



Mayor of Providence

Jorge O. Elorza

February 4, 2015

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Elsa Dure of 385 Westminster Street, Providence, Rhode Island 02903, as a member of the Ethics Commission for a term to end February 5, 2018.

Sincerely,

A handwritten signature in black ink, appearing to be "J. Elorza", with a long horizontal stroke extending to the right.

Jorge O. Elorza
Mayor

IN CITY COUNCIL
JUN 04 2015

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED.
A handwritten signature in black ink, appearing to be "Linda L. Foy", written over the text.
CLERK

ELSA DURE

385 Westminster St. Apt. 5F • Providence, RI 02903
(401) 749-6821 • edure55@gmail.com

EDUCATION

Brown University, Providence, RI
M.A. Urban Education Policy, 2010
B.A. Psychology, 2009

SKILLS

- Languages: Native Speaker Spanish, Fluent French
- Computer: Mac & Windows OS, Microsoft Office Suite, Information visualization software Gliffy and Prezi, SPSS, STATA, Dedoose, basic knowledge of Matlab, Nvivo

PROFESSIONAL EXPERIENCE

Rhode Island Mayoral Academies, Providence, RI
Chief of Policy and Expansion

July 2013 – Present

- Establish, grow, and maintain RIMA's data repository of district, school, and policy related data
- Leverage data and various other resources to develop high quality policy briefings/memos for internal and external use
- Maintain a breadth of knowledge and research about current policy trends, emerging issues, policy interventions, and innovations education reform to deepen internal capacity and understanding
- Build capacity within the organization to understand policy issues of relevance
- Oversee policy and research related projects including developing strategies, timelines, goals and deliverables to accomplish all tasks
- Support mayoral academies through processes related to growth, quality, and sustainability, ensuring that prospective academies are well prepared to open
- Work with mayoral academies to identify emerging needs and as appropriate, work towards and/or participate in the discussion about potential solutions
- Oversee internal accountability processes including development of short and long-term performance metrics (academic and other identified factors of interest), development and delivery of memos on academies performance
- Support RIMA in the design and implementation of advocacy strategy to promote RIMA and its priorities to community leaders, elected officials, and other stakeholders.
- With team leadership, implement advocacy efforts that respond to changing education reform landscape and network needs.

The Annenberg Institute for School Reform, Providence, RI
Project Lead: Central Falls High School Transformation Study

September 2010 – June 2013
Sep 2010 – Jun 2013

- Design, implement and manage data collection strategy for Years 1, 2 and 3
- Establish positive relationships with stakeholders to foster on-going communication and participation in the study
- Conduct interviews and focus groups with various stakeholders including school leadership and staff, students, families and community members
- Co-author formative feedback, final reports, and presented findings to school leadership and staff

Project Coordinator: More and Better Learning Time Initiative

Jul 2012 – Jun 2013

- Plan, schedule, and track project timelines and deliverables
- Ensure the effective flow of information among team members, project partners and the funder
- Provide on-going research support including producing products for external and internal use
- Assist Principal Investigator in defining objectives and proactively managing changes in scope of work

Neutral Convener: Central Falls District Level Systems Change (DLSC) Initiative

Feb 2011 – Dec 2012

- Facilitated new relationships and strengthened existing ones among stakeholders working towards the creation of a Student-Centered Learning (SCL) approach for the initiative
- Planned and facilitated regular meetings and large convenings designed to promote an effective and collaborative response to SCL

Research Associate: Other Duties

Sep 2010 – Jun 2013

- Provide research support to inform the strategy and structure of the Providence Mayor's Children and Youth

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Cabinet

- Facilitate interviews and focus groups, analyze and synthesize data, and create reports for various projects
- Assist the Director of Research and Policy in organizational and team development tasks such as drafting the Institute's Theory of Action and creating decision-making tools
- Provide support for proposal development and grant reporting for various projects
- Lead internal program and processes like co-coordinating the Institute's internship program (in development) and coordinating professional learning community opportunities

Rhode Island Mayoral Academies (RIMA), Providence, RI

September 2009 – June 2010

Community and External Relations Intern

- Assisted Head of School at Blackstone Valley Prep (BVP) middle school with school operations and family communication efforts, including written and oral translation and interpretation services
- Developed, designed and completed an independent research project which utilized a survey instrument and focus groups to assess stakeholder satisfaction with BVP
- Conducted and evaluated classroom observations to inform school leaders and teachers on effective time management

COMMUNITY SERVICE

Food Solution New England (FSNE), Providence, RI

January 2015 – Present

Racial Equity in Food System Committee Volunteer

NAACP Providence Branch, Providence, RI

October 2014 – Present

Education Committee Member

Providence Full Service Community Schools (FSCS), Providence, RI

April 2011 – June 2013

Evaluation Advisory Board Member

Inspiring Minds, Providence, RI

January 2013 – May 2013

¡Leyendo! Program Tutor

Big Brothers Big Sister of the Ocean State, Cranston, RI

March 2011 – March 2012

Hermana a Hermana Program Mentor

The Samaritans Suicide Prevention Hotline, Providence, RI

Spring 2007 – Spring 2009

Executive Board Member-Treasurer and Volunteer

Operation Happy Birthday, Brown University

Fall 2005 – Fall 2007

Mentoring Program Coordinator and Volunteer