

RESOLUTION OF THE CITY COUNCIL

No. 361

Approved July 24, 2019

RESOLVED, That the Members of the Providence City Council
hereby Authorize Approval of the following Contract Extension Award by the
Board of Contract and Supply, in accordance with Section 21-26 of the Code of
Ordinances of the City of Providence.

D-3, Inc.
(Water Supply Board)

\$600,000.00 for two years

IN CITY COUNCIL

JUL 18 2019

READ AND PASSED

Sabrina Mats
PRES.

Shawn Selker
CLERK

I HEREBY APPROVE.

[Signature]
Mayor
Date: 7/24/19



Office of the Internal Auditor

May 8, 2019

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

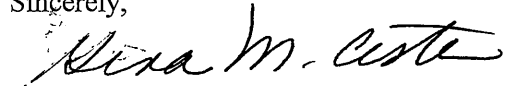
Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Public Property:**
 - Award to **American Safety Programs & Trainings, Inc** for "Facility Lease for Public Safety Training Facility for the Police and Fire Departments" for amount of **\$876,508 for FY2020 to FY2023** in accordance with the Code of Ordinance, Section 21-26 (c);
- **Healthy Communities Office**
 - Request to award **The Nature Conservancy** for "playspace and green infrastructure project management services" for an amount of \$613,000 (Fund 277) in accordance with the Code of Ordinance, Section 21-26 (a);
- **Law Department:**
 - Request to enter into a three-year contract with **West Publishing Corporation (Thomas Reuters)**, sole source vendor, for various print publications and
 - Request to enter into a three-year contract with **West Publishing Corporation (Thomas Reuters)** for its online legal research for a total amount not to exceed \$40,989.72, in accordance with Code of Ordinance, Section 21-26 (b);
 - Hiring of new outside legal counsel, Sharon G Gardner (no hourly rate or funding cap identified)
- **Water Supply Board:**
 - Authorization to extend contract with D-3 Inc. for two years in an amount not to exceed \$600,000 in accordance with the Code of Ordinance, Section 21-26 (a);
- **Commissioner of Public Safety**
 - Request a change orders in the amount of **\$27,626.25** with **Kronos Inc.** for a total amount of \$138,536.25 in accordance with the Code of Ordinance, Section 21-26;
 - Request a change order in the amount of **\$32,967.59** with **Kronos, Inc.** for cloud hosting platforms in accordance with the Code of Ordinance, Section 21-26;

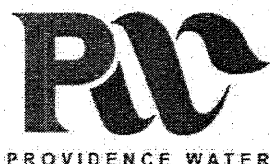
- Request to extend the contract with **Kronos. Inc.** for annual support service in the amount of **\$59,176.13** in accordance with the Code of Ordinance, Section 21-26.

Sincerely,



Gina M. Costa
Internal Auditor

Cc: Jeff Dana, City Solicitor
Steven M Pare, Commissioner of Public Safety
Michael Borg, Director of Public Property
Ellen Cynar, Director, Healthy Communities Office
Molly Hannon Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council



MT 24421

April 30, 2019

The Honorable Mayor Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
25 Dorrance Street
Providence, RI 02903

The Hon. Jorge O. Elorza
Mayor
Ricky Caruolo
General Manager

RE: Contract Extension for Water Bill Laser Printing and Mailing Service One Year
Contract with Two Year Option - WSB

Dear Mayor Elorza:

BOARD OF DIRECTORS

Xaykham Khamsyvoravong
Chairperson

Joseph D. Cataldi
Vice Chairperson

Luis A. Aponte
Councilperson

Jo-Ann Ryan
Councilperson

Lawrence J. Mancini
Ex-Officio

Cristen L. Raucci, Esq.
Member

Kerri Lynn Thurber
Member

Carissa R. Richard
Secretary

William E. O'Gara, Esq.
Legal Advisor

Providence Water is requesting the Mayor approve and the Board of Contract and Supply to authorize Providence Water (PW) to extend its contract for two (2) additional years for Water Bill Laser Printing and Mailing Services.

On August 20, 2018, the Board of Contract and Supply awarded a contract to D-3 Inc., in an amount not to exceed \$300,000.00, a year, with an option to extend for two additional years.

Authorization is being requested to exercise the two year option for continued uninterrupted services for the printing and mailing of water bills, in an amount not to exceed \$600,000.00. D-3 Inc. has agreed to honor pricing terms outlined in the August 2018 award which stipulates an allowance for price escalation based on postage increases.

It is therefore recommended that the Mayor approve and the Board of Contract and Supply grant a two year extension (July 1, 2019 to June 30, 2021), to D-3 Inc., in an amount not to exceed \$600,000.00.

Funds are available in Account 601-620-52110

Minority Participation: D-3 Inc. MBE 0% WBE 0%

MEMBER

Rhode Island Water Works Assn.
New England Water Works Assn.
American Water Works Assn.
Water Research Foundation

An EPA WaterSense Partner

(401) 521-6300


125 Dupont Drive
Providence, RI 02907

www.provwater.com

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Respectfully Submitted,
PROVIDENCE WATER


Ricky Caruolo
General Manager

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: August 20, 2018

TO: Purchasing Director

SUBJECT: **WATER BILL LASER PRINTING AND MAILING SERVICES-
ONE YEAR CONTRACT WITH 2 YEAR OPTION – WATER
SUPPLY BOARD**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director be authorized to engage D-3 Inc., 89 Commercial Way, East Providence, RI 02914, low bidder, for Water Bill Laser Printing and Mailing Services- One Year Contract with 2 Year Option, in a total amount not to exceed Three Hundred Thousand (\$300,000.00) Dollars per year, all in accordance with the offer of said firm submitted on June 25, 2018.

cc: Pur.Dir.
Contr
WSB
File

A handwritten signature, likely of the City Clerk, is written over the "File" line of the distribution list.

Lori L. Hagen
City Clerk