



Mayor of Providence

David N. Cicilline

April 15, 2008

The Honorable Members
The City Council of the
City of Providence
City Hall
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 1103 of the Providence Home Rule Charter of 1980 and Section 16-62 of the Code of Ordinances of the City of Providence, I am this day re-appointing Mary Dean, of 31 Chaucer Street, Providence, Rhode Island, 02908, to the Human Relations Commission for a term to expire in January 2011, and respectfully submit the same for your approval.

Sincerely,

David N. Cicilline
Mayor, City of Providence

DNC:lp

DEPT. OF CITY CLERK
PROVIDENCE, R.I.
2008 MAY 15 P 1:05

FILED

IN CITY COUNCIL

JUN 19 2008

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED
 CLERK

Mary T. Dean
31 Chaucer Street
Providence, RI 02908
Home- 272-8316
Cell- 421-8617
Email- DRCMTD@aol.com

Education:

GED Providence, RI
Bachelor Degree-1974
Roger Williams University
Sociology/ Psychology

Work Experience

Providence Head Start: 1967-2006
20 Almy Street
Providence, RI 02903

1967-1973 Case Worker

Record Keeping/ Home Visits
Recruit children for the Head Start Program
Assisting-Encouraging-Helping parents to develop a family plan.

1973-1978 Parent Involvement Coordinator

Wrote and updated parent involvement plan
Developed training sessions for parents-staff
Encouraged parents to become involved with community organizations
Made referrals to appropriate agencies to help parents meet their goals
Supervised Parent Involvement Staff and Evaluate

1978-1989 Social Service Manager

Writing and updating Social Service plan yearly
Develop training sessions for staff and parents
Meeting with Family Worker Monthly to monitor their performance and duties
Evaluate Family Workers quarterly
Monthly meetings with Social Service Supervisors
Advocate for low income children and their families

1989-2002 Assistant Director

Worked with Executive Director in all areas that involved the Head Start Program
Involved in Fiscal and Financial procedures
Attend Head Start Board of Directors Meeting
Assisted in all areas of staff performances
Overseen parent involvement and training
Reported to the Head Start Board of Directors on issues related to the program

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2002-2006 Executive Director

Administered the Providence/ Blackstone Valley
Head Start Operations
Responsible for overseeing 9 Head Start Centers, 1213 Head Start Children, and 230
Employees
Fiscal-Managerial responsibilities
Report to the Head Start Board of Directors monthly
Attended National and Local Head Start training and informational meetings
Coordinated multi service teams to complete annual community assessments
Prepare and submit budget application and program proposal yearly
Received Program Excellence Award from regional office in 2003

Affiliations:

Head Start Statewide Committee
Fair Welfare/Welfare Rights
Child Abuse Council with Att. Gen. Arlene Violet
Ex. Secretary- Joslin Community Center
Providence Human Relations Commission
Providence Central Democratic Committee
Ex. Secretary- 6th Ward Committee
Mt. Pleasant Crime Watch
Concerned Citizens of Mt. Pleasant