

# City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## CHAPTER 2000-8

### No. 138 AN ORDINANCE

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1999-24 APPROVED AUGUST 5, 1999 AS AMENDED.

*Approved* March 23, 2000

*Be it ordained by the City of Providence:*

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

#### SECTION 1

#### CITY CLERK

1 CHIEF CLERK  
1 CITY CLERK  
2 CLERK III  
1 DEPUTY CITY CLERK FIRST  
1 DEPUTY CITY CLERK SECOND  
5 STENOGRAPHIC REPORTER CITY CO

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#### SECTION 2

#### CITY SERGEANT

1 CITY SERGEANT

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1

#### SECTION 3

#### DEPARTMENT OF LAW

1 ADM ASST CITY SOLICITOR  
12 ASSIST CITY SOLICITOR  
2 ASSIST LEGAL SECRETARY  
1 CITY SOLICITOR  
1 DEPUTY CITY SOLICITOR  
1 LEGAL SECRETARY LAW DEPT  
3 PARALEGAL I  
2 SENIOR ASST. CITY SOLICITOR  
1 SPECIAL ASST. TO CITY SOLICITOR/CLAIMS MGR.

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No.

**CHAPTER**

**AN ORDINANCE**

IN CITY COUNCIL  
*Feb. 3, 2000*  
FIRST READING  
REFERRED TO COMMITTEE ON  
FINANCE

*Lyman M. Stetson* CLERK

THE COMMITTEE ON

*Finance*  
Recommends - *Be Continued*  
*Lyman M. Stetson*  
2-10-00 Clerk

THE COMMITTEE ON  
FINANCE

Approves Passage of  
The Within Ordinance

*Lyman M. Stetson*  
2-15-00 Clerk

*Councilman Jackson, By Request*

**SECTION 4****MUNICIPAL COURT**

1 CHIEF JUDGE MUNICIPAL COURT  
 1 CLERK PROV MUNICIPAL COURT  
 2 CLERK TYPIST II  
 4 COURT CLERK  
 1 COURT CLERK II  
 1 DEPUTY COURT ADMINISTRATOR  
 2 JUDGE PROV MUNICIPAL COURT

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**SECTION 5****PROBATE COURT**

1 CLERK OF PROBATE  
 1 CLERK TYPIST II  
 2 COURT CLERK  
 1 DEPUTY CLERK PROBATE COURT  
 1 JUDGE OF PROBATE

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**SECTION 6****HOUSING COURT**

2 ASSOC JUSTICE HOUSING COURT  
 1 CHIEF JUDGE (HOUSING COURT)  
 1 CLERK IV  
 2 CLERK STENO III  
 1 HOUSING COURT ADMINISTRATOR

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**SECTION 7****FINANCE DEPARTMENT**

1 ADMIN. ASSIST FINANCE DIRECTOR  
 1 ASSISTANT TO FINANCE DIRECTOR  
 1 BUDGET ANALYST  
 1 BUDGET OFFICER/ DEPUTY FINANCE DIREC  
 1 FINANCE DIRECTOR

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**SECTION 8****CONTROLLERS**

1 ACCOUNTANT III  
 1 ACCOUNTANT / MEDICAL HEALTH  
 5 ACCOUNTS PAYABLE CLERK II  
 1 ACCOUNTS PAYABLE CLERK II/SECRETARY  
 1 ACCOUNTS PAYABLE CLERK III  
 1 ACCOUNTS PAYABLE SUPERVISOR  
 1 CITY CONTROLLER  
 1 DEPUTY CITY CONTROLLER  
 5 FISCAL OFFICER  
 1 MEDICAL HEALTH PLAN ADM  
 1 PAYROLL CLERK II/ ACCTS PAYABLE OFFICER  
 1 SUPERVISOR FISCAL  
 1 SUPERVISOR PAYROLL

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**SECTION 9****RETIREMENT**

1 PENSION ADMINISTRATOR  
 2 RETIREMENT DIVISION CLERK  
 4 SENIOR RETIREMENT DIV CLERKS

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**SECTION 10****DATA PROCESSING**

