



**MATTHEW M. CLARKIN, JR.**  
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**City of Providence, Rhode Island**  
**Office of the Internal Auditor**

August 21, 2014

Ms. Lori Hagen  
City Clerk's Office  
City of Providence  
25 Dorrance Street  
Providence, RI 02903

Dear Lori:

In accordance with Section 21-26 of the City's Code of Ordinances, I am writing to request that the following requested contract awards be submitted to the City Council and the Education Subcommittee for approval.

- *School Department* – Approval of entering into a contract with RI Student Assistance Service in an amount not to exceed \$268,245 to provide substance abuse counselor services at the middle and high school level.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew M. Clarkin, Jr.", written over a white background.

Matthew M. Clarkin, Jr.  
Internal Auditor

Cc: Alan Sepe, Director of Operations  
Francisco Ramirez, Director of Purchasing  
James Lombardi, City Treasurer  
Yvonne Graf, Chief of Staff – City Council  
Judith Petrarca, Purchasing Administrator – School Department

ANGEL TAVERAS  
Mayor

# Providence Schools

Providence Public School District  
Purchasing Office  
797 Westminster Street  
Providence, RI 02903-4045  
tel. 401.456.9264  
fax 401.456.9292

SUSAN F. LUSI, Ph.D.  
Superintendent

August 7, 201<sup>4</sup>

The Honorable Angel Taveras, Chairman  
Board of Contract & Supply  
City Hall  
Providence, RI 02903

*- Sale source ?*

Dear Mayor Taveras:

The Providence School Department/Federal Programs-Title I respectfully requests the Board of Contract and Supply to approve entering into a contract with RI Student Assistance Service in an amount not to exceed \$268,245.00.

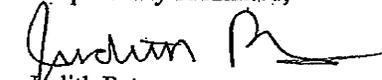
This agency provides Substance Abuse Counselor services at the Middle and High School level. In 1987, legislation was passed to establish a statewide Student assistance Program for high schools. In 1989, new legislation was introduced to expand the program to middle schools. RIEAP, Inc. is funded by the Department of MHRH, Division of Behavioral Healthcare Services to implement the Student Assistance Program statewide including the Providence School District. The total cost for the program is \$376,409.00.. Providence School Department will pay \$268,245.00 for the full time programs and the Department of MHRH funds the difference in the cost which is \$108,164.00.

Federal funds for this project are regulated by the Department of Education. The Federal Office of the School Department is merely the custodian of the funds, and the School Department requests the Board of Contract and Supply approve this program.

*Maybe ok if we are only a conduit of the funds*

Funding is available in account : Title I. ACU

Respectfully submitted,

  
Judith Petrarca  
Purchasing Administrator

MINORITY/WOMEN PARTICIPATION \$ 0 \_\_\_\_\_ 0 %