



Mayor of Providence

Jorge O. Elorza

January 5, 2017

Honorable Members  
Providence City Council  
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 701 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Kinzel Thomas of 84 Armington Avenue, Providence, RI 02908, as a member of the Providence School Board for a term to expire on January 31, 2020, and respectfully submit the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to be "J. Elorza", with a long horizontal flourish extending to the right.

Jorge O. Elorza  
Mayor

IN CITY COUNCIL  
JAN 19 2017

READ  
WHEREUPON IT IS ORDERED THAT  
THE SAME BE RECEIVED AND APPROVED  
A handwritten signature in black ink, appearing to be "L. L. Regan", written over the text.  
CLERK

City Hall, 25 Dorrance Street, Providence, RI 02903  
Phone (401) 421-7740 Fax (401) 274-8240

**Kinzel Thomas**  
**84 Armington Avenue . Providence, RI 02908**

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**SUMMARY:**

Reliable, loyal, and responsible individual with fifteen years of professional experience in social community services.

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**EDUCATION:**

Community College of Rhode Island <i>Associates of Arts</i>	Providence, RI	September 2007 - December 2009
Rhode Island College <i>Bachelor of Arts in Criminal Justice and Sociology</i>	Providence, RI	January 2010 - May 2012
Rhode Island College <i>Master of Social Work</i>	Providence, RI	September 2014 - Present

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**WORK EXPERIENCE:**

Family Service of Rhode Island <i>Case Manager (Full time)</i>	Providence, RI	March 2013- Present
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- Participate in client/family assessments and teach them self-advocacy skills
- Collaborate with clinicians and other service providers to ensure client/family needs are met
- Provide crisis intervention services with and on behalf of client/family as needed
- Build and maintain positive work relationships with community organization and service providers
- Provide sensitivity to client/family cultural, ethnic, racial and socioeconomic issues and diversity
- Complete all professional and administrative documentation and form in accordance with agency standards within established guidelines and timeframe
- Supervisor: Vanessa Cubellis, LMHC

West End Community Center <i>Youth Program Site Coordinator (Full time)</i>	Providence, RI	November 1999-June 2012
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- Supervised youth program staff, volunteers and community service workers
- Coordinate indoor and outdoor activities for youth program
- Responsible for youth program nutrition inventory, supplies, and bank deposit
- Ensure safe transportation of Youth Program participants to and from school
- Maintain records for Youth Program participants and staff
- Build cooperative working relationships with school and community personnel to further the achievement of program goals and objectives
- Advocate for families in need of community or state assistance
- Supervisor: Erika Ramirez

Whitmarsh Corporation <i>Direct Support Counselor (Part time)</i>	Providence, RI	July 2010- May 2012
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- Supervise and mentor adolescent boys in group home care, who have been recently released from the Rhode Island Training School and Rehabilitation Center
  - Provide transportation for home visitation privileges
  - Ensure the safety between all residents in group home care
  - Maintain paperwork regarding residents behavior and medication intake
  - Supervisor: Mike Terry
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**SKILLS:**      Computer Skills: Knowledge in basic computer skills (Word, Excel, Power Point)

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## **CERTIFICATIONS & TRAININGS:**

2016 Rhode Island Mandated Reporting Laws, Providence RI  
2015 TEIR Electronic Medical Records Training, Providence RI  
2015 Removing Barriers to Employment, Providence RI  
2015 Southeast Asians in Rhode Island, Providence RI  
2015 Ethical & Risk-management Issues in the Human Services, Providence RI  
2014 Trauma System Therapy Model, 2 Day Training, Providence RI  
2014 Ethical & Risk-management Issues in the Human Services, Providence RI  
2014 Opioid Overdose Prevention and Education, Providence RI  
2014 Social Work in a Digital World: Ethical & Risk-Management Issues, Providence RI  
2014 Social Security Benefits, Providence RI  
2013 Current Evidence for Medication Use in Treating PTSD in Children, Providence RI  
2013 Rhode Island Crime Victim Compensation Program, Providence RI  
2013 Project Bright: An Attachment-Based Dyadic Intervention for Substance Using Mothers and Their Young Children, Providence RI  
2013 Trauma Focused Cognitive Behavioral Therapy: Basic Training, Providence RI  
2013 Pest Control-Bed Bugs, Providence RI  
2013 Home/Foreclosure Prevention Program, Providence RI  
2013 Safety in the Community, Providence RI  
2013 Childhood Lead Poisoning Prevention, Providence RI  
2013 Women, Infants, Children Program, Providence RI