

City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER 1993-24

No. 500 AN ORDINANCE

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1992-32 APPROVED AUGUST 7, 1992 AS AMENDED.

Approved July 30, 1993

Be it ordained by the City of Providence:

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

SECTION 1

CITY CLERK

1	CHIEF CLERK
1	CITY CLERK
1	CLERK III
1	CLERK STENO II
1	CLERK STENOGRAPHER III
1	DEPUTY CITY CLERK FIRST
1	DEPUTY CITY CLERK SECOND
1	SECRETARY TO CITY CLERK
2	STENOGRAPHIC REPORTER CITY CL
2	STENOGRAPHIC REPORTER CITY CO

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SECTION 2

CITY SERGEANT

1	CITY SERGEANT
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1

SECTION 3

DEPARTMENT OF LAW

1	ADMIN ASSISTANT - LAW DEPARTMENT
4	ASSIST CITY SOLICITOR III
5	ASSIST CITY SOLICITOR II
6	ASSIST CITY SOLICITOR II
2	ASSIST LEGAL SECRETARY
1	CITY SOLICITOR
1	DEPUTY CITY SOLICITOR
1	LEGAL SECRETARY LAW DEPT
2	PARALEGAL I
3	SENIOR CITY SOLICITOR
1	SPECIAL ASST. TO CITY SOLICITOR/CLAIMS MGR.

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No.

CHAPTER

AN ORDINANCE

SECTION 4

MUNICIPAL COURT

1 CLERK IV
 1 CLERK PROV MUNICIPAL COURT
 2 CLERK STENOGRAPHER II
 2 CLERK TYPIST II
 5 COURT CLERK
 1 COURT CLERK II
 1 DEPUTY CLERK PROV MUNICIPAL
 1 DEPUTY COURT ADMINISTRATOR
 3 JUDGE PROV MUNICIPAL COURT

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SECTION 5

PROBATE COURT

1 CLERK III
 1 CLERK OF PROBATE
 1 CLERK STENOGRAPHER III
 1 CLERK TYPIST II
 2 COURT CLERK
 1 DEPUTY CLERK PROBATE COURT
 1 JUDGE OF PROBATE
 1 PUBLIC ADMINISTRATOR

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SECTION 6

HOUSING COURT

2 ASSOC JUSTICE HOUSING COURT
 1 CHIEF JUDGE (HOUSING COURT)
 1 CLERK IV
 2 CLERK STENO III
 1 HOUSING COURT ADMINISTRATOR

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SECTION 7

FINANCE DEPARTMENT

1 ADMIN ASSIST FIN DIRECTOR
 1 ASSIST TO FINANCE DIRECTOR
 1 AUDIT SUPERVISOR
 1 BUDGET ANALYST
 1 BUDGET OFFICER DEPUTY FINANCE DIREC
 1 CLERK II
 1 CLERK IV
 1 FINANCE DIRECTOR
 1 FISCAL OFFICER

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SECTION 8

CONTROLLERS

2 ACCOUNTANT III
 1 ACCOUNTS PAYABLE ADMINISTRATOR
 2 ACCOUNTS PAYABLE CLERK I
 4 ACCOUNTS PAYABLE CLERK II
 3 ACCOUNTS PAYABLE CLERK III
 2 ACCOUNTS PAYABLE CLERK IV
 1 ACCOUNTS PAYABLE SUPERVISOR
 1 ADMIN ASSIST CONTROLLER
 1 CITY CONTROLLER
 1 CLERK TYPIST II
 1 DEPUTY CITY CONTROLLER
 1 FEDERAL PROGRAMS SUPER
 3 FISCAL OFFICER
 1 MEDICAL HEALTH PLAN ADM
 3 PAYROLL CLERK II
 1 SECRETARY TO CONTROLLERS OFFICE
 1 SENIOR ACCOUNTS PAYABLE CLERK
 1 SENIOR CLERK
 1 SUPERVISOR FISCAL
 1 SUPERVISOR PAYROLL

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SECTION 9

RETIREMENT

1 PENSION ADMINISTRATOR
 5 RETIREMENT DIVISION CLERK

6

SECTION 10

DATA PROCESSING

1 DATA PROCESSING COORDINATOR
 1 DATA PROCESSING DIRECTOR
 1 SYSTEM TECHNICIAN
 1 SYSTEMS ANALYST
 1 SYSTEMS PROGRAMMER

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SECTION 11

COLLECTORS

1 ACCOUNTANT III
 1 ADMIN ASSIST COLLECTOR/WATER
 1 ASSIST CITY COLLECTOR
 1 ASSIST COUNTER CLERK
 1 AUTOMOBILE DRIVER
 1 CHIEF CLERK COLL WATER SECT
 1 CHIEF TELLER
 1 CITY COLLECTOR
 5 CLERK CITY COLLECTOR
 1 CLERK II
 5 CLERK III
 2 CLERK IV
 1 CLERK TYPIST II
 2 CONTROL SUPERVISOR
 1 COUNTER CLERK COLLECTIONS
 1 ESCROW ACCOUNT SUPERVISOR
 1 SUPERVISOR PERSONAL PROPERTY TAX COLL
 1 SUPERVISOR PROP TAX REAL ESTATE
 5 TELLERS

