



Executive Office, City of Providence, Rhode Island

VINCENT A. CIANCI, JR.

MAYOR

February 4, 1993

The Honorable Members
The City Council of the
City of Providence
City Hall
Providence, RI 02903

Dear Honorable Members:

Pursuant to Sections 302 (b) and 701 of the Providence Home Rule Charter of 1980, I am this day appointing Ms. JoAnn McDowell of 32 Sumter Street, Providence, Rhode Island, a member of the School Board for a term to expire in January, 1996 and respectfully submit the same for your approval.

Ms. McDowell will be replacing Ms. Mary Smith whose term has expired.

Sincerely,

Vincent A. Cianci

VINCENT A. CIANCI, JR.
Mayor of Providence

VAC:cmh

IN CITY COUNCIL

MAR 4

READ

WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED.

Jean M. Angello CLERK

IN CITY COUNCIL
 FEB 18 1993
 FIRST READING
 REFERRED TO COMMITTEE ON
 FINANCE
Michael R. Vincent
 CLERK

THE COMMITTEE ON FINANCE
 RECOMMENDS APPROVAL
Michael R. Vincent
 Feb 22 1993
 Clerk

FILED
 FEB 12 11 28 AM '93
 DEPT. OF CLERK
 PROVIDENCE, R.I.

JoAnn McDowell
32 Sumter Street
Providence, Rhode Island 02907
(401) 941-3185 (Home)
(401) 421-4637 (Business)

WORK EXPERIENCE

1987-Present

John Hope Settlement House
Providence, Rhode Island

Associate Executive Director

Duties and Responsibilities include: Direct administration of the department of child care; youth development; Foster Grandparent Program; adult recreation, Minority AIDS Education and other assigned program areas including staff supervision and evaluation. Budget preparation and administration and record keeping. Performing the duties of Executive Director in his absence.

1981-1987

Director of Child & Youth Development

Duties & responsibilities included: Designing, developing, promoting and supervising a variety of child and youth programs including day care, afterschool day care, summer camp, teen program and girls shelter. Staff supervision and evaluation, budget preparation and administrative and record keeping.

1975-1981

Day Care Director/Head Teacher

Duties and responsibilities included: Staff supervision, plan curriculum, preparation of lesson plans in conjunction with teachers, preparation of program reports, evaluation, goals and objectives of each child, working with parent advisory group, menu planning. Overseeing and purchase of educational, food and kitchen supplies. Providing staff in-service training, budget preparation and administration, record keeping.

1971-1975

Teacher

Duties and responsibilities included: Assisted in planning and development of program curriculum and field trips. Preparation and arrangement of all educational material, overseeing daily activities of children; attend staff and parent meetings. Conduct parent/teacher conferences, recording of progress reports on each child.

-2-

EDUCATION

1992 Case Western Reserve University
Cleveland, Ohio
Continuing Education Program - Education for
Special Population (Certificate)

1988 Division of Human Resources
State of Rhode Island
Woman & Management, I & II (Certificate)

1982 Leadership of Rhode Island (Beta Class)

1980 British Infant Schools
Oxford, England
University of Geneva
Geneva, Switzerland - Child Psychology

1977 Rhode Island College
Providence, Rhode Island
B.S. Elementary Special Education

CERTIFICATION

State of Rhode Island, Elementary Special Education, (Provisional)
(K-8) Behavior Disorder/Mild Moderate Handicapped

AFFILIATION

Steering Committee - 1993 R.I. Week of Young Child - 1993
Black Child Development (National Affiliation)
Day Care Director's Association
Providence Branch NAACP
National Education of Young Children (National Affiliation)
Providence Alumni Chapter, Delta Sigma Theta Sorority (Golden Life
Member)
Volunteers In Public Schools - Past member
Community Preparatory School - Former Board Member
Providence Community Action Program - Former Board Member

State of Rhode Island and Providence Plantations

THE CITY OF



PROVIDENCE

I, JoAnn McDowell, do solemnly swear that
I will support the Constitution of the United States and of the State
of Rhode Island and the Providence Home Rule Charter and that
I will faithfully discharge the duties of the office of

Providence School Board

to the best of my ability.

For a term to expire January 1996.

JoAnn McDowell
JoAnn McDowell

I, Vincent A. Cianci, Jr., Mayor of Providence

do hereby certify that on the 12th day of March, A.D. 19 93,

I did administer unto JoAnn McDowell

duly appointed to the office of

Providence School Board

the above subscribed oath.

Vincent A. Cianci, Jr.
VINCENT A. CIANCI, JR.
Mayor of Providence