



Mayor of Providence

Jorge O. Elorza

February 18, 2016

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Mary B. Shekarchi, Esquire of 285 Blackstone Blvd., Providence, RI 02906, as a member of the Providence Harbor Management Commission for a term to expire on December 31, 2018, and respectfully submits the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Elorza".

Jorge O. Elorza
Mayor

IN CITY COUNCIL
APR 07 2016

READ
HEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED
A handwritten signature in black ink, appearing to read "L. Elorza".
CLERK

MARY B. SHEKARCHI, ESQUIRE

(4)

PROFILE:

Extensive experience practicing law with expertise in real estate, land use, and environmental law; Principal Broker of a successful realty company; strong in executive management decision-making; thorough understanding of operations, strategic planning, and financials of a corporate environment. Adept in selecting and managing teams; negotiating contracts; interacting with internal/external clients; managing and addressing budget issues. Communicate effectively with others at all levels; skilled in delivering presentations and public speaking engagements.

EDUCATION:

1991 VERMONT LAW SCHOOL, South Royalton, Vermont
JURIS DOCTOR
1989 MASTER OF SCIENCE/ENVIRONMENTAL LAW

1987 PROVIDENCE COLLEGE, Providence, Rhode Island
BACHELOR OF SCIENCE/BUSINESS ADMINISTRATION
Concentration: MANAGEMENT

PROFESSIONAL MEMBERSHIPS:

Rhode Island Bar Association (Admitted 1992)
Rhode Island Federal District Court Bar Association (Admitted 1993)
United States Court of Appeals for the First Circuit (Admitted 1996)

BOARDS:

Kent Washington Association of Realtors- Past-President 2015; President 2014; President-Elect 2013; Vice President 2012; Board Member 2009-2011

Rhode Island Association of Realtors-Member 2014-Present; Board Member 2012-2014; 2016

National Association of Realtors-Member 1996-Present

Rhode Island Heritage Hall of Fame-Advisory Board Member 2014-Present; Director/Board Member 2005-2014

University Club-Vice Chair-Long Range Planning Committee 2011-Present; Membership Committee 2011-Present; Governor/Board Member 2008-2011

APPOINTMENTS:

2007-Present **Appointed by Governor to the State Housing Appeals Board (SHAB)**
Chairperson

A Quasi-Judicial Board responsible for conducting and determining appellate review of municipal decisions regarding comprehensive permits for affordable, low, and moderate income housing applications in Rhode Island. Participate in drafting and commenting on legislation and administrative decisions.

2012-Present **Appointed to the Commission on Judicial Tenure and Discipline**
Commissioner

PUBLICATIONS:

RIDEM Permitting: The Easy Way
(ISDS and Freshwater Wetlands)

MARY B. SHEKARCHI, ESQUIRE

EXPERIENCE:

1995-Present **SHAWOMET REALTY COMPANY**, Warwick, Rhode Island

PRESIDENT/PRINCIPAL BROKER

Represent buyers and sellers in residential and commercial real estate transactions throughout Rhode Island. Duties include: interviewing, hiring, training, supervising, evaluating independent contractors/agents; ensuring proper and ethical representation of clients and compliance with laws, including HUD/Fair Housing Laws; overseeing company direction and operations; advising and coaching agents daily; participating in brokerage deals; representing clients' interest; negotiating on clients' behalf; researching properties.

Accomplishments:

- *Grew company to a thriving real estate brokerage business.*
- *Successfully developed projects where raw land was transformed into newly constructed home ready to be occupied.*
- *Rehabilitated single family homes.*

1995-Present **LAW OFFICE OF MARY B. SHEKARCHI**, Warwick, Rhode Island

ATTORNEY

General Law practice including litigation with concentration in real estate/land use areas, including residential and commercial closings & title examinations, landlord/tenant law. Practice includes appearances before various Administrative Boards and Agencies such as Department of Environmental Management (DEM), Coastal Resource Management Council (CRMC), and Narragansett Bay Commission (NBC); various municipal Planning and Zoning Boards and City/Town Councils as well as RI Courts. Duties include drafting and compiling documentation; conducting pre-hearing conferences; communicating with attorneys; participating in hearings and settlement conferences. Practice includes drafting leases and filing evictions; writing and reviewing contracts; working on appellate level; writing briefs; working on site remediation properties; representing clients, DEM, and EPA to ensure compliance with laws and regulations for both permitting and enforcement matters.

1992-1995 **RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**, Providence, Rhode Island
LEGAL COUNSEL

Represented Department of Environmental Management with expertise in Groundwater & Wetlands Division, On-Site Waste Water Treatment Systems, and Remediation of Contaminated sites before the RIDEM Administrative Adjudicatory Division and Rhode Island Courts. Duties included: advising and counseling DEM; representing DEM in court and administrative hearings; writing briefs and memoranda of law; reviewing and drafting rules and regulations; negotiating during settlement conferences.

ADDITIONAL EXPERIENCE:

1992 **UNITED STATES DEPARTMENT OF JUSTICE**
ENVIRONMENTAL AND NATURAL RESOURCES DIVISION
LAW CLERK

Researched and drafted legal memoranda, pleadings, and motions under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA).