



Mayor of Providence

Jorge O. Elorza

February 4, 2015

Honorable Members  
Providence City Council  
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Elsa Dure of 385 Westminster Street, Providence, Rhode Island 02903, as a member of the Ethics Commission for a term to end February 5, 2018.

Sincerely,

Jorge O. Elorza  
Mayor

**IN CITY COUNCIL  
JUN 04 2015**

READ  
WHEREUPON IT IS ORDERED THAT  
THIS RESOLUTION BE RECEIVED.  
*Linda F. ...* CLERK

# ELSA DURE

385 Westminster St. Apt. 5F • Providence, RI 02903  
(401) 749-6821 • edure55@gmail.com

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## EDUCATION

**Brown University**, Providence, RI  
M.A. Urban Education Policy, 2010  
B.A. Psychology, 2009

## SKILLS

- Languages: Native Speaker Spanish, Fluent French
- Computer: Mac & Windows OS, Microsoft Office Suite, Information visualization software Gliffy and Prezi, SPSS, STATA, Dedoose, basic knowledge of Matlab, Nvivo

## PROFESSIONAL EXPERIENCE

**Rhode Island Mayoral Academies**, Providence, RI  
*Chief of Policy and Expansion*

**July 2013 – Present**

- Establish, grow, and maintain RIMA's data repository of district, school, and policy related data
- Leverage data and various other resources to develop high quality policy briefings/memos for internal and external use
- Maintain a breadth of knowledge and research about current policy trends, emerging issues, policy interventions, and innovations education reform to deepen internal capacity and understanding
- Build capacity within the organization to understand policy issues of relevance
- Oversee policy and research related projects including developing strategies, timelines, goals and deliverables to accomplish all tasks
- Support mayoral academies through processes related to growth, quality, and sustainability, ensuring that prospective academies are well prepared to open
- Work with mayoral academies to identify emerging needs and as appropriate, work towards and/or participate in the discussion about potential solutions
- Oversee internal accountability processes including development of short and long-term performance metrics (academic and other identified factors of interest), development and delivery of memos on academies performance
- Support RIMA in the design and implementation of advocacy strategy to promote RIMA and its priorities to community leaders, elected officials, and other stakeholders.
- With team leadership, implement advocacy efforts that respond to changing education reform landscape and network needs.

**The Annenberg Institute for School Reform**, Providence, RI  
*Project Lead: Central Falls High School Transformation Study*

**September 2010 – June 2013**  
*Sep 2010 – Jun 2013*

- Design, implement and manage data collection strategy for Years 1, 2 and 3
- Establish positive relationships with stakeholders to foster on-going communication and participation in the study
- Conduct interviews and focus groups with various stakeholders including school leadership and staff, students, families and community members
- Co-author formative feedback, final reports, and presented findings to school leadership and staff

*Project Coordinator: More and Better Learning Time Initiative*

*Jul 2012 – Jun 2013*

- Plan, schedule, and track project timelines and deliverables
- Ensure the effective flow of information among team members, project partners and the funder
- Provide on-going research support including producing products for external and internal use
- Assist Principal Investigator in defining objectives and proactively managing changes in scope of work

*Neutral Convener: Central Falls District Level Systems Change (DLSC) Initiative*

*Feb 2011 – Dec 2012*

- Facilitated new relationships and strengthened existing ones among stakeholders working towards the creation of a Student-Centered Learning (SCL) approach for the initiative
- Planned and facilitated regular meetings and large convenings designed to promote an effective and collaborative response to SCL

*Research Associate: Other Duties*

*Sep 2010 – Jun 2013*

- Provide research support to inform the strategy and structure of the Providence Mayor's Children and Youth

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### Cabinet

- Facilitate interviews and focus groups, analyze and synthesize data, and create reports for various projects
- Assist the Director of Research and Policy in organizational and team development tasks such as drafting the Institute's Theory of Action and creating decision-making tools
- Provide support for proposal development and grant reporting for various projects
- Lead internal program and processes like co-coordinating the Institute's internship program (in development) and coordinating professional learning community opportunities

### **Rhode Island Mayoral Academies (RIMA), Providence, RI**

**September 2009 – June 2010**

#### *Community and External Relations Intern*

- Assisted Head of School at Blackstone Valley Prep (BVP) middle school with school operations and family communication efforts, including written and oral translation and interpretation services
- Developed, designed and completed an independent research project which utilized a survey instrument and focus groups to assess stakeholder satisfaction with BVP
- Conducted and evaluated classroom observations to inform school leaders and teachers on effective time management

### **COMMUNITY SERVICE**

#### **Food Solution New England (FSNE), Providence, RI**

**January 2015 – Present**

*Racial Equity in Food System Committee Volunteer*

#### **NAACP Providence Branch, Providence, RI**

**October 2014 – Present**

*Education Committee Member*

#### **Providence Full Service Community Schools (FSCS), Providence, RI**

**April 2011 – June 2013**

*Evaluation Advisory Board Member*

#### **Inspiring Minds, Providence, RI**

**January 2013 – May 2013**

*¡Leyendo! Program Tutor*

#### **Big Brothers Big Sister of the Ocean State, Cranston, RI**

**March 2011 – March 2012**

*Hermana a Hermana Program Mentor*

#### **The Samaritans Suicide Prevention Hotline, Providence, RI**

**Spring 2007 – Spring 2009**

*Executive Board Member-Treasurer and Volunteer*

#### **Operation Happy Birthday, Brown University**

**Fall 2005 – Fall 2007**

*Mentoring Program Coordinator and Volunteer*