

City of Providence
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

No. 454

EFFECTIVE October 13, 2014

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Contract Award by the Board of Contract and Supply, in accordance with Section 21-26 of the Code of Ordinances.

Arcadia Publishing \$6,597.00
(Police Department)

IN CITY COUNCIL

OCT 02 2014

READ AND PASSED

M. Egan
PRES.

Lori L. Hagen
CLERK
ACTING

Effective without the Mayor's Signature

Lori L. Hagen
Lori L. Hagen
City Clerk
ACTING

MATTHEW M. CLARKIN, JR.
INTERNAL AUDITOR
25 DORRANCE STREET, ROOM #307
PROVIDENCE, RI 02903
Phone: (401) 421-7740 EXT. 577
Fax: (401) 351-1056
mclarkin@providenceri.com



City of Providence, Rhode Island
Office of the Internal Auditor

September 4, 2014

Ms. Lori Hagen
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Lori:

In accordance with Section 21-26 of the City's Code of Ordinances, I am writing to request that the following requested contract awards be submitted to the City Council and the Ways & Means Committee for approval.

- *City Collector* – Approval of a contract extension with Albert Romano, Esq. for services in connection with tax sales 2014-2016 in amount not to exceed \$540,000.
- *Police Department* – Approval to purchase one (1) additional 2015 Chevrolet 9600 GVW Express Van from Liberty Chevrolet in an amount of \$26,392.
- *Police Department* – Approval of a contract with Arcadia Publishing for the printing of the Providence Police Department's 150th Anniversary book in an amount of \$6,597.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew M. Clarkin, Jr.", written over a horizontal line.

Matthew M. Clarkin, Jr.
Internal Auditor

Cc: Alan Sepe, Director of Operations
Francisco Ramirez, Director of Purchasing
Yvonne Graf, Chief of Staff – City Council
James Lombardi, City Treasurer
Lawrence J. Mancini, Director of Administration/Finance

Angel Taveras
Mayor

Steven M. Pare
Commissioner



Colonel Hugh T. Clements, Jr.
Chief of Police

Providence Police Department
325 Washington Street
Providence, Rhode Island 02903

"Building Pride in Providence"

August 28, 2014

The Honorable Angel Taveras
Chairman, Board of Contract & Supply
City Hall
Providence, RI 02903

Dear Mayor Taveras:

The Police Department respectfully requests to pay Arcadia Publishing, 420 Wando Park Boulevard, Mount Pleasant, SC 29464, \$6,597.00 for the printing of the Providence Police Department's 150th anniversary book.

With the research and cooperation of the city archivist, the police department wanted to publish the history of the first one hundred and fifty years in service. The archivist did research on publishing companies and found that Arcadia Publishing specializes in police history, include the Boston Police Department and New York Police Department.

Funds in the amount of \$6,597.00 are for the printing of the books only. The book was made and created voluntarily. The funds are available in 250-302-53500-250-9500-00, which is a donation account set up exclusively for the 150th Anniversary events.

Respectfully submitted,


Colonel Hugh T. Clements
Chief of Police

Finance Approval _____

PAUL R. CAMPBELL
City Archivist



City of Providence
Division of Archives and History

MEMO

TO: ANNIE MCGINN
FROM: PAUL CAMPBELL, ARCHIVES
DATE: AUGUST 13, 2014
RE: POLICE BOOK PROCEEDS

P.C.

Enclosed you will find 10 checks made out to the Providence Police Foundation totaling \$667.00. These are proceeds from the sale of the police history book.

You will also find a bank check in the amount of \$1,425.00. We had many cash sales last week and this was converted into a bank check to make it easier for processing.

The total amount enclosed is \$2,092.

With this deposit plus the 100 copies purchased by the chief, I end up with a grand total of sales at about \$7,800 so far. We now have more than enough to pay Arcadia Publishing from these funds and have over \$1,000 left for the foundation. I also have about 70 books left here to sell and these proceeds could go directly into the PPD Foundation as well.

Here are the 2 invoices. So just use the proceeds to pay Arcadia and, of course, the net will remain with the foundation for mission related activities.

