

MICHAEL S. VAN LEESTEN  
DIRECTOR

- 540 -

VINCENT A. CIANCI, JR.  
MAYOR



## Department of Planning and Development

"Building Pride In Providence"

September 16, 1991

Councilman David Dillon, Chairman  
Finance Committee of the Providence City Council  
City Hall  
Providence, RI 02903

Dear Chairman Dillon:

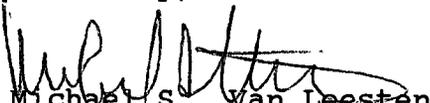
The Department of Planning and Development respectfully requests a meeting with the Finance Committee at your earliest convenience, to discuss the Department's proposed reorganization plan.

The creation of a reorganization proposal is promulgated by the Department's increasing need to improve the quality and professionalism of its operation and workforce, so that the Department may effectively respond to the challenges posed by a combination of Providence's new demographic profile, current shortage of affordable housing, and lackluster economy.

The creation of jobs and housing, and the provision of essential governmental services are our main priorities, and we need to strengthen our existing staff in order to provide the appropriate management response to these and challenges. Additionally, the Department has been asked to assume increased responsibilities in administering the City's Minority Purchasing Council, Affirmative Action Program, and importantly, the Providence Plan.

We realize that because of present budgetary constraints these objectives must be accomplished with economy. We therefore propose a plan which will not increase the Department's salary expenditures, but will allow us to maximize the value of present employees by improving the delivery of the services we provide. With this done, we can begin to undertake new initiatives -- some of which will take the form of programmatic changes, others represent changes in the Department's attitudinal and objective strategies. Of course, I will present a full accounting of these proposed changes at our scheduled meeting.

Sincerely,

  
Michael S. Van Leesten  
Director

IN CITY COUNCIL  
SEP 19 1991

READ  
WHEREUPON IT IS ORDERED THAT  
THE SAME BE RECEIVED.

 CLERK