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SECTION 12

ASSESSORS

2 ACCOUNTANT II
 1 ADMIN ASSIST (ASSESSOR)
 1 ADMINISTRATIVE AIDE
 4 APPRAISER
 7 APPRAISER I
 1 CERTIFICATE COORDINATOR
 1 CHIEF APPRAISER
 1 CITY ASSESSOR
 3 CLERK ASSESSOR'S OFFICE
 3 CLERK II
 3 CLERK III
 3 CLERK IV
 7 CLERK TYPIST II
 3 DEPARTMENTAL CLERK (ASSESSORS)
 1 DEPUTY CITY ASSESSOR
 1 DRAFTSMAN REAL ESTATE
 1 EXCISE TAX INFORMATION AIDE
 1 READER OF DEEDS
 1 REAL ESTATE APPRAISER
 1 SECRETARY BD OF TAX ASSESSMENT
 1 SENIOR APPRAISER
 2 SENIOR CLERK ASSESSOR
 1 SUPERVISOR PROPERTY TAX
 1 SUPERVISOR TANGIBLE TAX

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SECTION 13

BOARD OF TAX ASSESSMENT REVIEW

1 CHAIRMAN BD OF TAX ASSESSMENT
4 MEMBER OF BOARD (TAX ASSESSMENT)

5

SECTION 14

CITY TREASURER

2 ACCOUNTANT II
1 CHIEF CLERK TREASURY
1 CITY TREASURER
1 CLERK II
1 CLERK III
1 DEPUTY CITY TREAS
1 SECRETARY TO CITY TREASURER

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SECTION 15

PERSONNEL

1 ADMIN. ASST. PERSONNEL
1 ASST CLAIMS EXAMINER
1 CLAIMS COORDINATOR
1 CLAIMS EXAMINER (WORK COMP)
1 CLERK II
1 CLERK III
1 CLERK IV
1 COORDINATOR OF EMPLOYEES BENEFITS
1 DEPUTY DIRECTOR PERSONNEL
1 EQUAL OPPORT EMPLOY OFFICER
2 PERSONNEL CLERK I/PERSONNEL
1 PERSONNEL CLERK II
1 PERSONNEL DIRECTOR
1 PERSONNEL TECHNICIAN
1 SECRETARY PERSONNEL
1 WORKERS' COMP ADMIN

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SECTION 16

COMMISSIONER OF PUBLIC SAFETY

1 ACCOUNTANT I
1 ADMIN ASSIST FISCAL AFFAIRS
1 ADMIN ASSIST TO COMMISSIONER
1 COMMISSIONER OF PUBLIC SAFETY
2 FISCAL OFFICER
1 MEDICAL ACCOUNTS PAYABLE CLERK
1 MEDICAL DIRECTOR
1 OFFSET PRESSMAN
1 SECRETARY TO COMMISSIONER
1 SENIOR FISCAL OFFICER

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SECTION 17

POLICE DEPARTMENT

2 ADMINISTRATION BUREAU LEGAL CLERK
4 ANIMAL HANDLER MOUNTED POLICE
1 AUTOMOTIVE EQUIP SUPT - POLICE
1 BCI LEGAL CLERK
8 BUILDING CUSTODIAN
1 CHIEF CLERK - DETAILS
3 CLERK II
15 CLERK III
11 CLERK IV
1 CLERK SPECIAL PROJECTS
5 CLERK STENOGRAPHER III
1 COMMANDER DEPUTY CHIEF
3 DETECTIVE BUREAU LEGAL CLERK
10 DETENTION OFFICER
3 DOG OFFICER
1 GRAPHIC ARTIST DESIGN

POLICE DEPARTMENT (CONT)

1 KENNEL DIRECTOR
 2 KENNEL KEEPER
 6 LABORER
 15 PARKING CHECKER
 1 PATROL BUREAU LEGAL CLERK
 1 PERSONNEL CLERK I
 8 POLICE CAPTAIN
 1 POLICE CHIEF
 1 POLICE INSPECTOR
 19 POLICE LIEUTENANT
 4 POLICE MAJOR
 346 POLICE PERSON
 60 POLICE SERGEANT
 3 PROSECUTION LEGAL CLERK
 6 RECORDS BUREAU CLERK
 1 SECRETARY TO POLICE CHIEF
 3 SENIOR LEGAL CLERK - POLICE
 3 SENIOR MECHANIC
 2 STABLE SUPERV MOUNTED POLICE
 2 TRAFFIC BUREAU LEGAL CLERK

