

# City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## CHAPTER 1998-36

### No. 408 AN ORDINANCE

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1997-44 APPROVED JULY 25, 1997 AS AMENDED.

*Approved* July 23, 1998

*Be it ordained by the City of Providence:*

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

#### SECTION 1

#### CITY CLERK

1 CHIEF CLERK  
1 CITY CLERK  
1 CLERK III  
0 CLERK STENO IV  
1 DEPUTY CITY CLERK FIRST  
1 DEPUTY CITY CLERK SECOND  
0 SECRETARY TO CITY CLERK  
0 STENOGRAPHIC REPORTER CITY CL  
5 STENOGRAPHIC REPORTER CITY CO

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#### SECTION 2

#### CITY SERGEANT

1 CITY SERGEANT

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#### SECTION 3

#### DEPARTMENT OF LAW

1 ADM ASST CITY SOLICITOR  
12 ASSIST CITY SOLICITOR  
2 ASSIST LEGAL SECRETARY  
1 CITY SOLICITOR  
1 DEPUTY CITY SOLICITOR  
1 LEGAL SECRETARY LAW DEPT  
3 PARALEGAL I  
2 SENIOR ASST. CITY SOLICITOR  
1 SPECIAL ASST. TO CITY SOLICITOR/CLAIMS MGR.

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No.

**CHAPTER**  
**AN ORDINANCE**

**MAY** IN CITY COUNCIL  
**1** 1998  
..... FIRST READING  
REFERRED TO COMMITTEE ON  
FINANCE

\_\_\_\_\_  
CLERK

**THE COMMITTEE ON  
FINANCE**  
Approves Passage of  
The Within Ordinance

*Claire C. Bostwick*  
*July 16, 1998* Clerk

**SECTION 4****MUNICIPAL COURT**

1 CHIEF JUDGE MUNICIPAL COURT  
 1 CLERK PROV MUNICIPAL COURT  
 0 CLERK TYPIST II  
 4 COURT CLERK  
 1 COURT CLERK II  
 1 DEPUTY COURT ADMINISTRATOR  
 2 JUDGE PROV MUNICIPAL COURT

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**SECTION 5****PROBATE COURT**

1 CLERK OF PROBATE  
 1 CLERK TYPIST II  
 4 COURT CLERK  
 1 DEPUTY CLERK PROBATE COURT  
 1 JUDGE OF PROBATE

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**SECTION 6****HOUSING COURT**

2 ASSOC JUSTICE HOUSING COURT  
 1 CHIEF JUDGE (HOUSING COURT)  
 1 CLERK IV  
 2 CLERK STENO III  
 1 HOUSING COURT ADMINISTRATOR

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**SECTION 7****FINANCE DEPARTMENT**

1 ADMIN ASSIST FIN DIRECTOR  
 1 BUDGET ANALYST  
 1 BUDGET OFFICER DEPUTY FINANCE DIREC  
 1 FINANCE DIRECTOR

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**SECTION 8****CONTROLLERS**

1 ACCOUNTANT III  
 1 ACCOUNTANT / MEDICAL HEALTH  
 4 ACCOUNTS PAYABLE CLERK II  
 1 ACCOUNTS PAYABLE CLERK II/SECRETARY  
 1 ACCOUNTS PAYABLE CLERK III  
 1 ACCOUNTS PAYABLE SUPERVISOR  
 1 CITY CONTROLLER  
 1 DEPUTY CITY CONTROLLER  
 5 FISCAL OFFICER  
 1 MEDICAL HEALTH PLAN ADM  
 1 PAYROLL CLERK II  
 1 SUPERVISOR FISCAL  
 1 SUPERVISOR PAYROLL

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**SECTION 9****RETIREMENT**

1 PENSION ADMINISTRATOR  
 2 RETIREMENT DIVISION CLERK  
 2 SENIOR RETIREMENT DIV CLERKS

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**SECTION 10****DATA PROCESSING**

1 ASST TO DATA PROCESSING COORDINATOR  
 1 CLERK II  
 1 DATA PROCESSING COORDINATOR

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**SECTION 11****COLLECTORS**