1 ASST TO DATA PROCESSING COORDINATOR  
 1 DATA PROCESSING ASSISTANT  
 1 DATA PROCESSING COORDINATOR  
 1 NETWORK ENGINEER

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**SECTION 11****COLLECTORS**

1 ASSIST CITY COLLECTOR  
 1 AUTOMOBILE DRIVER  
 1 CHIEF TELLER  
 1 CITY COLLECTOR  
 1 CLERK CITY COLLECTOR  
 0 CLERK II  
 3 CLERK III  
 2 CLERK IV  
 1 CONTROL SUPERVISOR  
 1 FISCAL OFFICER CITY COLLECTOR  
 1 SUPERVISOR PERSONAL PROPERTY TAX COLL  
 1 SUPERVISOR PROP TAX REAL ESTATE  
 5 TELLERS

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**SECTION 12****ASSESSORS**

2 ADMIN ASSIST (ASSESSOR)  
 1 ADMINISTRATIVE AIDE  
 5 APPRAISER I  
 1 CITY ASSESSOR  
 1 CLERK ASSESSOR'S OFFICE  
 3 CLERK II  
 3 CLERK III  
 2 DEPARTMENTAL CLERK (ASSESSORS)  
 1 DEPUTY CITY ASSESSOR  
 1 DRAFTSMAN REAL ESTATE  
 1 MOTOR VEHICLE APPRAISER  
 1 READER OF DEEDS  
 1 SECRETARY BD OF TAX ASSESSMENT  
 3 SENIOR CLERK ASSESSOR  
 1 SUPERVISOR PROPERTY TAX  
 1 SUPERVISOR TANGIBLE TAX

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**SECTION 13                      BOARD OF TAX ASSESSMENT REVIEW**

1 CHAIRMAN BD OF TAX ASSESSMENT  
4 MEMBER OF BOARD (TAX ASSESSMENT)

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**SECTION 14                      CITY TREASURER**

1 ADMIN ASST-TREASURER  
1 CHIEF CLERK TREASURY  
1 CITY TREASURER  
1 CLERK II  
1 CLERK IV

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**SECTION 15                      PERSONNEL**

1 ADM ASST PERSONNEL  
1 ASST CLAIMS EXAMINER  
1 CLAIMS EXAMINER (WORK COMP)  
1 COORDINATOR OF EMPLOYEES BENEFITS  
1 DEPUTY DIRECTOR PERSONNEL  
1 EQUAL OPPORT EMPLOY OFFICER  
1 OCCUPATIONAL HEALTH OFFICER  
1 PERSONNEL CLERK I/PERSONNEL  
1 PERSONNEL DIRECTOR  
1 PERSONNEL TECHNICIAN I  
1 PERSONNEL TECHNICIAN II

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**SECTION 16                      COMMISSIONER OF PUBLIC SAFETY**

1 ADMIN ASSIST FISCAL AFFAIRS  
1 ADMIN ASSIST TO COMM  
1 CHIEF CLERK  
1 COMMISSIONER OF PUBLIC SAFETY  
2 SENIOR FISCAL OFFICER

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**SECTION 17                      POLICE DEPARTMENT**

2 ADMINISTRATION BUREAU LEGAL CLERK  
3 ANIMAL CONTROL OFFICER  
2 ANIMAL CONTROL TECHNICIAN  
3 ANIMAL HANDLER MOUNTED POLICE  
1 AUTOMOTIVE EQUIP SUPT - POLICE  
1 BCI LEGAL CLERK  
1 CHIEF CLERK - DETAILS  
1 CHIEF SUPPORT MAINT OPERATIONS  
3 CLERK II  
8 CLERK IV  
1 CLERK SPECIAL PROJECTS

3	DETECTIVE BUREAU LEGAL CLERK
10	DETENTION OFFICER
1	FOREMAN
1	GRAPHIC ARTIST DESIGN
1	KENNEL DIRECTOR
1	KENNEL KEEPER
6	LABORER
1	MANAGEMENT INFORMATION SYSTEMS
31	PARKING CHECKERS
1	PATROL BUREAU LEGAL CLERK
8	POLICE CAPTAIN
1	POLICE CHIEF
1	POLICE INSPECTOR
19	POLICE LIEUTENANT
5	POLICE MAJOR
374	POLICE PERSON
60	POLICE SERGEANT
3	PROSECUTION LEGAL CLERK
6	RECORDS BUREAU CLERK
1	SECRETARY TO POLICE CHIEF
4	SENIOR LEGAL CLERK - POLICE
3	SENIOR MECHANIC
1	SENIOR PATROL BUREAU COORDINATOR
1	STABLE SUPERV MOUNTED POLICE
2	TRAFFIC BUREAU LEGAL CLERK
2	VEHICLE INSPECTOR
1	VIN STATION CLERK

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## SECTION 18

## FIRE DEPARTMENT

1	ADMIN. ASSIST. TO FIRE CHIEF
1	AIR SUPPLY TECH
1	ASSIST CHIEF OF OPERATIONS
1	ASSIST FIRE CHIEF
1	DEPARTMENT INVESTIGATIVE OFFICER
1	DIRECTOR OF TRAINING
5	DEPUTY ASSIST FIRE CHIEF
1	EXECUTIVE SECRETARY TO THE CHIEF
10	FIRE BATTALION CHIEF
24	FIRE CAPTAIN
1	FIRE CAPTAIN DISPATCHER
1	FIRE CHIEF
1	FIRE EQUIP MAN
1	FIRE EQUIP SUPERINTENDENT I
1	FIRE EQUIP SUPERINTENDENT II
70	FIRE LIEUTENANT
1	FIRE PREVENTION CAPTAIN
1	FIRE PREVENTION LIEUTENANT
5	FIRE RESCUE CAPTAIN
15	FIRE RESCUE LIEUTENANT
20	FIRE RESCUE TECHNICIAN
1	FIRE TRAINING INSPECTOR
323	FIREFIGHTER
1	FIREFIGHTER CAR 56
1	FIREFIGHTER CAR 79
1	JUVENILE FIRESETTER

- 1 PERSON IN CHARGE BUREAU OPER CO
- 1 PERSON IN CHARGE CARPENTER SHOP
- 9 SENIOR MECHANIC
- 1 SHOP SUPERVISOR
- 1 SUPERINTENDENT OF CARPENTER SHOP

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**SECTION 19                      COMMUNICATIONS**

- 1 ADMINISTRATIVE ASSISTANT TO DIR OF COMM
- 1 CHIEF DISPATCHER OF OPERATIONS
- 1 CHIEF RADIO ENGINEER
- 14 CLASSIFIED DISPATCHER
- 24 CONTROL CENTER OPERATORS
- 5 CREW CHIEFS
- 1 DEPUTY DIRECTOR OF COMMUNICATION
- 1 DIRECTOR OF COMMUNICATIONS
- 5 FIRE ALARM TECHNICIAN
- 1 FIRE ALARM TECHNICIAN INSPECTOR
- 12 FIRE DEPARTMENT DISPATCHER
- 1 FOREMAN CABLE CREW
- 1 FOREMAN LINE CREW
- 2 LABORER
- 1 PLAN REVIEW/INSPECTOR
- 1 RADIO ENGINEER
- 1 RADIO REPAIR TECHNICIAN
- 1 SENIOR SWITCHBOARD OPERATOR
- 2 SWITCHBOARD OPERATOR II
- 1 TELEPHONE TECHNICIAN
- 1 VALIDATION OFFICER

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**SECTION 20                      TRAFFIC ENGINEERING**

- 1 CLERK II
- 1 DEPUTY DIRECTOR TRAFFIC ENGINEERING
- 1 DIRECTOR TRAFFIC ENGINEERING
- 1 FOREMAN TRAFFIC SIGN MAINTENANCE
- 2 LABORER
- 1 PARKING METER MAINT MAN II
- 1 TRAFFIC ENGINEERING ELECTRICIAN
- 1 TRAFFIC MARKER AND SIGN MAN
- 4 TRAFFIC SIGN MAINT MAN
- 1 TRAFFIC SIGNAL MAINT FOREMAN
- 1 TRAFFIC SYSTEMS ANALYST

