

THE CITY OF PROVIDENCE
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER: 1425

NO: 483 AN ORDINANCE ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1351 APPROVED SEPTEMBER 16, 1960.

APPROVED: September 21, 1961

BE IT ORDAINED BY THE CITY OF PROVIDENCE:

SECTION 1: The number of employees in the DEPARTMENT OF CITY CLERK shall not exceed nine (9). There shall be no more than :

- 1 City Clerk (unclassified)
- 1 Deputy City Clerk - First
- 1 Deputy City Clerk - Second
- 1 Stenographic Reporter (City Council)
- 2 Clerk Stenographer III
- 2 Clerk Stenographer II
- 1 Clerk II

SECTION 2: In the BOARD OF CANVASSERS AND REGISTRATION there shall be no more than:

- 1 Chairman, Bd of Canvassers and Registration (unc.)
- 2 Members of Bd of Canvassers and Registration (unc.)
- 1 Clerk IV
- 2 Clerk III
- 2 Clerk I
- 3 Clerk Typist II
- 1 Key Punch Operator

There may be TEMPORARY

- Clerk I or Clerk Typist I - unlimited
- Primary and Election Officials
- Janitors
- Equipment Workers
- Chauffeurs
- Part-time Clerks
- 2 Key Punch Operators

SECTION 3: The number of employees in PROBATE COURT shall not exceed ten (10). There shall be no more than:

- 1 Judge of Probate (unclassified)
- 1 Clerk of Probate (unclassified)
- 1 Deputy Clerk, Probate Court
- 2 Clerk Stenographer II
- 2 Clerk Stenographer I
- 1 Clerk Typist II
- 1 Clerk Typist I
- 1 Clerk III

SECTION 4: The number of employees in the POLICE COURT shall not exceed thirteen (13). There shall be no more than:

- 2 Police Court Judge (unc.)
- 1 Clerk, Police Court
- 1 Deputy Clerk, Police Court
- 1 Clerk Stenographer II
- 3 Clerk IV
- 1 Clerk Typist II
- 4 Clerk Typist I

SECTION 5: The number of employees in the DEPARTMENT OF LAW shall not exceed eight (8). There shall be no more than:

- 1 City Solicitor (unc.)
- 1 Assistant City Solicitor - First
- 1 Assistant City Solicitor - Second
- 1 Assistant City Solicitor - Third
- 1 Assistant City Solicitor - Fourth
- 1 Claim Investigator
- 2 Clerk Stenographer III

SECTION 6: The number of employees in the OFFICE OF THE RECORDER OF DEEDS shall not exceed seventeen (17). There shall be no more than:

- 1 Recorder of Deeds (unc.)
- 1 Deputy Recorder of Deeds
- 4 Clerk III
- 1 Clerk II
- 3 Clerk I
- 5 Clerk Typist II
- 1 Clerk Typist I
- 1 Building Custodian I

SECTION 7: The number of employees in the DEPARTMENT OF CITY SERGEANT shall not exceed forty-two (42). There shall be no more than:

- 1 City Sergeant (unc.)
- 1 First Deputy City Sergeant
- 1 Second Deputy City Sergeant
- 1 Building Maintenance Supervisor
- 12 Building Custodian I
- 1 Building Maintenance Engineer I
- 2 Stationary Fireman
- 7 Charwoman
- 2 Elevator Operator
- 4 Switchboard Operator
- 1 Clerk Stenographer I
- 3 Automobile Driver
- 2 Watchman

TEMPORARY

- 2 Stationary Fireman
- 1 Watchman
- 1 Switchboard Operator

SECTION 8: The number of employees in the DEPARTMENT OF FINANCE DIRECTOR shall not exceed seven (7). There shall be no more than:

- 1 Finance Director (unc.)
- 1 Personnel Director
- 1 Budget Officer
- 1 Personnel Technician
- 2 Clerk Stenographer III
- 1 Clerk III

SECTION 9: The number of employees in the CONTROLLER'S DIVISION shall not exceed twenty-one (21). There shall be no more than:

- 1 City Controller
- 1 Asst. City Controller
- 1 Asst. City Controller (Second)
- 1 Accountant I
- 1 Clerk IV
- 3 Clerk III
- 6 Clerk II
- 6 Clerk Typist II
- 1 Clerk Typist I

SECTION 10: The number of employees in the EMPLOYEES' RETIREMENT DIVISION shall not exceed five (5). There shall be no more than:

- 1 Accountant II
- 1 Clerk III
- 1 Clerk IV
- 1 Clerk Typist II
- 1 Clerk Typist I

SECTION 11: The number of employees in the TABULATING DIVISION shall not exceed nine (9). There shall be no more than:

- 1 Data Processing Coordinator
- 1 Tabulating Machine Supervisor
- 1 Electronic Data Processing Programmer
- 2 Tabulating Equipment Operator
- 3 Key Punch Operator
- 1 Clerk II

SECTION 12: The number of employees in the CITY COLLECTOR'S DIVISION shall not exceed thirty-six (36). There shall be no more than:

- 1 City Collector
- 1 Asst. City Collector
- 7 Clerk IV
- 5 Clerk III
- 1 Clerk Stenographer III
- 2 Clerk II
- 1 Clerk I
- 2 Clerk Typist I
- 4 Key Punch Operator
- 1 Automobile Driver
- 4 Parking Meter Coin Collector
- 1 Clerk Stenographer I

TEMPORARY

- 6 Clerk Typist I

SECTION 13: The number of employees in the DEPARTMENT OF CITY COLLECTOR, WATER BOARD COLLECTIONS shall not exceed seven (7). There shall be no more than:

- 1 Clerk IV
- 4 Clerk Typist II
- 2 Clerk Typist I

SECTION 14: The number of employees in the CITY ASSESSOR'S DIVISION shall be no more than:

- 1 City Assessor
- 1 Real Property Assessment Aide
- 1 Personal Property Assessment Aide
- 3 Assessment Aide I
- 1 Assessment Aide II
- 2 Engineering Aide III
- 2 Clerk IV
- 5 Clerk III
- 1 Clerk II
- 1 Clerk Stenographer III
- 3 Clerk Typist II
- 5 Clerk Typist I
- 4 Key Punch Operator

TEMPORARY

Clerk I or Clerk Typist I with the approval of the Finance Director.

SECTION 15: The number of employees in the PURCHASING DIVISION shall not exceed eighteen (18). There shall be no more than:

- 1 Purchasing Agent III
- 1 Purchasing Agent II
- 4 Purchasing Agent I
- 1 Clerk III
- 1 Clerk I
- 1 Clerk Stenographer III
- 1 Clerk Stenographer II
- 1 Clerk Stenographer I
- 3 Clerk Typist I
- 1 Supervisor - Warehouse and Inventory
- 1 Duplicating Equipment Operator
- 1 Key Punch Operator
- 1 Clerk II

SECTION 16: The number of employees in the MUNICIPAL GARAGE DIVISION shall not exceed twenty-two (22). There shall be no more than:

- 1 Garage Superintendent II
- 2 Clerk IV
- 2 Clerk II
- 1 Clerk Typist II
- 8 Automotive Mechanic I
- 3 Laborer II
- 3 Laborer I
- 1 Stationary Fireman
- 1 Mechanic III

SECTION 17: The number of employees in the DEPARTMENT OF CITY TREASURER shall not exceed six (6). There shall be no more than:

- 1 City Treasurer (unc.)
- 1 Deputy City Treasurer
- 2 Clerk III
- 1 Clerk Typist II
- 1 Clerk Typist I

SECTION 18: The number of employees in the BOARD OF TAX ASSESSMENT REVIEW shall not exceed four (4). There shall be no more than:

- 3 Members of Board (unc.)
- 1 Secretary (unc.)

SECTION 19: The number of employees in the DEPARTMENT OF COMMISSIONER OF PUBLIC SAFETY shall not exceed fifteen (15). There shall be no more than:

- 1 Commissioner of Public Safety (unc.)
- 1 Administrative Assistant to Commissioner
- 1 Accountant I
- 1 Clerk IV
- 1 Clerk III
- 1 Clerk Stenographer III
- 1 Clerk Typist II
- 1 Deputy Police Surgeon
- 1 Police Surgeon - First
- 1 Building Maintenance Engineer I
- 4 Building Custodian I
- 1 Building Custodian II

SECTION 20: The number of employees in the POLICE DEPARTMENT shall not exceed seven hundred thirteen (713). There shall be no more than:

- 1 Police Chief
- 3 Police Commander
- 8 Police Captain
- 18 Police Lieutenant
- 60 Police Sergeant or Detective I
- 426 Police Patrolman
- 4 Police Woman
- 1 Dog Officer
- 1 Assistant Dog Officer
- 5 Clerk IV
- 11 Clerk III
- 15 Clerk Stenographer III
- 3 Clerk Typist II
- 1 Clerk Typist I
- 4 Police Matron
- 1 Physical Director, Police
- 1 Police Switchboard Chief Operator
- 3 Police Switchboard Operator
- 3 Police Signal Operator
- 4 Mechanic I
- 6 Building Custodian I

(Section 20 continued on next page)

SECTION 20: (Continued)

- 8 Police Patrol Driver
- 1 Police Equipment Superintendent
- 1 Maintenance Man II
- 1 Radio Engineer
- 1 Laborer I
- 12 Woman Parking Checker (unclassified)

PART-TIME

- 4 Police Switchboard Operator
- 1 Police Matron
- 85 School Crossing Guard
- 20 Police Trainee

The number of policemen allowed may be increased by the number of graduate trainees, not to exceed 8, for whom there are no immediate vacancies.