1 ASSIST CITY COLLECTOR  
 1 AUTOMOBILE DRIVER  
 1 CHIEF TELLER  
 1 CITY COLLECTOR  
 1 CLERK CITY COLLECTOR  
 0 CLERK II  
 3 CLERK III  
 2 CLERK IV  
 1 CONTROL SUPERVISOR  
 1 SUPERVISOR PERSONAL PROPERTY TAX COLL  
 1 SUPERVISOR PROP TAX REAL ESTATE  
 5 TELLERS

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**SECTION 12****ASSESSORS**

1 ADMIN ASSIST (ASSESSOR)  
 1 ADMINISTRATIVE AIDE  
 5 APPRAISER I  
 1 CITY ASSESSOR  
 1 CLERK ASSESSOR'S OFFICE  
 3 CLERK II  
 3 CLERK III  
 2 DEPARTMENTAL CLERK (ASSESSORS)  
 1 DEPUTY CITY ASSESSOR  
 1 DRAFTSMAN REAL ESTATE  
 0 EXCISE TAX APPRAISER  
 0 EXCISE TAX INFORMATION AID  
 1 MOTOR VEHICLE APPRAISER  
 1 READER OF DEEDS  
 0 REAL ESTATE APPRAISER  
 1 SECRETARY BD OF TAX ASSESSMENT  
 3 SENIOR CLERK ASSESSOR  
 1 SUPERVISOR PROPERTY TAX  
 1 SUPERVISOR TANGIBLE TAX

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<b>SECTION 13</b>	<b>BOARD OF TAX ASSESSMENT REVIEW</b>
1	CHAIRMAN BD OF TAX ASSESSMENT
4	MEMBER OF BOARD (TAX ASSESSMENT)
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<b>SECTION 14</b>	<b>CITY TREASURER</b>
1	ADMIN ASST-TREASURER
1	CHIEF CLERK TREASURY
1	CITY TREASURER
1	CLERK II
1	CLERK IV
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<b>SECTION 15</b>	<b>PERSONNEL</b>
1	ADM ASST PERSONNEL
1	ASST CLAIMS EXAMINER
1	CLAIMS EXAMINER (WORK COMP)
1	COORDINATOR OF EMPLOYEES BENEFITS
1	DEPUTY DIRECTOR PERSONNEL
1	EQUAL OPPORT EMPLOY OFFICER
1	OCCUPATIONAL HEALTH OFFICER
1	PERSONNEL CLERK I/PERSONNEL
1	PERSONNEL DIRECTOR
1	PERSONNEL TECHNICIAN I
1	PERSONNEL TECHNICIAN II
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11	
<b>SECTION 16</b>	<b>COMMISSIONER OF PUBLIC SAFETY</b>
1	ADMIN ASSIST FISCAL AFFAIRS
1	ADMIN ASSIST TO COMM
1	CHIEF CLERK
0	CLERK IV
1	COMMISSIONER OF PUBLIC SAFETY
4	DOG OFFICER
1	FISCAL OFFICER
1	KENNEL DIRECTOR
1	KENNEL KEEPER
2	SENIOR FISCAL OFFICER
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13	
<b>SECTION 17</b>	<b>POLICE DEPARTMENT</b>
2	ADMINISTRATION BUREAU LEGAL CLERK
4	ANIMAL HANDLER MOUNTED POLICE
1	AUTOMOTIVE EQUIP SUPT - POLICE
1	BCI LEGAL CLERK
1	CHIEF CLERK - DETAILS
1	CHIEF SUPPORT MAINT OPERATIONS
3	CLERK II
11	CLERK IV
1	CLERK SPECIAL PROJECTS
0	COMMANDER DEPUTY CHIEF

