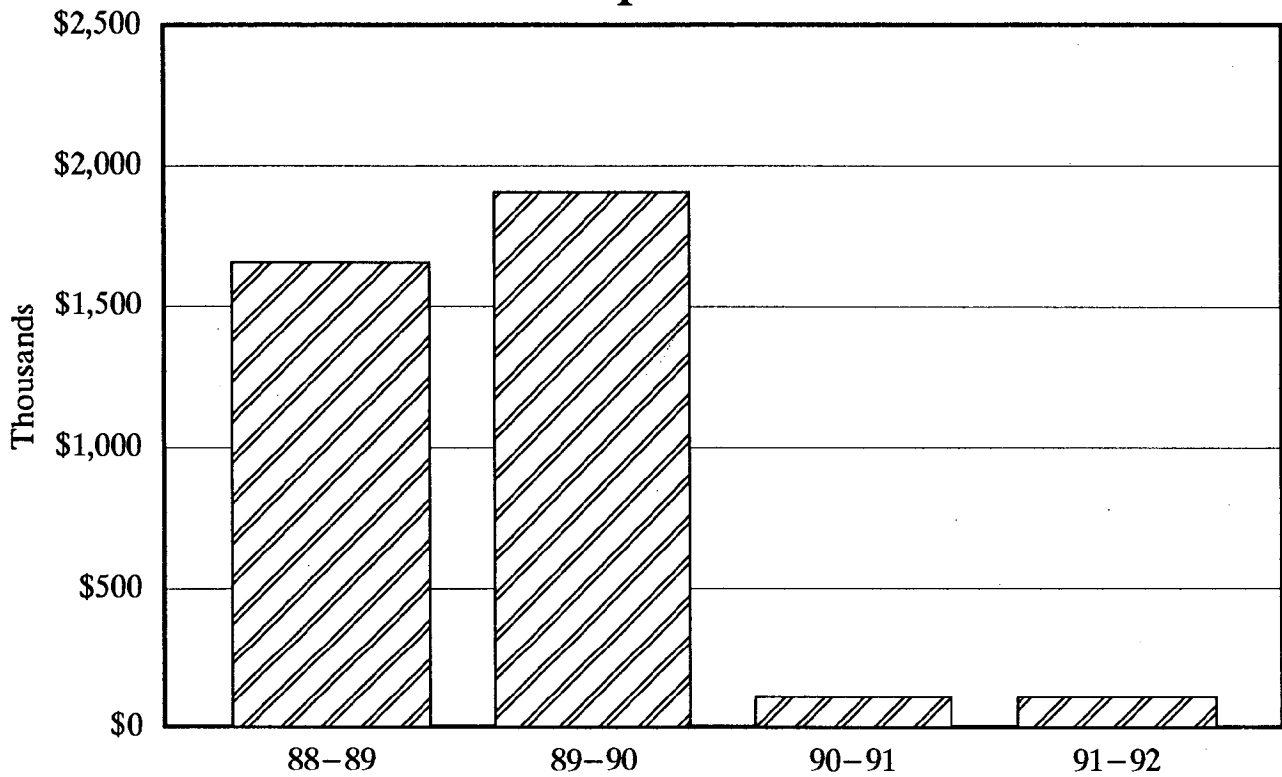
The City received \$10,136,000 in general state aid (excluding welfare and schools) in fiscal 1990, compared to an anticipated \$2,307,000 for fiscal year 1992, a 78% reduction.

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
MISCELLANEOUS DEPARTMENTS				
PROVIDENCE HOUSING AUTHORITY				
TRANSFER TO TRUST & SPECIAL	0	0	0	0
MISC NOT CLASSIFIED	56,341	40,307	52,160	52,160
	56,341	40,307	52,160	52,160
LEAGUE OF CITIES AND TOWNS				
DUES	68,428	65,549	57,000	57,000
	68,428	65,549	57,000	57,000
NEIGHBORHOOD TRUST FUND				
NEIGHBORHOOD TRUST FUND	1,531,464	1,801,767	0	0
	1,531,464	1,801,767	0	0
TOTAL MISCELANEOUS DEPARTMENTS	1,656,233	1,907,623	109,160	109,160



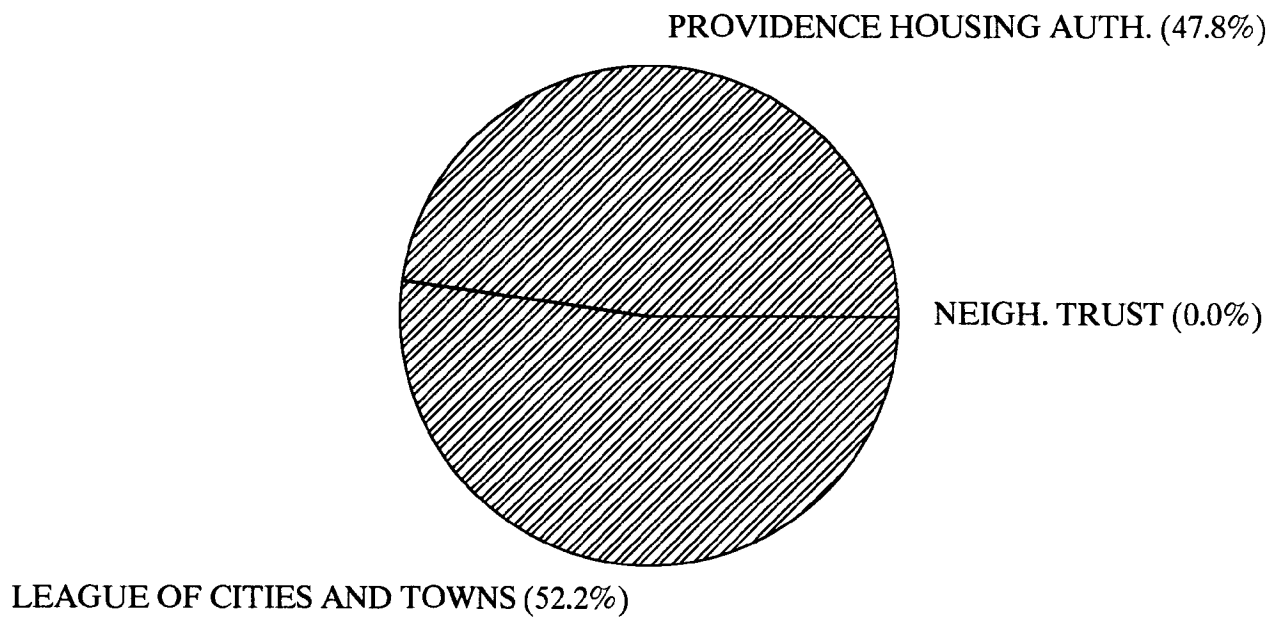
## Miscellaneous Departments Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

# Miscellaneous Departments

Departments As A Percent Of Miscellaneous



## *Grants and Donations*



*One of the Neighborhood Branches  
of the Providence Public Library*

**CITY OF PROVIDENCE**

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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**SUMMARY**

**GRANTS AND DONATIONS**

COST OF LIVING GRANT	1,793	1,797	1,794	1,794
RELIEF FUND POLICE FIRE	1,050	430	1,296	0
PROV PUBLIC LIBRARY	1,611,050	1,747,000	1,747,000	1,747,000
BOY SCOUTS	2,500	0	0	0
CAPITAL CENTER	50,000	50,000	50,000	50,000
PROVIDENCE CENTER	270,000	240,000	270,000	270,000
R.I. HISTORIC SOCIETY	10,000	10,000	0	10,000
MARY E. SHARPE TREE FUND	15,000	0	30,000	15,000
	-----	-----	-----	-----
	1,961,393	2,049,227	2,100,090	2,093,794

**TRANSFER TO CIVIC CENTER AUTHORITY**

TRANSFER TO CIVIC/ENTERPRISE	288,748	0	0	0
	-----	-----	-----	-----
	288,748	0	0	0

**TOTAL GRANTS, DONATIONS AND  
TRF. TO CIVIC CENTER**

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	2,250,141	2,049,227	2,100,090	2,093,794