SECTION 21: The number of employees in the FIRE DEPARTMENT shall not exceed five hundred forty-six (546). There shall be no more than:

- 1 Fire Chief
- 16 Battalion Chief
- 1 Fire Alarm Superintendent
- 1 Assistant Fire Alarm Superintendent
- 1 Fire Equipment Superintendent II
- 1 Fire Equipment Superintendent I
- 31 Fire Captain
- 56 Fire Lieutenant
- 391 Fireman
- 1 Clerk Stenographer III
- 2 Building Custodian I
- 1 Maintenance Man III
- 4 Maintenance Man I
- 1 Equipment Operator I
- 5 Automotive Mechanic I
- 8 Fire Alarm Technician
- 2 Mechanic I
- 1 Clerk III
- 1 Building Maintenance Supervisor
- 1 Radio Engineer

PART-TIME

- 20 Fire Trainees

The number of firemen allowed may be increased by the number of graduate trainees, not to exceed 8, for whom there are no immediate vacancies.

SECTION 22: The number of employees in the DEPARTMENT OF SUPERINTENDENT of WEIGHTS and MEASURES shall not exceed five (5). There shall be no more than:

- 1 Superintendent of Weights and Measures
- 1 First Deputy City Sealer
- 1 Second Deputy City Sealer
- 1 First Deputy City Weigher
- 1 Second Deputy City Weigher

SECTION 23: The number of employees in the DEPARTMENT of BUILDING INSPECTION ADMINISTRATION shall not exceed fourteen (14). There shall be no more than:

- 1 Director of Building Inspection
- 1 Plan Estimator
- 1 Clerk IV
- 1 Clerk III
- 1 Clerk Stenographer III
- 2 Clerk Stenographer II
- 1 Clerk Stenographer I
- 2 Clerk Typist II
- 3 Clerk Typist I
- 1 Automobile Driver

SECTION 24: The number of employees in the DEPARTMENT of BUILDING INSPECTION - STRUCTURES and ZONING DIVISION shall not exceed fourteen (14). There shall be no more than:

- 1 Chief Inspector of Structures and Zoning
- 1 Building Inspector III
- 2 Building Inspector II
- 10 Building Inspector I

SECTION 25: The number of employees in the DEPARTMENT of BUILDING INSPECTION - PLUMBING, DRAINAGE and GAS PIPING DIVISION shall not exceed eight (8). There shall be no more than:

- 1 Chief Inspector of Plumbing, Drainage and Gas Piping
- 1 Plumbing Inspector III
- 6 Plumbing Inspector I

SECTION 26: The number of employees in the DEPARTMENT OF BUILDING INSPECTION - ELECTRICAL INSTALLATIONS DIVISION shall not exceed eight (8). There shall no more than:

- 1 Chief Inspector of Electrical Installations
- 1 Electrical Inspector III
- 1 Electrical Inspector II
- 5 Electrical Inspector I

SECTION 27: The number of employees in the DEPARTMENT of BUILDING INSPECTION - AIR POLLUTION, MECHANICAL EQUIPMENT and INSTALLATIONS DIVISION shall not exceed nine (9). There shall be no more than:

- 1 Chief Inspector of Air Pollution, Mechanical Equipment and Installations
- 1 Air Pollution & Mechanical Equipment Inspector III
- 3 Air Pollution & Mechanical Equipment Inspector II
- 3 Air Pollution & Mechanical Equipment Inspector I
- 1 Steam Engineering Examiner

SECTION 28: The number of employees in the DEPARTMENT of TRAFFIC ENGINEER shall not exceed forty-one (41). There shall be no more than:

- 1 Traffic Engineer (unclassified)
- 1 Traffic Engineer I
- 1 Traffic Engineer II
- 1 Traffic Engineer III
- 1 Clerk Stenographer III
- 1 Clerk Stenographer II
- 1 Clerk Stenographer I
- 1 Clerk IV
- 1 Clerk III
- 2 Maintenance Man II
- 8 Maintenance Man I
- 1 Traffic Signal Maintenance Man II
- 5 Traffic Signal Maintenance Man I
- 1 Parking Meter Maintenance Man II
- 2 Parking Meter Maintenance Man I
- 3 Engineering Aide III
- 3 Engineering Aide II
- 1 Traffic Marker & Sign Man I

TEMPORARY

- 6 Laborer I

SECTION 29: The number of employees in the DEPARTMENT of PUBLIC WORKS - GENERAL ADMINISTRATION shall not exceed four (4). There shall be no more than:

- 1 Director of Public Works (unclassified)
- 1 Deputy Director of Public Works
- 1 Clerk Stenographer III
- 1 Automobile Driver

SECTION 30: The number of employees in the DEPARTMENT OF PUBLIC WORKS - BUSINESS MANAGEMENT OFFICE shall not exceed ten (10). There shall be no more than:

- 1 Business Manager
- 2 Clerk IV
- 2 Clerk III
- 1 Clerk Stenographer III
- 1 Clerk I
- 1 Clerk Typist II
- 2 Key Punch Operator

SECTION 31: The number of employees in the DEPARTMENT of PUBLIC WORKS - ENGINEERING OFFICE shall not exceed thirty-two (32). There shall be no more than:

- 1 Chief Civil Engineer
- 3 Associate Engineer III
- 3 Associate Engineer II
- 10 Associate Engineer I
- 5 Engineering Aide III
- 5 Engineering Aide II
- 3 Engineering Aide I
- 2 Automobile Driver

SECTION 32: The number of employees in the DEPARTMENT of PUBLIC WORKS - SANITATION ADMINISTRATION OFFICE shall not exceed two (2). There shall be no more than:

- 1 Chief of Sanitation Division
- 1 Clerk III

SECTION 33: The number of employees in the DEPARTMENT of PUBLIC WORKS - SANITATION DIVISION - STREET CLEANING SECTION shall not exceed:

- 2 Labor Foreman General II
- 5 Labor Foreman General I
- 16 Equipment Operator II
- 8 Equipment Operator I
- Laborer II
- Laborer I

SECTION 34: The number of employees in the DEPARTMENT of PUBLIC WORKS - SANITATION DIVISION - SEWAGE PUMPING STATION SECTION shall not exceed fourteen (14). There shall be no more than:

- 1 Pumping Station Engineer
- 4 Stationary Equipment Operator
- 9 Screenman

SECTION 35: The number of employees in the DEPARTMENT of PUBLIC WORKS - SANITATION DIVISION - SEWAGE DISPOSAL SECTION shall not exceed fifty-nine (59). There shall be no more:

- 1 Chief of Operations & Maintenance
- 1 Superintendent of Sewage Disposal
- 1 Bacteriologist II
- 1 Bacteriologist I
- 1 Clerk III
- 4 Sewage Disposal Works Foreman
- 21 Sewage Disposal Works Operator
- 1 Maintenance Foreman
- 3 Mechanic II
- 2 Mechanic I
- 9 Laborer II
- 6 Laborer I

TEMPORARY

- 8 Laborer I

SECTION 36: The number of employees in the DEPARTMENT of PUBLIC WORKS - SANITATION DIVISION - GARBAGE COLLECTION and DISPOSAL SECTION shall not exceed one hundred twenty (120), provided, however, that in case of any emergency requiring immediate action the Superintendent of the Incinerator may, with the approval of the Director of Public Works and the Finance Director of the City of Providence hire and employ in excess of the total number of positions or the number of any individual class of position provided herein; provided, further that the total so employed shall in no case exceed fifteen (15), and shall be assigned to one or more classes designated herein. In arriving at the above total (120), six (6) full working days shall be equivalent to one (1) employee, in respect to employees paid on a daily basis. There shall be no more than:

- 1 Superintendent of Incinerator
- 1 Assistant Superintendent of Incinerator
- 1 Superintendent of Garbage Collection
- 2 Labor Foreman General II
- 22 Equipment Operator I (Incinerator)
- 2 Equipment Operator I
- 1 Turbine Operator II
- 4 Turbine Operator I
- 2 Mechanic III
- 1 Mechanic II
- 1 Mechanic I
- 9 Stationary Fireman
- 5 Crane Operator
- 4 Boiler Room Foreman (Incinerator)
- 1 Clerk IV
- 1 Clerk Typist II
- 1 Building Custodian I
- 44 Laborer (Garbage Collection)
- 17 Laborer I