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SECTION 18

FIRE DEPARTMENT

1 ADMIN. ASSIST. TO FIRE CHIEF
 1 AIR SUPPLY TECH
 1 ASSIST FIRE CHIEF
 1 AUTOMOTIVE EQUIP SUPT - FIRE
 1 CHIEF CLERK DIVISION OF FIRE PREVENTION
 1 CLERK IV
 1 CLERK STENOGRAPHER III
 1 CLERK TYPIST II
 5 DEPUTY ASSIST FIRE CHIEF
 1 DEPUTY ASSIST FIRE CHIEF/CHIEF TRAINING
 1 EXECUTIVE SECRETARY TO THE CHIEF
 11 FIRE BATTALION CHIEF
 24 FIRE CAPTAIN
 1 FIRE CAPTAIN DISPATCHER
 1 FIRE CHIEF
 1 FIRE EQUIP MAN
 1 FIRE EQUIP SUPERINTENDENT I
 1 FIRE EQUIP SUPERINTENDENT II
 70 FIRE LIEUTENANT
 1 FIRE MARSHALL
 1 FIRE PREVENTION CAPTAIN
 1 FIRE PREVENTION LIEUTENANT
 5 FIRE RESCUE CAPTAIN
 15 FIRE RESCUE LIEUTENANT
 20 FIRE RESCUE TECHNICIAN
 373 FIREFIGHTER
 1 JUVENILE COORDINATOR
 5 MAN IN CHARGE BUREAU OPER CO
 1 MAN IN CHARGE CARPENTER SHOP
 1 PERSONNEL CLERK I
 15 SENIOR MECHANIC
 1 SUPERINTENDENT OF CARPENTER SHOP

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SECTION 19

COMMUNICATIONS

1 ADMINISTRATIVE ASSISTANT TO DIR OF COMM
 6 ASSISTANCE DISPATCHER
 1 BUILDING CUSTODIAN
 1 CHIEF OF OPERATIONS
 1 CHIEF RADIO ENGINEER
 7 CLASSIFIED DISPATCHER
 24 CONTROL CENTER OPERATORS
 5 CREW CHIEFS
 1 DEPUTY DIRECTOR OF COMMUNICATION
 1 DIRECTOR OF COMMUNICATIONS
 COMMUNICATIONS (CONT)

7 FIRE ALARM TECHNICIAN
 2 FIRE ALARM TECHNICIAN INSPECTOR
 12 FIRE DEPARTMENT DISPATCHER
 1 FOREMAN CABLE CREW
 1 FOREMAN LINE CREW
 1 LABORER
 1 RADIO ENGINEER
 1 RADIO REPAIR TECHNICIAN
 1 SENIOR SWITCHBOARD OPERATOR
 1 SWITCHBOARD I
 3 SWITCHBOARD OPERATOR II
 1 TELEPHONE TECHNICIAN
 1 TELETYPE COORDINATOR
 1 VALIDATION OFFICER

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SECTION 20

TRAFFIC ENGINEERING

1 CLERK II
 1 CLERK IV
 1 DEPUTY DIRECTOR TRAFFIC ENGINEERING
 1 DIRECTOR TRAFFIC ENGINEERING
 3 ENGINEERING AIDE III
 1 FOREMAN
 1 FOREMAN TRAFFIC SIGN MAINTENANCE
 1 GENERAL FOREMAN
 1 LABORER
 1 PARKING METER MAINT MAN I
 1 PARKING METER MAINT MAN II
 1 TRAFFIC ENGINEER
 1 TRAFFIC ENGINEER FOREMAN
 1 TRAFFIC ENGINEERING ELECTRICIAN
 1 TRAFFIC MARKER AND SIGN MAN
 5 TRAFFIC SIGN MAINT MAN
 4 TRAFFIC SIGN MAINT MAN II
 1 TRAFFIC SIGNAL MAINT FOREMAN
 1 TRAFFIC SIGNAL MAINT MAN HELPER
 1 TRAFFIC SYSTEMS ANALYST

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SECTION 21

INSPECTION & STANDARDS

1 ADMINISTRATOR COORDINATOR (I&S)
 4 CLERK IV
 8 CLERK STENOGRAPHER III
 1 DEPUTY DIRECTOR OF BUILDING SAFETY
 1 DIRECTOR OF BUILDING SYSTEMS
 1 DIRECTOR OF INSP & STANDARDS
 1 RECORDING SECRETARY BOARDS OF REVIEW
 1 SECRETARY REVIEW BOARDS