# Grants And Donations

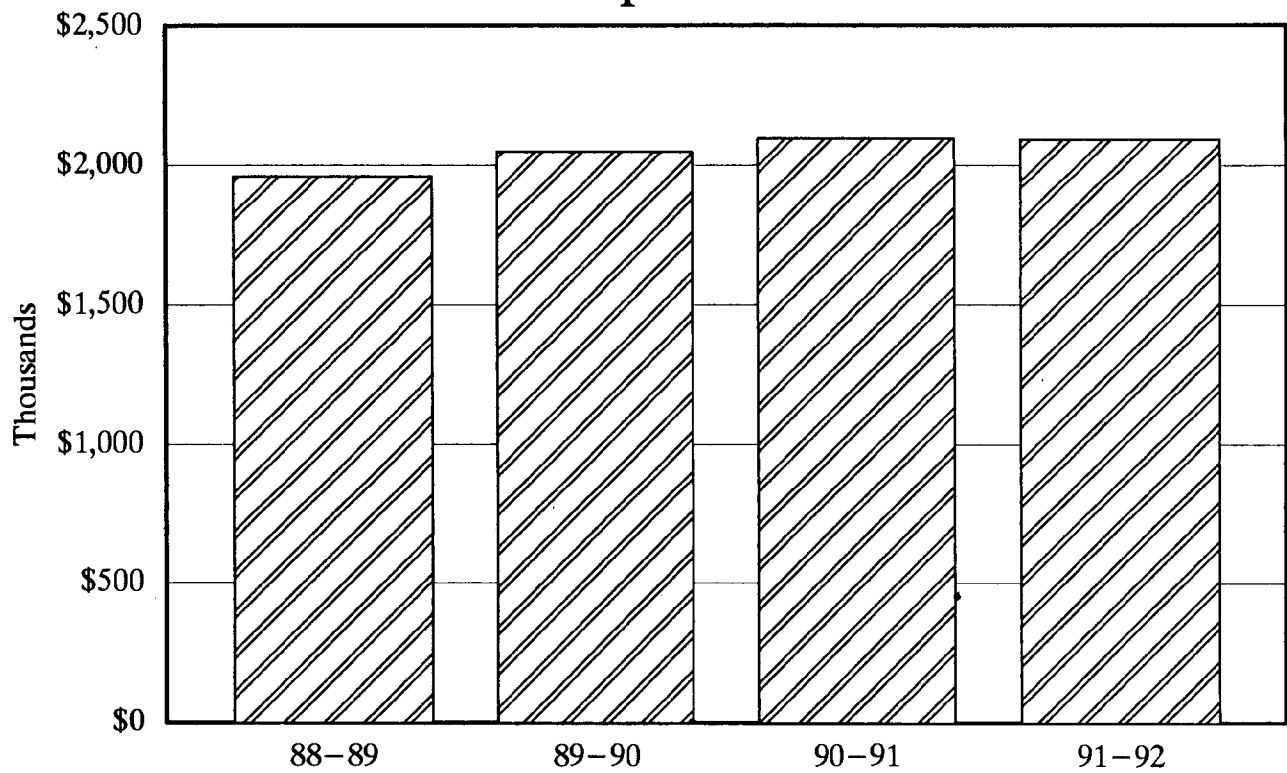
## Department Summary

The City has budgeted \$2,093,794 in grants for various organizations in fiscal year 1992. The largest such organization is the Providence Public Library which will receive \$1,747,000 in order to operate eight neighborhood branches located throughout the city. The Providence Public Library also receives approximately \$1,000,000 from the state to operate the Central Branch located downtown.

The second largest grant the city appropriates is to the Providence Center, in the amount of \$270,000. The Center provides psychiatric and substance abuse treatment. In fiscal 1991, over 5,200 city residents received treatment from the center. Specialized outpatient services are available for Hispanic residents, Southeast Asian residents, elderly, uninsured low income adults, and children and their families.

Other grants the city has budgeted include the Capital Center Commission which oversees the ongoing Capital Center project in downtown Providence, the Rhode Island Historical Society, and the Mary Sharpe Tree Fund, a program in which the city matches funds with the Mary Sharpe Tree Fund, to plant city trees.

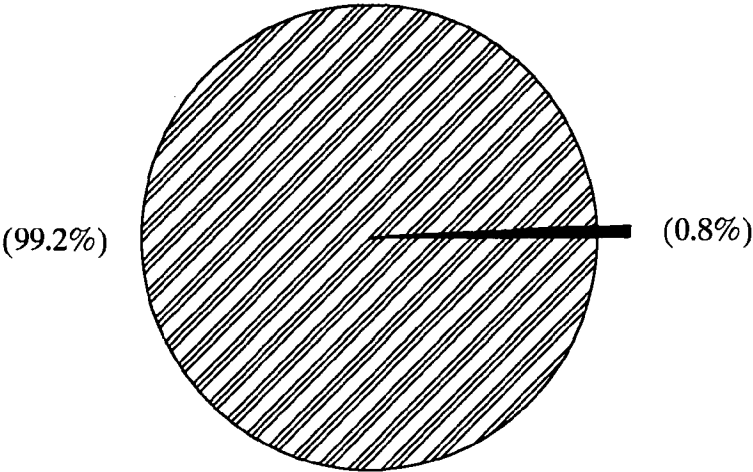
## Grants and Donations Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

# Grants And Donations

As A Percentage Of Total Budget



■ Total Grants and Donations    ▨ Total Budget

## *Public Celebrations*



*Mayor Cianci helps celebrate  
recognition of Dominican Republic Independence*



# Public Celebrations

## Department Summary

The City budgets nominal amounts for various celebrations, which includes purchasing wreaths for grave sites on Veterans Day, holding public celebrations in City Hall for residents on Saint Joseph's Day, Saint Patrick's Day, and Martin Luther King Day, and others.



## CITY OF PROVIDENCE

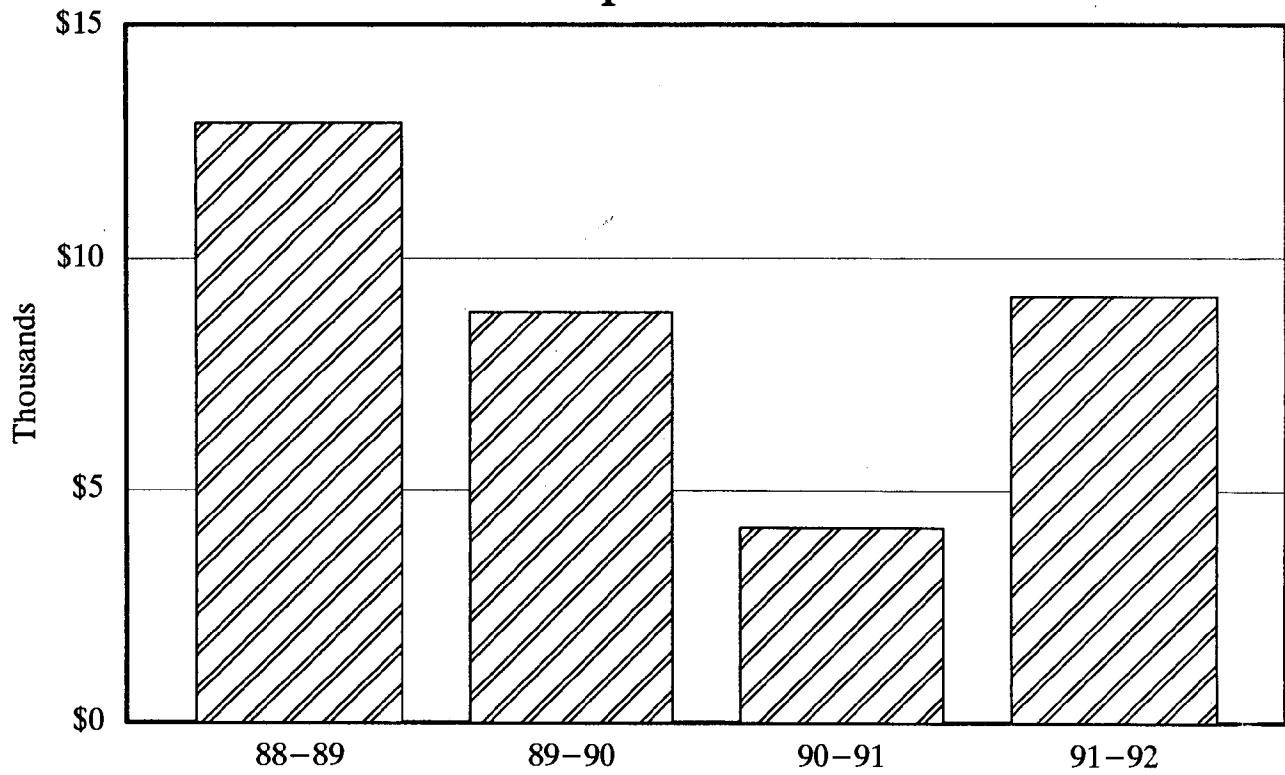
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## SUMMARY