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**SECTION 21**

**INSPECTION & STANDARDS**

1 ADMINISTRATOR COORDINATOR (I&S)  
 6 DEPARTMENTAL CLERK  
 1 DEPUTY DIRECTOR OF BUILDING SAFETY  
 1 DIRECTOR OF BUILDING SYSTEMS  
 1 DIRECTOR OF INSP & STANDARDS  
 1 RECORDING SECRETARY BOARDS OF REVIEW  
 1 SECRETARY REVIEW BOARDS  
 3 SENIOR DEPARTMENT CLERK

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**SECTION 22**

**STRUCTURES & ZONING**

1 ASSIST SUPERV STRUCTURES AND ZONING  
 7 BUILDING INSPECTOR II  
 1 CHIEF OF STRUCTURES & ZONING  
 1 PLAN ESTIMATOR  
 1 SUPERVISOR STRUCTURES AND ZONING  
 1 ZONING ASSISTANT

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**SECTION 23**

**PLUMBING DRAINAGE & GAS PIPING**

1 CHIEF PLUMBING, DRAINAGE & GAS PIPING  
 2 PLUMBING INSPECTOR II

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**SECTION 24**

**ELECTRICAL INSTALLATIONS**

1 CHIEF OF ELEC INST  
 3 ELECTRICAL INSPECTOR II

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**SECTION 25**

**MECHANICAL INSTALLATIONS**

1 AIR POLLUTION / MECH INSPECTOR  
 1 CHIEF OF MECH EQUIP  
 2 MECH EQUIP INSPECTOR II

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**SECTION 26**

**ZONING BOARD OF REVIEW**

1 AUXILIARY MEMBER ZONING BOARD  
 1 CHAIRMAN ZONING BOARD OF REVIEW  
 4 MEMBER ZONING BOARD OF REVIEW

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**SECTION 27**

**BUILDING BOARD OF REVIEW**

1 CHAIRMAN BLDG BD OF REVIEW  
 4 MEMBER BLDG BD OF REVIEW

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**SECTION 28****HOUSING BOARD OF REVIEW**

- 1 CHAIRMAN HOUSING BD OF REVIEW
- 4 MEMBER HOUSING BD OF REVIEW

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**SECTION 29****CODE ENFORCEMENT**

- 2 RENEWAL INSP I
- 3 RENEWAL INSP II
- 3 RENEWAL INSP III
- 1 SUPERVISOR CODE ENFORCEMENT

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**SECTION 30****PROSECUTION**

- 2 ASSIST LEGAL SECRETARY
- 1 ASSIST PROSECUTION COORDINATOR
- 1 LEGAL SECRETARY / PROSECUTION
- 1 PROSECUTION COORDINATOR

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**SECTION 31****UTILITIES & STANDARDS**

- 1 CHIEF UTILITIES & STANDARDS
- 1 FIRST DEPUTY SEALER

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**SECTION 32****PUBLIC WORKS ADMINISTRATION**

- 1 ACCOUNTS PAYABLE CLERK IV
- 1 ASSISTANT DIRECTOR GEN SERVICES
- 2 CLERK II
- 2 CLERK IV
- 1 DIRECTOR OF PUBLIC WORKS/CHIEF ENGINEER
- 1 ENVIRONMENTAL COURT LIASON
- 1 OPERATIONS PLANNER
- 2 PUBLIC WORKS CLERK
- 1 SECRETARY TO DIRECTOR PW

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**SECTION 33****ENGINEERING**

- 1 ASSOC ENGINEER I
- 3 ASSOC ENGINEER III
- 1 ASSOC ENGINEER IV
- 1 ENGINEERING AIDE III
- 1 ENGINEERING CLERK
- 1 ENGINEERING SUPERVISOR

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**SECTION 34****ENVIRONMENTAL ENFORCEMENT**

