



Mayor of Providence

Angel Taveras

December 4, 2012

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 814 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day re-appointing Mr. Robert A. Kumins of 4 Cole Farm Court, Providence, RI, 02906, as a member of the Board of Tax Assessment and Review for a term to expire on January 31, 2016, and respectfully submit the same for approval.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Angel Taveras".

Angel Taveras
Mayor

AT/gc

IN CITY COUNCIL
JAN 17 2013

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED
A handwritten signature in cursive script, likely of the City Clerk.
CLERK

Robert A. Kumins
4 Cole Farm Court
Providence, RI 02906
401-474-3525
Rkum2@cox.net

EXPERIENCE

- 2011-present Coleman Realtors – Sales Agent
2008-present Providence, RI Board of Tax Assessment Review
1991-present Podiatric Office of Dr. Richard C. Kumins, Providence, RI – Practice Manager
Responsibilities include: Regular research of Congressionally-mandated insurance coding regulations; billing of insurance companies for payment using specially designed Blue Cross software; reconciliation of insurance company payments against multiple patient records; scheduling of all patient visits; control of inventory of medical equipment.
- 1990 United States Census Bureau – Census Taker
Went to homes of people who did not return census forms to collect information; assisted people in filling out census forms.
- 1989 Subway Sandwich Shop, Providence, RI
Production of customer orders; collection of money; set up delivery service of product to homes and businesses.
- 1987-1989 Domino's Pizza, Providence, RI – Delivery Manager
Responsible for hiring, training, and scheduling of all delivery personnel.
- 1984-1986 Price Waterhouse, Providence, RI – Data Entry Specialist
Entered account billing information and expense reimbursement information into company's national computer mainframe.
- 1983 Realm Industries, Providence, RI
Responsible for inventory control and management of shipping operations.

EDUCATION

- 1992-1994 New England Institute of Technology; Constuction and Cabinet Making
1985-1987 Johnson & Wales University; Courses in Hospitality Management

SKILLS & MS Word, internet research (Google, City of Providence web site, RI General Assembly web site, Secretary of State web site, etc), Geneology

INTERESTS

COMMUNITY Temple Emanu-El, Providence, RI

ACTIVITIES Chairman of archive committee, member of museum committee, past board member