3 DETECTIVE BUREAU LEGAL CLERK  
 10 DETENTION OFFICER  
 1 FOREMAN  
 1 GRAPHIC ARTIST DESIGN  
 5 LABORER  
 1 MANAGEMENT INFORMATION SYSTEMS  
 30 PARKING CHECKERS  
 1 PATROL BUREAU LEGAL CLERK  
 8 POLICE CAPTAIN  
 1 POLICE CHIEF  
 1 POLICE INSPECTOR  
 19 POLICE LIEUTENANT  
 5 POLICE MAJOR  
 374 POLICE PERSON  
 60 POLICE SERGEANT  
 3 PROSECUTION LEGAL CLERK  
 6 RECORDS BUREAU CLERK  
 1 SECRETARY TO POLICE CHIEF  
 3 SENIOR LEGAL CLERK - POLICE  
 3 SENIOR MECHANIC  
 1 STABLE SUPERV MOUNTED POLICE  
 2 TRAFFIC BUREAU LEGAL CLERK  
 1 VEHICLE INSPECTOR  
 1 VIN STATION CLERK

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**SECTION 18**

**FIRE DEPARTMENT**

1 ADMIN. ASSIST. TO FIRE CHIEF  
 1 AIR SUPPLY TECH  
 1 ASSIST CHIEF OF OPERATIONS  
 1 ASSIST FIRE CHIEF  
 5 DEPUTY ASSIST FIRE CHIEF  
 1 EXECUTIVE SECRETARY TO THE CHIEF  
 11 FIRE BATTALION CHIEF  
 24 FIRE CAPTAIN  
 1 FIRE CAPTAIN DISPATCHER  
 1 FIRE CHIEF  
 1 FIRE EQUIP MAN  
 1 FIRE EQUIP SUPERINTENDENT I  
 1 FIRE EQUIP SUPERINTENDENT II  
 70 FIRE LIEUTENANT  
 1 FIRE MARSHALL  
 1 FIRE PREVENTION CAPTAIN  
 1 FIRE PREVENTION LIEUTENANT  
 5 FIRE RESCUE CAPTAIN  
 15 FIRE RESCUE LIEUTENANT  
 20 FIRE RESCUE TECHNICIAN  
 323 FIREFIGHTER  
 1 INVESTIGATIVE OFFICER  
 5 MAN IN CHARGE BUREAU OPER CO  
 1 MAN IN CHARGE CARPENTER SHOP  
 8 SENIOR MECHANIC  
 1 SHOP SUPERVISOR  
 1 SUPERINTENDENT OF CARPENTER SHOP

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**SECTION 19****COMMUNICATIONS**

1 ADMINISTRATIVE ASSISTANT TO DIR OF COMM  
 6 ASSISTANCE DISPATCHER  
 1 CHIEF DISPATCHER OF OPERATIONS  
 1 CHIEF RADIO ENGINEER  
 7 CLASSIFIED DISPATCHER  
 24 CONTROL CENTER OPERATORS  
 5 CREW CHIEFS  
 1 DEPUTY DIRECTOR OF COMMUNICATION  
 1 DIRECTOR OF COMMUNICATIONS  
 5 FIRE ALARM TECHNICIAN  
 1 FIRE ALARM TECHNICIAN INSPECTOR  
 12 FIRE DEPARTMENT DISPATCHER  
 1 FOREMAN CABLE CREW  
 1 FOREMAN LINE CREW  
 0 LABORER  
 1 PLAN REVIEW/INSPECTOR  
 1 RADIO ENGINEER  
 1 RADIO REPAIR TECHNICIAN  
 1 SENIOR SWITCHBOARD OPERATOR  
 2 SWITCHBOARD OPERATOR II  
 1 TELEPHONE TECHNICIAN  
 1 TELETYPE COORDINATOR  
 1 VALIDATION OFFICER

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**SECTION 20****TRAFFIC ENGINEERING**

1 CLERK II  
 1 DEPUTY DIRECTOR TRAFFIC ENGINEERING  
 1 DIRECTOR TRAFFIC ENGINEERING  
 1 FOREMAN TRAFFIC SIGN MAINTENANCE  
 2 LABORER  
 0 PARKING METER MAINT MAN I  
 1 PARKING METER MAINT MAN II  
 1 TRAFFIC ENGINEERING ELECTRICIAN  
 1 TRAFFIC MARKER AND SIGN MAN  
 2 TRAFFIC SIGN MAINT MAN  
 1 TRAFFIC SIGNAL MAINT FOREMAN  
 1 TRAFFIC SYSTEMS ANALYST

