



**Executive Office, City of Providence, Rhode Island**

VINCENT A. CIANCI, JR.

MAYOR

RECEIVED  
CITY CLERK  
FEB 11 1993

February 4, 1993

The Honorable Members  
The City Council of the  
City of Providence  
City Hall  
Providence, RI 02903

Dear Honorable Members:

Pursuant to Sections 302 (b) and 701 of the Providence Home Rule Charter of 1980, I am this day appointing Ms. JoAnn McDowell of 32 Sumter Street, Providence, Rhode Island, a member of the School Board for a term to expire in January, 1996 and respectfully submit the same for your approval.

Ms. McDowell will be replacing Ms. Mary Smith whose term has expired.

Sincerely,

VINCENT A. CIANCI, JR.  
Mayor of Providence

VAC:cmh

**IN CITY COUNCIL**

MAR 4 1993

READ  
WHEREUPON IT IS ORDERED THAT  
THE SAME BE RECEIVED AND APPROVED.

*Jean M. Angello* CLERK

**IN CITY COUNCIL**  
FEB 18 1993  
**FIRST READING**  
**REFERRED TO COMMITTEE ON**  
**FINANCE**  
*Michael R. Bennett*  
CLERK

**THE COMMITTEE ON FINANCE**  
**Recommendations**  
*Michael R. Bennett*  
Approved  
Feb 22 1993  
CLERK

**FILED**  
FEB 12 11 28 AM '93  
DEPT. OF CLERK  
PROVIDENCE, R.I.

JoAnn McDowell  
32 Sumter Street  
Providence, Rhode Island 02907  
(401) 941-3185 (Home)  
(401) 421-4637 (Business)

**WORK EXPERIENCE**

1987-Present

John Hope Settlement House  
Providence, Rhode Island

Associate Executive Director

Duties and Responsibilities include: Direct administration of the department of child care; youth development; Foster Grandparent Program; adult recreation, Minority AIDS Education and other assigned program areas including staff supervision and evaluation. Budget preparation and administration and record keeping. Performing the duties of Executive Director in his absence.

1981-1987

Director of Child & Youth Development

Duties & responsibilities included: Designing, developing, promoting and supervising a variety of child and youth programs including day care, afterschool day care, summer camp, teen program and girls shelter. Staff supervision and evaluation, budget preparation and administrative and record keeping.

1975-1981

Day Care Director/Head Teacher

Duties and responsibilities included: Staff supervision, plan curriculum, preparation of lesson plans in conjunction with teachers, preparation of program reports, evaluation, goals and objectives of each child, working with parent advisory group, menu planning. Overseeing and purchase of educational, food and kitchen supplies. Providing staff in-service training, budget preparation and administration, record keeping.

1971-1975

Teacher

Duties and responsibilities included: Assisted in planning and development of program curriculum and field trips. Preparation and arrangement of all educational material, overseeing daily activities of children; attend staff and parent meetings. Conduct parent/teacher conferences, recording of progress reports on each child.

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**EDUCATION**

1992 Case Western Reserve University  
Cleveland, Ohio  
Continuing Education Program - Education for  
Special Population (Certificate)

1988 Division of Human Resources  
State of Rhode Island  
Woman & Management, I & II (Certificate)

1982 Leadership of Rhode Island (Beta Class)

1980 British Infant Schools  
Oxford, England

University of Geneva  
Geneva, Switzerland - Child Psychology

1977 Rhode Island College  
Providence, Rhode Island  
B.S. Elementary Special Education

**CERTIFICATION**

State of Rhode Island, Elementary Special Education, (Provisional)  
(K-8) Behavior Disorder/Mild Moderate Handicapped

**AFFILIATION**

Steering Committee - 1993 R.I. Week of Young Child - 1993  
Black Child Development (National Affiliation)  
Day Care Director's Association  
Providence Branch NAACP  
National Education of Young Children (National Affiliation)  
Providence Alumni Chapter, Delta Sigma Theta Sorority (Golden Life  
Member)  
Volunteers In Public Schools - Past member  
Community Preparatory School - Former Board Member  
Providence Community Action Program - Former Board Member

State of Rhode Island  
and  
Providence Plantations

THE CITY OF



PROVIDENCE

I, JoAnn McDowell, do solemnly swear that  
I will support the Constitution of the United States and of the State  
of Rhode Island and the Providence Home Rule Charter and that  
I will faithfully discharge the duties of the office of

Providence School Board

to the best of my ability.

For a term to expire January 1996.

JoAnn McDowell  
JoAnn McDowell

I, Vincent A. Cianci, Jr. Mayor of Providence

do hereby certify that on the 12th day of March, A.D. 19 93,

I did administer unto JoAnn McDowell

duly appointed to the office of

Providence School Board

the above subscribed oath.

Vincent A. Cianci, Jr.  
VINCENT A. CIANCI, JR.  
Mayor of Providence