



City of Providence

Providence Department of
Planning and Development

400 Westminster Street
Providence, Rhode Island 02903

401 351 4300 OFFICE
401 351 9533 FAX

Thomas E. Deller AICP
Director

www.providenceri.com
www.providenceplanning.com

November 25, 2009

Anna Stetson, City Clerk
City Hall
25 Dorrance Street
Providence, RI 02903

Dear Ms. Stetson:

Enclosed with this letter is the 2008-2009 Annual Report of the Providence Historic District Commission (PHDC). The report summarizes the PHDC's activities for the year October 1, 2008 to September 30, 2009. Please find attached fifteen (15) copies for each member of the City Council, and one (1) copy for your files.

No action is needed by the City Council regarding this report. Please contact me at 351-4300, ext. 517 should you have any questions.

Sincerely,

Jason D. Martin
Principal Planner/PHDC Staff

IN CITY COUNCIL

JAN 7 2010

READ

WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED

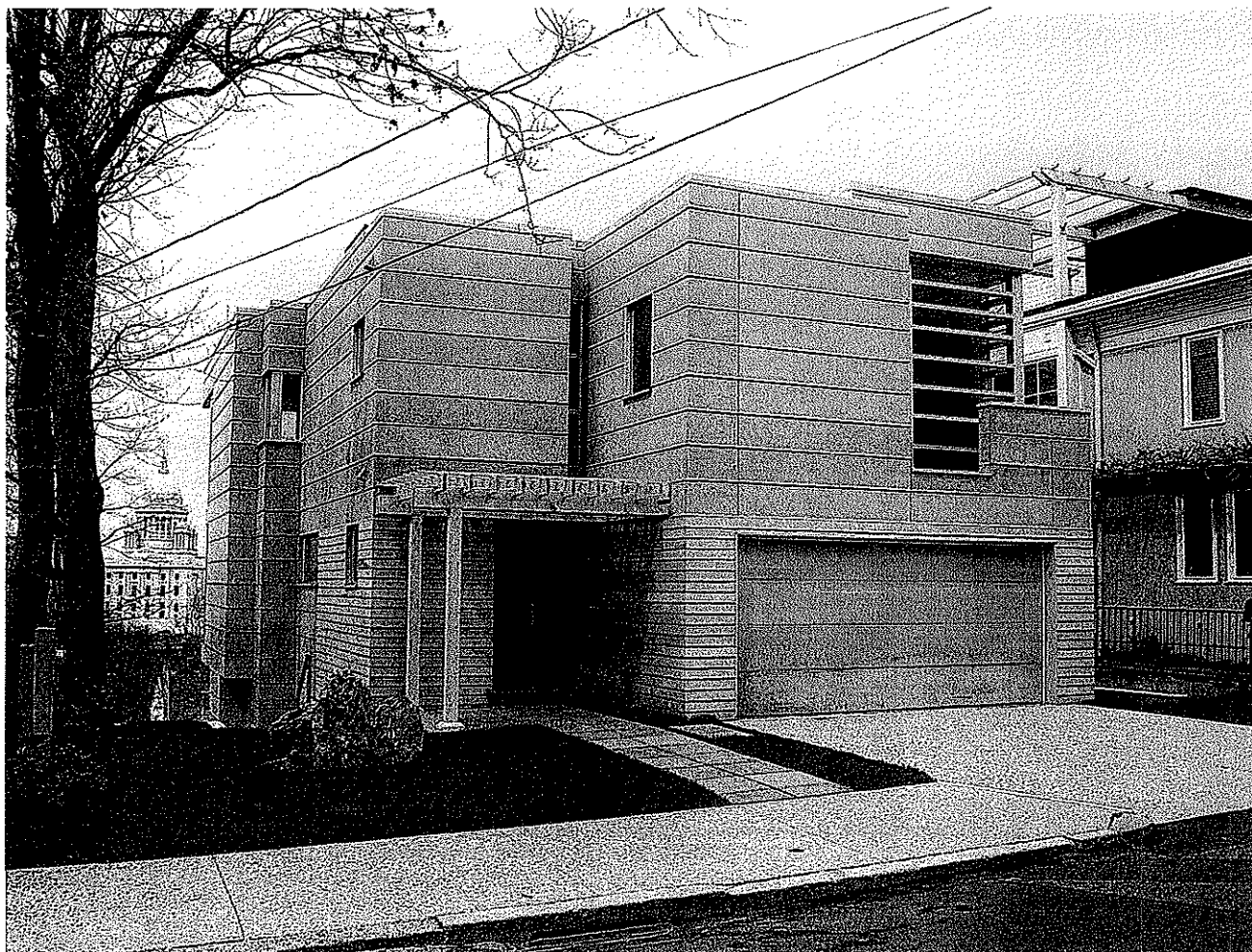
CLERK

PROVIDENCE THE CREATIVE CAPITAL

David N. Cicilline, Mayor

PROVIDENCE HISTORIC DISTRICT COMMISSION ANNUAL REPORT

OCTOBER 1, 2008 – SEPTEMBER 30, 2009



Decof Residence, Friedrich St. Florian Architects, 127 Pratt Street, College Hill Historic District

PREPARED FOR:
CERTIFIED LOCAL GOVERNMENT PROGRAM
RHODE ISLAND HISTORICAL PRESERVATION & HERITAGE COMMISSION
OLD STATE HOUSE
150 BENEFIT STREET
PROVIDENCE, RI 02903

PREPARED BY:
CITY OF PROVIDENCE
DEPARTMENT OF PLANNING AND DEVELOPMENT
400 WESTMINSTER STREET
PROVIDENCE, RI 02903



November 6, 2009

City of Providence

Providence Department of
Planning and Development

400 Westminster Street
Providence, Rhode Island 02903

401 351 4300 OFFICE
401 351 9533 FAX

Thomas E. Deller AICP
Director

www.providenceri.com
www.providenceplanning.com

Honorable David N. Cicilline
Providence City Hall
25 Dorrance Street
Providence, RI 02903

Dear Mayor Cicilline,

I am pleased to present this 2008-2009 Annual Report of the Providence Historic District Commission, covering the period from October 1, 2008 through September 30, 2009. The Annual Report is mandated by the Certified Local Government Program administered by the Rhode Island Historical Preservation & Heritage Commission and the National Park Service.