SECTION 37: The number of employees in the DEPARTMENT of PUBLIC WORKS - SANITATION DIVISION - REFUSE COLLECTION and DISPOSAL SECTION shall not exceed twenty-eight (28); provided, however, that in case of any emergency requiring immediate action the Director of Public Works may with the approval of the Finance Director of the City of Providence, hire and employ Equipment Operator I, Equipment Operator II and Laborer I in excess of the number allowed herein; provided further that the total so employed shall in no case exceed five (5) and shall be assigned to one of the above designated classes. In arriving at the total of these classes twenty-eight (28), five (5) full working days shall be equivalent to one (1) employee. There shall be no more than:

- 1 Supervisor of Refuse Collection
- 1 Equipment Operator II
- 8 Equipment Operator I (Refuse Collection)
- 1 Clerk Typist II
- 1 Laborer I
- 16 Laborer (Refuse Collection)

SECTION 38: The number of employees in the DEPARTMENT of PUBLIC WORKS - SANITATION DIVISION - EQUIPMENT, SHOP & STORES REVOLVING FUND shall not exceed ten (10). There shall be no more than:

- 1 Garage Superintendent I
- 5 Automotive Mechanic I
- 3 Laborer I
- 1 Clerk Typist II

SECTION 39: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - ADMINISTRATION shall not exceed one (1). There shall be no more than:

- 1 Chief of Construction and Maintenance

SECTION 40: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - HIGHWAY SECTION shall be no more than:

- 1 Superintendent of Highways
- 1 Assistant Highway Superintendent
- 1 Highway Yard Foreman
- 7 Labor Foreman General I
- 10 Labor Foreman General II
- 1 Highway Office Manager
- 1 Clerk IV
- 1 Clerk III
- 3 Clerk II
- 4 Clerk Typist II
- 3 Clerk Typist I
- 1 Automobile Driver
- 1 Switchboard Operator
- 3 Highway Construction Foreman
- 1 Mechanic II
- 31 Paver
- 1 Stationary Fireman
- 1 Charwoman
- Watchman
- Equipment Operator II
- Equipment Operator I
- Laborer II
- Laborer I
- Cement Finisher

TEMPORARY

- Laborer I

SECTION 41: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - BRIDGE MAINTENANCE SECTION shall not exceed fourteen (14). There shall be no more than:

- 1 Labor Foreman General II
- 1 Labor Foreman General I
- 1 Equipment Operator I
- 11 Laborer II

SECTION 42: The number of employees in the DEPARTMENT OF PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - SIDEWALKS and CURBING SECTION shall not exceed five (5). There shall be no more than:

- 1 Inspector of Sidewalks
- 2 Engineering Aide I
- 1 Clerk Stenographer II
- 1 Labor Foreman General I

SECTION 43: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - FORESTRY SECTION shall not exceed twenty-one (21). There shall be no more than:

- 1 City Forester
- 1 Labor Foreman General II
- 1 Building Custodian I
- 2 Equipment Operator II
- 8 Tree Trimmer
- 8 Laborer I

SECTION 44: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - SNOW REMOVAL SECTION shall be:

Unlimited (except by appropriation)

SECTION 45: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - SEWER CONSTRUCTION and MAINTENANCE SECTION shall be no more than:

- 1 Superintendent of Sewer Construction and Maint.
- 1 Engineering Aide II
- 5 Labor Foreman General II
- 2 Clerk III
- 1 Clerk Typist II
- 6 Equipment Operator II
- 5 Equipment Operator I
- 4 Sewer and Drain Inspector
- 2 Sewer Construction Foreman
- 8 Sewer Basin Man
- 8 Sewer Construction Worker
- 1 Watchman
- Laborer II
- Laborer I

SECTION 46: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - PUBLIC BUILDINGS SECTION shall not exceed nineteen (19). There shall be no more than:

- 1 Superintendent of Public Buildings
- 1 City Architect
- 1 Associate Engineer III
- 1 Architectural Draftsman I
- 2 Architectural Draftsman II
- 1 Clerk IV
- 2 Clerk III

(Section 46 continued on next page)

SECTION 46: (Continued)

- 1 Clerk Stenographer III
- 1 Clerk Stenographer I
- 1 Clerk Typist I
- 2 Building Maintenance Supervisor
- 1 Maintenance Man III
- 1 Laborer II
- 2 Building Tradesworker
- 1 Automobile Driver

SECTION 47: The number of employees in the DEPARTMENT of PUBLIC WORKS - SEWER CONSTRUCTION and MAINTENANCE SECTION - EQUIPMENT SHOP and STORES REVOLVING FUND shall not exceed nine (9). There shall be no more than:

- 1 Clerk III
- 1 Mechanic III
- 1 Mechanic II
- 1 Maintenance Man II
- 1 Equipment Operator II
- 1 Laborer II
- 1 Laborer I
- 2 Automotive Mechanic II

SECTION 48: The number of employees in the DEPARTMENT of PUBLIC WORKS - CONSTRUCTION and MAINTENANCE DIVISION - EQUIPMENT SHOP and STORES REVOLVING FUND shall not exceed thirty-five (35). There shall be no more than:

- 1 Garage Superintendent I
- 1 Labor Foreman General I
- 10 Mechanic III
- 10 Mechanic II
- 3 Mechanic I
- 8 Laborer II
- 2 Equipment Operator II

SECTION 49: The number of employees in the DEPARTMENT of PUBLIC WORKS - PUBLIC SERVICE DIVISION - ADMINISTRATION SECTION shall not exceed one (1). There shall be no more than:

- 1 Public Service Engineer

SECTION 50: The number of employees in the DEPARTMENT OF PUBLIC WORKS - PUBLIC SERVICE DIVISION - STREET LIGHTING SECTION shall not exceed one (1). There shall be no more than:

- 1 Utility Inspector

SECTION 51: The number of employees in the DEPARTMENT of PUBLIC WORKS - PUBLIC SERVICE DIVISION - MUNICIPAL DOCK SECTION shall not exceed ten (10). There shall be no more than:

- 1 Port Agent
- 1 Superintendent of Municipal Docks

(Section 51 continued on next page)

SECTION 51: (Continued)

- 1 Labor Foreman General I
- 3 Laborer II
- 3 Laborer I
- 1 Watchman

SECTION 52: The number of employees in the DEPARTMENT of PUBLIC WORKS - PUBLIC SERVICE DIVISION - DRAW BRIDGE OPERATION SECTION, shall not exceed twelve (12). There shall be no more than:

- 1 Bridge Superintendent II
- 2 Bridge Superintendent I
- 4 Bridge Operator
- 5 Gateman

SECTION 53: The number of employees in the DEPARTMENT of PUBLIC WORKS - PUBLIC SERVICE DIVISION - HARBORMASTER SECTION shall not exceed one (1). There shall be no more than:

- 1 Clerk III

SECTION 54: The number of employees in the DEPARTMENT of PUBLIC WORKS - PUBLIC SERVICE DIVISION - FAMILY and BUSINESS RELOCATION SERVICE SECTION shall not exceed eighteen (18). There shall be no more than:

- 1 Family & Business Relocation Administrator
- 1 Assistant Administrator of Relocation
- 1 Intergroup Specialist
- 1 Housing Inspector II
- 4 Housing Inspector I
- 1 Case Work Supervisor
- 6 Social Case Worker
- 1 Clerk III
- 1 Clerk Stenographer II
- 1 Clerk Stenographer I

SECTION 55: The number of employees in the DEPARTMENT of HEALTH ADMINISTRATION shall not exceed five (5). There shall be no more than:

- 1 Superintendent of Health (unclassified)
- 1 Deputy Superintendent of Health
- 1 Asst. Administrator & Deputy Registrar of Vital Statistics
- 1 Clerk Stenographer III

PART-TIME

- 1 Clerk I

SECTION 56: The number of employees in the DEPARTMENT of HEALTH - VITAL STATISTICS shall not exceed seven (7). There shall be no more than:

- 1 Key Punch Operator
- 3 Clerk Typist II
- 3 Clerk Typist I

SECTION 57: The number of employees in the DEPARTMENT of HEALTH - MEDICAL - COMMUNICABLE DISEASES shall not exceed twenty (20). There shall be no more than:

- 2 Public Health Physician II
- 1 Public Health Physician I
- 1 Supervising Public Health Nurse (T.B.)
- 2 Supervising Public Health Nurse (Comm. Disease)
- 9 Public Health Nurse (Comm. Disease)
- 1 X-Ray Technician I
- 2 Clerk Typist II
- 1 Clerk Typist I
- 1 Clerk Stenographer II

SECTION 58: The number of employees in the DEPARTMENT of HEALTH - MEDICAL - CHILD HYGIENE shall not exceed eleven (11). There shall be no more than:

