

RESOLUTION OF THE CITY COUNCIL

No. 462

Approved October 22, 2019

RESOLVED, That the Members of the Providence City Council
hereby Authorize Approval of the following Sole Source Contract Award by the
Board of Contract and Supply, in accordance with Section 21-26 of the Code of
Ordinances.

International Business Technologies
(Police Department)

\$18,900.00

IN CITY COUNCIL

OCT 17 2019

READ AND PASSED

PRES.

CLERK

I HEREBY APPROVE.

Mayor

Date: 10/22/19

City Hall, Room 310
25 Dorrance Street
Providence, RI 02903
P: 401.421.7740, ext 577
F: 401.351.1055



Office of the Internal Auditor

September 11, 2019

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Public Works:**
 - Change order in the amount of **\$3,000,000** for Contract #3 of the 2018 Capital Improvement Plan Road Paving with **D'Ambra Construction** in accordance with the Code of Ordinance, Section 21-26 (d); **WITHDRAWN AT THE SEPTEMBER 19, 2019 BOARD OF CONTRACT & SUPPLY MEETING**
- **Police Department:**
 - Authorization to purchase LEFTA, Field Training Officer Application from **International Business Information Technologies** in the amount of **\$18,900** in accordance with Code of Ordinance, Section 21-26 (b).

Sincerely,

A handwritten signature in cursive script that reads "Gina M. Costa".

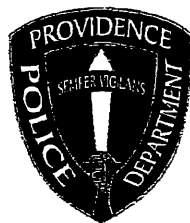
Gina M. Costa
Internal Auditor

Cc: Antonio Morabito, Director of Public Works
Hugh Clements, Chief of Police
Molly Hannon Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council

Jorge O. Elorza
Mayor

Steven M. Paré
Commissioner

Colonel Hugh T. Clements, Jr.
Chief of Police



Providence Police Department
325 Washington Street
Providence, Rhode Island 02903

"Building Pride in Providence"

August 28, 2019

The Honorable Jorge O. Elorza
Chairman, Board of Contract & Supply
City Hall
Providence, RI 02903

Re: (#26034) Request to purchase LEFTA Field Training Officer Training Application

Dear Mayor Elorza:

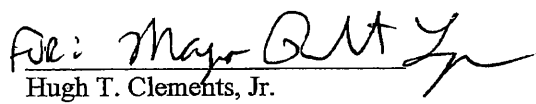
The Providence Police Department respectfully requests to purchase the LEFTA, Field Training Officer Application from International Business Information Technologies, Inc., d/b/a LEFTA Systems of 109050-60 San Jose Blvd., Suite 101, Jacksonville, FL 32223. LEFTA Systems is a sole source software application.

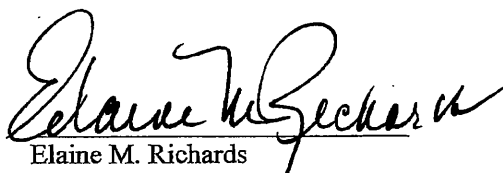
This software will provide valuable training to the departments Field Training Officers, maintain scheduling records and new officer performance.

The total cost for the LEFTA, FTO application for unlimited users with the customization of the application, virtual training sessions for FTO's and management, the annual IT support for the first year, and the annual hosting of the application for the first year is \$18,900 and is funded through account number 101-302-52911.

Thank you for your consideration.

Respectfully Submitted,


Hugh T. Clements, Jr.
Chief of Police


Elaine M. Richards
Deputy Commissioner



LEFTA SYSTEMS

International Business Information Technologies, Inc.

d.b.a. LEFTA Systems
10950-60 San Jose Blvd., Suite 101
Jacksonville, FL 32223
(800) 405-3109 – Toll Free