## PUBLIC CELEBRATIONS

VETERANS OF FOREIGN WARS	1,800	1,450	450	450
DISABLED AMERICAN VETS	0	250	250	250
AMERICAN LEGION	0	250	250	250
JEWISH WAR VETERANS	250	250	250	250
FOURTH OF JULY	0	0	0	1,000
LABOR DAY	0	0	0	500
COLUMBUS DAY	373	393	0	500
VETERANS DAY	512	833	0	1,000
CHRISTMAS	10,000	2,000	0	2,000
ST. PATRICK'S DAY	0	1,000	1,000	1,000
ST. JOSEPH'S DAY	0	1,000	1,000	1,000
MARTIN LUTHER KING DAY	0	1,424	1,000	1,000
<b>TOTAL PUBLIC CELEBRATIONS</b>	<b>12,935</b>	<b>8,850</b>	<b>4,200</b>	<b>9,200</b>

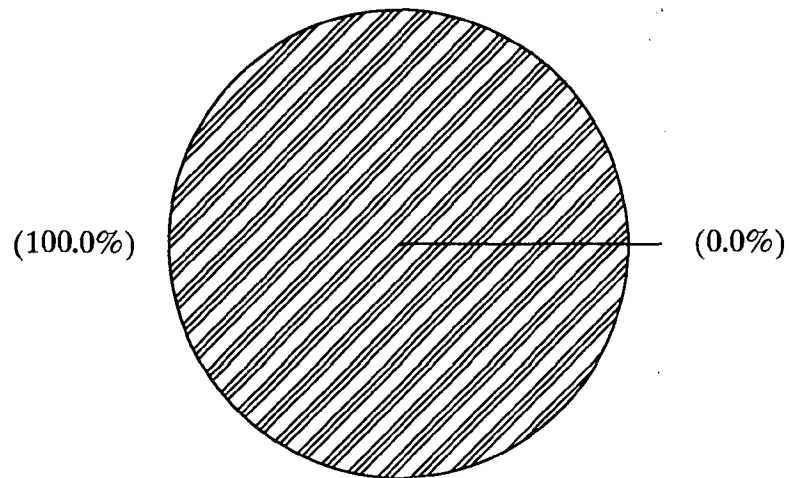
## Public Celebrations Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

# Public Celebrations

As A Percentage Of Total Budget



■ Total Public Celebrations    ▨ Total Budget

# *Port of Providence*



*View of Providence's Shoreline  
Including Container Crane (upper left hand corner)*

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
SUMMARY				

PORT OF PROVIDENCE	629,333	585,313	630,251	576,551
TOTAL PORT OF PROVIDENCE	629,333	585,313	630,251	576,551

# Port of Providence

## Department Summary

The Port of Providence is controlled by a Port Commission consisting of seven members and a Port Director who operates and maintains the Port on a daily basis with 19 full-time employees. The Port area includes 25 wharves and docks, 6 berths accommodating medium-and deep-draft vessels, and more than ten miles of commercial waterfront almost evenly divided between the City of Providence and East Providence. Additional dock facilities are supplied by two private wharves, twenty-three private docks, and a marina for pleasure craft. The Port also includes 750-ton container crane capability and a terminal building which has 115,769 square feet of warehouse space, a passenger facility and office space for port business. Rail service and transit sheds are accessible to ships docking in the port.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PORT OF PROVIDENCE			
DEPUTY PORT DIRECTOR	1	1	\$34,302.00
LABOR FOREMAN PORT	1	1	\$23,057.00
LABORER	4	4	\$89,132.00
OPERATIONS MANAGER	1	0	\$0.00
PORT BOOKKEEPER	1	1	\$24,310.00
PORT COMPTROLLER	1	1	\$30,717.00
PORT DIRECTOR	1	1	\$57,275.00
PORT SECRETARY	1	1	\$25,691.00
SECURITY OFFICER PORT	9	9	\$191,601.00
	---	---	-----
	20	19	\$476,085.00

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
--------------	-----------------	-----------------	-----------------	-----------------

## PORT OF PROVIDENCE

SALARIES	368,260	354,948	453,783	476,085
OVERTIME	7,707	6,745	8,000	5,000
SICK LEAVE	30,056	34,765	0	0
VACATION	39,230	47,294	0	0
SNOW	0	0	0	0
HOLIDAY PAY	3,945	3,644	4,500	5,000
LONGEVITY	26,834	28,314	22,386	26,766
DIFFERENTIAL SHIFT PAY	2,088	2,456	0	0
POSTAGE	231	766	300	400
TRAVEL SUBS	4,721	2,239	0	0
ADVERTISING	75,000	60,000	54,582	0
PAYMENTS TO WATER BOARD	1,652	1,987	14,000	2,500
REPAIRS OFFICE EQUIP	0	315	500	500
REPAIRS TO PLANT EQUIP	1,116	3,008	5,000	10,000
REPAIRS TO BUILDINGS	15,390	8,850	10,000	10,000
MAINT & SERVICING	33,348	13,304	35,000	19,000
EQUIPMENT RENTALS	620	504	1,000	0
DUES	2,902	3,460	3,500	3,500
MISC SERVICES	10,413	6,493	10,000	10,000
STATIONARY	1,085	1,276	1,500	1,500
SMALL TOOLS	45	0	500	500
WEARING APPAREL	1,704	3,082	3,000	3,200
HOUSEKEEPING	900	991	1,200	1,100
MISC MAT & SUPPLIES	1,475	872	1,500	1,500
OFFICE EQUIPMENT FURN MACH	611	0	0	0
TRUCKS	0	0	0	0
EQUIP NOT CLASSIFIED	0	0	0	

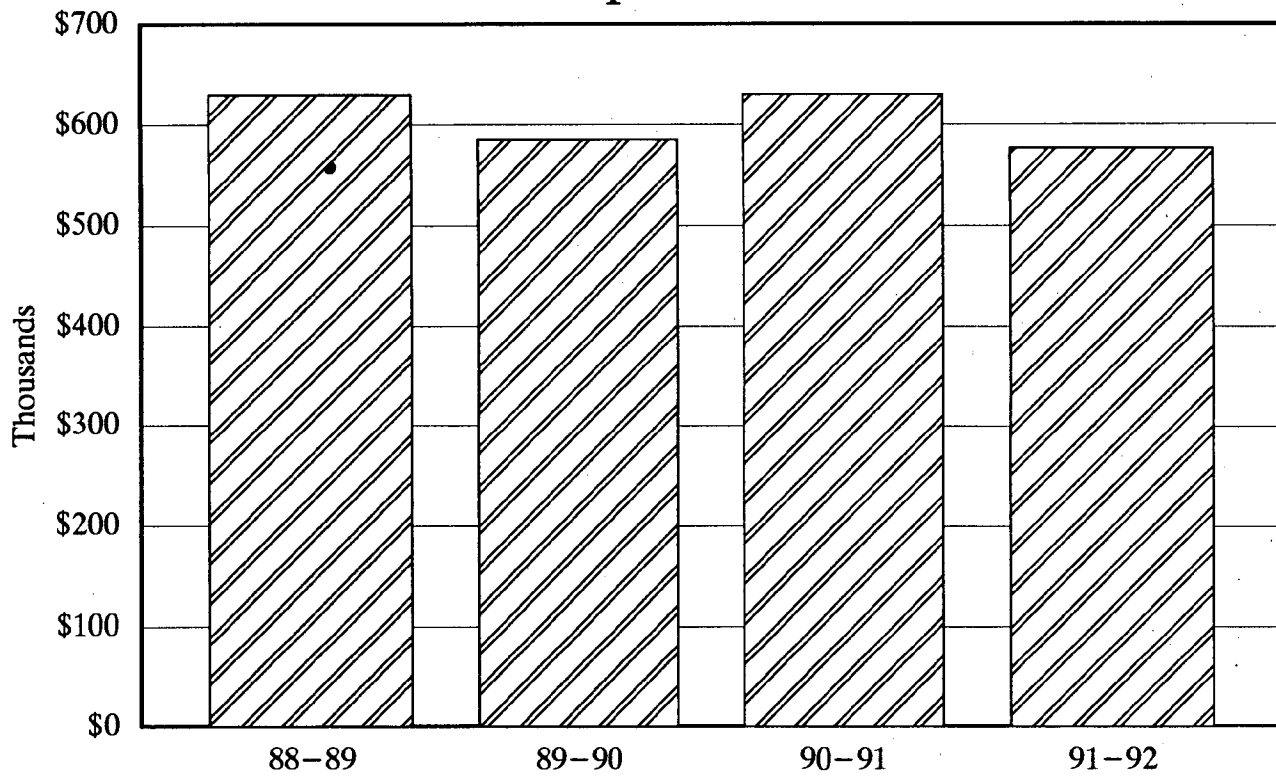
629,333	585,313	630,251	576,551
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## TOTAL PORT OF PROVIDENCE

