

Lori L. Hagen
Lori L. Hagen
City Clerk
ACTING

MATTHEW M. CLARKIN, JR.
INTERNAL AUDITOR
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PROVIDENCE, RI 02903
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City of Providence, Rhode Island Office of the Internal Auditor

September 4, 2014

Ms. Lori Hagen
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Lori:

In accordance with Section 21-26 of the City's Code of Ordinances, I am writing to request that the following requested contract awards be submitted to the City Council and the Ways & Means Committee for approval.

- *City Collector* – Approval of a contract extension with Albert Romano, Esq. for services in connection with tax sales 2014-2016 in amount not to exceed \$540,000.
- *Police Department* – Approval to purchase one (1) additional 2015 Chevrolet 9600 GVW Express Van from Liberty Chevrolet in an amount of \$26,392.
- *Police Department* – Approval of a contract with Arcadia Publishing for the printing of the Providence Police Department's 150th Anniversary book in an amount of \$6,597.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew M. Clarkin, Jr.", is written over a horizontal line.

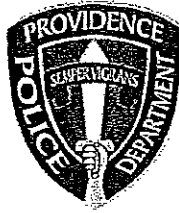
Matthew M. Clarkin, Jr.

Internal Auditor

Cc: Alan Sepe, Director of Operations
Francisco Ramirez, Director of Purchasing
Yvonne Graf, Chief of Staff – City Council
James Lombardi, City Treasurer
Lawrence J. Mancini, Director of Administration/Finance

Angel Taveras
Mayor

Steven M. Parc
Commissioner



Colonel Hugh T. Clements, Jr.
Chief of Police

Providence Police Department
325 Washington Street
Providence, Rhode Island 02903

"Building Pride in Providence"

August 29, 2014

The Honorable Angel Taveras
Chairman, Board of Contract & Supply
City Hall
Providence, RI 02903

Dear Mayor Taveras;

On August 25, 2014, the Board of Contract and Supply awarded Liberty Chevrolet the bid for one (1) 2015 Chevrolet 9600 GVV Express Van at a unit cost of \$26,392.00 for the Police Department.

We respectfully request to purchase an additional prisoner at the same unit price from Liberty Chevrolet, 90 Bay State Road, Wakefield, RI 01880.

Funds in the amount of \$26,392.00 are available in 839-839-52870.

Respectfully submitted,

Hugh T. Clements Jr.
Chief of Police

Finance Approval _____

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: August 25, 2014
TO: Acting Purchasing Director
SUBJECT: PRISONER VAN – POLICE DEPARTMENT
CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director be authorized to engage Liberty Chevrolet, 90 Bay State Road, Wakefield, MA 01880, for Prisoner Van, in a total amount not to exceed Twenty Six Thousand Three Hundred Ninety Two (\$26,392.00) Dollars, all in accordance with the offer of said firm submitted on August 12, 2014.

cc: Pur.Dir.
Contr
Police
File

A handwritten signature, likely of the Acting Purchasing Director, is written over the distribution list.

A handwritten signature of Lou L. Hogen is written above the title.
Second Deputy City Clerk