This report represents the Commission's activities in all eight of Providence's local historic districts, of which there are more than 2,500 properties listed. During 2008-2009, the Planning Department received 135 applications for Certificates of Appropriateness. The Commission reviewed 28 applications and the Commission's professional staff-person reviewed and approved 109 applications, demonstrating the Commission's timely and efficient review process.

The Department of Planning and Development proudly supports the Historic District Commission's role in protecting Providence's historic resources, while ensuring that historic preservation plays a significant role in the city planning process.

Sincerely,



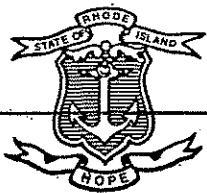
Thomas E. Deller, AICP, Director

cc: Providence City Council
City Clerk
Rhode Island Historical Preservation Commission
Historic District Commission Members

TED/jm

PROVIDENCE THE CREATIVE CAPITAL

David N. Cicilline, Mayor



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
HISTORICAL PRESERVATION & HERITAGE COMMISSION

Old State House • 150 Benefit Street • Providence, R.I. 02903-1209

TEL (401) 222-2678

FAX (401) 222-2968

TTY (401) 222-3700

Website www.preservation.ri.gov

CERTIFIED LOCAL GOVERNMENT ANNUAL REPORT

OCTOBER 1, 2008 to SEPTEMBER 30, 2009

DEADLINE FOR SUBMISSION: FRIDAY, November 6, 2009

Please complete the enclosed forms. All questions pertain to the reporting period October 1, 2008 through September 30, 2009. Many of the answers require a "yes" or "no" answer or a brief statement. Continue your answers on additional pages if necessary. The forms may be handwritten or typed. Please check carefully to see that all required attachments are returned with this report.

Name of Certified Local Government: City of Providence

Name of Contact Person: Jason D. Martin, Principal Planner

Address: Department of Planning & Development

400 Westminster Street

Providence, RI 02903

Telephone Number: 401.351.4300 x517

Fax Number: 401.454.0731

E-Mail Address: jmartin@providenceri.com

10. Were any new Historic Districts added? No
IF YES, ATTACH a copy of the district map(s).
11. Were any new properties designated? No
IF YES, ATTACH a list of the properties and addresses.

