

City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER 1984-44

No. 383 **AN ORDINANCE** IN AMENDMENT OF CHAPTER 17
OF THE CODE OF ORDINANCES OF THE CITY OF PROVIDENCE ENTITLED "OFFICERS AND EMPLOYEES", AS
AMENDED.

Approved June 27, 1984

Be it ordained by the City of Providence:

SECTION 1. Chapter 17 of the Code of Ordinances of the City of Providence entitled "Officers and Employees" is amended by adding thereto Section 17-33 entitled "Standard of Conduct of Employees" which shall read as follows:

"Section 17-33. Standard of Conduct of Employees. (a) Every City employee shall fulfill conscientiously, according to the Providence Home Rule Charter, the Code of Ordinances of the City of Providence and applicable laws, the duties of the City office or position conferred upon or held by him or her and shall prove himself or herself in his or her behavior inside and outside said office or position worthy of the esteem which his or her profession requires. In all official activity, each employee of the City of Providence shall pursue the common good, and not only be impartial but so act as not to endanger his or her impartiality nor to give occasion for distrust of his or her impartiality. The following code of ethics shall apply to all employees of the City of Providence:

(1) No City employee shall, while serving as such have any financial interest, or engage in any employment, or incur any obligation, which is in direct conflict with the proper discharge of his or her duties or employment with the City of Providence.

(2) No City employee shall accept any other employment which will impair his or her independence of judgement as to his or her official duties or employment with or for the City of Providence or require him or her to disclose confidential information acquired by him or her in the course of and by reason of his or her official duties.

(3) No City employee shall wilfully and knowingly disclose, for pecuniary gain, to any person, confidential information acquired in the course of and by reason of his or her official duties.

(4) No City employee shall use his or her public office or confidential information received through his or her public office to obtain financial gain, other than that provided by law, for such employee or his or her spouse (if not estranged) or any dependent child or any business in which he or she has a financial interest.

No.

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(5) No City employee unless otherwise provided by law shall represent himself or herself any other person or perform services for any other person or act as an expert witness before any City board, commission, agency or department of which such employee is a member or is employed or engaged, except in the performance of his or her official duties.

(6) No City employee and no spouse (if not estranged) or any dependent child of a City employee or any business entity in which said City employee, spouse (if not estranged) or child of such person has a ten per cent (10%) or greater equity interest or five thousand dollars (\$5,000) or greater cash value interest shall enter into any contract with any City board, commission, agency or department of which said person is a member or is employed unless the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered in contracts awarded; provided, however, that contracts for professional services which have been customarily awarded without competitive bidding shall not be subject to competitive bidding.

(7) No City employee shall employ anyone with public funds who does not perform tasks which contribute substantially to the work of the government of the City of Providence and which are commensurate with the compensation received.

(8) No full-time City employee shall engage in any outside business or activity during regular business hours of his or her City position. All City employees are assumed to be full time, unless their personnel record indicates otherwise.

(9) No City employee shall commit any of the actions described in Section 1206(b) of the Providence Home Rule Charter.

(10) For the purposes of this section, the term "City employee" shall mean all full- and part-time employees in the employ of the City or any agency, board or commission of the City, including without limitation the Providence Redevelopment Agency, the Providence Water Supply Board, the Mayor's Office of Community Development and any future City department, agency, board or commission regardless of the source of funding of such entity, all individuals serving in appointed City positions and all employees of public and quasi-public City boards, commissions and corporations and all officers of the City as defined in Section 1207 of the Providence Home Rule Charter, excluding employees and officers subject to Chapter 36-14 of the General Laws.

(b) Suspension or Dismissal. Upon indictment, information or complaint and/or arraignment for a felony directly related to his or her employment, any City employee shall be suspended with or without pay, or transferred to another position. Upon conviction of a felony related to his or her employment, a City employee shall be dismissed immediately.

(c) Report of Testimonial Proceeds Intended for Personal Use. Within ninety (90) days from the date of a testimonial affair which was intended to raise funds for the personal use of a person who is a City employee, said City employee or a duly authorized designee shall make a full report to the City Clerk, upon a form to be provided by the City Clerk setting forth the net proceeds realized

by the testimonial affair and the names and addresses of each contribution of in excess of one hundred dollars (\$100) to the affair and the amount contributed by each. The person making said report shall certify to its correctness.

The City employee shall be responsible for maintaining accurate financial records of the testimonial affair and for filing the aforementioned report unless he or she files with the City Clerk, prior to the affair, a statement designating another person whose responsibility it will be to maintain those records and to file said report.

SECTION II. This ordinance shall take effect upon its passage.

IN CITY COUNCIL
JUN 7 1984
FIRST READING
READ AND PASSED

Rozem Mendonca CLERK

IN CITY
COUNCIL

JUN 21 1984

FINAL READING
READ AND PASSED

David K. Manto
PRESIDENT

Rozem Mendonca
CLERK

APPROVED
JUN 27 1984
[Signature]
MAYOR

IN CITY COUNCIL
MAY 17 1984
FIRST READING
REFERRED TO COMMITTEE ON
FINANCE

CLERK

MAY 17 1984

IN CITY COUNCIL
MAY 17 1984

FIRST READING
REFERRED TO COMMITTEE ON

FINANCE

Rose M. Mendez CLERK

IN CITY COUNCIL

THE COMMITTEE ON
FINANCE

Approves Passage of
The Within Ordinance

as amended

Rose M. Mendez

Clerk Chairman

May 21, 1984

Councilman Turner and Councilwoman Brassil