

# RESOLUTION OF THE CITY COUNCIL

No. 462

Approved October 22, 2019

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Sole Source Contract Award by the Board of Contract and Supply, in accordance with Section 21-26 of the Code of Ordinances.

International Business Technologies  
(Police Department)

\$18,900.00

IN CITY COUNCIL

OCT 17 2019

READ AND PASSED

PRES.

CLERK

I HEREBY APPROVE.

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

10/22/19

City Hall, Room 310  
25 Dorrance Street  
Providence, RI 02903  
P: 401.421.7740, ext 577  
F: 401.351.1056



## Office of the Internal Auditor

September 11, 2019

Mr. Shawn Selleck  
City Clerk's Office  
City of Providence  
25 Dorrance Street  
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Public Works:**
  - Change order in the amount of **\$3,000,000** for Contract #3 of the 2018 Capital Improvement Plan Road Paving with **D'Ambra Construction** in accordance with the Code of Ordinance, Section 21-26 (d); **WITHDRAWN AT THE SEPTEMBER 19, 2019 BOARD OF CONTRACT & SUPPLY MEETING**
- **Police Department:**
  - Authorization to purchase LEFTA, Field Training Officer Application from **International Business Information Technologies** in the amount of **\$18,900** in accordance with Code of Ordinance, Section 21-26 (b).

Sincerely,

A handwritten signature in black ink that reads "Gina M. Costa".

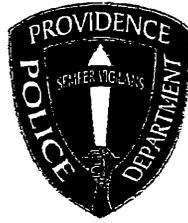
Gina M. Costa  
Internal Auditor

Cc: Antonio Morabito, Director of Public Works  
Hugh Clements, Chief of Police  
Molly Hannon Associate Director of Purchasing  
James J. Lombardi, III, Treasurer/Senior Advisor to City Council

Jorge O. Elorza  
Mayor

Colonel Hugh T. Clements, Jr.  
Chief of Police

Steven M. Paré  
Commissioner



Providence Police Department  
325 Washington Street  
Providence, Rhode Island 02903

*"Building Pride in Providence"*

August 28, 2019

The Honorable Jorge O. Elorza  
Chairman, Board of Contract & Supply  
City Hall  
Providence, RI 02903

Re: (#26034) Request to purchase LEFTA Field Training Officer Training Application

Dear Mayor Elorza:

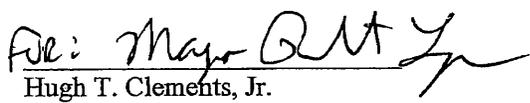
The Providence Police Department respectfully requests to purchase the LEFTA, Field Training Officer Application from International Business Information Technologies, Inc., d/b/a LEFTA Systems of 109050-60 San Jose Blvd., Suite 101, Jacksonville, FL 32223. LEFTA Systems is a sole source software application.

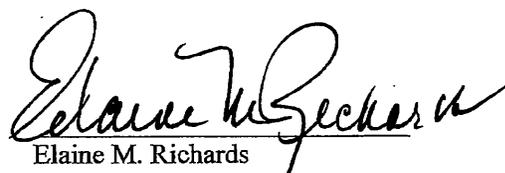
This software will provide valuable training to the departments Field Training Officers, maintain scheduling records and new officer performance.

**The total cost for the LEFTA, FTO application for unlimited users with the customization of the application, virtual training sessions for FTO's and management, the annual IT support for the first year, and the annual hosting of the application for the first year is \$18,900 and is funded through account number 101-302-52911.**

Thank you for your consideration.

Respectfully Submitted,

  
Hugh T. Clements, Jr.  
Chief of Police

  
Elaine M. Richards  
Deputy Commissioner



# LEFTA SYSTEMS

**International Business Information Technologies, Inc.**

d.b.a. LEFTA Systems

10950-60 San Jose Blvd., Suite 101

Jacksonville, FL 32223

(800) 405-3109 – Toll Free

**Proposal No. 2019-RIPPDLE-02**

CUSTOMER				
<b>AGENCY:</b>	Providence Police Department			
<b>ADDRESS:</b>	325 Washington Street			
<b>CITY:</b>	Providence	<b>STATE:</b>	RI	<b>ZIP:</b> 02903
<b>ATTN:</b>	Lieutenant Michael Fallon			

