

# **RESOLUTION OF THE CITY COUNCIL**

*No. 732*

***Approved*** November 14, 2003

WHEREAS, The City Council President hereby establishes a "Commission to Study and Recommend the Re-Design of the Departments of City Clerk, City Council and Internal Auditor" to develop and implement a plan for the City Council, City Clerk and Internal Auditor's Offices and for the physical expansion and organizational restructuring of these departments.

WHEREAS, In an effort to enhance the delivery of constituent services by the Departments of the City Clerk, Council and Internal Auditor, the Commission will evaluate the current physical and organizational structure of these interrelated City Departments and develop a comprehensive plan to:

1. Create a "constituent focused" and accessible environment for constituent service delivery.
2. Create a comfortable and positive work environment for the staff of the Departments conducive to providing the high quality constituent services.
3. Develop an efficient and effective operational system amongst the three Departments by reducing duplication of efforts and work process redundancy; and

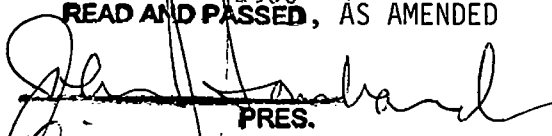
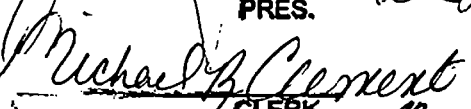
WHEREAS, Composition of the Commission will be comprised of the following individuals:

- City Council President or designee, who will serve as Chairperson
- City Clerk
- Internal Auditor
- Minority Leader, City Council
- Member, City Council (1)
- Director of Personnel or designee
- President of Local 1033 or designee
- Community Representative (1)
- Business Community Representative (1); and

WHEREAS, The duration of the Commission will be expected to complete its work within eighteen (18) months of convening its first meeting. The Commission will provide bi-monthly progress reports to the City Council President and the Council; and

WHEREAS, The Commission will rely on the assistance and cooperation of the staff of the three Departments as well as other City Departments and individuals from the community with specific expertise, as needed to fulfill its mission.

NOW, THEREFORE, BE IT RESOLVED, That the City Council President, or his designee, hereby establishes the "Commission to Study and Recommend the Re-Design of the Departments of City Clerk, City Council and Internal Auditor" and shall appoint one (1) Community Representative and one (1) Business Community Representative.

IN CITY COUNCIL  
 NOV 6 2003  
 READ AND PASSED, AS AMENDED  
  
 PRES.  
  
 CLERK *CB*

**APPROVED**  
  
 11/14/03  
**MAYOR**

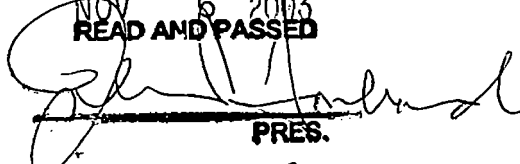
THE CITY OF PROVIDENCE  
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

# RESOLUTION OF THE CITY COUNCIL

*No.* 733

*Approved* November 14, 2003

RESOLVED, That November 2, 2003 through November 8, 2003 be celebrated as Rhode Island Archives Week.

IN CITY COUNCIL  
NOV 6 2003  
READ AND PASSED  
  
PRES.  
Michael G. Clement  
CLERK (26)

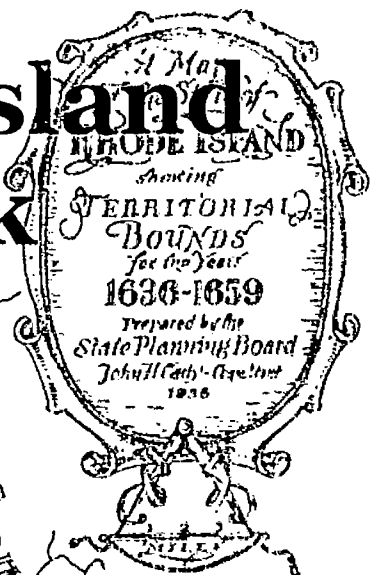
APPROVED  
  
11/14/03  
MAYOR

Council President Lombardi, Councilmen Allen, Oponte, Butler, Medusa,  
Councilwoman DeBuzze, Councilmen Kassetz, Segurze, Jackson, Luna, Mancini,  
Councilwoman Bonaro, Councilman Segal, Councilmen Williams & Young)

MASSACHUSETTS

# Celebrate Rhode Island Archives Week

November 2—8, 2003



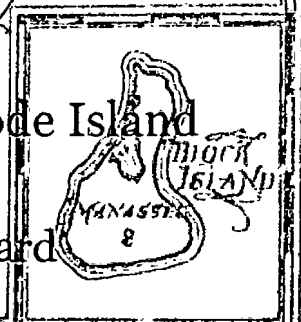
**Did you know**  
Rhode Island has over 140 organizations  
that hold historical records?

**Come Explore**

[www.state.ri.us/RIHRAB/direct.html](http://www.state.ri.us/RIHRAB/direct.html)

Directory of Historical Records Repositories in Rhode Island

The Rhode Island Historical Records Advisory Board



# Rhode Island Historical Records Advisory Board



c/o RI State Archives  
337 Westminster Street  
Providence, RI 02903  
(401) 222-2353

Gwenn Stearn, Coordinator  
Rhode Island State Archives

Marie Bennett  
Office of the City Clerk, Warwick

Mark Brown  
Brown University Library

Jane Civins  
Providence Jewelry Museum

Allison Cywin  
RI Historical Society

Donna Longo DiMichele  
Office of Library & Information Services

Jonathan Galli  
RI Genealogical Society

Stephen Grimes  
Supreme Court Judicial Records Center

Marlene Lopes  
RI College Library

David Maslyn  
University of RI Library

Marilyn Massaro  
Museum of Natural History

Leonard Panaggio  
Journalist

Dear Colleague,

I am pleased to inform you that the Rhode Island House and Senate both passed Resolutions designating November 2—8, 2003 as **"Rhode Island Archives Week."** In celebration of this event, the Rhode Island Historical Records Advisory Board (RIHRAB) has produced the enclosed poster.

The "Archives Week" poster is designed to make people aware of the remarkable fact that over 140 organizations hold archival records in our state. The poster also directs them to the Rhode Island Historical Records Advisory Board's web site, on which can be found the **"Directory of RI Historical Records Repositories."** The Directory provides the names of repositories, locations, hours, contact information, links to web sites, and a brief description of the repositories' holdings. The RIHRAB updated and expanded the "Directory of RI Historical Records Repositories" just this year. You may find your organization amongst the listings. If not, let us know!

I ask that you display the enclosed "Archives Week" poster at your facility, or some other suitable location that you may know of. If you would like additional copies, please feel free to call. And finally, please join us in celebrating the important mission of repositories across Rhode Island. In the words of the House and Senate Resolutions:

Historical records repositories are instrumental in collecting, preserving, organizing and making available records that document the history of Rhode Island, the region, and country for present and future generations.

It is a goal of archivists and manuscript curators to increase public awareness of their mission to safeguard knowledge of our intellectual, cultural, social, and governmental heritage.

Sincerely,

Gwenn Stearn, Coordinator

The full text of House Resolution 287 and Senate Resolution 307 designating November 2—8 as **"Rhode Island Archives Week"** can be found at:  
<http://www.rilin.state.ri.us/PublicLaws/law03/res03/res03287.htm> and  
<http://www.rilin.state.ri.us/PublicLaws/law03/res03/res03307.htm>

<http://www.state.ri.us/RIHRAB>