629,333	585,313	630,251	576,551
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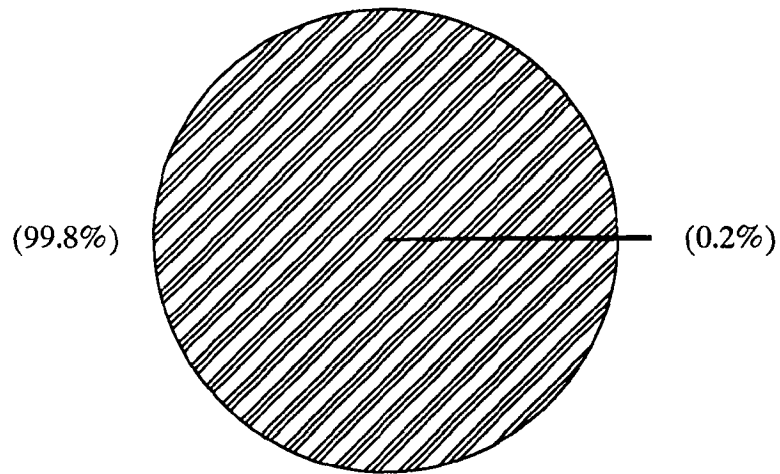
## Port Of Providence Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

# Port Of Providence

As A Percentage Of Total Budget



■ Total Port Of Providence    ▨ Total Budget

# *Public Property*



*Staircase in Providence City Hall*

*Public Property*



*Staircase in Providence City Hall*

## CITY OF PROVIDENCE

EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
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## SUMMARY

PUBLIC PROPERTY	3,234,770	2,781,035	3,327,423	2,864,512
PURCHASING	303,864	295,599	379,833	282,953
TOTAL PUBLIC PROPERTIES	3,538,634	3,076,634	3,707,256	3,147,465

# Public Property

## Department Summary

The Department of Public Property has jurisdiction over all land, buildings, and vehicles owned by the city, (excluding public parks) including maintenance, planning, design, construction, and repair functions. The director is in charge of 76 buildings (this includes 34 school buildings) and 600 vehicles.

Currently the department has several major renovation projects underway. These projects include: renovations at Veazie Street School, budgeted at approximately \$11,000,000; 10 modular classrooms budgeted at approximately 2,000,000; various school building renovations, budgeted at \$66,000,000; and the Municipal Facilities Rehabilitation Program which includes the renovation of fire stations, recreation centers, City Hall, and other municipal buildings, budgeted at \$6,500,000.

The Director is also responsible for all purchasing and procurement of materials, supplies, contractual services, and equipment.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PUBLIC PROPERTY			
ADMIN ASSIST PUBLIC PROPERTY	1	0	\$0.00
ASSIST CITY PRINTER	1	0	\$0.00
ASSIST TO DIR OF PUBLIC PROP	2	2	\$70,612.00
ASSOC ENGINEER - PLANNER	1	0	\$0.00
ASSOC ENGINEER II	1	0	\$0.00
ASSOC ENGINEER III	1	0	\$0.00
ASSOC ENGINEER IV	4	0	\$0.00
AUTO EQUIPMENT SUPERINTENDENT	1	1	\$24,311.00
BUILDING MAIN SUPERV	1	0	\$0.00
CARPENTER - PUBLIC PROPERTY	1	1	\$35,173.00
CHARWOMAN	1	0	\$0.00
CHIEF - BLDG - INV & CUST SER.	1	0	\$0.00
CHIEF DIV MAINT & REPAIR	1	1	\$33,020.00
CHIEF SUPPORT MAINT OPERATIONS	1	1	\$37,004.00
COORDINATOR PUBLIC PROPERTY	1	1	\$33,499.00
DEPUTY DIRECTOR - PUBLIC PROP.	1	1	\$45,254.00
DIRECTOR OF PUBLIC PROPERTY	1	1	\$54,968.00
DPIA COORDIATOR	1	0	\$0.00
ELECTRICIAN	1	1	\$46,712.00
EQUIPMENT OPERATOR	3	0	\$0.00
FLEET MANAGER	1	0	\$0.00
GAS PUMP OPERATOR	1	1	\$22,624.00
GENERAL FOREMAN	3	0	\$0.00
INSPECTOR OF PUBLIC PROPERTY	1	1	\$32,491.00
LABORER	4	0	\$0.00

# Staffing Summary (Continued)

LABORER	13	10	\$222,830.00
MAILROOM CLERK	1	1	\$24,740.00
MAILROOM SUPERVISOR	1	1	\$27,797.00
MAINT MAN II	10	0	\$0.00
MAINT MAN III POOL & REC	1	1	\$32,544.00
MAINT REPAIR CONSTRUCTION	2	1	\$28,228.00
MANAGEMENT OFFICER	1	1	\$33,004.00
MECHANIC	2	2	\$46,116.00
PERSONAL SECRETARY TO DIRECTOR	1	0	\$0.00
PRINTER	1	1	\$28,949.00
PRINTERS HELPER	1	1	\$17,230.00
PUBLIC PROPERTY ANALYST	1	0	\$0.00
SHOP SUPERVISOR	1	0	\$0.00
STATIONARY EQUIP OPERATOR	3	1	\$22,585.00
SUPERVISOR ENG & BLDG MAINT	1	0	\$0.00
SUPERVISOR PLANT MAINT	1	1	\$45,000.00
SUPERVISOR LANDSCAPING	1	0	\$0.00
	---	---	-----
	78	33	\$964,691.00

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92

PUBLIC PROPERTY

SALARIES	601,396	686,888	864,507	940,691
SALARIES TEMPORARY	8,092	27,589	0	0
OVERTIME	13,066	8,660	3,000	3,000
SICK LEAVE	27,008	32,576	0	0
VACATION	46,755	48,379	0	0
CALL BACK PAY	766	600	0	0
HOLIDAY	0	107	0	0
LONGEVITY	36,440	42,795	46,854	48,590
DIFFERENTIAL PAY	1,889	2,338	0	0
FEES NOT CLASSIFIED	0	1,000	450,000	200,000
POSTAGE	397	211	400	350
AUTO ALLOWANCE	3,606	36,197	40,312	28,000
REPAIRS TO OFFICE EQUIP	476	1,225	500	300
REPAIRS TO AUTOS	4,397	3,807	3,500	3,000
REPAIRS TO BUILDINGS	547,952	724,876	200,000	200,000
MAINT & SERVICING	10,361	13,885	13,250	13,250
RENTAL OFFICE MACHINERY	0	4,552	0	0
RENTAL OF BUILDINGS	125,094	136,199	140,000	140,000
DUES	69	78	100	100
MISC SERVICES	54,259	10,082	20,000	10,000
STATIONARY	2,639	2,141	2,000	1,000
SMALL TOOLS	794	28	1,000	1,000
WEARING APPAREL	4,474	3,609	4,000	4,000
MOTOR FUEL	593,775	500,429	750,000	500,000
TIRES	268	258	400	400
AUTO PARTS	0	719	600	600
FUEL	393,654	500,000	750,000	500,000
HOUSEKEEPING SUPPLIES	13,958	17,540	17,000	15,000
PAINT & SUPPLIES	0	0	0	0
MISC MAT & SUPPLIES	18,710	10,739	20,000	10,000
OFFICE FURNITURE & EQUIP	919	0	0	245,231
AUTO & TRUCK	0	0	0	0
STRUCTURES	723,556	(36,472)	0	0
	3,234,770	2,781,035	3,327,423	2,864,512



# Purchasing

## Department Summary

The Purchasing Department is under the authority of the Public Property Director. The purchasing procedures for the city are as follows: less than \$300 requires one verbal quote, more than \$300 but less than \$500 requires two verbal quotes, more than \$500 but less than \$2,000 requires three written quotes, and more than \$2,000 must go before the Board of Contract and Supply. The Board's responsibility is to receive sealed bids on all services, equipment and property, which exceed \$2,000, through public advertisement in a newspaper of general circulation in Providence, and to insure that before a contract is entered into, sufficient funding exists.