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**SECTION 21****INSPECTION & STANDARDS**

1 ADMINISTRATOR COORDINATOR (I&S)  
 6 DEPARTMENTAL CLERK  
 1 DEPUTY DIRECTOR OF BUILDING SAFETY  
 1 DIRECTOR OF BUILDING SYSTEMS  
 1 DIRECTOR OF INSP & STANDARDS  
 1 RECORDING SECRETARY BOARDS OF REVIEW  
 1 SECRETARY REVIEW BOARDS  
 3 SENIOR DEPARTMENT CLERK

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**SECTION 22**                    **STRUCTURES & ZONING**

1    ASSIST SUPERV STRUCTURES AND ZONING  
0    BUILDING INSPECTOR I  
7    BUILDING INSPECTOR II  
0    BUILDING INSPECTOR III  
1    CHIEF OF STRUCTURES & ZONING  
1    PLAN ESTIMATOR  
1    SUPERVISOR STRUCTURES AND ZONING  
1    ZONING ASSISTANT

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**SECTION 23**                    **PLUMBING DRAINAGE & GAS PIPING**

2    PLUMBING INSPECTOR II  
1    PLUMBING INSPECTOR III

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**SECTION 24**                    **ELECTRICAL INSTALLATIONS**

1    CHIEF OF ELEC INST  
2    ELECTRICAL INSPECTOR II  
1    ELECTRICAL INSPECTOR III

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**SECTION 25**                    **MECHANICAL INSTALLATIONS**

1    AIR POLLUTION / MECH INSPECTOR  
1    CHIEF OF MECH EQUIP  
2    MECH EQUIP INSPECTOR II  
0    MECH EQUIP INSPECTOR III

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**SECTION 26**                    **ZONING BOARD OF REVIEW**

1    AUXILIARY MEMBER ZONING BOARD  
1    CHAIRMAN ZONING BOARD OF REVIEW  
4    MEMBER ZONING BOARD OF REVIEW

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**SECTION 27**                    **BUILDING BOARD OF REVIEW**

1    CHAIRMAN BLDG BD OF REVIEW  
4    MEMBER BLDG BD OF REVIEW

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**SECTION 28**                    **HOUSING BOARD OF REVIEW**

1    CHAIRMAN HOUSING BD OF REVIEW  
4    MEMBER HOUSING BD OF REVIEW

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<b>SECTION 29</b>	<b>CODE ENFORCEMENT</b>
	5 RENEWAL INSP II
	3 RENEWAL INSP III
	1 SUPERVISOR CODE ENFORCEMENT
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	9
<b>SECTION 30</b>	<b>PROSECUTION</b>
	2 ASSIST LEGAL SECRETARY
	1 ASSIST PROSECUTION COORDINATOR
	1 LEGAL SECRETARY / PROSECUTION
	1 PROSECUTION COORDINATOR
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<b>SECTION 31</b>	<b>UTILITIES &amp; STANDARDS</b>
	1 CHIEF UTILITIES & STANDARDS
	1 FIRST DEPUTY SEALER
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<b>SECTION 32</b>	<b>PUBLIC WORKS ADMINISTRATION</b>
	1 ACCOUNTS PAYABLE CLERK IV
	1 ASSISTANT DIRECTOR GENERAL SERVICES
	4 CLERK II
	1 DIRECTOR OF PUBLIC WORKS/CHIEF ENGINEER
	1 ENVIRONMENTAL COURT LIASON
	1 OPERATIONS PLANNER
	2 PUBLIC WORKS CLERK
	1 SECRETARY TO DIRECTOR PW
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<b>SECTION 33</b>	<b>ENGINEERING</b>
	1 ASSOC ENGINEER I
	4 ASSOC ENGINEER III
	1 ENGINEERING AIDE III
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<b>SECTION 34</b>	<b>ENVIRONMENTAL ENFORCEMENT</b>
	1 AUTO SQUAD INSPECTOR
	1 CITY RECYCLING COORDINATOR
	1 ENVIRONMENTAL OFFICERS
	1 ENVIRONMENTAL SPECIALIST
	3 EQUIPMENT OPERATOR
	1 FOREMAN
	1 HEAVY EQUIP OPERATOR
	8 LABORER
	1 MAINT PLANNER
	1 SPECIAL ASST ENVIRONMENTAL CONTROL
	1 SUPERINTENDENT ENV SERV.
	1 SUPERVISOR OF ENVIRONMENTAL
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**SECTION 35****HIGHWAY**