- 1 Public Health Nursing Director
- 1 Clerk Stenographer II
- 1 Clerk Typist I
- 1 Clerk I
- 7 Public Health Nurse (Child Hygiene)

SECTION 59: The number of employees in the DEPARTMENT of HEALTH - SANITATION - FOOD and MILK INSPECTION shall not exceed eighteen (18). There shall be no more than:

- 1 Deputy Inspector of Milk
- 1 Chief of Licenses
- 2 Sanitary Bacteriologist
- 1 Chemist I
- 1 Inspector of Kosher Foods
- 1 Sanitarian
- 5 Sanitarian Aide II
- 4 Sanitarian Aide I
- 1 Clerk Stenographer II
- 1 Building Custodian I

SECTION 60: The number of employees in the DEPARTMENT of HEALTH - SANITATION - ENVIRONMENT CONTROL shall not exceed twenty-six (26). There shall be no more than:

- 1 Sanitarian
- 3 Sanitarian Aide II
- 1 Sanitarian Aide I
- 1 Labor Foreman General II
- 3 Equipment Operator I
- 11 Laborer I
- 2 Clerk Typist I

TEMPORARY

- 4 Laborer I

SECTION 61: The number of employees in the DEPARTMENT of HEALTH - BATH HOUSES and COMFORT STATIONS shall not exceed:

1 Superintendent of Bath Houses & Comfort Stations
1 Maintenance Man I
20 Bath House Attendant II
20 Bath House Attendant I
1 Clerk Typist II

PART-TIME

Bath House Attendant II
Bath House Attendant I

SECTION 62: The number of employees in the CHARLES V. CHAPIN HOSPITAL shall not exceed:

1 Hospital Superintendent (unclassified)
1 Institution Business Manager
1 Administrative Aide
1 Clinical Director (General)
1 Second Asst. Clinical Director (General)
1 Clinical Director Psychiatric
1 Asst. Clinical Director (General)
1 Physical Therapist I
1 Physical Therapist II
1 Senior Resident Physician
3 Resident Physician
1 Clinical Psychologist
1 X-Ray Technician I
2 X-Ray Technician II
1 X-Ray Technician III
1 Pathologist
1 Roentgenologist (Consulting)
1 Occupational Therapist
1 Occupational Therapy Aide
1 Assistant Director of Laboratories
1 Laboratory Assistant
1 Supervisor of Volunteer Services
1 Bacteriologist II
3 Psychiatric Social Worker
2 Bacteriologist I
2 Chemist I
2 Laboratory Technician II
2 Laboratory Technician I
1 Pharmacist II
2 Pharmacist I
1 Medical Record Librarian
1 Director of Nursing Service and School of Nursing
2 Asst. Director of Nursing Service
4 Supervisor of Nurses
2 Asst. Supervisor of Nurses
1 Instructor of Nurses
1 Asst. Instructor of Nurses
2 Clinical Instructor of Nurses
9 Head Nurse - Wards
9 Asst. Head Nurse - Wards
1 Head Nurse - Operating Room
1 Head Nurse - Out-Patient Department
1 Accountant II

SECTION 62: (Continued)

6 Switchboard Operator
5 Clerk IV
1 Clerk III
2 Clerk Stenographer II
9 Clerk Stenographer I
2 Clerk Typist II
5 Clerk Typist I
1 Building Maintenance Supervisor
2 Maintenance Man II
1 Maintenance Man I
1 Superintendent of Maintenance & Operation
1 Building Maintenance Engineer I
1 Building Maintenance Engineer II
2 Institution Maintenance Mechanic
4 Stationary Fireman
1 Laborer II
3 Laborer I
2 Watchman
2 Housemother
2 Matron II
48 Institution Utility Worker I
1 Social Case Worker
2 Institution Utility Worker II
1 Dietitian II
1 Dietitian I
1 Cook III
1 Cook II
3 Cook I
2 Baker
1 Laundry Worker III
1 Laundry Worker II
23 Laundry Worker I
6 Automobile Driver
18 Institution Ward Porter
Staff Nurse
Ward Secretary
Practical Nurse
Nurses Aide

SECTION 63: The number of employees in the DEPARTMENT of PUBLIC WELFARE - WELFARE ADMINISTRATION shall not exceed eleven (11). There shall be no more than:

1 Director of Public Welfare (unclassified)
1 Administrative Assistant (Welfare Admin)
1 Accountant I
1 Clerk III
1 Clerk II
2 Clerk Stenographer III
1 Switchboard Operator
1 Supervisor of Domestic Relations
2 Building Custodian I

SECTION 64: The number of employees in the DEPARTMENT of PUBLIC WELFARE - GENERAL PUBLIC ASSISTANCE ADMINISTRATION shall not exceed one hundred seven (107). There shall be no more than:

- 3 Case Work Supervisor (Public Assistance)
- 39 Social Case Worker
- 1 Attorney (Welfare)
- 1 Clerk IV
- 1 Clerk I
- 7 Clerk Stenographer II
- 17 Clerk Stenographer I
- 11 Clerk Typist II
- 15 Clerk Typist I
- 6 Building Custodian I
- 1 Equipment Operator I
- 1 Maintenance Man II
- 1 Laborer I

TEMPORARY

- 3 Social Case Worker Trainee

SECTION 65: The number of employees in the PARKS COMMISSION - PARKS ADMINISTRATION shall not exceed six (6). There shall be no more than:

- 1 Superintendent of Parks (unclassified)
- 1 Asst. Superintendent of Parks
- 1 Clerk Stenographer III
- 1 Clerk III
- 2 Clerk II

SECTION 66: The number of employees in the PARK COMMISSION - PARKS GENERAL and ROGER WILLIAMS PARK combined shall be no more than:

- 2 Park Foreman General
- 3 Labor Foreman General II
- 4 Labor Foreman General I
- 1 Maintenance Man II
- 2 Mechanic III
- 4 Equipment Operator II
- 7 Equipment Operator I
- 1 Mechanic II
- 4 Watchman
- 1 Bath House Attendant I
- Laborer II
- Laborer I

SECTION 67: The number of employees in the PARK COMMISSION - MUNICIPAL GOLF COURSE shall not exceed:

- 1 Automotive Mechanic I
- 2 Equipment Operator I
- Laborer I

TEMPORARY

- 1 Clerk II
- 2 Watchman

SECTION 68: The number of employees in the PARK COMMISSION - PARK MUSEUM shall not exceed six (6). There shall be no more than:

- 1 Curator
- 1 Instructor Nature Study
- 1 Clerk Stenographer II
- 1 Charwoman
- 1 Building Custodian I
- 1 Maintenance Man I

*twenty-one
of 6500*

SECTION 69: The number of employees in the DEPARTMENT of RECREATION shall not exceed four hundred ~~thirteen~~ (421). There shall be no more than:

- 1 Director of Recreation (unclassified)
- 2 Assistant Director of Recreation
- 8 Recreation Center Director
- 1 Recreation Program Supervisor
- 3 Recreation Supervisor
- 9 Recreation Leader
- 1 Clerk IV
- 1 Clerk III
- 1 Clerk Typist II
- 1 Maintenance Man III
- 1 Maintenance Man II
- 3 Mechanic II
- 2 Labor Foreman General II
- 4 Laborer II
- 3 Laborer I
- 8 Building Custodian I
- 1 Watchman
- 4 Engineer (Swimming Pools) (Unclassified)

TEMPORARY

- 10 Co-Director (Recreation)
 - 18 Laborer I
 - 3 Watchman
 - 91 Playground Director or Recreation Leader
 - 41 Referee (unclassified)
 - 33 School Janitor (unclassified)
 - 73 Supervisor of Activities (unclassified)
 - 7 Playground Supervisor
 - 1 Supervisor
 - 18 Watchman
 - 16 Counter Person
 - 18 Hygiene Inspector
 - 30 Life Guard
 - 8 Checker
- | | |
|--|----------------|
| | Swimming Pools |
| | " " |
| | " " |
| | " " |
| | " " |
| | " " |

SECTION 70: The number of employees in the ZONING BOARD of REVIEW shall not exceed ten (10). There shall be no more than:

- 1 Chairman of the Board (unclassified)
- 4 Members of the Board (unclassified)
- 1 Secretary, Board of Review (Zoning)
- 1 Zoning Assistant
- 1 Clerk Stenographer II
- 1 Clerk Stenographer I
- 1 Clerk Typist I

SECTION 71: The number of employees in the BUILDING BOARD of REVIEW shall not exceed six (6). There shall be no more than:

- 1 Secretary, Board of Review (Building)
- 1 Chairman of the Board (unclassified)
- 4 Members of the Board (unclassified)

SECTION 72: The number of employees in the CITY PLAN COMMISSION shall not exceed twenty-two (22). There shall be no more than:

- 1 Planning Director (unclassified)
- 1 Deputy Planning Director
- 2 Principal Planner
- 4 Senior Planner
- 5 Associate Planner
- 3 Assistant Planner
- 4 Planning Aide
- 1 Clerk Stenographer III
- 1 Clerk Stenographer II