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SECTION 22

STRUCTURES & ZONING

1 ASSIST SUPERV STRUCTURES AND ZONING
 3 BUILDING INSPECTOR I
 6 BUILDING INSPECTOR II
 1 BUILDING INSPECTOR III
 1 CHIEF OF STRUCTURES & ZONING
 1 PLAN ESTIMATOR
 1 SUPERVISOR STRUCTURES AND ZONING
 1 ZONING ASSISTANT

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SECTION 23

PLUMBING DRAINAGE & GAS PIPING

1 CHIEF OF PD & G
2 PLUMBING INSPECTOR II
1 PLUMBING INSPECTOR III

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SECTION 24

ELECTRICAL INSTALLATIONS

1 CHIEF OF ELEC INST
3 ELECTRICAL INSPECTOR II
1 ELECTRICAL INSPECTOR III

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SECTION 25

MECHANICAL INSTALLATIONS

1 CHIEF OF MECH EQUIP
2 MECH EQUIP INSPECTOR II
1 MECH EQUIP INSPECTOR III

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SECTION 26

ZONING BOARD OF REVIEW

1 AUXILIARY MEMBER ZONING BOARD
1 CHAIRMAN ZONING BOARD OF REVIEW
4 MEMBER ZONING BOARD OF REVIEW

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SECTION 27

BUILDING BOARD OF REVIEW

1 CHAIRMAN BLDG BD OF REVIEW
4 MEMBER BLDG BD OF REVIEW

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SECTION 28

HOUSING BOARD OF REVIEW

1 CHAIRMAN HOUSING BD OF REVIEW
4 MEMBER HOUSING BD OF REVIEW

5

SECTION 29

CODE ENFORCEMENT

1 PROJECT SUPERV (CODE ENFOR)
1 REHAB SPEC - CODE ENFORCEMENT
5 RENEWAL INSP I
5 RENEWAL INSP II
3 RENEWAL INSP III
1 SUPERVISOR CODE ENFORCEMENT
1 SUPERVISOR SPECIAL PROJECTS

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SECTION 30

PROSECUTION

2 ASSIST LEGAL SECRETARY
1 ASSIST PROSECUTION COORDINATOR
1 LEGAL SECRETARY / PROSECUTION
1 PROSECUTION COORDINATOR
3 REHABILITATION SPECIALIST
1 RENEWAL INSP III

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SECTION 31

UTILITIES & STANDARDS

1 CHIEF UTILITIES & STANDARDS
 1 FIRST DEPUTY SEALER
 1 FIRST DEPUTY WEIGHER

 3

SECTION 32

PUBLIC WORKS

1 ACCOUNTS PAYABLE CLERK IV
 1 ACCOUNTANT II
 2 ACCOUNTANT III
 1 ASSISTANT DIRECTOR GEN SERVICES
 1 CHIEF ENGINEER
 1 CHIEF OF PLANNING & MAINT
 2 CLERK II
 4 CLERK III
 3 CLERK IV
 1 DEPUTY DIRECTOR/PW
 1 DIRECTOR OF PUBLIC WORKS
 1 DPIA COORDINATOR
 1 MAINT PLANNER
 1 OFFICE MANAGER
 5 PUBLIC WORKS CLERK
 1 SECRETARY TO DIRECTOR PW
 1 SPEC. ASST. - ENV. CONTROL - PUB. WORKS

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SECTION 33

ENGINEERING

8 ASSOC ENGINEER I
 6 ASSOC ENGINEER II
 5 ASSOC ENGINEER III
 1 ASSOC ENGINEER IV
 1 CLERK IV
 1 CLERK STENOGRAPHER III
 5 ENGINEERING AIDE III
 1 MECHANICAL ENGINEER

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SECTION 34

ENVIRONMENTAL ENFORCEMENT

1 ASST. RECYCLE COORDINATOR
 1 AUTO SQUAD INSPECTOR
 1 CITY RECYCLING COORDINATOR
 1 CLERK DISPATCHER
 1 CLERK TYPIST II
 1 DEPUTY SUPERINTENDENT ENVIR
 1 ENV. ENFORCEMENT SUPERVISOR
 1 ENVIRONMENTAL MANAGER
 4 ENVIRONMENTAL OFFICERS
 1 ENVIRONMENTAL SPECIALIST
 4 EQUIPMENT OPERATOR
 1 FOREMAN / STREET CLEANING
 14 LABORER
 1 OPERATIONS MANAGER

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SECTION 35

HIGHWAY

2 BUILDING CUSTODIAN
 8 CEMENT FINISHER
 1 CLERK IV
 12 CURBSETTER
 3 DEPUTY SUPERINTENDENT HIGHWAY
 1 DISPATCHER
 27 EQUIPMENT OPERATOR
 8 FOREMAN
 5 GENERAL FOREMAN
 14 HEAVY EQUIPMENT OPERATOR

HIGHWAY (CONT)

