

**City of Providence**  
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

# RESOLUTION OF THE CITY COUNCIL

No. 443

EFFECTIVE November 28, 2016

WHEREAS, Efficient and proper management of all licenses and license applications is an integral part of the duties of the Board of Licenses and its staff; and

WHEREAS, Failure to enforce the licensing laws and to ensure the veracity of information submitted by license applicants compromises the integrity of the City's entire licensing system; and

WHEREAS, After a review of the Board of Licenses, its practices, policies, and procedures, in 2013, the City Council passed ordinances designed to address issues that were found, including ordinances revising the information required on the applications and forms used in the Board of Licenses office; and

WHEREAS, Despite these ordinance changes, three years later, forms and applications used by the Board of Licenses still do not include all the information required by the laws of the City; and

WHEREAS, For example, the form used for Entertainment License applications is missing 14 of the 16 required items enumerated in Sec. 14-195 of the Code of Ordinances, including such important items as security plans, ownership information, employee criminal background checks, floor plans, and more; and

WHEREAS, Since Board of Licenses forms do not collect all that is required by law, the Board of Licenses is not properly receiving critical information about license applicants and their businesses; and

WHEREAS, Moreover, when it comes to certain license renewals, the lack of proper forms and applications leaves the Board of Licenses unaware of major and potentially problematic changes at license-holding establishments; and

WHEREAS, As the elected representatives of the people of Providence, the City Council has a responsibility to ensure that the laws of our city are upheld and enforced properly.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Providence does hereby request that, within ten (10) business days, the License Administrator update the forms and applications used in the Board of Licenses office to properly reflect what is required by the Code of Ordinances.

BE IT FURTHER RESOLVED, That upon passage, copies of this resolution shall be sent to the License Administrator, Chairman of the Board of Licenses, the Chief Operating Officer, and the Mayor.

IN CITY COUNCIL

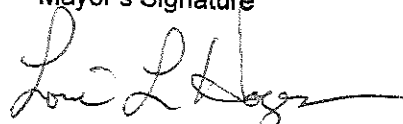
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READ AND PASSED

PRES.

CLERK

Effective without the  
Mayor's Signature



Lori L. Hagen  
City Clerk