SECTION 73: The number of employees in the PROVIDENCE REDEVELOPMENT AGENCY shall not exceed fifty-two (52). There shall be no more than:

- 1 Executive Director (unclassified)
- 1 Chief Council (unclassified)
- 2 Attorney I (Redevelopment Agency)
- 1 Deputy Director (Redevelopment Agency)
- 1 Special Administrative Assistant (Redevelopment Agency)
- 1 Clerk I
- 5 Clerk Stenographer I
- 3 Clerk Stenographer II
- 2 Clerk Stenographer III
- 1 Asst. to Executive Director (Redevelopment Agency)
- 1 Accountant II
- 1 Housing Inspector I
- 1 Engineering Aide III
- 1 Senior Engineer (Redevelopment Agency)
- 1 Associate Engineer II
- 3 Project Director (Redevelopment Agency)
- 1 Research Officer (Redevelopment Agency)
- 1 Chief of Redevelopment Project Planning (Redev. Ag)
- 3 Senior Redevelopment Project Planner (Redev. Ag)
- 3 Associate Redevelopment Project Planner (Redev. Ag)
- 4 Redevelopment Project Planner
- 1 Asst. Research Officer (Redevelopment Agency)
- 2 Draftsman (Redevelopment Agency)
- 1 Management Agent (Redevelopment Agency)
- 2 Management Aide (Redevelopment Agency)
- 2 Industrial Representative (Redevelopment Agency)
- 1 Fiscal Officer (Redevelopment Agency)
- 1 Real Estate Officer
- 2 Assistant Real Estate Officer (Redevelopment Agency)
- 1 Chief Industrial Representative (Redevelopment Agency)
- 1 Chief of Renewal Services (Redevelopment Agency)

SECTION 74: The number of employees in the BUREAU OF LICENSES shall not exceed eight (8). There shall be no more than:

- 1 Chairman and Secretary, Bureau of Licenses (unc.)
- 2 Commissioner, Bureau of Licenses (unc.)
- 1 Clerk Stenographer III
- 1 Clerk Typist I
- 1 Clerk IV
- 1 Clerk III
- 1 Automobile Driver

SECTION 75: The number of employees in the MINIMUM HOUSING STANDARDS DIVISION shall not exceed twenty (20). There shall be no more than:

- 1 Chairman, Board of Review (unclassified)
- 4 Members, Board of Review (unclassified)
- 1 Director of Minimum Housing Standards Div.
- 1 Chief Housing Inspector
- 1 Housing Inspector II
- 7 Housing Inspector I
- 1 Clerk Stenographer III
- 1 Clerk Stenographer I
- 1 Clerk Typist II
- 2 Clerk Typist I

SECTION 76: The number of employees in the CIVILIAN DEFENSE COUNCIL shall not exceed five (5). There shall be no more than:

- 1 Civilian Defense Supply Officer
- 1 Director of Civilian Defense (unclassified)
- 1 Clerk Stenographer I
- 1 Clerk Typist I
- 1 Building Custodian II

SECTION 77: The number of employees in the WATER SUPPLY BOARD - WATER ADMINISTRATION shall not exceed forty-four (44). There shall be no more than:

- 1 Chairman (unclassified)
- 3 Members of Water Supply Board (unclassified)
- 1 Chief Engineer (unclassified)
- 1 Deputy Chief Engineer
- 1 Attorney (Water)
- 1 Business Office Manager
- 3 Clerk IV
- 1 Clerk III
- 1 Clerk Typist I
- 6 Clerk Typist II
- 2 Accountant I
- 1 Switchboard Operator
- 1 Automobile Driver
- 4 Engineering Aide III
- 2 Engineering Aide II
- 2 Engineer Trainees
- 3 Associate Engineer III
- 1 Associate Engineer II
- 5 Associate Engineer I
- 1 Charwoman
- 2 Building Custodian II
- 1 Clerk Stenographer III

SECTION 78: The number of employees in the WATER SUPPLY BOARD -
SOURCE OF SUPPLY shall not exceed:

- 1 Clerk Stenographer I
- 1 Superintendent of Filtration
- 1 Chief Chemist
- 2 Chemist I
- 1 Bacteriologist II
- 1 Clerk Typist II
- 9 Stationary Equipment Operator
- 1 Master Mechanic
- 1 Asst. Master Mechanic
- 1 Forester (Source of Supply)
- 1 Labor Foreman II (Water)
- 6 Rain Gauge Keeper
- 1 Hydro-Electric Station Operator
- 7 Laborer II
- Laborer I

SECTION 79: The number of employees in the WATER SUPPLY BOARD -
TRANSMISSION and DISTRIBUTION shall be no more than:

- 1 Division Engineer (Trans. & Distr.)
- 1 Clerk III
- 8 Labor Foreman II (Water)
- 3 Labor Foreman I (Water)
- 5 Mechanic II
- 3 Switchboard Operator
- 1 Clerk Typist II
- 1 Clerk Typist I
- 3 Watchman
- 1 Automotive Mechanic I
- 4 Stationary Equipment Operator
- 1 Stationary Fireman
- Laborer II
- Laborer I
- Equipment Operator II
- Equipment Operator I
- Caulker

SECTION 80: The number of employees in the WATER SUPPLY BOARD -
METER DIVISION shall not exceed fifty-five (55).
There shall be no more than:

- 1 Meter Superintendent
- 1 Water Service Inspector
- 1 Accountant II
- 4 Clerk III
- 2 Clerk II
- 11 Clerk Typist II
- 3 Clerk Typist I
- 1 Clerk Stenographer II
- 1 Switchboard Operator
- 15 Meter Mechanic
- 1 Meter Reader II
- 12 Meter Reader I
- 2 Labor Foreman (Water) II

SECTION 81: No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the City issue a check for the payment of, nor pay any salary or compensation to a person holding, or claiming to hold, a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of position provided herein for the particular department, provided, however, that with the approval of the Department Head and the Finance Director, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation, or during the absence of employees due to injuries received while discharging their duties as employees, or during the absence of employees on sick leave and it is necessary to employ temporary employees for the duration of the employee's sick leave, or when in the opinion of the Finance Director, a temporary emergency exists.

SECTION 82: Where no maximum limit is fixed on the total number of positions or the number of any individual class of position in a Department, the number of persons appointed and employed shall be determined by the unexpended appropriation available.

SECTION 83: Chapter 1351 of the Ordinances of the City of Providence as approved September 16, 1960 with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

SECTION 84: The limitations imposed by this Ordinance as to the total number of persons or number of any individual class of positions in a department shall not apply to those members of the armed forces of the United States of America and of the Merchant Marine who have been honorably discharged therefrom and who at the time of their induction or enlistment were employees of the City of Providence, and who makes his request within forty days after discharge to return to the employ of the City, if the position occupied or held by such person at the time of his entrance into the service of the United States of America has not been included in the total number of positions or number of any individual class of position in a department, as fixed by this Ordinance.

SECTION 85: This Ordinance shall take effect and become operative as of October 1, 1961.

IN CITY COUNCIL
SEP 7- 1961
FIRST READING
READ AND PASSED
Bennett Whelan
CLERK

APPROVED

SEP 21 1961

William H. Reynolds
MAYOR

IN CITY COUNCIL

SEP 21 1961

FINAL READING
READ AND PASSED

Edward P. Dugley
PRESIDENT
Bennett Whelan
CLERK

**IN CITY
COUNCIL**

AUG 10 1961

FIRST READING

REFERRED TO COMMITTEE ON
FINANCE

Therese Walsh CLERK

THE CITY OF PROVIDENCE
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER: 1426

NO: 484 AN ORDINANCE ESTABLISHING A COMPENSATION PLAN
FOR THE CITY OF PROVIDENCE AND REPEALING CHAPTER 1353
APPROVED SEPTEMBER 16, 1960.

APPROVED: September 21, 1961

BE IT ORDAINED BY THE CITY OF PROVIDENCE:

SECTION 1: The following Compensation Plan is hereby
adopted as the official Compensation Plan for the Classified
service and shall be applied to positions in that service
as hereinafter provided.