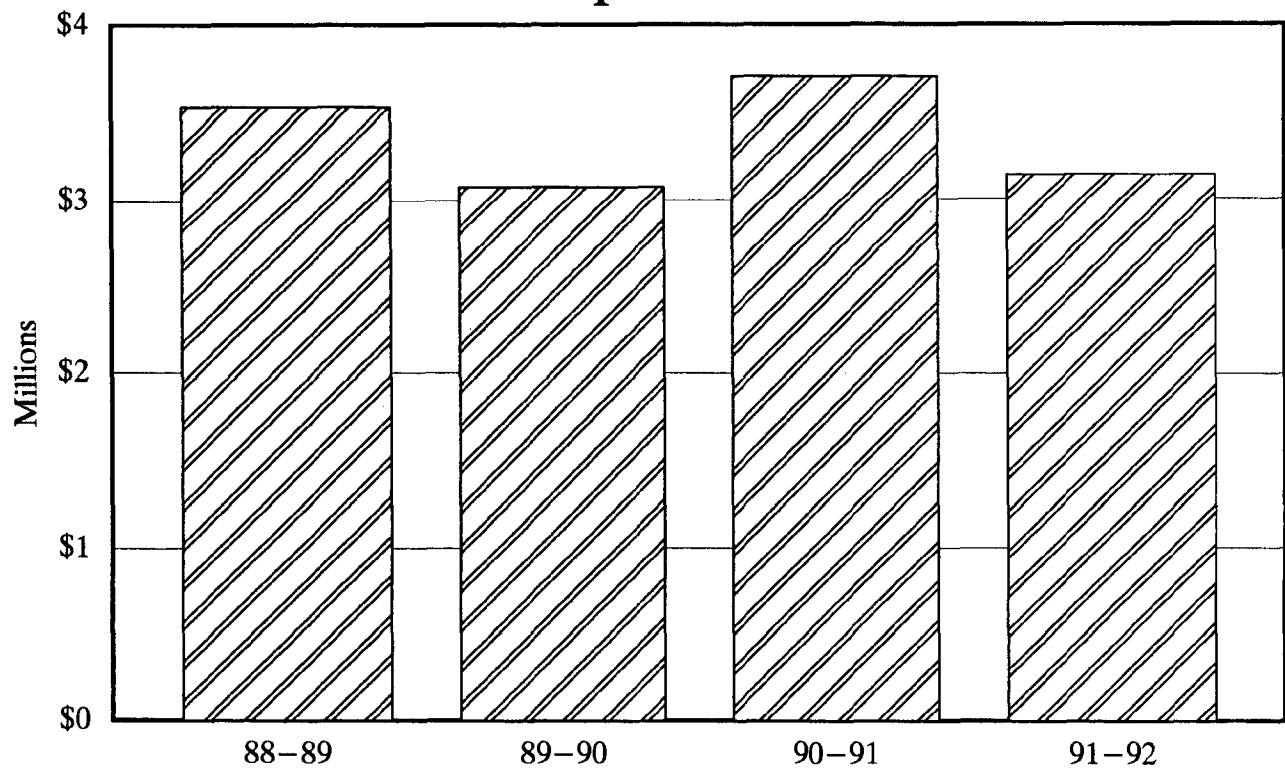
The Board consists of the Mayor, President of the City Council, Finance Director, City Controller, Chairperson of the Committee of the City Council with jurisdiction over finances, Chairperson of the Committee of the City Council with jurisdiction over public property, Public Works Director, Commissioner of Public Safety, City Treasurer, Public Property Director, Chairperson of the Water Supply Board, and President of the School Committee.

## Staffing Summary

Department Position Title	Number Allowed	Number Funded	Budget 1991 - 1992
PURCHASING			
ADMIN ASSIST TO PURCHASING DIR.	1	0	\$0.00
ASSIST DIREC SCHOOL	1	0	\$0.00
CLERK I (PURCHASING)	2	2	\$46,842.00
CLERK II	1	0	\$0.00
CLERK III (PURCHASING)	3	1	\$20,023.00
DIRECTOR OF PURCHASING	1	0	\$0.00
MBE/WBE PROGRAM ADMINISTRATOR	1	1	\$40,000.00
PURCHASING AGENT II	4	2	\$56,206.00
PURCHASING AGENT II	2	2	\$58,936.00
SUPERVISOR/PURCHASING AGENT	1	1	\$35,912.00
	---	---	-----
	17	9	\$257,919.00

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92
PURCHASING				
SALARIES	238,257	233,175	349,436	257,919
TEMPORARY	0	8,919	0	0
OVERTIME	0	129	0	0
SICK LEAVE	12,822	9,834	0	0
VACATION	23,058	16,844	0	0
HOLIDAY	0	0	0	0
LONGEVITY	10,646	11,831	14,295	8,335
POSTAGE FREIGHT & EXPRESS	8,444	5,637	5,200	5,200
TRANS OF PERSONS	7	0	0	200
TRAVEL SUB CONV	495	0	0	495
ADVERTISING	0	0	0	0
REPAIRS OFFICE EQUIP	2,185	2,197	2,861	2,806
DUES	349	358	741	698
MISC SERVICES	1,243	408	800	800
STATIONARY	6,178	6,267	6,500	6,500
OFFICE FURN & EQUIPMENT	180	0	0	0
	303,864	295,599	379,833	282,953
TOTAL PUBLIC PROPERTIES	3,538,634	3,076,634	3,707,256	3,147,465

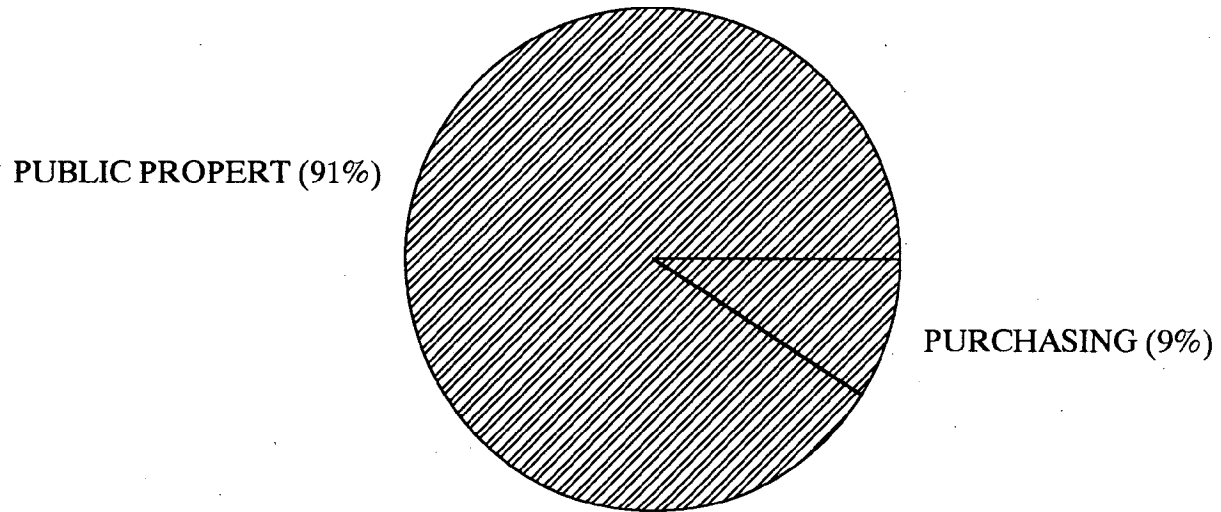
## Public Property Expenditures



Fiscal 88/89, 89/90 are actuals.  
Fiscal 90/91, 91/92 are at budget.

