



Mayor of Providence

Jorge O. Elorza

December 13, 2017

Honorable Members  
Providence City Council  
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 1103 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day re-appointing Nittaya Saenbut, of 56 Hammond Street, Providence, Rhode Island 02909, as a member of the Human Relations Commission for a term to expire on January 31, 2021, and respectfully submit the same for your approval.

Sincerely,

A handwritten signature in blue ink, appearing to be "J. Elorza", with a long horizontal stroke extending to the right.

Jorge O. Elorza  
Mayor

IN CITY COUNCIL  
FEB 01 2018  
READ AND DENIED WITHOUT PREJUDICE

A handwritten signature in blue ink, appearing to be "J. L. Hayes", with a long horizontal stroke extending to the right.  
CLERK

# NITTAYA SAENBUT

56 Hammond Street – Providence, RI, USA 02909 – 

## PROFESSIONAL PROFILE

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Personal, detailed-oriented professional committed to poverty alleviation and social justice through advancing education, early childhood and youth development and promoting community empowerment and gender and racial equity. Experienced in working with children and international volunteers in rural communities, teaching English to marginalized school students, organizing events, planning and implementing projects, office administration and family and community engagement. Highly motivated, flexible, open-minded and passionate about learning across cultures and utilizing past experience and life skills to improve struggling communities. Lived and worked in Africa, Southeast Asia, and the U.S. Fluent in Thai, Isaan, English and Laotian.

## EDUCATION

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**Brandeis University, Heller School for Social Policy and Management**

**U.S.A.**

M.A. in Sustainable International Development

*Anticipated Graduation Date: May 2014 (GPA: 3.88)*

**Ubonratchathani University, English and Communications**

**Thailand**

B.A. in English and Communication (GPA: 3.37)

*March 2008*

## WORK EXPERIENCE

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**Center for Southeast Asians (CSEA)**

**Providence, RI**

Program Manager

*August 2014 – Present*

- Lead a team to design, plan and implement Family Advancing Racial Equity (FARE) initiative, which includes the on-going 8-week family engagement workshops, annual summer learning program, professional development workshops, family engagement nights and family-community events.
- Plan and organize meetings, design and implement different tools for communicating with various communities about CSEA's initiative and creative feedback channels.
- Plan and organize internal capacity building activities for relevant CSEA staff members.
- Develop and sustain community partnerships with local and national agencies to address various community needs and recognize community existing potentials.
- Provide direct supports to families, clients and customers of whom CSEA is serving on a regular basis such as immigration status application, income-tax preparation, HSRI-health insurance enrollment and capacity building.
- Monitor, evaluate projects and collect data and write annual reports for FARE.

## **NITTAYA SAENBUT**

### **ProNet North**

**Ghana**

Project Officer for Community Benefits Health Project

*July 2013 – December 2013*

- Worked closely with Project Manager to design a maternal and child health project serving 36 communities and identify financial and human resources required to carry out identified activities during project design and rapid prototyping phases.
- Supported the design of the project monitoring and evaluation (M&E) system.
- Facilitated, developed and managed relationships with primary-participating communities and collaborating partners at local and international levels.
- Organized and facilitated internal training workshops to train all project staff on the theory of change; community entry and community engagement; Empowerment Approach; Rights-based Approach with the focus on the Right to Health; and monitoring, evaluation and reporting
- Assisted other project teams (Education & Women Empowerment, Water & Sanitation, and Climate, Energy and Food Security) to conduct project activities at the community level including bee training, compost training follow-up, school management committee workshop and post-harvest follow-ups.

### **Au Pair In America**

**U.S.A.**

Childcare Provider

*December 2010 – June 2012*

- Provided childcare to twins from age one month through 19 months utilizing principles of child development.
- Introduced children to Thai language to encourage bilingualism.
- Took three credited courses on English Composition; Introduction to Cultural Anthropology; Society and Environment in History at the Community College of Vermont to prepare myself for admission to graduate level academic programs in international development.

### **English Crazy Club: Where Inspiration Begins**

**Ubonratchathani, Thailand**

Club Staff, Coordinator and Trainer

*June 2005 – 2010*

- Designed and built a highly successful grassroots club bringing English instruction to thousands of underprivileged students in 70 villages, in 10 provinces throughout Thailand.
- Coordinated English language learning immersion camps throughout Thailand.
- Organized and participated in various fundraising events to help support the program.
- Co-created a successful English language camp manual sponsored and adopted by The Ministry of Education.
- Trained approximately 20 local and international staff to facilitate camps' activities and to teach English as a second language.
- Taught and motivated students to pursue the English language beyond the classroom by providing effective role models and bringing fun games and songs to the learning sites based on local context.



Nittaya Saenbut  
56 Hammond Street  
Providence, RI 02909

January 12, 2018

Honorable Members  
Providence City Council  
City Hall  
25 Dorrance Street, Providence RI

Dear Honorable Members:

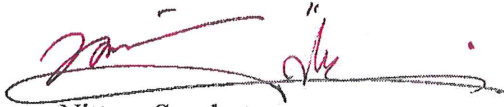
On January 4, 2018, I was recommended for re-appointment to the Providence Human Relations Commission (PHRC), and respectfully submitted for the approval of the City Council.

Effective Friday, January 12, 2018, I am officially withdrawing my application for PHRC. Since November 2017, I've been commuting from Providence to work in Boston. A combination of my commute and my current work schedule has resulted in my inability to neither attend the monthly meetings nor fulfill other important duties as a commissioner.

It's been difficult making this decision. However, I truly believe my withdrawal would allow other individuals who can dedicate their time and energy, therefore be more effective, to advance the commission.

Please kindly contact me if you need any further information. I look forward to supporting the commission in a different capacity.

Sincerely,

A handwritten signature in red ink, appearing to read 'Nittaya', with a long horizontal flourish extending to the right.

Nittaya Saenbut  
Providence resident