1	HIGHWAY SUPERINTENDENT
40	LABORER
2	MAINT MAN II
2	MECHANIC
1	PUBLIC WORKS CLERK
1	PUBLIC WORKS INSP I
1	PUBLIC WORKS INSP II
2	STOCK ROOM CLERKS
1	STOCK ROOM SUPERVISOR
1	STONE CUTTER

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SECTION 36

BRIDGE MAINTENANCE

1	CARPENTER
1	EQUIPMENT OPERATOR
2	FOREMAN
7	LABORER
3	MAINT MAN II

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SECTION 37

SEWER & DRAINAGE INSPECTOR

3	BRICKLAYER
1	CEMENT FINISHER
1	DEPUTY SUPT SEW C&M
1	DISPATCHER
4	EQUIPMENT OPERATOR
3	FOREMAN
3	GENERAL FOREMAN
1	HEAVY EQUIPMENT OPERATOR
24	LABORER
1	SEWER & DRAIN INSPECTOR
2	SEWER CONSTRUCTION WORKER
7	SEWER EQUIPMENT OPERATOR
1	SUPERINTENDENT OF SEWER CONST

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SECTION 38

GARAGE MAINTENANCE

1	ASSIST. SHOP SUPERVISOR
1	EQUIPMENT MAINT SUPERVISOR
1	GAS PUMP OPERATOR
1	HEAVY EQUIPMENT OPERATOR
2	LABORER
12	MECHANIC
5	SENIOR MECHANIC
1	SHOP SUPERVISOR
1	STATIONARY EQUIP OPERATOR
1	WELDER

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SECTION 39

RECREATION

1	ARTS AND CRAFTS SPECIALIST
1	ASSIST DIREC OF RECREATION
1	ASSIST PROGRAM DIRECTOR
1	BUS DRIVER (RECREATION)
2	CLERK IV
1	COORDINATOR OF SENIOR PROGRAMS
1	COORDINATOR OF TRANSPORTATION
1	DIRECTOR OF RECREATION
1	DIRECTOR OF SENIOR PROGRAMS
1	ELDERLY AFFAIRS CLERK
3	EQUIPMENT OPERATOR

RECREATION (CONT)

1 PROGRAM DIRECTOR RECREATION
 6 RECREATION CENTER DIRECTOR
 1 SPECIAL EVENTS COORDINATOR
 1 STAFF ASSISTANT

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SECTION 40

SEASONAL

7 ASSIST POOL DIRECTORS
 4 ASSIST RECREATION CENTER DIREC
 4 BUS DRIVER - REC SEASONAL
 1 CLINIC COORDINATOR
 1 CLINIC SUPERVISOR
 2 CUSTODIANS - SEASONAL
 30 LIFE GUARD
 36 POOL ATTENDANTS
 3 POOL DIRECTORS
 26 RECREATION AIDES
 2 RECREATION CTR DIR SEASONAL
 15 RECREATIONAL LEADER SEASONAL
 30 REFEREE
 1 SUPERVISOR - PLAYGROUND
 20 SUPERVISOR - POOLS
 7 SUPERVISOR OF ACTIVITIES
 30 WATCHMAN - SEASONAL

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SECTION 41

GROUNDS MAINTENANCE SERVICES

1 ASSIST DIREC GROUNDS MAINT
 1 CARPENTER / PARK
 1 CHIEF CENTRAL MAINT
 1 CLERK IV
 1 DEPUTY DIRECTOR OF GROUNDS
 1 DIRECTOR GROUNDS MAINT SERV
 1 ENVIRONMENTAL SPECIALIST
 44 EQUIPMENT OPERATOR
 5 FOREMAN
 1 FORESTRY INSPECTOR
 4 GENERAL FOREMAN
 7 HEAVY EQUIPMENT OPERATOR
 1 INVENTORY CONTROL SUPERV
 23 LABORER
 6 MAINT MAN II
 5 MAINT MAN III
 1 MAINT MAN III POOL & REC
 2 MECHANIC
 1 PUBLIC GROUNDS INSP
 1 SECRETARY PARKS
 5 SENIOR MECHANIC
 1 SHOP SUPERV-MECHANIC
 1 SUPERVISOR GEN. MAINT.
 2 SUPERVISOR GROUNDS MAINT
 1 SUPERVISOR OF INSPECTIONS
 1 SUPERVISOR URBAN FORESTRY OPE
 1 TREE FARM MANGER
 5 TREE TRIMMER

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SECTION 42

ZOOLOGICAL AND SECURITY SERVICES

1 CLERK IV
 1 CLERK STENOGRAPHER I
 1 DEPUTY ZOO DIRECTOR
 1 EDUCATION CURATOR
 1 GENERAL CURATOR
 1 LABORER
 5 LEAD ZOOKEEPER
 1 MAINT MAN III
 4 SECURITY OFFICER ZOO

2 SENIOR SECURITY OFFICERS
1 VETERINARY TECHNICIAN
1 VETERINARIAN
1 ZOO CURATOR (HONORARY)
1 ZOO CURATOR ADMINISTRATION
1 ZOO DIRECTOR
1 ZOO REGISTRAR
17 ZOOKEEPER

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SECTION 43

DEVELOPMENT AND ENVIRONMENTAL

1 ASSOC ENGINEER III
1 CHIEF PARK PLANNER
1 CLERK IV
1 DIRECTOR OF GREENHOUSES
2 HORTICULTURAL SUPERV
12 LANDSCAPE GARDENER
1 PARKS CONSTRUCTION INSPECTOR
1 SUPERVISOR OF ENG/PLANN.