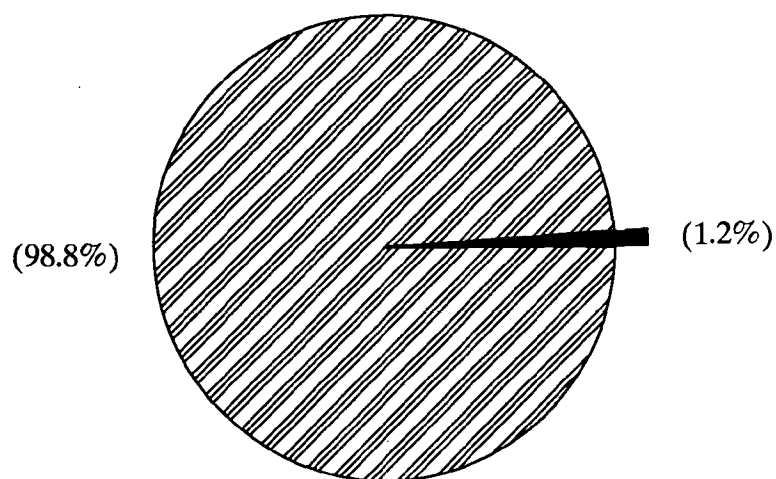
# Public Property

Departments As A Percent Of Public Property



# Public Property

As A Percentage Of Total Budget



■ Total Public Property    ▨ Total Budget

## Union Negotiation

### Description

The City Administration has taken the position of no raises for city employees for fiscal year 1992, and has asked for concessions of \$625,000 from Local 799, International Association of Fire Fighters which already have an existing contract calling for a salary increase.

CITY OF PROVIDENCE				
EXPENDITURES	ACTUAL 88-89	ACTUAL 89-90	BUDGET 90-91	BUDGET 91-92

UNION NEGOTIATION

SALARIES	0	0	0	(625,000)
----------	---	---	---	-----------

	0	0	0	(625,000)
--	---	---	---	-----------

TOTAL UNION NEGOTIATIONS	0	0	0	(625,000)
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TOTAL BUDGET	220,503,969	235,556,907	248,166,088	262,216,864
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# PERSONNEL TRENDS

## General Fund Employees

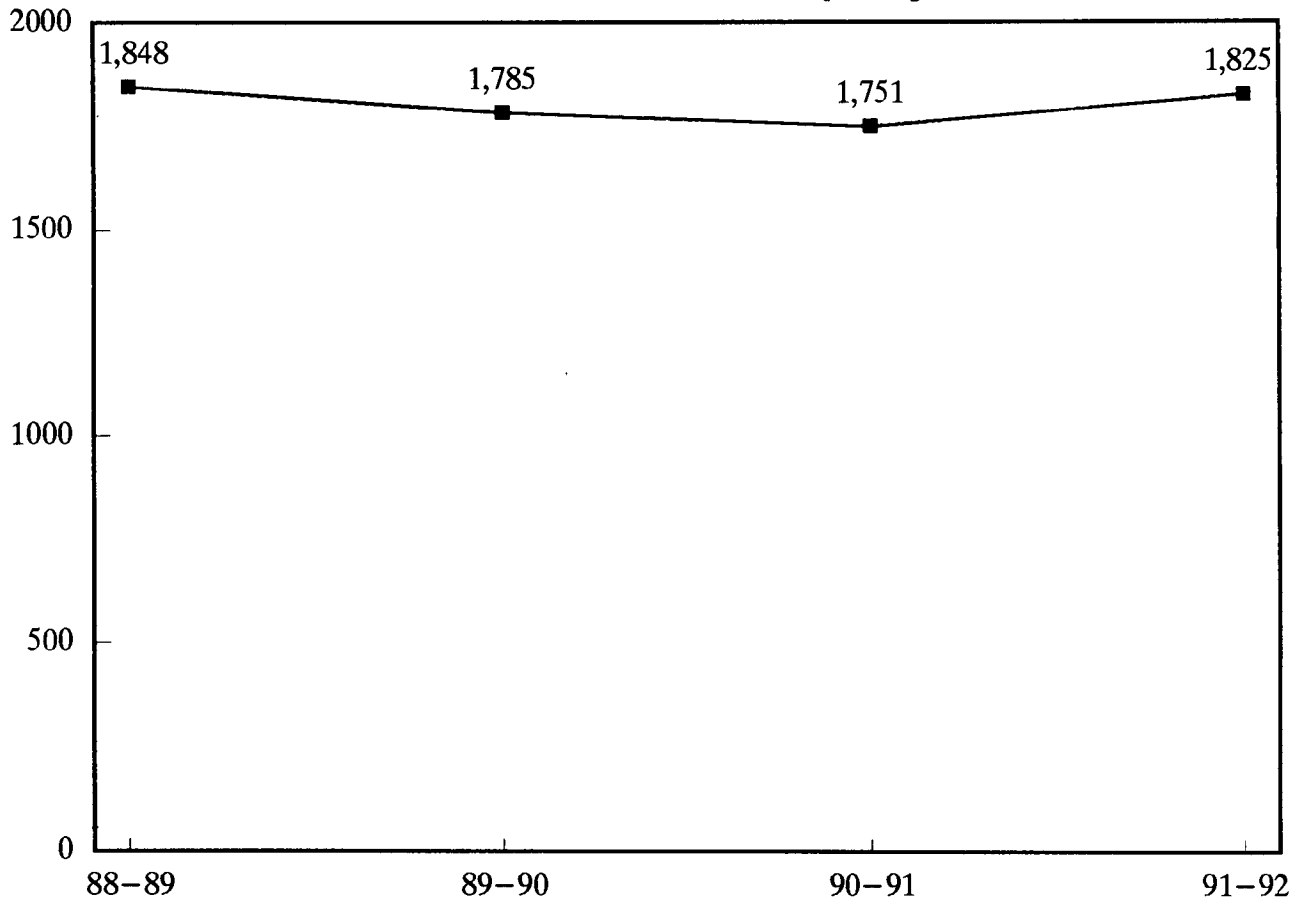
DEPARTMENT	ACTUAL EMPLOYEES 6/30/89	ACTUAL EMPLOYEES 6/30/90	ACTUAL EMPLOYEES 6/30/91	BUDGETED EMPLOYEES 6/30/92
MAYORS	36	29	25	27
CITY COUNCIL	15	15	15	15
CITY CLERK	8	8	8	9
CITY SERGEANT	1	1	1	1
LAW DEPARTMENT	20	21	22	22
MUNICIPAL COURT	11	12	11	11
PROBATE COURT	7	5	7	6
HOUSING COURT	6	8	8	8
<b>TOTAL EXEC., LEG. &amp; JUD</b>	<b>104</b>	<b>99</b>	<b>97</b>	<b>99</b>
FINANCE	5	6	5	4
CITY CONTROLLERS	22	18	17	19
RETIREMENT	6	5	5	5
DATA PROCESSING	3	3	1	1
CITY COLLECTOR	19	17	19	19
CITY ASSESSOR	23	21	22	23
BD. TAX ASSESSMENT	4	5	5	0 (1)
CITY TREASURER	5	5	5	5
PERSONNEL	9	9	7	8
<b>TOTAL FINANCE</b>	<b>96</b>	<b>89</b>	<b>86</b>	<b>84</b>
COMMISSIONER	9	8	6	5
POLICE DEPT.	515	520	529	516
FIRE DEPT.	491	495	469	555 (2)
COMMUNICATIONS	31	29	30	29
TRAFFIC ENGIN.	11	10	11	12
<b>TOTAL PUBLIC SAFETY</b>	<b>1,057</b>	<b>1,062</b>	<b>1,045</b>	<b>1,117</b>
BUILDING INSP.	15	14	15	15
STRUCTURES	12	13	12	12
PLUMBING	4	4	4	4
ELECTRICAL	4	4	4	4
MECHANICAL	4	4	4	4
ZONING BOARD	6	5	6	0 (1)
HOUSING BOARD	5	5	4	0 (1)
BUILDING BOARD	4	5	5	0 (1)
CODE ENFORCEMENT	15	10	11	13
PROSECUTION	5	5	5	5
UTIL. & STANDS.	2	1	1	1
<b>TOTAL INSPECTIONS</b>	<b>76</b>	<b>70</b>	<b>71</b>	<b>58</b>

