

RESOLUTION OF THE CITY COUNCIL

No. 61

Approved February 10, 2021

RESOLVED, That the Members of the Providence City Council
hereby Authorize Approval of the following Change Order Contract Award by the
Board of Contract and Supply in accordance with Section 21-26(d) of the Code of
Ordinances.

Invoice Cloud
(Water Supply Board)

\$972,000.00

IN CITY COUNCIL

FEB 4 2021

READ AND PASSED

PRES.

CLERK

I HEREBY APPROVE

Mayor

Date:

2/10/21

Office of the Internal Auditor
City of Providence



January 13, 2021

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

▪ **Parks Department:**

- Award to **Bernabe Tennis Academy D/B/A/ Providence Tennis** for the management of the Todd Morsilli Tennis Academy for a revenue amount of **\$1,321,000.00** over a ten year lease in accordance with the Code of Ordinance, Section 21-26 (c);

▪ **Water Supply Board:**

- Request approval to pay **Hilltop Securities Asset Management, LLC** for Arbitrage Rebate Compliance Services in an amount not to exceed **\$36,100.00** in accordance with the Code of Ordinance, Section 21-26 (b);
- Approval of a change order to **Invoice Cloud** for electronic invoice presentation and online payment capabilities in the amount of **\$972,000.00** in accordance with the Code of Ordinance, Section 21-26 (d).

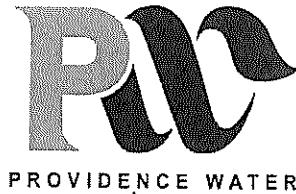
Sincerely,

Gina M. Costa

A handwritten signature in cursive script, appearing to read "Gina M. Costa".

Internal Auditor

Cc: Brenda Almonte, Director of Public Property
Alejandro Tirado, Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council
Brian Byrnes, Deputy Superintendent of Parks
Ricky Caruolo, General Manager, WSB



January 7, 2021

The Honorable Mayor Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
25 Dorrance Street
Providence, RI 02903

RE: Change order to Electronic Invoice Presentation & Online Payment Capabilities with Invoice Cloud

ID Number: 30866
Original ID Number: 2593, Awarded October 6, 2014
First Contract Extension ID Number: 14623, Awarded May 15, 2017
Second Contract Extension ID Number: 25325, Awarded April 27, 2020

The department of Providence Water (PW) respectfully requests change order #1 with Invoice Cloud for Electronic Invoice Presentation and Online Payment Capabilities of \$972,000.00 for a revised contract amount of \$1,272,000.00.

Original Contract Amount:	\$300,000.00
Change Order #1	\$972,000.00
Final Contract Amount	\$1,272,000.00

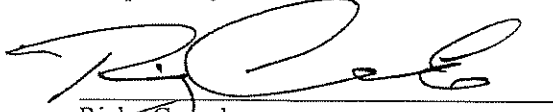
This change is necessary because the RI Public Utilities Commission (PUC) issued an order effective June 2, 2020 (Docket #5022) requiring **all** utilities to temporarily suspend late fees, interest charges, credit card fees and ACH Fees. These fees were previously paid by the rate payer and will be paid by Providence Water. The PUC has not ruled if the payment responsibility will eventually again be the responsibility of our customers. Providence Water has been absorbing approximately \$27,000.00 per month since June 2020 for these fees.

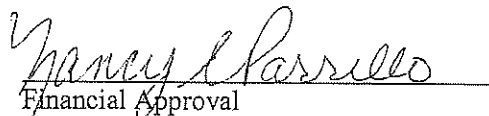
The department of Providence Water respectfully requests approval of Change Order #1. It is therefore recommending that the Board of Contract & Supply grant in an amount not to exceed \$972,000.00. The new total contract sum is \$1,272,000.00.

Funds are available in account 601-620-52110.

Invoice Cloud
30 Braintree Hill Office Park
Braintree, MA 02184

Respectfully Submitted,


Ricky Caruolo
General Manager


Nancy L. Parrillo
Financial Approval

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: October 6, 2014

TO: Acting Purchasing Director

SUBJECT: **RFP FOR ELECTRONIC INVOICE PRESENTATION AND ON-LINE PAYMENT CAPABILITIES (BLANKET 2014-2017) – WATER SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director be authorized to Invoice Cloud, Inc., 35 Braintree Hill Office Park, Suite 100, Braintree, MA 02184, low bidder, for RFP for Electronic Invoice Presentation and On-Line Payment Capabilities (Blanket 2014-2017), in a total amount not to exceed One Hundred Thousand (\$100,000.00) Dollars per year for 3 years, all in accordance with the offer of said firm submitted on May 19, 2014.

cc: Pur.Dir.
Contr
WSB
File

A handwritten signature, likely of the Deputy City Clerk, is written over the distribution list.

A handwritten signature in cursive script, reading "Lou L. Hagen".

Second Deputy City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: May 15, 2017

TO: Purchasing Director

SUBJECT: **APPROVAL OF THE EXTENSION OF A CONTRACT
INVOICE CLOUD FOR ELECTRONIC INVOICE
PRESENTATION AND ONLINE PAYMENT CAPABILITIES
– WATER SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes requesting approval of an extension of contract with Invoice Cloud, for Electronic Invoice Presentation and Online Payment Capabilities, approved on October 6, 2014, for an additional two years, to end June 30, 2019, in the amount of \$100,000.00 per year for an additional 2 year period, in a total amount not to exceed Five Hundred Thousand (\$500,000.00) Dollars, in communication from Ricky Caruolo, General Manager, Water Supply Board, dated May 1, 2017.

cc: Pur.Dir.
Contr.
WSB
File

A handwritten signature, likely of the Purchasing Director, is written over the "File" line of the distribution list.

A handwritten signature in cursive script, reading "Lori L. Hogen", is written above the title "City Clerk".

City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: April 27, 2020

TO: Purchasing Director

SUBJECT: **APPROVAL OF A CONTRACT EXTENSION
THROUGH JUNE 30, 2023, WITH INVOICE CLOUD,
FOR ELECTRONIC INVOICE PRESENTATION AND
ON-LINE PAYMENT CAPABILITIES – WATER
SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval of a Contract Extension through June 30, 2023, with Invoice Cloud, for Electronic Invoice Presentation and On-line Payment Capabilities, it is in PW's best interest to extend the current contract and rebid these services once the new billing system is in place, for a total contract amount not to exceed One Hundred Thousand Dollars (\$100,000.00) per year for three years, all in accordance with the request of Ricky Caruolo, General Manager, in communication dated April 13, 2020.

cc: Pur.Dir.
Contr.
WSB
File

AT

Shawn Selleck

City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: October 6, 2014

TO: Acting Purchasing Director

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Second Deputy City Clerk