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SECTION 44

DEPARTMENT OF PUBLIC PROGRAMMING SERVICES

1 CLERK IV
1 CULTURAL AFFAIRS COORD
1 CURATOR
1 CURATORIAL ASSIST.
1 FACILITY COORDINATOR
1 MUSEUM DIRECTOR
1 MUSEUM EDUCATOR
1 OFFICE MANAGER (PARK)
1 PLANETARIUM ASSISTANT
1 PRODUCTION SPECIALIST
1 PUBLIC PROGRAMMING ASST

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SECTION 45

OFFICE OF THE PARKS SUPERINTENDENT

1 ACCOUNTANT II
1 ADMIN ASSIST PARKS
1 CHIEF, INFORMATION PROCESSOR
1 CLERK III
2 CLERK IV
1 DEPUTY DIRECTOR OF PARKS
1 DIRECTOR OF PARKS
1 FISCAL ADVISOR PARKS
1 INFORMATION PROCESSING SPECIALIST
1 OFFICE MANAGER
1 PAYROLL PERSONNEL ASSIST
1 SWITCHBOARD OPER II (PARKS)

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SECTION 46

NORTH BURIAL GROUND

1 ACCOUNTANT III
1 CEMENT FINISHER
1 CLERK IV
1 FORMAN
1 SHOP SUPERVISOR

5

SECTION 47

RECORDER OF DEEDS

4 CLERK II
2 CLERK TYPIST II
1 CLERK TYPIST II
1 DEPUTY RECORDER OF DEEDS

RECORDER OF DEEDS (CONT)

7 LAND RECORDS CLERK I
3 LAND RECORDS CLERK II
2 LAND RECORDS CLERK III
1 RECORDER OF DEEDS

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SECTION 48

VITAL STATISTICS

1 CHIEF CLERK - VITAL STATISTICS
1 CITY REGISTRAR OF VITAL STATISTICS
2 CLERK II
4 CLERK III
1 CLERK IV

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SECTION 49

BOARD OF CANVASSERS

1 CHIEF CLERK-BD-CANV
1 CLERK BD OF CANV
1 CLERK II
4 CLERK III
1 CLERK IV
1 EXEC SECRETARY BD OF CANV
2 MEMBER OF BD OF CANV
1 SUPERVISOR OF ELECTION MAT
1 SUPERVISOR REGISTRATION/CANVASSERS

13

SECTION 50

BOARD OF LICENSES

1 CHAIRMAN AND SECRETARY B OF L
1 CHIEF CLERK-BOARD LICENSES
1 CLERK II
1 CLERK III
3 CLERK IV
4 COMMISSIONER B OF L
1 LICENSE ADMINISTRATOR
2 LICENSE BD CLERK

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SECTION 51

PROVIDENCE HUMAN RELATIONS

1 ADMIN ASSIST TO DIRECTOR HUMAN RELATIONS
1 CLERK II
1 EXEC DIR HUMAN RELATIONS
1 HUMAN RESOURCE ADMINISTRATOR
2 HUMAN RESOURCE SPECIALIST

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SECTION 52

PROVIDENCE EMERGENCY MANAGEMENT

1 CLERK IV
1 DEPUTY DIRECTOR CIV DEF
1 DIRECTOR OF CD PA
1 EMERGENCY MANAGEMENT COORDINATOR
1 FALLOUT SHELTER COORDINATOR
1 HAZARDOUS WASTE ADMINISTRATOR
1 OPER PLANN TRAIN & HUB INF OF