P.W. ADMIN.	15	13	12	13
P.W. ENGIN.	11	10	9	10
P.W. ENV.CONTROL	25	22	21	21
P.W. HIGHWAY	59	37	36	37
P.W. BRIDGE	7	7	7	7
P.W. SEWER	20	18	19	19
P.W. GARAGE	10	6	5	7
TOTAL PUBLIC WORKS	147	113	109	114
RECREATION	13	13	11	11
TOTAL RECREATION	13	13	11	11
GROUNDS MAINT.	95	83	81	84
ZOO	30	27	31	32
DEVEL.& ENVIR.	14	15	15	14
PARKS PROGRAMMING	6	8	9	7
SUPERINTENDENT	9	10	10	11
TOTAL PARKS	154	143	146	148
REC.OF DEEDS	12	12	11	11
VITAL STATS.	5	4	4	5
CANVASSERS	12	11	11	11
LICENSES	9	9	9	9
HUMAN RELATIONS	5	4	4	5
ADMIN COUNCIL	5	5	6	6
ARCHIVES	2	2	2	2
EMERGENCY MANGE.	4	6	4	5
PLANNING	75	76	68	71
HUMAN SERVICES	10	9	9	8
TOTAL OTHER DEPTS.	139	138	128	133
PORT	18	18	19	19
TOTAL PORT	18	18	19	19
PUBLIC PROP	33	30	30	33
PURCHASING	11	10	9	9
TOTAL PUBLIC PROP.	44	40	39	42
GRAND TOTALS	1,848	1,785	1,751	1,825

Note (1): Members of these boards are no longer receiving compensation.

(2): The table of organization for the Fire Department has been increased by 60 persons.

## General Fund Employees



[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

# GLOSSARY OF TERMS

Abatement: A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

Accrual Basis: The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid.

Activity: A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible. (e.g., police is an activity within public safety function).

Actuarial Assumptions: Assumptions used in the actuarial valuation process as to the occurrence of future events affecting pension cost, such as mortality, withdrawal, disablement, and retirement.

Ad Valorem: A tax based on value.

Allowance For Uncollectibles: A contra-asset valuation account used to indicate the portion of a receivable not expected to be collected.

Appropriation: An authorization made by the City Council which permits the City to incur obligations and to make expenditures for specific purposes.

Arbitrage: In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax exempt securities in a taxable money market instrument that yields a higher interest rate, resulting in interest revenue exceeding interest cost.

Assessed Valuation: A valuation set upon real and personal property as a basis for levying taxes.

Assessment Role: With real property, the official list containing the legal description of each parcel of property and its assessed valuation. With personal property the assessment role is the official list containing the name and address of the owner, a description of the personal property and its assessed value.

Asset: The items on the balance sheet that show the book value of resources at any given date.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers -- and the related assets and liabilities -- are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

Bonds: A written promise to pay a sum of money on a specific date at a specific interest rate. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. They are most frequently used for construction of large capital projects such as buildings and roads.

Bonded Debt: The portion of indebtedness represented by outstanding bonds.

Budget: A financial plan for a specific period of time.

Capital Improvement Budget: A capital improvement budget (CIP) is a separate budget from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value of the governmental assets. The City Council receives a separate document that details the CIP costs for the upcoming fiscal year.

Line Item Budget: A budget that lists each expenditure category (salary, materials, etc.) separately, along with the dollar amount budgeted for each.

Operating budget: The portion of the budget that pertains to daily operations that provide basic services.

Performance Budget: A budget that focuses upon departmental goals and objectives rather than line items, programs or funds. Workload and unit cost data are collected in order to assess effectiveness and efficiency.

Program Budget: A budget that focuses on broad functions or activities.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body ( City Council).

Budget Amendments: A procedure to revise a budget appropriation by either the approval of the City Council or Mayor's authority.

Budgetary Basis: Budgetary basis refers to the form of accounting utilized throughout the budget process. These generally take one of three forms: GAAP, cash modified accrual, or some type of statutory form. The City budget is adopted on a basis consistent with generally accepted accounting principles.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several years.

Commercial Paper: An unsecured promissory note issued by banks or corporations for a specific amount and maturing on a specific day.

Community Policing: Is a form of police protection which calls for pro-active rather than reactive responding to calls for service. Officers are assigned neighborhoods that they are responsible for. They meet with residents to address specific problems so they don't keep occurring.

Debt Limit: The maximum amount of outstanding debt legally permitted.

Debt Ratios: Ratios which provide measures of assessing debt load and ability to repay debt which play a part in the determination of credit ratings. The three major debt ratios used by the City are Debt Per Capita; Debt to Full Value; and Debt to Tax Revenues.

Debt Service: The amount of interest and principal that a City must pay each year on long term debt.

Direct Debt: The sum of total bonded debt and any unfunded debt (e.g. short term notes).

Self Supporting Debt: Debt for which the City has pledged a repayment source separate from its general tax revenues ( e.g. water bonds repaid from receipts of the Water Supply Board).

Delinquent Taxes: Taxes remaining unpaid on or after the date to which a penalty is attached.

Department: A major administrative division of the City which indicates overall management responsibility for an operation or operations.

Division: A group of cost centers within a department.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

Fiscal Year: The time period signifying the beginning and ending period for recording financial transactions. The City of Providence has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long term character which are intended to continue to be held or used, such as land and buildings.

Fund: A set of inter-related accounts to record revenues and expenditures associated with a specific purpose.

#### A. Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use and remaining balance of the City's expendable financial resources and most related current liabilities are accounted for through governmental funds. The measurement focus for governmental funds is determination of financial position and changes in financial position, rather than the determination of net income. The following identifies the City's governmental fund types.

General Fund - This fund is the City's general operating fund. It is used to account for all financial resources except for those required to be accounted for in other funds.

Special Revenues - These funds are used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specified purposes. Under the Charter, the School Fund is set up as a separate special revenue fund accountable for appropriations made to it by the General Fund and revenue receipts specifically pertaining to school activities. Under this system, any excess of revenues over expenditures reverts to the General Fund, and any excess of expenditures over revenues is a liability of the General Fund. Therefore, the School Fund has no fund balance.

Capital Projects - These funds are used to account for expenditures for the acquisition or construction of major capital facilities.

#### B. Proprietary Fund Types

These funds account for the City's ongoing organizations and activities which are similar to those found in the private sector. The proprietary funds measurement focus is determination of net income. The City maintains the following proprietary fund types.

Enterprise Funds - These funds are used to account for City operations that are financed and operated in a manner similar to private business. The intent is that the costs and expenses, including depreciation, of providing goods or services on a continuing basis, be financed or recovered primarily through user charges. Enterprise funds are also used where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City operates two enterprise accounts, the Providence Water Supply Board and Providence Civic Center.

Internal Service Funds - These funds are used to account for the financing of goods or services between City departments or agencies, or to other governmental units, on a cost reimbursement.

#### C. Fiduciary Fund Types

These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds. Agency funds are purely custodial and do not involve the measurement of operating results.

Fund Balance: Fund balance is the excess of assets over liabilities and reserves and is also known as surplus funds.

Generally Accepted Accounting Principals (G.A.A.P): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity.

General Obligation: Bonds backed by the full faith and credit of City.

General Public Assistance (G.P.A.): General Public Assistance is the term for the State of Rhode Islands welfare program.



Levy: To impose taxes, special assessments or service charges for the support of government services.

Long Term Debt: Debt with a maturity of more than one year.

Modified Accrual Basis: Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long term debt, are recorded when the liability is incurred.

Moody's Investors Service: An independent rating agency that evaluates the credit-worthiness of the City's bonds.

Ordinance: A formal legislative enactment by the governing body (City Council) of the City.

Per Capita Debt: The amount of a government's debt divided by its population.

Principal: The face value or par value of a bond or issue of bonds payable on specific dates of maturity.

Refunding Bonds: Bonds issued to retire bonds already outstanding. The refunding bonds may be used to provide the resources for redeeming outstanding bonds, or the refunding bonds may be exchanged with the holders of the outstanding bonds.

Repurchase Agreement: A term for an agreement in which a government entity transfers cash to a financial institution or broker-dealer and is promised repayment of the cash plus interest in exchange for the same securities or different securities.

Retained Earnings: An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues: Funds that the government receives as income. It includes such items as taxes, receipts from other government, fines, grants, grants, shared revenues, interest, and transfer from special revenues.

Shared Revenues: Revenues levied by one government but shared on a predetermined basis with another government. The City shares a telephone tax collected by the State and shared with State and other communities.