1 AUTO SQUAD INSPECTOR  
1 ENVIRONMENTAL COORDINATOR  
1 ENVIRONMENTAL OFFICERS  
1 ENVIRONMENTAL SPECIALIST  
3 EQUIPMENT OPERATOR  
1 FOREMAN  
1 HEAVY EQUIP OPERATOR  
8 LABORER  
1 MAINT PLANNER  
1 SPECIAL ASST ENVIRONMENTAL CONTROL  
1 SUPERINTENDENT ENV SERV.  
1 SUPERVISOR OF ENVIRONMENTAL

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21

**SECTION 35****HIGHWAY**

3 CEMENT FINISHER  
1 CURBSETTER  
1 DEPUTY SUPERINTENDENT HIGHWAY  
1 DISPATCHER  
6 EQUIPMENT OPERATOR  
3 FOREMAN  
1 HEAVY EQUIPMENT OPERATOR  
1 HIGHWAY SUPERINTENDENT  
13 LABORER  
1 PREVENT MAINT OPERATOR  
1 STOCK ROOM CLERK  
1 SUPERVISOR SIDEWALK PROGRAM

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**SECTION 36****BRIDGE MAINTENANCE**

1 CARPENTER  
1 FOREMAN  
1 LABORER  
1 MAINT MAN II

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**SECTION 37****SEWER & DRAINAGE INSPECTOR**

1 CEMENT FINISHER  
1 FOREMAN  
1 HEAVY EQUIPMENT OPERATOR  
2 LABORER  
3 SEWER EQUIPMENT OPERATOR  
1 SUPT OF SEWER CONSTRUCTION

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**SECTION 38****GARAGE MAINTENANCE**

1 ASSIST. SHOP SUPERVISOR  
 1 BODY REPAIR/ SENIOR MECHANIC  
 1 DIESEL TRUCK/ HEAVY  
 1 EQUIPMENT MAINT SUPERVISOR  
 2 MECHANIC  
 2 SENIOR MECHANIC  
 1 SHOP SUPERVISOR  
 1 WELDER

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**SECTION 39****RECREATION**

1 ASSIST DIREC OF RECREATION  
 1 BUS DRIVER/VAN DRIVER MAINT  
 1 COORDINATOR OF SENIOR PROGRAMS  
 2 COORDINATOR OF TRANSPORTATION  
 1 DIRECTOR OF RECREATION  
 1 DIRECTOR OF SENIOR PROGRAMS  
 1 ELDERLY AFFAIRS CLERK  
 1 INTERGENERATIONAL LEAGUE COORDINATOR  
 1 PROGRAM ADMINISTRATOR  
 1 PROGRAM DIRECTOR RECREATION  
 10 RECREATION CENTER DIRECTOR  
 1 RECREATION SUPERVISOR  
 1 SECRETARY RECREATION DEPT  
 2 SENIOR SECRETARY  
 1 SPECIAL EVENTS COORDINATOR

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**SECTION 40****RECREATION SEASONAL**

6 ASSIST POOL DIRECTORS  
 32 ASSIST RECREATION CENTER DIREC  
 2 BUS DRIVER - REC SEASONAL  
 1 CLINIC COORDINATOR  
 4 CUSTODIANS - SEASONAL  
 30 LIFE GUARD  
 36 POOL ATTENDANTS  
 2 POOL DIRECTORS  
 26 RECREATION AIDES  
 2 RECREATION CTR DIR SEASONAL  
 30 RECREATIONAL LEADER SEASONAL  
 30 REFEREE  
 20 SUPERVISOR - ACTIVITIES  
 1 SUPERVISOR - PLAYGROUND  
 1 SUPERVISOR - POOLS  
 7 SUPERVISOR  
 30 WATCHMAN - SEASONAL

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**SECTION 41****GROUNDS MAINTENANCE SERVICES**

1 ASSIST DIREC GROUNDS MAINT  
 1 CARPENTER / PARK  
 1 CHIEF CENTRAL MAINT  
 1 DIRECTOR GROUNDS MAINT SERV  
 14 EQUIPMENT OPERATOR  
 4 FOREMAN  
 1 GENERAL FOREMAN  
 4 HEAVY EQUIPMENT OPERATOR  
 1 INVENTORY CONTROL SUPERV  
 20 LABORER  
 4 MAINT MAN III  
 0 MECHANIC  
 1 PARKS ELECTRICIAN  
 1 PUBLIC GROUNDS INSP  
 1 SECRETARY - PARKS  
 4 SENIOR MECHANIC  
 1 SHOP SUPERV-MECHANIC  
 2 SUPERVISOR GEN. MAINT.  
 1 SUPERVISOR GROUNDS MAINT  
 1 TREE FARM MANAGER