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Accountant I	4,644.64 5,102.24	Assessment Aide II	6,281.60
Accountant II	5,501.08 6,208.80	Asst Admin of Relocation	7,500.00
Admin Aide (Chapin Hosp)	5,601.96 6,309.68	Asst. City Collector	7,317.96
Admin Asst to Comm of Pub Safety	8,109.92	Asst City Controller	7,567.56
Admin Asst & Deputy Registrar of Vital Statistics	7,020.00	Asst City Controller Second)	6,770.40
Admin Asst - Welfare	5,616.00 6,289.92	Asst City Solicitor (First)	8,101.08
Air Poll & Mech Equip Inspector I	5,071.56	Asst City Solicitor (Second)	7,567.56
Air Poll & Mech Equip Inspector II	5,573.88	Asst City Solicitor (Third)	7,020.00
Air Poll & Mech Equip Inspector III	6,615.96	Asst City Solicitor (Fourth)	6,486.48
Architectural Draftsman I	5,677.88	Asst Clinical Director General	8,172.84M
Architectural Draftsman II	6,989.32	Asst Director of Laboratories	6,795.36 7,581.60
Assessment Aide I	5,012.28	Asst Director of Nursing Services	6,177.60 6,767.28
		(nt duty	6.81
		(even duty	9.08
		Asst Director of Recreation	5,573.88 6,309.68
		Asst Dog Officer	5,029.44

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Asst to Exec Director (Redev Agency)	8,649.68	Automotive Mechanic I	2.01 hr
Asst Fire Alarm Supt	5,677.88	Automotive Mechanic II	4,512.56
Asst Head Nurse-Wards	4,394.52	Bacteriologist I	4,852.64
(nt duty	4,773.60	Bacteriologist II	5,324.28
(even duty	6.81)		5,694.00
	9.08)		6,422.00
Asst Highway Supt	6,000.80	Baker	3,406.52
Asst Instructor of Nurses	4,956.12	Bath House Attendant I	2,299.96
(nt duty	5,335.20	Bath House Attendant II	2,788.76
(even duty	6.81)		
	9.08)	Boiler Room Foreman (Incinerator)	1.96 hr
Asst Master Mechanic (Water)	2.39 hr	Bridge Operator	11.88 day
Asst Planner	5,248.36	Bridge Superintendent I	12.62 day
	6,486.48	Bridge Superintendent II	13.25 day
Asst Real Estate Officer (Redev Ag)	6,309.68	Budget Officer	10,055.76
	6,877.00	Bldg Custodian I	3,215.16
Asst Research Officer (Redev Ag)	7,020.00	Bldg Custodian II	3,760.12
Asst Supt of Incinerator	6,427.72	Bldg Custodian III	4,335.76
Asst Supt of Parks	6,500.00	Bldg Inspector I	5,071.56
Asst Supervisor of Nurses	4,647.24	Bldg Inspector II	5,573.88
(nt duty	5,012.28	Bldg Inspector III	7,693.92
(even duty	6.81)	Bldg Maint Engineer I	4,394.52
	9.08)	Bldg Maint Engineer II	5,071.56
Associate Engineer I	5,772.00	Bldg Maint Supervisor	5,882.76
	6,682.00	Bldg Tradesworker (Prev Wage)	
Associate Engineer II	6,682.00	Business Manager (Public Works)	7,005.96
	7,488.00	Business Office Manager (Water)	7,317.96
Associate Engineer III	7,618.00	Case Work Supervisor (Prev State Wage)	
	8,580.00		
Associate Planner	6,309.68		
	6,877.00		
Assoc Redev Project Planner (Redev Ag)	6,309.68		
	6,877.00		
Attorney - Water	4,585.88		
Attorney - Welfare	4,585.88		
Automobile Driver	3,215.16		

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Case Work Supervisor (Prev State (Public Assistance) Wage)		City Collector	10,055.76
Caulker	1.87 hr	City Controller	10,800.00
Cement Finisher	1.96 hr	City Forester	6,000.80
Charwoman	2,241.20	Civilian Defense Supply Officer	5,616.00
Chemist I	4,734.60 5,442.32	Claim Investigator	4,953.52
Chief Chemist - Water	6,500.00 7,436.00	Clerk I	2,358.72 2,906.28
Chief Civil Engineer	9,490.00	Clerk II	2,906.28 3,465.28
Chief Housing Inspector	7,753.20	Clerk III	3,465.28 3,832.92
Chief Industrial Repre- sentative (Redev Ag)	8,649.68	Clerk IV	4,069.00 4,793.36
Chief Inspec of Air Poll & Mech Equip Install.	7,753.20	Clerk, Police Court	6,722.56
Chief Inspector of Elec- trical Install	10,055.76	Clerk Stenographer I	2,698.80 3,243.24
Chief Inspector of Plumb, Drain & Gas Piping	7,753.20	Clerk Stenographer II	3,243.24 3,715.40
Chief Inspector of Struc & Zoning	7,753.20	Clerk Stenographer III	3,715.40 4,085.64
Chief of Construction & Maintenance	9,490.00	Clerk Typist I	2,358.72 2,906.28
Chief of Licenses	4,734.60	Clerk Typist II	2,906.28 3,465.28
Chief of Operations & Maint (Sewage Disp)	5,691.56 6,163.56	Clinical Director General	13,234.52M
Chief of Redev Project Planning (Redev Ag)	8,649.68	Clinical Director Psychiatric	13,234.52M
Chief of Renewal Services (Redev Ag)	8,649.68	Clinical Instructor of Nurses (nt duty 6.81) (even duty 9.08)	4,773.60 5,138.64
Chief of Sanitation Div	9,490.00	Clinical Psychologist	5,795.92 7,135.44
City Architect	8,303.36	Cook I	3,038.36
City Assessor	10,055.76	Cook II	3,406.52
		Cook III	4,953.52M

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Crane Operator	1.96 hr	Division Engineer (Source of Supply)	9,490.00
Curator	6,132.88	Division Engineer (Trans & Distr)	9,490.00
Data Processing Coordinator	6,656.00	Dog Officer	5,627.96
Deputy Chief Engineer (Water)	10,504.00	Draftsman	4,512.56 5,110.56
Deputy City Clerk-1st	6,722.56	Duplicating Equip Oper	4,394.52
Deputy City Clerk-2nd	5,928.00	Electrical Inspector I	5,071.56
Deputy City Treasurer	6,486.48	Electrical Inspector II	5,573.88
Deputy Clerk, Police Court	5,703.36	Electrical Inspector III	6,615.96
Deputy Clerk, Probate	3,968.12 4,512.56	Electronic Data Pro- cessing Programmer	4,680.00 5,200.00
Deputy Director - Public Works	11,880.00	Elevator Operator	2,847.52
Deputy Director (Redev Agency)	10,800.00	Engineering Aide I	3,198.00 3,705.00
Deputy Inspector of Milk	6,162.00	Engineering Aide II	3,796.00 4,316.00
Deputy Planning Director	10,800.00	Engineering Aide III	4,680.00 5,460.00
Deputy Recorder of Deeds	6,486.48	Engineering Trainee	5,161.52
Deputy Supt of Health	9,719.84	Equipment Operator I (Incinerator)	15.22 day
Detective I	5,661.24	Equipment Operator I (Refuse Coll)	14.07 day
Dietitian I	4,320.16M 4,751.76M	Equipment Operator I	1.77 hr
Dietitian II	4,968.08M 5,400.20M	Equipment Operator II	1.81 hr
Director of Bldg Insp.	10,800.00	Family & Business Reloc Service Administrator	10,000.00
Director of Div of Min Housing Standards	10,800.00	Fire Alarm Supt	7,225.40
Director of Nursing Service & School of Nursing	6,739.20 7,328.88	Fire Alarm Technician	4,762.68
(nt duty	6.81)	Fire Battalion Chief	6,958.64
(even duty	9.08)		

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Fire Captain	6,250.92	Housemother	2,830.88
Fire Chief	10,024.56	Housing Inspector I	5,071.56
Fire Equipt Supt I	6,604.52	Housing Inspector II	5,573.88
Fire Equipt Supt II	6,826.56	Hydro-Electric Station Operator	2.45 hr
Fire Lieutenant	5,661.24	Industrial Representative (Redev Agency)	6,309.68 6,877.00
Fireman	4,644.64 5,029.44	Inspector of Kosher Foods	1,828.32
First Deputy City Sealer	3,864.12	Inspector of Sidewalks	5,265.52
First Deputy City Sergeant	4,585.88	Institution Attendant	2,830.88 3,097.64
First Deputy City Weigher	3,687.32	Institution Business Manager	7,005.96
Fiscal Officer (Red Ag)	6,309.68 6,877.00	Institution Maintenance Mechanic	3,968.12
Forester (Source of Supply)	5,672.16 6,009.12	Institution Nurse II (nt duty)	3,864.12 6.81
Garage Supt I	5,840.64	(even duty)	9.08
Garage Supt II	6,486.48	Institution Utility Worker I	1.14/1.19/1.24 hr
Gateman	11.63 day	Institution Utility Worker II	1.25/1.29/ 1.34/1.40 hr
Head Nurse - Wards	4,520.88 4,899.96	Institution Ward Porter	1.14/1.18/ 1.23/1.30 hr
(nt duty)	6.81)	Instructor of Nature Study	3,968.12
(even duty)	9.08)	Instructor of Nurses	5,265.00 5,644.08
Head Nurse - Operating Room	4,520.88 4,899.96	Intergroup Specialist	6,500.00
(nt duty)	6.81)	Key Punch Operator	3,097.64 3,656.12
(even duty)	9.08)	Labor Foreman Gen I	1.85 hr
Head Nurse - Outpatient Dept.	4,520.88 4,899.96	Labor Foreman Gen II	2.05 hr
(nt duty)	6.81)		
(even duty)	9.08)		
Highway Construction Foreman	2.29 hr		
Highway Office Manager	5,882.76		
Highway Yard Foreman	2.24 hr		
Housekeeper	2,830.88		