3 CEMENT FINISHER  
 1 DEPUTY SUPERINTENDENT HIGHWAY  
 1 DISPATCHER  
 6 EQUIPMENT OPERATOR  
 2 FOREMAN  
 1 HEAVY EQUIPMENT OPERATOR  
 1 HIGHWAY SUPERINTENDENT  
 13 LABORER  
 0 MECHANIC  
 1 PREVENT MAINT OPERATOR  
 1 STOCKROOM CLERK  
 0 STONE CUTTER  
 1 SUPERVISOR SIDEWALK PROGRAM

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**SECTION 36****BRIDGE MAINTENANCE**

1 CARPENTER  
 0 CEMENT FINISHER  
 0 EQUIPMENT OPERATOR  
 1 FOREMAN  
 1 LABORER  
 1 MAINT MAN II

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**SECTION 37****SEWER & DRAINAGE INSPECTOR**

0 BRICKLAYER  
 1 CEMENT FINISHER  
 0 DEPUTY SUPT SEW C&M  
 0 EQUIPMENT OPERATOR  
 1 FOREMAN  
 0 HEAVY EQUIPMENT OPERATOR  
 1 LABORER  
 3 SEWER EQUIPMENT OPERATOR  
 1 SUPT OF SEWER CONSTRUCTION

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**SECTION 38****GARAGE MAINTENANCE**

1 ASSIST. SHOP SUPERVISOR  
 2 DIESEL TRUCK/ HEAVY  
 1 EQUIPMENT MAINT SUPERVISOR  
 2 MECHANIC  
 1 SENIOR MECHANIC  
 1 SHOP SUPERVISOR  
 1 WELDER

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**SECTION 39****RECREATION**

1 ARTS AND CRAFTS SPECIALIST  
 1 ASSIST DIREC OF RECREATION  
 1 BUS DRIVER (RECREATION)  
 1 COORDINATOR OF SENIOR PROGRAMS  
 2 COORDINATOR OF TRANSPORTATION  
 1 DIRECTOR OF RECREATION  
 1 DIRECTOR OF SENIOR PROGRAMS  
 1 ELDERLY AFFAIRS CLERK  
 1 INTERGENERATIONAL LEAGUE COORDINATOR  
 1 PROGRAM ADMINISTRATOR  
 1 PROGRAM DIRECTOR RECREATION  
 9 RECREATION CENTER DIRECTOR  
 1 SECRETARY RECREATION DEPT  
 2 SENIOR SECRETARY  
 1 SPECIAL EVENTS COORDINATOR

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25**SECTION 40****RECREATION SEASONAL**

6 ASSIST POOL DIRECTORS  
 16 ASSIST RECREATION CENTER DIREC  
 2 BUS DRIVER - REC SEASONAL  
 1 CLINIC COORDINATOR  
 1 CLINIC SUPERVISOR  
 4 CUSTODIANS - SEASONAL  
 30 LIFE GUARD  
 36 POOL ATTENDANTS  
 2 POOL DIRECTORS  
 26 RECREATION AIDS  
 2 RECREATION CTR DIR SEASONAL  
 30 RECREATIONAL LEADER SEASONAL  
 30 REFEREE  
 15 SUPERVISOR - ACTIVITIES  
 1 SUPERVISOR - PLAYGROUND  
 1 SUPERVISOR - POOLS  
 4 SUPERVISOR  
 30 WATCHMAN - SEASONAL

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237**SECTION 41****GROUNDS MAINTENANCE SERVICES**