CRITERIA #2

LOCAL GOVERNMENTS MUST HAVE ESTABLISHED AN ADEQUATE AND QUALIFIED HISTORIC DISTRICT COMMISSION.

1. Membership

- a. **ATTACH** an up-to-date address list of your commission's members and contact person. PLEASE INDICATE IF ANY NEW MEMBERS WERE APPOINTED, AND WHO THEY REPLACED. Please note the number of HDC meetings attended by each member.
- b. **ATTACH A RESUME** for each new name added to the list since the last reporting period.

2. Vacancies

- a. Total number of vacancies during the year. 2
- b. Was each vacancy filled within ninety days? No
- c. Were vacancies filled with professionals defined by 36 CFR 61 Professional Qualification Standards? Yes
- d. Please explain if you answered no to either of the two previous questions.
The two City Council positions remain vacant.

3. Meetings

Total number of meetings held: 10

- c. Did you review and comment on any National Register nominations sent to you by the RIHPHC? Yes

PLEASE NOTE: If the RIHPHC requested the CLG to review a National Register nomination, the RIHPHC staff will comment on whether the CLG responded within the allotted time period.

2. CLG Grants

- a. List any grant-in-aid projects completed or currently in progress.
Briefly describe the current status.

Preservation Planning for Grace Church Cemetery: active; National Register Nom.
for Diners of RI: active; Resurvey of the Jewelry Manufacturing Historic District:
active; Economical Historic Home: active; Hist. Prop. Survey of West End &
Fed. Hill: active; Arch. Assessment & Planning for Mus. of Natural Hist: active.

CRITERIA #5

LOCAL GOVERNMENTS MUST PROVIDE ADEQUATE PARTICIPATION IN THE LOCAL HISTORIC PRESERVATION PROGRAMS, INCLUDING THE PROCESS OF RECOMMENDING PROPERTIES FOR THE NATIONAL REGISTER.

1. Public Participation

- a. Are all records publicly accessible? Yes
- b. Are notices of meetings published or posted in advance? Yes
- c. Briefly describe how the public is given the opportunity to comment on National Register nominations.

National Register nominations are listed as agenda items on the PHDC's regular
public meeting agendas, which are posted in the City Clerk's office, City Hall, as
well as being electronically posted on the City's, Planning Dept.'s and Secretary of
State's websites.

Criteria 1.4
Minutes

Criteria 1.5
Sample Approval Letter

P

City of Providence

Providence Historic
District Commission

400 Westminster Street
Providence, Rhode Island 02903

401 351 4300 OFFICE
401 351 9533 FAX

Glen Fontecchio
Chair

www.providenceri.com

September 1, 2009

Dan Potter
216 Brown Street
Providence, RI 02906

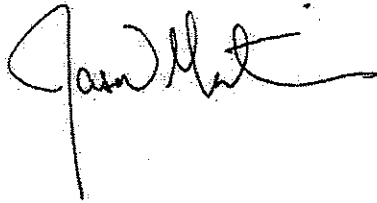
Re: App. # 09.077, 216 Brown Street, College Hill Historic District

Dear Mr. Potter:

Please find attached Providence Historic District Commission Resolution 09-16, the Certificate of Appropriateness, approved plans and one copy. Please place the original Certificate of Appropriateness in a visible location within a front window of the property. The second copy of the CA is for any permits that might be required from the Department of Inspection and Standards.

Please contact me at 351-4300 x517 if you have any questions.

Regards,



Jason D. Martin
Principal Planner / PHDC Staff

PROVIDENCE THE CREATIVE CAPITAL

David N. Cicilline, Mayor



Providence Historic District Commission

DAVID N. CICILLINE
Mayor

September 1, 2009

APPLICANT/OWNER

Dan Potter
Heidi Howard
216 Brown Street
Providence, RI 02906

RESOLUTION 09-16 Application 09.077

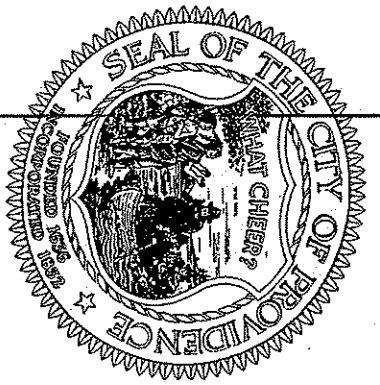
WHEREAS, the applicant, Dan Potter, applied to the Providence Historic District Commission for a Certificate of Appropriateness for Major Alterations at 216 Brown Street, Plat 9, Lot 346; and