Proposal No. 2019-RIPPDLE-02

| CUSTOMER | | | | | |
|----------|------------------------------|--------|----|------|-------|
| AGENCY: | Providence Police Department | | | | |
| ADDRESS: | 325 Washington Street | | | | |
| CITY: | Providence | STATE: | RI | ZIP: | 02903 |
| ATTN: | Lieutenant Michael Fallon | | | | |

| INFO | |
|----------|------------|
| DATE: | 08/28/2019 |
| REP: | Aimee Lusk |
| PROGRAM: | LEFTA |

| QTY | DESCRIPTION | UNIT PRICE | TOTAL |
|--|--|------------|----------|
| 1 | LEFTA, FTO Application (unlimited users) | \$15,000 | \$15,000 |
| 1 | Customization of Application | Included | Included |
| 2 | Virtual Training Sessions for FTOs and Management | Included | Included |
| Hosted by LEFTA Systems (Azure Government) | | | |
| 1 | Annual IT Support @ 20% of Total Purchase Price of LEFTA Application <i>Includes application updates and technical support calls.</i> | \$3,000 | \$3,000 |
| 1 | Annual Hosting of Application @ \$75/Month for up to 25 GB of data <i>Billed annually for each application purchased.</i> | \$900 | \$900 |
| | | TOTAL: | \$18,900 |

Price quote proposals are based on information provided to LEFTA Systems by the agency listed above and are good for 90 days from the date of this proposal.

LEFTA Systems Authorized Signature

08/28/2019

Date



Sole Source Information for **Law Enforcement Field Training Application (LEFTA)**

January 2019

The LEFTA software application is designed to enable field training officers (FTOs) to manage departmental training programs for numerous positions. Based on the below features, LEFTA is a sole source software application. There is no other vendor whose software application includes all of the below features:

LEFTA unique features, include:

1. All data is hosted on Government AZURE and approved by
 - a. *United States Federal Risk and Authorization Management Program (FedRAMP)*
 - b. *Defense Information Systems Agency (DISA)*
 - c. *Criminal Justice Information Services Division (CJIS)*
2. FTO certification audit to know when certifications expire
3. Officer Safety Violation Report
4. Your agency will own the software. It is not a lease.
5. Trainee to FTO Scheduling
6. Statistical Graphics to ascertain discrimination based on:
 - a. Age
 - b. Gender
 - c. Race
7. The program does not only monitor a trainee during FTP but also enables you to continue monitoring during the probationary period.
8. LEFTA is the only application that indicates and syncs with the METR Training Records software.
9. Fully automated FTO Evaluation
10. Purge Record Settings
11. Missing Report Feature
12. Monitoring FTO Performance
13. **California Specific:** LEFTA offers the following CA POST required items that are unique to the LEFTA software:
 - a. CA POST Manual
 - b. CA POST required FTO Evaluation
 - c. CA POST FTO Certification Audit to ensure FTOs are recertified every three years as per POST requirement.

LEFTA is the wholly owned, intellectual property of International Business Information Technologies, Inc. (d.b.a. LEFTA Systems) and licensing and support for LEFTA is not available from any other vendor.

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

International Business Information Technologies, Inc

2 Business name/disregarded entity name, if different from above

LEFTA Systems

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

10950-60 San Jose Blvd Ste 101

6 City, state, and ZIP code

Jacksonville, FL 32223

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

3 0 - 0 6 2 9 7 9 3

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►



Date ► 1-9-19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



OFFICE OF THE COMMISSIONER OF PUBLIC SAFETY
Steven M. Paré, Commissioner of Public Safety | Jorge O. Elorza, Mayor

October 1, 2019

The Honorable John J. Igliazzi
Chairman, Finance Committee
Providence City Council
Providence City Hall
25 Dorrance Street
Providence, RI 02903

RE: Business Information Technologies, Inc. d/b/a LEFTA Systems

Dear Chairman Igliazzi:

The LEFTA Systems software for FTO documentation meets CJIS security standards required for public safety software systems, therefore, meets our security standards as well. All cloud-based storage is done on Microsoft base Government AZURE.

The LEFTA Systems software is cloud based with major browser support, therefore, is compatible with current and future City of Providence computers and hardware.

The LEFTA Systems software allows for use with existing public safety software, such as evidence.com (body cameras) due to its ability to handle uploads from major industry standard platforms.

If you have any questions or require any further information, please feel free to contact me at 401-243-6238.

Very truly yours,

Greg Haroian
MIS Administrator
City of Providence Department of Public Safety

PROVIDENCE THE CREATIVE CAPITAL
Public Safety Complex | 325 Washington Street | Providence, RI 02903
401-243-6021 phone | 401-243-6444 fax
www.providenceri.gov