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Labor Foreman Water I	1.85 hr	Mechanic II	1.96 hr
Labor Foreman Water II	2.29 hr	Mechanic III	2.22 hr
Laboratory Assistant	3,066.44	Medical Record Librarian	3,875.04 4,548.96
Laboratory Technician I	3,347.24 3,715.40	Medical Social Wkr	(Prev State Wage)
Laboratory Technician II	3,746.08 4,113.72	Meter Mechanic	3,465.28 4,026.88
Laborer (Garbage Coll)	14.21 day	Meter Reader I	3,406.52 3,832.92
Laborer (Refuse Coll)	13.80 day	Meter Reader II	3,864.12 4,335.76
Laborer I	1.73 hr	Meter Superintendent	6,748.04
Laborer II	1.77 hr	Nurses Aide	1.23/1.29/1.34 hr (nt or even duty 4.54)
Laundry Worker I	1.14/1.19/1.24 hr	Occupational Therapist	3,614.00
Laundry Worker II	3,302.52	Occupational Therapy Aide	2,802.80
Laundry Worker III	3,892.20	Park Foreman General	2.29 hr
Maintenance Foreman (Sew Disp Wks)	2.05 hr	Parking Meter Coin Collector	3,524.04
Maintenance Man I	3,656.12	Parking Meter Maint Man I	1.80 hr
Maintenance Man II	4,144.92	Parking Meter Maint Man II	4,277.00
Maintenance Man III	5,161.52	Pathologist	9,634.56M
Management Agent (Redev Agency)	7,573.28	Paver	1.96 hr
Management Aide (Redev Agency)	6,309.68 6,877.00	Personal Property Assessment Aide	7,005.96
Master Mechanic - Water	2.95 hr	Personnel Director	10,055.76
Matron I	2,653.56	Personnel Technician	5,501.08 6,208.80
Matron II	3,097.64		
Mechanic I	1.81 hr		

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Pharmacist I	4,144.92 4,675.32	Police Switchboard Oper	3,156.40
Pharmacist II	5,824.00	Police Woman	4,644.64 5,029.44
Physical Director (Police)	3,832.92	Port Agent	7,753.20
Physical Therapist I	4,599.92M 5,068.44M	Practical Nurse 1.54/1.60./1.67 hr (nt or even duty 4.54)	
Physical Therapist II	5,310.24M 6,020.56M	Principal Planner	9,180.00
Physician	4,321.72	Project Director (Redev Agency)	9,504.04
Plan Estimator	7,753.20	Psychiatric Social Worker (Prev State Wage)	
Planning Aide	4,658.68 5,352.36	Psychometrist	3,614.00 4,321.72
Playground Director	3,274.44	Public Health Nurse (Child Hygiene)	3,804.84 4,380.48
Playground Supervisor	3,583.32	Public Health Nurse (Commun Disease)	3,804.84 4,380.48
Plumbing Inspector I	5,071.56	Public Health Nurs- ing Director	5,616.00 6,346.08
Plumbing Inspector II	5,573.88	Public Health Physician I	3,892.20
Plumbing Inspector III	6,615.96	Public Health Physician II	6,267.56
Police Captain	6,958.64	Pumping Station Engineer	5,301.92
Police Chief	10,024.56	Purchasing Agent I	4,069.00 4,793.36
Police Commander	7,665.84	Purchasing Agent II	7,005.96
Police Equipt Supt	6,191.64	Purchasing Agent III	10,055.76
Police Lieutenant	6,250.92	Radio Engineer	5,677.88
Police Matron	2,729.48	Rain Gauge Keeper	4.54 per inst per wk
Police Patrol Driver	3,774.16	Real Estate Officer (Redev Agency)	8,649.68
Police Patrolman	4,644.64 5,029.44	Real Property Assessment Aide	7,005.96
Police Sergeant	5,661.24	Recreation Center Director	4,953.52 5,324.28
Police Signal Operator	2,729.48		
Police Surgeon, Deputy	4,262.96		
Police Surgeon, First	5,824.00		
Police Switchboard Chief Operator	3,583.32		

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Recreation Leader	2,536.04	Sewage Disposal Works Foreman	2.05 hr
Recreation Program Supervisor	4,026.88	Sewage Disposal Works Operator	1.84 hr
Recreation Supervisor	3,378.44	Sewer Basin Man	1.96 hr
Redevelopment Project Planner (Redev Ag)	5,248.36 6,486.48	Sewer Construction Foreman	2.29 hr
Research Officer (Redev Agency)	8,649.68	Sewer Construction Worker	1.96 hr
Resident Physician	7,288.84M	Sewer & Drain Inspector	4,026.88
Roentgenologist (Consulting)	5,942.04	Social Case Wkr (Prev State Wage)	
Sanitarian	4,894.76	Special Admin Asst (Redev Agency)	5,616.00
Sanitarian Aide I	3,996.20	Staff Nurse	4,212.00 4,591.08 (nt duty 6.81) (even duty 9.08)
Sanitarian Aide II	4,585.88	Stationary Equip Oper	1.84 hr
Sanitary Bacteriologist	3,774.16 4,512.56	Stationary Fireman	1.81 hr
Screenman	1.77 hr	Steam Engineering Examiner	5,573.88
Second Asst Clinical Director General	7,911.28M	Stenographic Reporter (City Council)	4,335.76
Second Deputy City Sealer	3,524.04	Supt of Bath Houses & Comfort Stations	5,573.88
Second Deputy City Sergeant	3,864.12	Supt of Filtration	7,748.00 8,580.00
Second Deputy City Weigher	3,184.48	Supt of Garbage Coll	6,116.24
Secretary, Bldg Bd of Review	2,095.08	Supt of Highway	7,753.20
Secretary, Zoning Bd of Review	4,894.76	Supt of Incinerator	7,753.20
Senior Engineer (Redev Agency)	8,649.68	Supt of Plant Maint & Operation	7,005.96
Senior Planner	7,573.28		
Senior Redev Project Planner (Redev Ag)	7,573.28		
Senior Resident Physician	6,208.80M		

<u>POSITION</u>	<u>ANNUAL AMOUNT</u>	<u>POSITION</u>	<u>ANNUAL AMOUNT</u>
Supt of Municipal Docks	4,085.64	Traffic Marker & Sign Man I	2.00 hr
Supt of Public Bldgs	9,490.00	Traffic Signal Maint Man I	2.15 hr
Supt of Sewage Disp	7,753.20	Traffic Signal Maint Man II	2.36 hr
Supt of Sewer Constr & Maint	7,753.20	Tree Trimmer	1.96 hr
Supt of Transmission & Distribution	6,427.72	Turbine Operator I	1.96 hr
Supt of Warehouse & Inventory	6,601.92	Turbine Operator II	2.00 hr
Supt of Weights & Measures	5,426.20	Utility Inspector	5,408.00
Supervisor of Domestic Relations	5,324.28	Ward Secretary	2,358.72 2,906.28
Supervising Public Health Nurse (Commun Dis)	4,981.08 5,293.08	Water Service Inspector	4,335.76
Supervising Public Health Nurse (T. B.)	4,981.08 5,293.08	Watchman	1.28 hr
Supervisor of Nurses	4,829.76 5,208.84	X-Ray Technician I	2,906.28M
(nt duty	6.81)	X-Ray Technician II	3,524.04M 3,892.20M
(even duty	9.08)	X-Ray Technician III	4,026.88M 4,394.52M
Supervisor of Refuse Collection	2.22 hr	Zoning Assistant	4,212.00
Supervisor of Volunteer Services	3,229.20 4,125.68		
Switchboard Operator	12.15 day		
Tabulating Equipt Oper	3,968.16 4,703.40		
Tabulating Machine Supervisor	5,366.40 5,782.40		
Traffic Engineer I	6,309.68 6,877.00		
Traffic Engineer II	6,877.00 7,525.44		
Traffic Engineer III	8,109.92		

The letter "M" after any of the above salaries indicates that Full Maintenance is provided in addition to the salary.

SECTION 2: No person holding a position in the classified service on the date of the passage of this ordinance shall be reduced in compensation by reason of the terms of this ordinance.

SECTION 3: All persons holding or entering a classified position in the city service on or after October 1, 1961 shall be paid the rates herein provided.

SECTION 4: The minimum rate of pay for any class of position shall be payable to any person on his first appointment to the position allocated to the class, provided that, if a person already in the service is transferred, he may with the recommendation of the Finance Director and approval of the Mayor, enter the new position at the same rate of pay as he had previously received.

