



Mayor of Providence

Jorge O. Elorza

January 1, 2022

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 701 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Jesus Nunez, of 74 Bridgham Avenue, Providence, RI 02907, as a member of the Providence School Board for a term to expire on January 31, 2025, and respectfully submit the same for your approval. Mr. Nunez replaces Ms. Pande who has resigned.

Sincerely,

A handwritten signature in blue ink, appearing to be "J-O-Elorza".

Jorge O. Elorza
Mayor

IN CITY COUNCIL
JAN 20 2022

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED
Tina F. Mastrosanni CLERK

ACTING

Jesus Nunez

74 Bridgham St. • Providence, RI 02907 • 401-548-6153 • angeljunior@gmail.com
www.linkedin.com/in/jesus-a-nunez

Skills

- **Languages:** Bilingual, fluent in oral and written Spanish
- **Software:** Excel and Microsoft Experience
- **Certifications:** HDI Support Center Analyst, Servsafe Certified Food Safety Manager

Experience

Internship - State of Rhode Island Office of the Governor Gina Raimondo **Providence, RI**
Constituent Services Representative *January 2020 – July 2020*

- Greeted approximately 25 constituents weekly from around Rhode Island, while understanding the nature of each inquiry so that I could assist and direct constituents in the right direction
- Helped constituents with human services needs such as elderly affairs, environmental and transportation issues
- Managed large amount of inbound and outbound calls in a timely manner, approximately 300 per week
- Effectively worked in fast-paced environment by developing a personal organization system and utilizing multitasking skills such as prioritizing tasks, attention to detail, and developing a call tracking log

Taco Bell **Providence RI**
Service Champ/Shift Lead *June 2015 – July 2021*

- Driven by customer service, handle change orders weekly and \$2,500 draw deposits
- Create weekly schedules and sales forecasts
- Lead my team to a successful shift while on the floor, interacting with customers face to face

Education

Year Up **Providence, RI**
Business Operations Track Training *September 2019- July 2020*

- Year Up is a leading one-year career development program with 250 corporate partners around the country; program includes college-level courses, professional training, and a six-month internship
- Earned the equivalent of 31 college credit recommendations through the American Council on Education (ACE CREDIT); Recognized fully by CCRI, URI, and 2,000 other colleges/universities nationwide

Community College of Rhode Island **Providence, RI**
Associates of Science *Sep 2020- May 2021*

- Completed 64.5 credits towards Business Associates Degree
- Relevant Courses Completed: Project Management, Managerial Technology, Accounting, Human Resources Management, Principle of Economics, Marketing 2001

Village Green Virtual Charter School **Providence, RI**
High School Diploma *September 2013 – May 2016*

- Commencement Speaker
- School's "Jesus Nunez School Spirit Award" given annually in my name

Volunteer Experience

Providence Community Library **Providence, RI**
Afterschool Teen Youth Program *September 2014 – June 2015*

- Ran gaming program to drive student engagement, collaborated with students to bring community new ideas

Boy Scouts of America **Providence, RI**
Community Outreach Coordinator *Jan 2014- July 2017*

Awards and Honors

- 2016 Sodexo Award: Providence Schools for Outstanding Community Service and Leadership