7

SECTION 53

PLANNING & DEVELOPMENT

3 ACCOUNTANT (DPD)
2 ACCOUNTANT II
1 ACCOUNTANT III
1 ACCOUNTANT III DPD
2 ACCOUNTING ADMINISTRATOR

1	ADMIN AIDE (DPD)
1	ADMIN AIDE SUPER OF SPEC
1	ADMIN ASSIST ECONOMIC DEVELOPMENT
1	ADMIN ASSIST TO DIRECTOR - DPD
1	ADMINISTRATIVE ASSISTANT
1	ASSIST CITY PLANNER
1	ASSIST CITY PLANNER FOR HISTORIC PRES
1	ASSIST DIREC (NEIGH PLAN)
1	ASSIST DIREC BUSINESS DEV
1	ASSIST DIREC HOUSING DEV
1	ASSIST DIREC PLANNING
2	ASSIST DIREC PROJECT MANGT
1	ASSIST EEO/OFFICER (DPD)
1	ASSIST LENDING OFFICER (DPD)
1	ASSIST PLANNER
2	ASSIST SUPERV OF ENGINEERING
1	ASSIST SUPERV OF REAL ESTATE
1	ASSOC DIR ECON DEV
1	ASSOC DIREC (NEIGH DEVEL)
1	ASSOC DIREC OF PLANNING
1	ASSOC ENGINEER III
1	ASSOC ENGINEER IV
1	ASSOC DIR FISCAL OPERATIONS
1	BUSINESS LIAISON OFFICER
1	BUSINESS RELATIONS REP
1	BUSINESS RELOCATION OFFICER
1	CHIEF LENDING OFFICER
1	CHIEF OF FAMILY RELOCATION
1	CLERICAL AIDE
2	CLERK III (DPD)
5	CLERK IV
1	COMMERCIAL & INDUSTRIAL CLERK (DPD)
1	COMMERCIAL LEND OFFICER
1	COMMUNITY LIASON OFFICER
1	COORDINATOR RENTAL REHAB
1	DEPUTY DIRECTOR NEIGHBORHOOD RELATIONS
1	DEPUTY DIRECTOR PLANNING & POLICY
1	DIRECTOR FISCAL (DPD)
1	DIRECTOR OF ACCOUNTING (DPD)
1	DIRECTOR PLANNING AND DEVELOPMENT
1	DIRECTOR PROGRAM EVALUATION
1	ECONOMIC DEVELOPMENT COORD
1	FIELD AUDITOR
1	FIELD INSPECTOR (DPD)
1	FISCAL OFFICER
1	FISCAL REHAB INVEST
1	INFORMATION SPECIALIST
1	LANDSCAPE ARCHITECT
1	LEGAL RESEARCH ASSISTANT (DPD)
2	LEGAL SECRETARY
1	OFFICE MANAGER HOUSING DIVISION
3	PERSONAL SECRETARY (DPD)
1	PRESERVATION PLANNER
3	PRINCIPAL PLANNER
1	PROGRAM EVAL OFFICER
1	PROGRAM SPECIALIST
4	PROJECT SUPERVISOR
1	PROJECT SUPERVISOR FOR DIRECTOR
1	PURCHASING AGENT DPD
1	REAL ESTATE AIDE II
1	RECEPTIONIST DPD
1	REHABILITATION VERIFICATIONS SPECIALIST DPD
1	RESEARCH ASSISTANT
6	SECRETARY (DPD)
2	SECRETARY DIR DPD
1	SENIOR DRAFTSMAN DEPT PLAN
1	SENIOR HOUSING PLANNER
1	SENIOR HOUSING REHAB SUPERVISOR
1	SENIOR PLANNER
1	SENIOR PLANNER / DPD
3	SENIOR REHAB SPECIALIST
1	SENIOR RESEARCH ASSISTANT

1 SUPERVISOR BUSINESS RELOC PROP
 1 SUPERVISOR COMPREHENSIVE PLAN
 1 SUPERVISOR ENGINEERING/PLANNING
 1 SUPERVISOR GRAPHICS/TRANSPORTATION
 2 SUPERVISOR LAND ACQUISITION
 1 SUPERVISOR OF REAL ESTATE
 2 SUPERVISOR OF REHAB SERVICES
 1 SUPERVISOR OF SPECIFICATIONS
 1 SUPERVISOR OF VERIFICATION
 1 SUPERVISOR PROGRAM SPECIALIST
 1 SUPERVISOR PROJECT PLANNING
 1 VERIFICATION SPECIALIST
 1 VERIFICATION OFFICER

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SECTION 54

CITY COUNCIL ADMINISTRATION

1 ADMIN ASSIST TO CITY COUNCIL
 1 ASST TO THE INTERNAL AUDITOR
 1 CLERK STENO III
 1 COUNCIL LIAISON
 1 INTERNAL AUDITOR
 1 SECRETARY ADMN ASST COUNCIL
 1 SECRETARY CITY COUNCIL
 1 SUPERVISOR OFFICE MANAGER

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SECTION 55

ARCHIVES & HISTORY

1 ARCHIVAL ASSISTANT
 1 CITY ARCHIVIST

 2

SECTION 56

MAYOR'S COUNCIL ON SUBSTANCE ABUSE

1 ADMIN ASST
 1 EXECUTIVE DIRECTOR MAYOR'S COUNCIL
 1 PREVENTION SPECIALIST
 1 SECRETARY MAYOR'S COUNCIL/DRUGS
 1 SUBSTANCE ABUSE PREVENTION COORDINATOR