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**SECTION 42****URBAN FORESTRY**

1 CHIEF PARK PLANNER  
 3 EQUIPMENT OPERATOR  
 0 FOREMAN  
 1 GENERAL FOREMAN  
 0 HEAVY EQUIP OPERATOR  
 1 LABORER  
 1 MAINT MAN II  
 1 SUPERVISOR OF URBAN FORESTRY  
 9 TREE TRIMMERS

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**SECTION 43****ZOOLOGICAL AND SECURITY SERVICES**

1 DEPARTMENT CLERK EDUCATOR-ZOO  
 1 EDUCATION CURATOR  
 2 GENERAL CURATOR  
 0 LABORER  
 6 LEAD ZOOKEEPER  
 1 VETERINARY TECHNICIAN  
 2 VETERINARIAN  
 1 ZOO DIRECTOR  
 1 ZOO REGISTRAR  
 18 ZOOKEEPER

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33

**SECTION 44****DEVELOPMENT AND ENVIRONMENTAL**

3 LABORERS  
 6 LANDSCAPE GARDENER  
 0 LANDSCAPE GARDENER SPEC PROJECTS  
 1 PARKS CONSTRUCTION INSPECTOR  
 1 SUPERVISOR OF ENG/PLANN.  
 1 SUPERVISOR OF GREENHOUSES

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**SECTION 45****DEPARTMENT OF PUBLIC PROGRAMMING SERVICES**

1 CLERK I  
 1 CLERK IV  
 1 CULTURAL AFFAIRS COORD  
 1 CURATOR  
 3 CURATORIAL ASSIST.  
 1 EDUCATIONAL ASSIST.  
 1 ENVIRONMENTAL SERVICE CLERK  
 1 MUSEUM DIRECTOR  
 1 MUSEUM EDUCATOR  
 1 PLANETARIUM PROGRAMMER  
 1 PRODUCTION SPECIALIST

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**SECTION 46****OFFICE OF THE PARKS SUPERINTENDENT**

1 ADMIN ASSIST. PARKS  
 1 CHIEF, INFORMATION PROCESSOR  
 1 CLERK IV  
 1 CLERK STENO III  
 1 CONSTRUCTION PROJECT MANAGER  
 1 DEPUTY DIRECTOR OF PARKS  
 1 FACILITIES COORDINATOR  
 1 FISCAL ADVISOR PARKS  
 1 OFFICE MANAGER  
 1 PARKS CONSTRUCTION INSPECTOR  
 1 PAYROLL PERSONNEL ASSIST  
 1 SECRETARY TO SUPERINTENDENT  
 12 SECURITY OFFICER ZOO (PARK RANGERS)  
 1 SENIOR SECURITY OFFICER  
 1 SUPERINTENDENT OF PARKS  
 1 SWITCHBOARD OPER II (PARKS)

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**SECTION 47****NORTH BURIAL GROUND**

1 ADMIN ASST PARKS  
 1 DEPUTY DIRECTOR GROUNDS  
 1 GENERAL FORMAN  
 1 HEAVY EQUIP OPER  
 5 LABORER

1 OFFICE MANAGER NORTH BURIAL GROUND  
 1 PARKS PERSONAL SECRETARY  
 1 SENIOR MECHANIC  
 1 SUPERVISOR - NBG

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#### **SECTION 48                      RECORDER OF DEEDS**

1 DEPUTY RECORDER OF DEEDS  
 3 LAND RECORDS CLERK I  
 3 LAND RECORDS CLERK II  
 1 LAND RECORDS CLERK III  
 1 RECORDER OF DEEDS

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#### **SECTION 49                      VITAL STATISTICS**

