

**City of Providence**  
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

**CHAPTER 2015-6**

**No. 207 AN ORDINANCE IN AMENDMENT OF ARTICLE I, CHAPTER 23, "STREETS, SIDEWALKS AND PUBLIC PLACES, SECTION 23-26, "SPECIAL EVENT PERMITS"**

EFFECTIVE April 13, 2015

*Be it ordained by the City of Providence:*

SECTION 1. The Code of Ordinances of the City of Providence, Article I, of Chapter 23 is hereby amended as follows:

Sec. 23-36. - Special Event Permits.

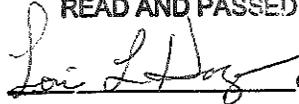
(a) Events including, but not limited to, parades, performances, athletic competitions, community or charitable events, block parties, or fairs, which take place, in whole or in part, on public property require a special event permit. A special event permit may be issued according to the following requirements:

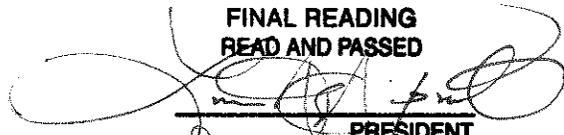
- (1) Applications for events with five hundred (500) or fewer participants must be filed at least sixty (60) calendar days before the date of the event, and require a special event permit fee of fifty dollars (\$50). Applications received fewer than sixty (60) calendar days before the date of the event shall accrue an additional fee of ten dollars (\$10) per day (for example, applications received fifty-nine (59) days before the date of the event shall accrue an additional \$10 fee.) Applications for events with one hundred (100) or fewer participants may apply for an expedited application as established by regulation for a fee of twenty-five dollars (\$25.00).
- (2) Applications for events with more than five hundred (500) participants must be filed at least ninety (90) calendar days before the date of the event, and require a special event permit fee of seventy-five dollars (\$75). Applications received fewer than ninety (90) calendar days before the date of the event shall accrue an additional fee of ten dollars (\$10) per day (for example, applications received eighty-nine (89) days prior to the date of the event shall accrue an additional \$10 fee.).

- (3) Proof of liability insurance shall be required prior to the issuance of a special event permit.
  - a. Events with fewer than five thousand (5,000) participants shall require one million dollars (\$1,000,000) in liability insurance; and
  - b. Events with more than five thousand (5,000) participants shall require five million dollars (\$5,000,000) in liability insurance.
  - c. The liability insurance policy shall name the City of Providence as an additional insured.
- (4) Additional fees shall be assessed for street closures, traffic control, police or fire detail, or other services from City departments that are necessary to carry out the special event.
- (5) The department of arts, culture, and tourism, or any other department as may be designated by the mayor, shall develop special event guidelines in accordance with this section. The department shall accept and review applications for special event permits, and will inform the applicant of additional requirements including services, permits, and licenses. The department will refer the applicant to the appropriate departments to comply with such requirements.
- (6) Events to be held in City parks. In addition to the requirements provided in this section, an event to be held in a City park or parks shall require a park permit. The superintendent of parks shall review and act upon park permit applications. Park permit applications must be approved by the superintendent prior to the issuance of a special use permit by the department of arts, culture, and tourism.
  - (b) A special event permit shall be denied under the following circumstances:
    - (1) The location of the event is already reserved for use on the date and approximate time requested in the application. In such case, the City will attempt to provide the applicant with an alternate site, route, time, or date for the special event.
    - (2) The activity is to be held for the primary purpose of advertising products or goods, and/or is designed to be held for commercial profit.

- (3) The superintendent of parks or the director of arts, culture and tourism determines that the proposed attendance, duration, and/or usage of sound amplification equipment would constitute a disturbance of the surrounding neighborhood, and would violate the noise control regulations of the City ordinance or of state law. If the applicant's request is denied, the superintendent and/or director will make reasonable efforts to offer an alternative location acceptable to the applicant.
- (4) The applicant and/or its principal or affiliate is more than 60 (sixty) days delinquent in payments to the City for police and fire details, or other city services, as provided for in Section 16-27.

SECTION 2. This ordinance shall take effect upon passage.

IN CITY COUNCIL  
MAR 19 2015  
FIRST READING  
READ AND PASSED  
 CLERK

IN CITY  
COUNCIL  
APR 02 2015  
FINAL READING  
READ AND PASSED  
 PRESIDENT  
 CLERK

Effective without the  
Mayor's Signature

  
Lori L. Hagen  
City Clerk