1 ASSIST DIREC GROUNDS MAINT  
 1 CARPENTER / PARK  
 1 CHIEF CENTRAL MAINT  
 1 DIRECTOR GROUNDS MAINT SERV  
 14 EQUIPMENT OPERATOR  
 4 FOREMAN  
 1 GENERAL FOREMAN  
 4 HEAVY EQUIPMENT OPERATOR  
 1 INVENTORY CONTROL SUPERV  
 21 LABORER  
 0 LABORER / CUSTODIAN  
 3 MAINT MAN III  
 0 MECHANIC  
 1 PARKS ELECTRICIAN  
 1 PUBLIC GROUNDS INSP

4 SENIOR MECHANIC  
 1 SHOP SUPERV-MECHANIC  
 2 SUPERVISOR GEN. MAINT.  
 1 SUPERVISOR GROUNDS MAINT  
 1 TREE FARM MANAGER

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**SECTION 42 URBAN FORESTRY**

1 CHIEF PARK PLANNER  
 3 EQUIPMENT OPERATOR  
 0 FOREMAN  
 1 GENERAL FOREMAN  
 0 HEAVY EQUIP OPERATOR  
 2 LABORER  
 1 MAINT MAN II  
 1 SUPERVISOR OF URBAN FORESTRY  
 9 TREE TRIMMERS

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**SECTION 43 ZOOLOGICAL AND SECURITY SERVICES**

1 CLERK STENOGRAPHER I  
 1 DEPUTY ZOO DIRECTOR  
 1 EDUCATION CURATOR  
 2 GENERAL CURATOR  
 0 LABORER  
 6 LEAD ZOOKEEPER  
 1 VETERINARY TECHNICIAN  
 1 VETERINARIAN  
 1 ZOO DIRECTOR  
 1 ZOO REGISTRAR  
 18 ZOOKEEPER

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 33

**SECTION 44 DEVELOPMENT AND ENVIRONMENTAL**

2 LABORERS  
 6 LANDSCAPE GARDENER  
 0 LANDSCAPE GARDENER SPEC PROJECTS  
 1 PARKS CONSTRUCTION INSPECTOR  
 1 SUPERVISOR OF ENG/PLANN.  
 1 SUPERVISOR OF GREENHOUSES

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**SECTION 45 DEPARTMENT OF PUBLIC PROGRAMMING SERVICES**

2 CLERK IV  
 1 CULTURAL AFFAIRS COORD  
 1 CURATOR  
 3 CURATORIAL ASSIST.  
 1 EDUCATIONAL ASSIST.  
 1 ENVIRONMENTAL SERVICE CLERK  
 1 FACILITY COORDINATOR  
 1 MUSEUM DIRECTOR

1 MUSEUM EDUCATOR  
 1 PLANETARIUM ASSISTANT

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**SECTION 46 OFFICE OF THE PARKS SUPERINTENDENT**

1 ADMIN ASSIST. PARKS  
 1 CHIEF, INFORMATION PROCESSOR  
 1 CLERK STENO III  
 1 DEPUTY DIRECTOR OF PARKS  
 1 FISCAL ADVISOR PARKS  
 1 OFFICE MANAGER  
 1 PARKS CONSTRUCTION INSPECTOR  
 1 PAYROLL PERSONNEL ASSIST  
 12 SECURITY OFFICER ZOO (PARK RANGERS)  
 1 SENIOR SECURITY OFFICER  
 1 SUPERINTENDENT OF PARKS  
 1 SWITCHBOARD OPER II (PARKS)

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**SECTION 47 NORTH BURIAL GROUND**

1 ACCOUNTANT III  
 1 ADMIN ASST PARKS  
 1 GENERAL FORMAN  
 1 HEAVY EQUIP OPER  
 5 LABORER  
 1 SENIOR MECHANIC  
 1 SUPERVISOR - NBG

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**SECTION 48 RECORDER OF DEEDS**

1 DEPUTY RECORDER OF DEEDS  
 4 LAND RECORDS CLERK I  
 2 LAND RECORDS CLERK II  
 1 LAND RECORDS CLERK III  
 1 RECORDER OF DEEDS

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**SECTION 49 VITAL STATISTICS**

