

# RESOLUTION OF THE CITY COUNCIL

No. 61

Approved February 10, 2021

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Change Order Contract Award by the Board of Contract and Supply in accordance with Section 21-26(d) of the Code of Ordinances.

Invoice Cloud  
(Water Supply Board)

\$972,000.00

IN CITY COUNCIL

FEB 4 2021

READ AND PASSED

  
PRES.

  
CLERK

I HEREBY APPROVE

  
Mayor

Date:

2/10/21

Office of the Internal Auditor  
City of Providence



January 13, 2021

Mr. Shawn Selleck  
City Clerk's Office  
City of Providence  
25 Dorrance Street  
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Parks Department:**
  - Award to **Bernabe Tennis Academy D/B/A/ Providence Tennis** for the management of the Todd Morsilli Tennis Academy for a revenue amount of **\$1,321,000.00** over a ten year lease in accordance with the Code of Ordinance, Section 21-26 ( c);
  
- **Water Supply Board:**
  - Request approval to pay **Hilltop Securities Asset Management, LLC** for Arbitrage Rebate Compliance Services in an amount not to exceed **\$36,100.00** in accordance with the Code of Ordinance, Section 21-26 (b);
  - Approval of a change order to **Invoice Cloud** for electronic invoice presentation and online payment capabilities in the amount of **\$972,000.00** in accordance with the Code of Ordinance, Section 21-26 (d).

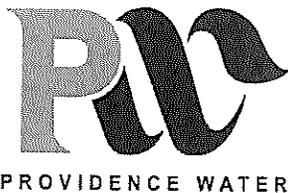
Sincerely,

Gina M. Costa

A handwritten signature in cursive script that reads "Gina M. Costa".

Internal Auditor

Cc: Brenda Almonte, Director of Public Property  
Alejandro Tirado, Associate Director of Purchasing  
James J. Lombardi, III, Treasurer/Senior Advisor to City Council  
Brian Byrnes, Deputy Superintendent of Pakrs  
Ricky Caruolo, General Manager, WSB



January 7, 2021

The Honorable Mayor Jorge O. Elorza  
Chairman, Board of Contract and Supply  
City Hall  
25 Dorrance Street  
Providence, RI 02903

**RE: Change order to Electronic Invoice Presentation & Online Payment Capabilities with Invoice Cloud**

ID Number: 30866  
Original ID Number: 2593, Awarded October 6, 2014  
First Contract Extension ID Number: 14623, Awarded May 15, 2017  
Second Contract Extension ID Number: 25325, Awarded April 27, 2020

The department of Providence Water (PW) respectfully requests change order #1 with Invoice Cloud for Electronic Invoice Presentation and Online Payment Capabilities of \$972,000.00 for a revised contract amount of \$1,272,000.00 .

Original Contract Amount:	\$300,000.00
Change Order #1	\$972,000.00
<b>Final Contract Amount</b>	<b>\$1,272,000.00</b>

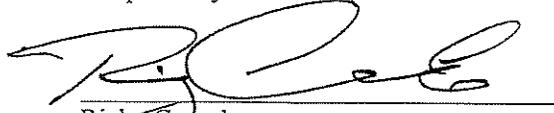
**This change is necessary** because the RI Public Utilities Commission (PUC) issued an order effective June 2, 2020 (Docket #5022) requiring all utilities to temporarily suspend late fees, interest charges, credit card fees and ACH Fees. These fees were previously paid by the rate payer and will be paid by Providence Water. The PUC has not ruled if the payment responsibility will eventually again be the responsibility of our customers. Providence Water has been absorbing approximately \$27,000.00 per month since June 2020 for these fees.

The department of Providence Water respectfully requests approval of Change Order #1. It is therefore recommending that the Board of Contract & Supply grant in an amount not to exceed \$972,000.00 The new total contract sum is \$1,272,000.00

Funds are available in account 601-620-52110.

Invoice Cloud  
30 Braintree Hill Office Park  
Braintree, MA 02184

Respectfully Submitted,

  
Ricky Caruolo  
General Manager

  
Nancy L. Parrello  
Financial Approval

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: October 6, 2014

TO: Acting Purchasing Director

SUBJECT: **RFP FOR ELECTRONIC INVOICE PRESENTATION AND ON-LINE PAYMENT CAPABILITIES (BLANKET 2014-2017) – WATER SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director be authorized to Invoice Cloud, Inc., 35 Braintree Hill Office Park, Suite 100, Braintree, MA 02184, low bidder, for RFP for Electronic Invoice Presentation and On-Line Payment Capabilities (Blanket 2014-2017), in a total amount not to exceed One Hundred Thousand (\$100,000.00) Dollars per year for 3 years, all in accordance with the offer of said firm submitted on May 19, 2014.

cc: Pur.Dir.  
Contr  
WSB  
File

A handwritten signature or set of initials, possibly "JP", written in cursive.

*Lou L. Hagen*  
Second Deputy City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: May 15, 2017

TO: Purchasing Director

SUBJECT: **APPROVAL OF THE EXTENSION OF A CONTRACT  
INVOICE CLOUD FOR ELECTRONIC INVOICE  
PRESENTATION AND ONLINE PAYMENT CAPABILITIES  
– WATER SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes requesting approval of an extension of contract with Invoice Cloud, for Electronic Invoice Presentation and Online Payment Capabilities, approved on October 6, 2014, for an additional two years, to end June 30, 2019, in the amount of \$100,000.00 per year for an additional 2 year period, in a total amount not to exceed Five Hundred Thousand (\$500,000.00) Dollars, in communication from Ricky Caruolo, General Manager, Water Supply Board, dated May 1, 2017.

cc: Pur.Dir.  
Contr.  
WSB  
File

A handwritten signature in black ink, appearing to be "L. L. Hagen".

*L. L. Hagen*  
City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: April 27, 2020

TO: Purchasing Director

SUBJECT: **APPROVAL OF A CONTRACT EXTENSION THROUGH JUNE 30, 2023, WITH INVOICE CLOUD, FOR ELECTRONIC INVOICE PRESENTATION AND ON-LINE PAYMENT CAPABILITIES – WATER SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval of a Contract Extension through June 30, 2023, with Invoice Cloud, for Electronic Invoice Presentation and On-line Payment Capabilities, it is in PW's best interest to extend the current contract and rebid these services once the new billing system is in place, for a total contract amount not to exceed One Hundred Thousand Dollars (\$100,000.00) per year for three years, all in accordance with the request of Ricky Caruolo, General Manager, in communication dated April 13, 2020.

cc: Pur.Dir.  
Contr.  
WSB  
File

AT

*Shawn Selleck*

City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: October 6, 2014

TO: Acting Purchasing Director

SUBJECT: **RFP FOR ELECTRONIC INVOICE PRESENTATION AND ON-LINE PAYMENT CAPABILITIES (BLANKET 2014-2017) -- WATER SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director be authorized to Invoice Cloud, Inc., 35 Braintree Hill Office Park, Suite 100, Braintree, MA 02184, low bidder, for RFP for Electronic Invoice Presentation and On-Line Payment Capabilities (Blanket 2014-2017), in a total amount not to exceed One Hundred Thousand (\$100,000.00) Dollars per year for 3 years, all in accordance with the offer of said firm submitted on May 19, 2014.

cc: Pur.Dir.  
Contr  
WSB  
File

A handwritten signature or set of initials, possibly "JF", written in dark ink.

*Lou L. Hogen*  
Second Deputy City Clerk