1 CHIEF CLERK - VITAL STATISTICS  
 1 CITY REGISTRAR OF VITAL STATISTICS  
 2 SENIOR CLERK VITAL STATS  
 1 VITAL STAT CLERKS

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#### **SECTION 50                      BOARD OF CANVASSERS**

1 CHIEF CLERK-BD-CANV  
 4 CLERK IV  
 1 EXEC SECRETARY BD OF CANV  
 2 MEMBER OF BD OF CANV  
 0 SUPERVISOR OF ELECTION MAT  
 1 SUPERVISOR REGISTRATION/CANVASSERS

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#### **SECTION 51                      BOARD OF LICENSES**

1 CHAIRMAN AND SECRETARY B OF L  
 4 COMMISSIONER B OF L  
 1 LICENSE ADMINISTRATOR  
 2 LICENSE BD CLERK  
 1 SENIOR LICENSE BD CLERK

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#### **SECTION 52                      PROVIDENCE HUMAN RELATIONS**

1 ADMIN ASSIST TO DIRECTOR HUMAN RELATIONS  
 1 DEPUTY DIRECTOR  
 1 EXEC DIR HUMAN RELATIONS  
 1 HUMAN RESOURCE ADMINISTRATOR  
 1 SECRETARY / TRANSLATOR

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**SECTION 53****PROVIDENCE EMERGENCY MANAGEMENT**

1 DEPUTY DIRECTOR CIV DEF  
 1 DIRECTOR OF CDPA  
 1 EMERGENCY MANAGEMENT SPECIALIST  
 1 OPER PLANN TRAIN & HUB INF OF  
 1 PORT SECRETARY

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**SECTION 54****PLANNING & DEVELOPMENT**

1 ADMIN ASST PLANNING  
 1 ADMIN ASST (DPD)  
 1 ADMINISTRATIVE ASSISTANT  
 1 ASSIST CITY PLANNER  
 1 ASSIST DIREC (NEIGH PLAN)  
 1 ASSIST DIREC BUSINESS DEV  
 1 ASSIST DIREC FISCAL OPERATIONS  
 1 ASSIST DIREC HOUSING DEV  
 2 ASSIST DIREC PROJECT MANGT  
 1 ASSIST SUPERV OF ENGINEERING  
 1 ASSOC DIREC (NEIGH DEVEL)  
 1 ASSOC DIREC OF FISCAL OPERATIONS  
 1 ASSOC DIREC OF PLANNING  
 1 ASSOC DIR PROJECT MANAGEMENT  
 1 ASSOC DIR SPECIAL PROJECTS  
 0 BUSINESS LIAISON OFFICER  
 1 CHIEF LENDING OFFICER  
 1 COMMERCIAL LEND OFFICER  
 1 COMMUNITY LIAISON OFFICER  
 1 COORDINATOR SENIOR AIDES  
 1 DEPUTY DIRECTOR NEIGHBORHOOD RELATIONS  
 1 DEPUTY DIRECTOR PLANNING & POLICY  
 0 DIRECTOR OF ACCOUNTING (DPD)  
 1 DIRECTOR PLANNING AND DEVELOPMENT  
 1 ECONOMIC DEVELOPMENT COORD  
 0 FIELD AUDITOR  
 1 FINANCIAL COMPLIANCE MONITOR  
 1 FISCAL OPERATIONS OFFICER  
 1 GIS COORDINATOR  
 1 INFO SYSTEMS COORDINATOR (DPD)  
 1 LEGAL RESEARCH ASSISTANT (DPD)  
 1 MANAGEMENT INFORMATION SYSTEMS  
 1 OFFICE MANAGER HOUSING DIVISION  
 1 PERSONAL SECRETARY (DPD)  
 1 PRESERVATION PLANNER  
 2 PRINCIPAL PLANNER  
 1 PRINCIPAL PLANNER FOR HISTORICAL PRESERV.  
 1 PROGRAM EVAL OFFICER  
 1 PROJECT SUPERVISOR FOR DIRECTOR  
 1 PURCHASING AGENT DPD  
 1 REAL ESTATE AIDE III  
 0 RECEPTIONIST DPD  
 1 REHABILITATION SPECIALIST  
 3 SECRETARY (DPD)  
 0 SECRETARY DIR DPD  
 1 SENIOR DRAFTSMAN DEPT PLAN  
 2 SENIOR PLANNER  
 1 SENIOR REHAB SPECIALIST