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SECTION 57

PORT OF PROVIDENCE

1 DEPUTY PORT DIRECTOR
 1 LABOR FOREMAN PORT
 4 LABORER
 1 MANIFEST CLERK
 1 OPERATIONS MANAGER
 1 PORT BOOKKEEPER
 1 PORT COMPTROLLER
 1 PORT DIRECTOR
 1 PORT SECRETARY
 9 SECURITY OFFICER PORT
 1 SENIOR PORT SECURITY

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SECTION 58

PUBLIC PROPERTY

1 ADMIN ASSIST PUBLIC PROPERTY
 1 ASSIST CITY PRINTER
 1 ASSISTANT TO DIRECTOR OF PUBLIC PROPERTY
 1 ASSOC ENGINEER - PLANNER
 1 ASSOC ENGINEER II
 1 ASSOC ENGINEER III
 4 ASSOC ENGINEER IV
 1 AUTO EQUIPMENT SUPERINTENDENT

PUBLIC PROPERTY (CONT)

- 1 BUILDING MAIN SUPERV
- 1 CARPENTER - PUBLIC PROPERTY
- 1 CHARWOMAN
- 1 CHIEF - BLDG - INV & CUST SERV
- 1 CHIEF DIV MAINT & REPAIR
- 1 CHIEF SUPPORT MAINT OPERATIONS
- 1 COORDINATOR PUBLIC PROPERTY
- 1 DEPUTY DIRECTOR - PUBLIC PROPERTY
- 1 DIRECTOR OF PUBLIC PROPERTY
- 1 ELECTRICIAN
- 3 EQUIPMENT OPERATOR
- 1 FLEET MANAGER
- 1 GAS PUMP OPERATOR
- 3 GENERAL FOREMAN
- 1 INSPECTOR OF PUBLIC PROPERTY
- 4 LABORER
- 13 LABORER/CUSTODIAN
- 1 MAILROOM CLERK
- 1 MAILROOM SUPERVISOR
- 10 MAINT MAN II
- 1 MAINT MAN III POOL & REC
- 2 MAINT REPAIR CONSTRUCTION
- 1 MANAGEMENT OFFICER
- 2 MECHANIC
- 1 PERSONAL SECRETARY TO DIRECTOR
- 1 PRINTER
- 1 PRINTERS HELPER
- 1 PUBLIC PROPERTY ANALYST
- 2 SENIOR MECHANIC
- 1 SHOP SUPERVISOR
- 3 STATIONARY EQUIP OPERATOR
- 1 SUPERVISOR ENG & BLDG MAINT
- 2 SUPERVISOR LABORER/CUSTODIAN
- 1 SUPERVISOR LANDSCAPING
- 1 SUPERVISOR PLANT MAINT

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SECTION 59

PURCHASING

- 1 ADMIN ASSIST TO PURCHASING DIRECTOR
- 1 ASSIST DIREC SCHOOL
- 2 CLERK I (PURCHASING)
- 1 CLERK II
- 3 CLERK III (PURCHASING)
- 1 DIRECTOR OF PURCHASING
- 1 MBE/WBE PROG ADMIN
- 4 PURCHASING AGENT II
- 2 PURCHASING AGENT III
- 1 SUPERVISOR/PURCHASING AGENT

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SECTION 60

The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies Assistant, Aides, Secretaries, Stenographers, Clerks and other personnel as he may deem necessary.

SECTION 61

No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a positions in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department provided; however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees, due to injuries received while discharging their duties as employees or during absences of employees on sick leave and it is necessary to employ temporary employees for the duration of the employees sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

SECTION 62

Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

SECTION 63

Chapter 1992-32 of the Ordinances of the City of Providence approved August 7 1992, with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

SECTION 64

This Ordinance shall take effect upon its passage.

IN CITY COUNCIL

JUL 19 1993

FIRST READING
READ AND PASSED, AS AMENDED

Michael L. Christ CLERK

IN CITY
COUNCIL

JUL 21 1993

FINAL READING
READ AND PASSED

James J. D'Amico PRESIDENT

Michael L. Christ CLERK

APPROVED

JUL 30 1993

Vincent A. Cianci
MAYOR

IN CITY COUNCIL
APR 30 1993
FIRST READING
REFERRED TO COMMITTEE ON
FINANCE
Michael R. Elbert
CLERK

THE COMMITTEE ON
FINANCE
Recommendations
Michael R. Elbert
July 8, 1993
Clerk

THE COMMITTEE ON
FINANCE
Approves Passage of
The Within Ordinance, AS AMENDED
Michael R. Elbert
Chairman
July 13, 1993

COMMITTEE ON
IN CITY

CLERK AND
CLERK OF COUNCIL

APPROVED

Council President DeThomelle