INFO	
<b>DATE:</b>	08/28/2019
<b>REP:</b>	Aimee Lusk
<b>PROGRAM:</b>	LEFTA

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	LEFTA, FTO Application (unlimited users)	\$15,000	\$15,000
1	Customization of Application	Included	Included
2	Virtual Training Sessions for FTOs and Management	Included	Included
<i>Hosted by LEFTA Systems (Azure Government)</i>			
1	Annual IT Support @ 20% of Total Purchase Price of LEFTA Application <i>Includes application updates and technical support calls.</i>	\$3,000	\$3,000
1	Annual Hosting of Application @ \$75/Month for up to 25 GB of data <i>Billed annually for each application purchased.</i>	\$900	\$900
		<b>TOTAL:</b>	<b>\$18,900</b>

Price quote proposals are based on information provided to LEFTA Systems by the agency listed above and are good for 90 days from the date of this proposal.

\_\_\_\_\_  
LEFTA Systems Authorized Signature

08/28/2019

\_\_\_\_\_  
Date



## **Sole Source Information for** **Law Enforcement Field Training Application (LEFTA)**

January 2019

The LEFTA software application is designed to enable field training officers (FTOs) to manage departmental training programs for numerous positions. Based on the below features, LEFTA is a sole source software application. There is no other vendor whose software application includes all of the below features:

LEFTA unique features, include:

1. All data is hosted on Government AZURE and approved by
  - a. *United States Federal Risk and Authorization Management Program (FedRAMP)*
  - b. *Defense Information Systems Agency (DISA)*
  - c. *Criminal Justice Information Services Division (CJIS)*
2. FTO certification audit to know when certifications expire
3. Officer Safety Violation Report
4. Your agency will own the software. It is not a lease.
5. Trainee to FTO Scheduling
6. Statistical Graphics to ascertain discrimination based on:
  - a. Age
  - b. Gender
  - c. Race
7. The program does not only monitor a trainee during FTP but also enables you to continue monitoring during the probationary period.
8. LEFTA is the only application that indicates and syncs with the METR Training Records software.
9. Fully automated FTO Evaluation
10. Purge Record Settings
11. Missing Report Feature
12. Monitoring FTO Performance
13. **California Specific:** LEFTA offers the following CA POST required items that are unique to the LEFTA software:
  - a. CA POST Manual
  - b. CA POST required FTO Evaluation
  - c. CA POST FTO Certification Audit to ensure FTOs are recertified every three years as per POST requirement.

*LEFTA is the wholly owned, intellectual property of International Business Information Technologies, Inc. (d.b.a. LEFTA Systems) and licensing and support for LEFTA is not available from any other vendor.*

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**International Business Information Technologies, Inc**

2 Business name/disregarded entity name, if different from above  
**LEFTA Systems**

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_  
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any) \_\_\_\_\_  
Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**10950-60 San Jose Blvd Ste 101**

6 City, state, and ZIP code  
**Jacksonville, FL 32223**

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

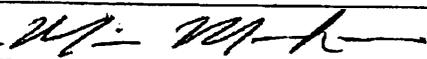
Social security number									
			-						
or									
Employer identification number									
3	0	-	0	6	2	9	7	9	3

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ 

Date ▶ 1-9-19

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



OFFICE OF THE COMMISSIONER OF PUBLIC SAFETY  
Steven M. Paré, Commissioner of Public Safety | Jorge O. Elorza, Mayor

October 1, 2019

The Honorable John J. Igliazzi  
Chairman, Finance Committee  
Providence City Council  
Providence City Hall  
25 Dorrance Street  
Providence, RI 02903

**RE: Business Information Technologies, Inc. d/b/a LEFTA Systems**

Dear Chairman Igliazzi:

The LEFTA Systems software for FTO documentation meets CJIS security standards required for public safety software systems, therefore, meets our security standards as well. All cloud-based storage is done on Microsoft base Government AZURE.

The LEFTA Systems software is cloud based with major browser support, therefore, is compatible with current and future City of Providence computers and hardware.

The LEFTA Systems software allows for use with existing public safety software, such as evidence.com (body cameras) due to its ability to handle uploads from major industry standard platforms.

If you have any questions or require any further information, please feel free to contact me at 401-243-6238.

Very truly yours,

Greg Haroian  
MIS Administrator  
City of Providence Department of Public Safety

PROVIDENCE THE CREATIVE CAPITAL  
Public Safety Complex | 325 Washington Street | Providence, RI 02903  
401-243-6021 phone | 401-243-6444 fax  
[www.providenceri.gov](http://www.providenceri.gov)