3 SENIOR SUPERVISOR REHAB SERVICES  
 0 SUPERVISOR REHABILITATION SERVICES  
 1 SUPERVISOR COMPREHENSIVE PLAN  
 1 SUPERVISOR ENGINEERING/PLANNING  
 1 SUPERVISOR OF SPECIFICATIONS  
 1 VERIFICATION SPECIALIST  
 2 VERIFICATION SPECIALIST/SEC  
 1 VERIFICATION OFFICER

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## **SECTION 55 CITY COUNCIL ADMINISTRATION**

1 ADVANCE COUNCIL  
 1 ADMINISTRATIVE COUNCIL  
 1 ASST TO INTERNAL AUDITOR  
 1 COUNCIL LIASION  
 1 INTERNAL AUDITOR  
 3 SECRETARY CITY COUNCIL  
 0 SUPERVISOR OFFICE MANAGER  
 1 SPECIAL ASSISTANT

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## **SECTION 56 ARCHIVES & HISTORY**

1 ARCHIVAL ASSISTANT  
 1 CITY ARCHIVIST

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## **SECTION 57 MAYOR'S COUNCIL ON SUBSTANCE ABUSE**

1 ADMIN ASST  
 1 ASST TO DIRECTOR  
 1 DEPUTY DIRECTOR MAYORS' COUNCIL  
 1 EXECUTIVE DIRECTOR MAYOR'S COUNCIL  
 1 OFFICE MANAGER-MAYOR'S COUNCIL  
 2 PROJECT DIRECTOR MAYOR'S COUNCIL  
 1 RIASAP DIRECTOR

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## **SECTION 58 PORT OF PROVIDENCE**

## **SECTION 59 PUBLIC PROPERTY**

1 ADMIN ASSIST PUBLIC PROPERTY  
 1 ASST ELECTRICIAN  
 1 COORDINATOR PUBLIC PROPERTY  
 1 DEPUTY DIRECTOR - PUBLIC PROPERTY  
 1 ELECTRICIAN  
 1 GAS PUMP OPERATOR  
 2 INSPECTOR OF PUBLIC PROPERTY  
 5 LABORER/CUSTODIAN  
 2 MAILROOM CLERK  
 1 MANAGEMENT OFFICER



- 1 PRINTER
- 1 PUBLIC PROPERTY ANALYST
- 1 SENIOR MECHANIC
- 1 SUPERVISOR LABORER/CUSTODIAN

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**SECTION 60 PURCHASING**

- 1 CLERK I (PURCHASING)
- 2 CLERK II
- 1 CLERK IV
- 1 MBE/WBE PROGRAM ADMINISTRATOR
- 2 PURCHASING AGENT II
- 2 PURCHASING AGENT III
- 1 SUPERVISOR/PURCHASING AGENT

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**SECTION 61** The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies, Assistant's, Aides, Secretaries, Stenographers, Clerks and other personnel as he may deem necessary.

**SECTION 62** No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department; provided, however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees, due to injuries received while discharging their duties as employees or during absences of employees on sick leave, and it is necessary to employ temporary employees for the duration of the employee's sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

**SECTION 63** Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

**SECTION 64** Chapter 1998-36 of the Ordinances of the City of Providence approved July 23, 1998, with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

**SECTION 65** The provisions of this ordinance shall not be construed as a ratification of any collective bargaining agreement.

**SECTION 66** This Ordinance shall take effect upon its passage.

**IN CITY COUNCIL**  
**MAR 3 2000**  
**FIRST READING**  
**READ AND PASSED**

*Michael R. Clement* CLERK

**IN CITY COUNCIL**  
**MAR 16 2000**  
**FINAL READING**  
**READ AND PASSED**

*John J. Lombardi* PRESIDENT  
*Michael R. Clement* CLERK

**APPROVED**

**MAR 23 2000**  
*Vincent A. Cianci*  
MAYOR