1 CHIEF CLERK - VITAL STATISTICS  
 1 CITY REGISTRAR OF VITAL STATISTICS  
 2 SENIOR CLERK VITAL STATS  
 1 VITAL STAT CLERKS

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**SECTION 50****BOARD OF CANVASSERS**

1 CHIEF CLERK-BD-CANV  
 0 CLERK II  
 4 CLERK IV  
 1 EXEC SECRETARY BD OF CANV  
 2 MEMBER OF BD OF CANV  
 0 SUPERVISOR OF ELECTION MAT  
 1 SUPERVISOR REGISTRATION/CANVASSERS

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**SECTION 51****BOARD OF LICENSES**

1 CHAIRMAN AND SECRETARY B OF L  
 4 COMMISSIONER B OF L  
 1 LICENSE ADMINISTRATOR  
 2 LICENSE BD CLERK  
 1 SENIOR LICENSE BD CLERK

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**SECTION 52****PROVIDENCE HUMAN RELATIONS**

1 ADMIN ASSIST TO DIRECTOR HUMAN RELATIONS  
 1 DEPUTY DIRECTOR  
 1 EXEC DIR HUMAN RELATIONS  
 1 HUMAN RESOURCE ADMINISTRATOR  
 1 HUMAN RESOURCE SPECIALIST  
 1 SECRETARY / TRANSLATOR

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**SECTION 53****PROVIDENCE EMERGENCY MANAGEMENT**

1 CLERK IV  
 1 DEPUTY DIRECTOR CIV DEF  
 1 DIRECTOR OF CDPA  
 1 FALLOUT SHELTER COORDINATOR  
 1 OPER PLANN TRAIN & HUB INF OF

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**SECTION 54****PLANNING & DEVELOPMENT**

0 ACCOUNTING ADMINISTRATOR  
 1 ADMIN ASST (DPD)  
 1 ADMINISTRATIVE ASSISTANT  
 1 ASSIST CITY PLANNER  
 1 ASSIST DIREC (NEIGH PLAN)  
 1 ASSIST DIREC BUSINESS DEV  
 1 ASSIST DIREC FISCAL OPERATIONS  
 1 ASSIST DIREC HOUSING DEV  
 2 ASSIST DIREC PROJECT MANGT  
 1 ASSIST SUPERV OF ENGINEERING  
 1 ASSOC DIREC (NEIGH DEVEL)  
 1 ASSOC DIREC OF FISCAL OPERATIONS  
 1 ASSOC DIREC OF PLANNING  
 1 ASSOC DIR PROJECT MANAGEMENT  
 1 ASSOC DIR SPECIAL PROJECTS

0 BUSINESS LIAISON OFFICER  
 1 CHIEF LENDING OFFICER  
 1 COMMERCIAL LEND OFFICER  
 1 COMMUNITY LIAISON OFFICER  
 1 COORDINATOR SENIOR AIDS  
 1 DEPUTY DIRECTOR NEIGHBORHOOD RELATIONS  
 1 DEPUTY DIRECTOR PLANNING & POLICY  
 0 DIRECTOR OF ACCOUNTING (DPD)  
 1 DIRECTOR PLANNING AND DEVELOPMENT  
 1 ECONOMIC DEVELOPMENT COORD  
 0 FIELD AUDITOR  
 1 FINANCIAL COMPLIANCE MONITOR  
 1 FISCAL OPERATIONS OFFICER  
 1 GIS COORDINATOR  
 1 INFO SYSTEMS COORDINATOR (DPD)  
 1 LEGAL RESEARCH ASSISTANT (DPD)  
 1 MANAGEMENT INFORMATION SYSTEMS  
 1 OFFICE MANAGER HOUSING DIVISION  
 1 PERSONAL SECRETARY (DPD)  
 1 PRESERVATION PLANNER  
 2 PRINCIPAL PLANNER  
 1 PRINCIPAL PLANNER FOR HISTORICAL PRESERV.  
 1 PROGRAM EVAL OFFICER  
 1 PROJECT SUPERVISOR FOR DIRECTOR  
 1 PURCHASING AGENT DPD  
 1 REAL ESTATE AIDE III  
 1 RECEPTIONIST DPD  
 0 REHABILITATION SPECIALIST  
 3 SECRETARY (DPD)  
 1 SECRETARY DIR DPD  
 1 SENIOR DRAFTSMAN DEPT PLAN  
 2 SENIOR PLANNER  
 2 SENIOR REHAB SPECIALIST  
 3 SENIOR SUPERVISOR REHAB SERVICES  
 0 SUPERVISOR REHABILITATION SERVICES  
 1 SUPERVISOR COMPREHENSIVE PLAN  
 1 SUPERVISOR ENGINEERING/PLANNING  
 1 SUPERVISOR OF SPECIFICATIONS  
 1 VERIFICATION SPECIALIST  
 2 VERIFICATION SPECIALIST/SEC  
 1 VERIFICATION OFFICER

