



Mayor of Providence

Angel Taveras

HAND-DELIVERED

January 28, 2011

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 1103 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day re-appointing Mary Dean of 31 Chauncer Street, Providence, RI 02908, as a member of the Human Relations Commission for a term to end January 2014, and respectfully submit the same for approval.

Thank you for your attention to this matter.

Sincerely,

Angel Taveras
Mayor

AT/gc

IN CITY COUNCIL

FEB 17 2011

READ

WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED

CLERK

Mary T. Dean
31 Chaucer Street
Providence, RI 02908
Home- 272-8316
Cell- 421-8617
Email- DRCMTD@aol.com

Education:

GED Providence, RI
Bachelor Degree-1974
Roger Williams University
Sociology/ Psychology

Work Experience

Providence Head Start: 1967-2006
20 Almy Street
Providence, RI 02903

1967-1973 Case Worker

Record Keeping/ Home Visits
Recruit children for the Head Start Program
Assisting-Encouraging-Helping parents to develop a family plan.

1973-1978 Parent Involvement Coordinator

Wrote and updated parent involvement plan
Developed training sessions for parents-staff
Encouraged parents to become involved with community organizations
Made referrals to appropriate agencies to help parents meet their goals
Supervised Parent Involvement Staff and Evaluate

1978-1989 Social Service Manager

Writing and updating Social Service plan yearly
Develop training sessions for staff and parents
Meeting with Family Worker Monthly to monitor their performance and duties
Evaluate Family Workers quarterly
Monthly meetings with Social Service Supervisors
Advocate for low income children and their families

1989-2002 Assistant Director

Worked with Executive Director in all areas that involved the Head Start Program
Involved in Fiscal and Financial procedures
Attend Head Start Board of Directors Meeting
Assisted in all areas of staff performances
Overseen parent involvement and training
Reported to the Head Start Board of Directors on issues related to the program

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2002-2006 Executive Director

Administered the Providence/ Blackstone Valley

Head Start Operations

Responsible for overseeing 9 Head Start Centers, 1213 Head Start Children, and 230 Employees

Fiscal-Managerial responsibilities

Report to the Head Start Board of Directors monthly

Attended National and Local Head Start training and informational meetings

Coordinated multi service teams to complete annual community assessments

Prepare and submit budget application and program proposal yearly

Received Program Excellence Award from regional office in 2003

Affiliations:

Head Start Statewide Committee

Fair Welfare/Welfare Rights

Child Abuse Council with Att. Gen. Arlene Violet

Ex. Secretary- Joslin Community Center

Providence Human Relations Commission

Providence Central Democratic Committee

Ex. Secretary- 6th Ward Committee

Mt. Pleasant Crime Watch

Concerned Citizens of Mt. Pleasant