WHEREAS, the Commission held a meeting on the matter on July 27, 2009, at which time testimony was heard from Dan Potter, owner, and Christopher Wide, architect; and

WHEREAS, the Commission members individually viewed the site which is the subject of the application; and

WHEREAS, based upon the evidence presented, the Commission makes the following findings of fact:

1. 216 Brown Street is a structure of architectural and historic significance, and contributes to the architectural and historic significance of the College Hill Historic District; and
2. the work as proposed consists of Major Alterations to include the the removal of two windows, one double-hung, 2/2 window on the west elevation of the rear, south, el and one double-hung, two-over-two window on the south elevation, and the installation of two paired double-hung, 2/2 windows on the south elevation of the rear el; the installation of two paired double-hung, 2/2 windows on the west elevation, south el, and the installation of a double-hung, 2/2 window on the south elevation;
3. the alterations are congruous with the structure, its appurtenances, or the surrounding historic district;



PLEASE POST THIS CARD ON THE PROPERTY SO THAT IT IS VISIBLE FROM THE STREET

CERTIFICATE OF APPROPRIATENESS

PROVIDENCE HISTORIC DISTRICT COMMISSION

Department of Planning and Development, 400 Westminster Street, Providence, RI 02903
401.351.4300/Fax 401.454.0731

www.providenceri.com www.providenceplanning.org

APPLICANT: Dan Potter & Heidi Howard

OWNER: Same

PROPERTY ADDRESS: 216 Brown Street

PLAT/LOT: 9/346

HISTORIC DISTRICT: College Hill

PHDC APPLICATION NUMBER: 09.077

SCOPE OF WORK: Major Alterations: the removal of two windows, one double-hung, 2/2 window on the west elevation of the rear, south, el and one double-hung, two-over-two window on the south elevation, and the installation of two paired double-hung, 2/2 windows on the south elevation of the rear el; the installation of two paired double-hung, 2/2 windows on the west elevation, south el, and the installation of a double-hung, 2/2 window on the south elevation, as per PHDC Resolution 09-16 and plans dated 06/26/09 and approved 09/01/09.

The Providence Historic District Commission hereby certifies, pursuant to RIGL Ch. 45-24.1-10, 1998 (as amended), and Section 501 of the Providence Zoning Ordinance (Chapter 1994-24, No. 365, dated June 27, 1994, as amended), that the work described herein has been approved. Any conditions of approval have been met or are noted above.

Adhere to PHDC Guidelines regarding Major Alterations.

ALL WORK SHALL BE CARRIED OUT AS SHOWN ON THE APPROVED PLANS AND SPECIFICATIONS ON FILE WITH THE PHDC. THIS CERTIFICATE, ALONG WITH ANY DRAWINGS STAMPED APPROVED BY THE PHDC, MUST BE PRESENTED TO THE DEPARTMENT OF INSPECTION AND STANDARDS (190 DYER STREET, PROVIDENCE) TO OBTAIN A BUILDING PERMIT. CHANGES TO APPROVED PROJECTS AND ANY ADDITIONAL WORK NOT SPECIFICALLY APPROVED HEREIN MUST BE REVIEWED AND APPROVED BY THE PHDC. THIS CERTIFICATE IS VALID FOR ONE YEAR FROM THE DATE OF ISSUE.

09/01/09

Signature of PHDC Chair or Staff

Date of Issue

PHDC Stamp



Criteria 1.6

Summary of Projects

PROJECT SUMMARIES - OCTOBER 1, 2008 through SEPTEMBER 30, 2009

Breakdown by District

District	Totals	Approved ¹	Denied	Pending	Withdrawn	Appealed
Armory	5	4	0	1	0	0
Armory (expansion)	19	18	0	1	0	0
Broadway	13	12	0	1	0	0
College Hill	79	68	0	4	2	0
ICBD ²	2	2	0	0	0	0
Jewelry	0	0	0	0	0	0
North Elmwood	5	5	0	0	0	0
South Elmwood	9	9	0	0	0	0
Stimson Avenue	3	1	0	1	1	0
TOTALS	135	119	0	8	3	0

Total applications compared from October, 1996-October, 2009:

	<u>Totals</u>	<u>PHDC Reviewed</u>	<u>Staff Reviewed</u>
1996-1997	220	64 [29%] ³	156 [71%]
1997-1998	186	53 [28%]	133 [72%]
1998-1999	176	64 [36%]	112 [64%]
1999-2000	203	67 (9) ⁴ [33%]	145 (9) [67%]
2000-2001	191	65 [34%]	126 [66%]
2001-2002	213	58 [27%]	155 [73%]
2002-2003	181	51 (8) ⁵ [24%]	138 (8) [76%]
2003-2004	183	54 (5) [27%]	133 (5) [73%]
2004-2005	204	50 (6) [27%]	148 (6) [73%]
2005-2006	186	37 (7) [20%]	142 (7) [80%]
2006-2007	197	38 (4) [20%]	153 (4) [80%]
2007-2008	163	28 (3) [20%]	132 (3) [80%]
2008-2009	135	26 (2) [19%]	109 (2) [81%]
13 year total	2438	662 [27%]	1789 [73%]
13 year average	187	51 [27%]	138 [73%]

¹ The discrepancy here is due to the fact that some applications are reviewed by both Staff and the PHDC, and the Staff reviewed item may be approved, while the Commission reviewed portion may be denied. There was one instance of this happening this past CLG year. This in combination with the number of applications that went through joint-review, but were approved by both the Commission and staff leads to a slight discrepancy in the numbers.

² Industrial & Commercial Buildings District-A non-continuous district designated in 2002 with less restrictive Standards & Guidelines than the seven other historic districts which are primarily residential in composition.

³ Represents percentage of total applications reviewed by PHDC or Staff.

⁴ Indicates number of applications which have multiple components that are reviewed by the PHDC and Staff separately [i.e.: New Construction (PHDC) & Site Improvements (Staff)].

⁵ Ibid.

Criteria 2.1-a
Membership

PHDC Membership List and Meeting Attendance Record
October 1, 2008 – September 30, 2009

Name	Appointment (Status)	Meetings Attended	Resume on File
Glen Fontecchio (Chair)	term expired 9/09; re-appointed; term expires 9/12	8	yes
Clark Schoettle (Vice Chair)	terms expires 9/11	8	yes
Cornelis de Boer	terms expires 9/11	10	yes
Mildred Parrillo	terms expires 9/11	8	yes
Catherine Lund	term expires 9/09; re-appointed; term expires 9/12	10	yes
Virginia Branch	term expired 9/09; awaiting replacement's appointment	8	yes
Neal Kaplan	term expires 9/10	10	yes
Kristi Agniel	term expires 9/11	10	yes
Tina Regan	term expires 9/10	10	yes
Erin Chace (Alternate)	term expires 9/10	0	yes

2 VACANCIES: City Council Member – Councilman Lombardi's and Councilwoman Nolan's appointments expired 1/03/05 – no new members appointed

Staff

Thomas E. Deller, AICP, Director, Department of Planning & Development	1	-
Robert Azar, AICP, Director of Current Planning	1	-
Jason Martin, MSHP, Preservation Planner, PHDC Staff	10	-
Adrienne Southgate, City Solicitor, counsel	1	-
Melissa Tucker, Asst. City Solicitor, counsel	1	-
Lauren Hampton, Administrative Assistant	1	-

Criteria 2.4

Professional Training

Event**Attendee(s)**

Attended & presented at the National Trust for Historic Preservation, National Conference
Nashville, TN October 2009

Clark Schoettle

Rhode Island State Historic Preservation Conference
Kingston, April 2009

Clark Schoettle
Virginia Branch
Tina Regan
Glen Fontecchio
Cornelis de Boer
Neal Kaplan
Catherine Lund
Kristi Agniel

Presented to the Urban Institute and New Orleans Foundation, on historic preservation
and community development
New Orleans, April 2009

Clark Schoettle

Conducted a weatherization workshop for historic properties, in conjunction with Preserve RI
September, 2009

Clark Schoettle

Conducted a workshop at MIT for the graduate urban design program
October, 2009

Clark Schoettle

Attended the PPS Symposium on the American Renaissance
November, 2009

Clark Schoettle
Kristi Agniel

Attended Rhode Island Association of Realtor's Class on Historic Homes
October, 2009

Kristi Agniel

Traditional Building Conference
March, 2009

Cornelis de Boer
Glen Fontecchio