SECTION 5: Any employee employed in a position allocated to a class carrying minimum and maximum pay rates may be granted a pay increase from one step to the next higher step within the established range, subject to the following:

1. One hundred four dollars a year shall constitute a step.
2. Recommendations for step increases shall be made by department heads or the Chairmen of Bureaus or Commissions at the time of submission of annual budget estimates, and at no other time. Such recommendations shall be made on the basis of the quality of work and the seniority of individual employees.
3. The Finance Director shall review such proposed step increases for availability of funds and conformity to the provisions of this Ordinance, and shall recommend approval or disapproval of the increase to the Mayor.
4. An employee entering the city service shall be eligible for a step increase on the first day of the succeeding January, April, July or October next following the completion of twelve months service by said employee in accordance with the provisions of subsections 1, 2, 3 and 5 of this section.
5. Any employee who is transferred from a position not carrying a minimum and maximum pay rate to one that carries a minimum and maximum pay rate shall receive either his present salary or the minimum salary of the new position, whichever is greater, provided however, that a person who has completed at least one year of service shall be granted a step increase, but in no case shall the new salary exceed the maximum salary of his new position.
6. Increased compensation received by an individual as the result of promotion from a lower to a higher class shall not be deemed a step increase in the sense of the term as used in this section and in event of promotion shall automatically receive the minimum salary for the class to which he has been promoted except that, if any employee has been continuously employed for more than one year and has not received a step increase within one year, he may receive a salary which is one step higher than the minimum. If such minimum salary is the same or less than the salary he received prior to his promotion, he may receive a salary which shall be one full increment higher than his prior salary, but in no case to exceed the maximum.

7. Any employee in the Classified Service who is assigned to a position carrying a minimum and maximum salary range and who on September 30, 1961 is receiving a salary which is in excess of the minimum, but less than the maximum salary as established by Chapter 1353, as amended, for such class of position shall on October 1, 1961 have his salary increased by eight per centum (8%) or the next higher amount divisible by fifty-two (52) plus an increment, if the increment was recommended by his department head and approved by the Finance Director. Any employee who on September 30, 1961 is receiving a salary in excess of the maximum for the class for which he is assigned shall on October 1, 1961 have his salary increased by eight per centum (8%) or the next higher amount divisible by fifty-two (52).
8. The classes, Police Patrolman, Police Patrol Woman, Fireman, Public Health Nurse (Communicable Disease), Public Health Nurse (Child Hygiene), Public Health Nursing Director, Supervising Public Health Nurse, Registered Nurses employed at Chapin Hospital, Practical Nurses, Social Case Worker, Psychiatric Social Worker, Medical Social Worker, and all clerical employees employed in the Department of Public Welfare - General Public Assistance Administration, and part of whose salary is reimbursed to the City of Providence, by the State of Rhode Island, shall be exempt from the first four Subsections of Section 5 herein. Clerical employees in the Department of Public Welfare - General Public Assistance Administration shall be paid the prevailing wage as established in the State of Rhode Island General Public Assistance Merit System Pay Plan.

The entrance rate for Police Patrolman, Police Patrolwoman, and Fireman shall be \$4,644.64 per annum, and shall automatically increase in accordance with the following schedule:

- At the expiration of one (1) year of service -
\$4,767.88 per annum.
- At the expiration of eighteen (18) months of service -
\$4,894.76 per annum.
- At the expiration of three (3) years of service -
\$5,029.44 per annum.

The entrance rate for Public Health Nurse (Child Hygiene) and Public Health Nurse (Communicable Diseases) shall be \$3,804.84 per annum, and shall automatically increase in accordance with the following schedule:

- At the expiration of one (1) year of service -
\$4,057.56 per annum.
- At the expiration of two (2) years of service -
\$4,212.00 per annum.
- At the expiration of three (3) years of service -
\$4,380.48 per annum.

The entrance rate for Practical Nurse shall be \$1.54 per hour and shall be increased six (\$0.06) cents per hour after one (1) year of service and seven (\$0.07) cents per hour after two (2) years of service.

Practical Nurses and Nurses Aides shall receive, in addition to pay as established by Section 1 of this ordinance, four dollars and fifty-four (\$4.54) cents extra per week for night duty or evening duty.

All registered nurses employed in Chapin Hospital shall receive, in addition to pay as established by Section 1 of this ordinance, six dollars and eighty-one (\$6.81) cents extra per week for night duty and nine dollars and eight (\$9.08) cents extra for evening duty.

Practical Nurses, Nurses Aides and Registered Nurses who have been on night duty or evening duty for at least six (6) continuous months immediately prior to vacation or sick leave shall receive night duty or evening duty pay during any vacation or sick leave period in addition to the salary as established in Section 1.

Employees in the following classifications: Supervisor of Nurses, Head Nurse-Wards, Head Nurse-Operating Room, Head Nurse-Outpatient and staff Nurse shall at the expiration of one (1) year of service receive one hundred sixty-eight dollars and forty-eight (\$168.48) cents above the minimum for the class to which they are assigned and at the end of two (2) years of service an additional two hundred ten dollars and sixty (\$210.60) cents.

Employees in the following classifications: Instructor of Nurses, Assistant Instructor of Nurses and Assistant Head Nurse-Wards shall at the expiration of one (1) year of service receive one hundred eighty-two dollars and fifty-two (\$182.52) cents above the minimum for the class to which they are assigned and at the end of two (2) years of service an additional one hundred ninety-six dollars and fifty-six (\$196.56) cents.

Employees in the classification of Clinical Instructor of Nurses shall at the expiration of one (1) year of service receive one hundred sixty-eight dollars and forty-eight (\$168.48) cents above the minimum for the class and at the end of two (2) years service an additional one hundred ninety-six dollars and fifty-six (\$196.56) cents.

Employees in the classification of Assistant Supervisor of Nurses shall at the expiration of one (1) year of service receive one hundred eighty-two dollars and fifty-two (\$182.52) cents above the minimum for the class and at the end of two (2) years of service an additional one hundred eighty-two dollars and fifty-two (\$182.52) cents.

Employees who are assigned to the classification of Director of Nursing Service and School of Nursing or Assistant Director of Nursing Service shall at the expiration of one (1) year of service receive one hundred ninety-six dollars and fifty-six (\$196.56) cents above the minimum for the class and at the end of each year of service for the following two (2) years an additional one hundred ninety-six dollars and fifty-six (\$196.56) cents.

An employee who is assigned to the classification of Public Health Nursing Director shall at the expiration of one (1) year of service receive two hundred twenty-four dollars and sixty-four (\$224.64) cents above the minimum for the class at the end of two (2) years of service an additional two hundred twenty-four dollars and sixty-four (\$224.64) cents and at the end of three (3) years of service an additional two hundred eighty dollars and eighty (\$280.80) cents.

Employees who are assigned to the classification of Supervising Public Health Nurse shall at the expiration of one (1) year of service receive one hundred four (\$104.00) dollars above the minimum for the class and at the end of each year of service for the following two (2) years of service an additional one hundred four (\$104.00) dollars.

Where maintenance is supplied, it shall, unless otherwise indicated herein, be deducted from the gross salary. The value of maintenance shall be considered to be:

- \$1.25 per week for one (1) meal per day.
- \$2.50 per week for two (2) meals per day.
- \$3.75 per week for three (3) meals per day.
- \$2.25 per week for lodging and laundry allowance, provided that when lodging facilities are provided for the entire family of a City employee, rates shall be fixed individually by the department subject to the approval of the Finance Director.

Maintenance shall apply only to Chapin Hospital.

SECTION 6: A given rate of pay as expressed in the compensation plan may be commuted to a weekly, daily or hourly rate and established by a department head or chairman of a Bureau or Commission with the approval of the Finance Director, as the rate of pay for employees of a particular class; provided, however, that all employees of a given class in a given unit of a department shall be paid on the same basis, excepting part-time and temporary employees.

SECTION 7: All employees in the classified service shall be paid weekly.

SECTION 8: No officer or employee of the City shall issue a check for payment of, or pay any salary or compensation to any person holding, or claiming to hold a position in the classified service, unless the Personnel Director shall have first certified that the persons named on the payroll or account of such compensation have been appointed and are employed in accordance with this ordinance.

SECTION 9: Chapter 1353 of the Ordinances of 1960 with all amendments thereto is hereby repealed.

SECTION 10: This Ordinance shall take effect and become operative as of October 1, 1961.

IN CITY COUNCIL

SEP 7- 1961

FIRST READING

READ AND PASSED

Robert Whelan
CLERK

IN CITY COUNCIL

SEP 21 1961

READ AND PASSED

Charles Douglas
PRESIDENT
Robert Whelan
CLERK

APPROVED

SEP 21 1961

William H. Russell
MAYOR

**IN CITY
COUNCIL**

AUG 10 1961

FIRST READING
REFERRED TO COMMITTEE ON
FINANCE

Theresa K. Palan CLERK