Tax Rate Limit: The maximum rate at which a government may levy a tax.

Tax Role: The official list showing the amount of taxes levied against each taxpayer or property.

Unit Cost: The cost of producing a unit of product or rendering a unit of service.



**CITY OF PROVIDENCE  
STATISTICAL INFORMATION**

**Government:**

Form:	Mayor/Council
Structure:	15 member City Council
Date Founded:	1636
Date Incorporated:	1832
Registered Voters:	77,278 as of November 1990

**Tax Information:**

Tax Rates:	\$28.17 Real Estate
(As Of 7/1/91)	\$67.77 Motor Vehicle
	\$67.77 Tangible Property
Assessed Valuations:	\$5,480,788,200 - Real Estate
(As Of 12/31/90)	\$296,239,644 - Motor Vehicles
	<u>\$529,104,800 - Tangible</u>
	\$6,306,132,644 - Total Assessed Valuation
	<u>(\$1,312,152,672) - Less Exemptions</u>
	\$4,993,979,972 - Net Taxable Property
	=====

**City's Largest Taxpayers**

<u>Name</u>	<u>Business Description</u>	<u>Total Assessment</u>	<u>Total Taxes</u>
Narragansett Electric	Electric Utility	\$145,544,396	\$ 7,781,166
Fleet/Norstar	Banking, Financial Services	55,476,881	2,323,807
Providence Journal	Newspaper	44,807,917	1,769,694
Reynolds/Gilbane	Real Estate	54,780,214	1,596,132
R.I. Hospital Trust National Bank	Banking & Trust Services	51,265,400	1,569,373
Fleet Center/Historic Associates	Real Estate	48,933,300	1,378,451
Capital Properties	Real Estate	59,297,900	1,337,118
A.M.I.C.A.	Insurance	42,776,844	1,297,285
Providence Gas Co.	Gas Utility	33,434,506	1,175,162
Blue Cross/Blue Shield	Medical Insurance	25,136,600	996,022
Citizens Savings Bank	Banking & Trust Services	17,499,600	774,515
Textron, Inc.	Diversified Manufacturing Enterprises	12,756,800	730,853
AT&T	Telephone Utility	16,418,700	681,166
Harris Wholesale Co.	Wholesale Drug Company	10,376,829	614,981
I.J. Associates Old Stone Plaza	Real Estate	20,962,400	590,511
Texaco, Inc.	Fuel Oil & Gas Distribution	12,507,641	516,548
IBM Credit Corp.	Computer, Office Products Financing	7,549,500	511,630
Petrolane/Omega	Natural Gas Distribution	9,738,550	488,216
Providence Inn Associates	Hotel	16,358,300	486,748
Outlet Company	Television Broadcasting	10,772,838	462,170
Total		<u>\$696,395,116</u>	<u>\$27,081,548</u>

## Major Services:

### (A) Police Protection: Fourth Largest Force In New England

516 Employees  
440 Sworn  
76 Civilian

Approximately 250,000 Calls For Service Annually

### (B) Fire Protection: Second Largest Force In New England

555 Employees  
16 Fire Stations  
14,577 Fire Calls 1990/1991  
22,365 Rescue Calls 1990/1991  
15 Engine Trucks  
8 Ladder trucks  
5 Rescues

### (C) Building Inspections:

#### Building Permits

Fiscal Year	Structural Div.		Electrical Div.		Mechanical Div.		Plumbing Div.	
	Amount of Permits	Value (Mills.)	Amount of Permits	Value (Mills.)	Amount of Permits	Value (Mills.)	Amount of Permits	Value (Mills.)
1990-91.....	1,522	\$34.3	1,609	\$21.5	962	\$10.7	574	\$4.0
1989-90.....	2,272	67.7	1,945	12.8	1,104	14.9	779	5.6
1988-89.....	2,034	64.9	2,262	17.1	1,091	19.3	858	3.6
1987-88.....	1,867	47.1	1,912	10.6	1,114	14.0	839	5.3
1986-87.....	1,498	49.1	1,673	12.1	838	16.8	650	3.1
1985-86.....	1,133	26.9	1,632	11.1	626	5.1	538	2.3
1984-85.....	950	46.4	1,238	11.4	621	9.4	731	3.5
1983-84.....	994	45.7	1,355	10.6	920	8.2	638	3.0
1982-83.....	1,059	27.6	1,207	6.2	535	4.2	454	1.5
1981-82.....	964	32.1	1,413	9.7	750	4.9	499	2.8
1980-81.....	1,104	16.9	1,403	7.0	820	5.9	601	1.8
1979-80.....	1,256	27.2	1,517	4.8	759	6.0	844	1.9
1978-79.....	1,482	26.5	1,515	6.7	533	4.7	884	2.6
1977-78.....	1,551	29.7	1,527	9.1	366	9.0	689	2.6
1976-77.....	1,449	19.5	1,621	2.4	530	2.5	860	2.5
1975-76.....	1,540	21.2	1,719	2.6	430	2.8	756	1.3
1974-75.....	953	11.6	1,446	2.1	618	6.1	762	1.6
1973-74.....	1,230	18.4	1,975	3.1	600	2.8	1,288	1.6
1972-73.....	1,058	25.1	2,125	2.6	1,818	4.9	1,660	2.2
1971-72.....	1,000	24.5	2,157	2.4	1,061	6.2	1,459	1.9

(D) Public Works:

366 Miles Of City Owned Roads  
61 City Owned Bridges  
351 Miles Of City Owned Sewer Lines  
70,000 Tons - Residential Trash Collected

(E) Recreation:

6 Recreation Centers  
6 Swimming Pools  
33 Basketball Courts  
40 Baseball And Softball Fields  
15 Multipurpose Fields  
45 Playgrounds  
6 Tennis Courts

(F) Parks:

141 Park Sites  
10 Lakes  
4 Green Houses  
1 Zoo  
1 Golf Course  
28,000 Street Trees

(G) Public Schools:

20,907 Registered Students 1990/1991  
22 Elementary Schools  
6 Middle Schools  
4 High Schools

Other Characteristics:

(A) Population:

1950 - 248,674  
1960 - 207,498  
1970 - 179,116  
1980 - 156,804  
1990 - 160,728

(B) Racial Composition:

54% White  
16% Hispanic  
15% African American  
6% Asian  
1% Native American  
9% Other

(D) Type of Employment (%)

Agriculture, Forestry, & Fish	.1%
Construction	2.2
Manufacturing	22.1
Transportation, Communications, & Utilities	4.7
Wholesale Trade	5.6
Retail Trade	10.7
Finance, Insurance & Real Estate	11.1
Services	43.5
	----
Total	100%

(C) Major Private Employers:

Rhode Island Hospital	5,000
Brown University	3,000
New England Telephone	1,900
Blue Cross/Blue Shield of Rhode Island	1,800
Citizens Bank	1,800
Providence Journal	1,800
Fleet National Bank	1,570
Providence College	1,500
Women and Infants' Hospital	1,500
Rhode Island Hospital Trust National Bank	1,400
Roger Williams Hospital	1,350
Miriam Hospital	1,300
AMICA, Ins.	1,140
St. Joseph's Hospital	1,000
Old Stone Bank	970
Johnson & Wales University	875
AT&T Information Systems	800

(E) Unemployment Rates:

1982	11.4%
1983	8.9%
1984	5.9%
1985	5.5%
1986	4.8%
1987	4.4%
1988	3.3%
1989	4.4%
1990	7.3%

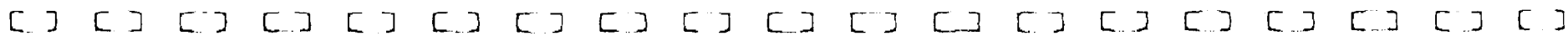
(F) Important Phone Numbers:

Fire/Paramedic (Emergency)	9-1-1
Police (Emergency)	9-1-1
Connecting All Departments	421-7740

Major Departments:

Building Inspections Department	421-7740
City Council	421-7740
Civic Center	331-0700
Communications Department	274-1150
Fire Department	274-3344
General Public Assistance (Welfare)	272-3000
Housing Court	272-6555
Human Relations	421-3708
Mayor's Office (Citizens Assistance)	421-7740
Municipal Court	421-6260
Parks And Forestry	785-9450
Planning And Development	351-4300
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