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**SECTION 55**

**CITY COUNCIL ADMINISTRATION**

1 CLERK STENO III  
 1 COUNCIL LIASON  
 1 INTERNAL AUDITOR  
 1 SECRETARY CITY COUNCIL  
 1 COUNCIL SECRETARY  
 1 SUPERVISOR OFFICE MANAGER

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**SECTION 56**

**ARCHIVES & HISTORY**

1 ARCHIVAL ASSISTANT  
 1 CITY ARCHIVIST  
 2

**SECTION 57**                    **MAYOR'S COUNCIL ON SUBSTANCE ABUSE**

1    ADMIN ASST  
 1    ASST TO DIRECTOR  
 1    EXECUTIVE DIRECTOR MAYOR'S COUNCIL  
 1    OFFICE MANAGER-MAYOR'S COUNCIL  
 1    PREVENTION SPECIALIST  
 2    PROJECT DIRECTOR MAYOR'S COUNCIL  
 1    RIASAP DIRECTOR

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**SECTION 58**                    **PORT OF PROVIDENCE****SECTION 59**                    **PUBLIC PROPERTY**

2    ADMIN ASSIST PUBLIC PROPERTY  
 1    ASST ELECTRICIAN  
 1    COORDINATOR PUBLIC PROPERTY  
 1    DEPUTY DIRECTOR - PUBLIC PROPERTY  
 1    ELECTRICIAN  
 1    GAS PUMP OPERATOR  
 1    INSPECTOR OF PUBLIC PROPERTY  
 5    LABORER/CUSTODIAN  
 1    MAILROOM CLERK  
 1    MANAGEMENT OFFICER  
 1    PRINTER  
 1    PUBLIC PROPERTY ANALYST  
 2    SENIOR MECHANIC  
 1    SUPERVISOR LABORER/CUSTODIAN

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**SECTION 60**                    **PURCHASING**

2    CLERK I (PURCHASING)  
 1    CLERK II  
 1    CLERK IV  
 1    MBE/WBE PROGRAM ADMINISTRATOR  
 2    PURCHASING AGENT II  
 2    PURCHASING AGENT III  
 1    SUPERVISOR/PURCHASING AGENT

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**SECTION 61** The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies, Assistant's, Aides, Secretaries, Stenographers, Clerks and other personnel, as he may deem necessary.

**SECTION 62** No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department; provided, however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees, due to injuries received while discharging their duties as employees or during absences of employees on sick leave, and it is necessary to employ temporary employees for the duration of the employee's sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

**SECTION 63** Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

**SECTION 64** Chapter 1997-44 of the Ordinances of the City of Providence approved July 25, 1997, With all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

**SECTION 65** The provisions of this ordinance shall not be construed as a ratification of any collective bargaining agreement.

**SECTION 66** This Ordinance shall take effect upon its passage.

IN CITY COUNCIL  
JUL 20 1998  
FIRST READING  
READ AND PASSED

*Michael R. Clement*  
CLERK

IN CITY COUNCIL  
COUNCIL  
JUL 23 1998  
FINAL READING  
READ AND PASSED

*Evelyn V. Fargnoli*  
PRESIDENT  
*Michael R. Clement*  
CLERK

**APPROVED**  
JUL 23 1998  
*Vincent A. Cianci*  
MAYOR