Once again, thanks for all your help. It was a terrific weekend.



Arcadia Publishing
 420 Wando Park Blvd.
 Mount Pleasant, SC 29464
 Telephone: 843-853-2070
 Facsimile: 843-853-0044
 www.arcadiapublishing.com

INVOICE

ACCOUNT NO. 0002026520		SAN: 255-268X FED ID: 02-0467077	
INVOICE DATE 07/24/14	INVOICE NUMBER 20522462	DUE DATE 08/23/14	INVOICE TERMS 30 DAYS NET

ORDER DATE 07/24/14	ORDER NO. PAUL CAMPBELL
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ISBN	ITEM	DLV QTY	BO QTY	UNIT PRICE	GROSS VALUE	%DISC	DISCOUNT	NET VALUE
9781467122184	PROVIDENCE POLICE DEPARTMENT	94		21.99	2067.06	-50.00	33.53	1033.5
600 BOOKS TOTAL 6597.00								

Comments:
 REP DELIVERED

SHIP TO: 0002026520
 PROVIDENCE POLICE ANNIV. COMM
 100 EXCHANGE ST
 UNIT 1206
 PROVIDENCE RI 02903

SUBTOTAL	1033.53
SALES TAX	.00
SHIPPING	.00
AMOUNT DUE	1033.53



AUTHORIZED RETURNS TO:
 Arcadia Distribution Center
 Receiving Dock
 420 Wando Park Blvd.
 Mount Pleasant, SC 29464
 SAN: 2552698

INVOICE TO:
 PROVIDENCE POLICE ANNIV. COMM
 100 EXCHANGE ST
 UNIT 1206
 PROVIDENCE RI 02903

INVOICE DATE 07/24/14	INVOICE NUMBER 20522462	ACCOUNT NUMBER 0002026520
SUBTOTAL 1033.53	SHIPPING .00	SALES TAX .00
		AMOUNT DUE 1033.53

REMIT TO:
 Arcadia Publishing, Inc.
 420 Wando Park Blvd.
 Mount Pleasant, SC 29464
 Attn: Accounts Receivable





Arcadia Publishing
 420 Wando Park Blvd.
 Mount Pleasant, SC 29464
 Telephone: 843-853-2070
 Facsimile: 843-853-0044
 www.arcadiapublishing.com

INVOICE

ACCOUNT NO. 0002026520		SAN: 255-268X FED ID: 02-0467077	
INVOICE DATE 07/10/14	INVOICE NUMBER 20519392	DUE DATE 08/09/14	INVOICE TERMS 30 DAYS NET

ORDER DATE 07/02/14	ORDER NO. PAUL CAMPBELL
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ISBN	ITEM	DLV QTY	BO QTY	UNIT PRICE	GROSS VALUE	%DISC	DISCOUNT	NET VALUE
9781467122184	PROVIDENCE POLICE DEPARTMENT	506		21.99	11126.94	50.00	563.47	5563.4

DELETE SALES TAX.

Comments:

SHIP TO: 0002026520
 PROVIDENCE POLICE ANNIV. COMM
 100 EXCHANGE ST.
 UNIT 1206
 PROVIDENCE RI 02903

SUBTOTAL	5563.47
SALES TAX	389.44
SHIPPING	.00
AMOUNT DUE	5952.91



AUTHORIZED RETURNS TO:

Arcadia Distribution Center
 Receiving Dock
 420 Wando Park Blvd.
 Mount Pleasant, SC 29464
 SAN: 2552698

INVOICE TO:

PROVIDENCE POLICE ANNIV. COMM
 100 EXCHANGE ST
 UNIT 1206
 PROVIDENCE RI 02903

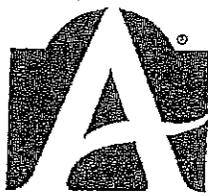
INVOICE DATE 07/10/14	INVOICE NUMBER 20519392	ACCOUNT NUMBER 0002026520
SUBTOTAL	SHIPPING	SALES TAX
5563.47	.00	389.44
AMOUNT DUE		5952.91

REMIT TO:

Arcadia Publishing, Inc.
 420 Wando Park Blvd.
 Mount Pleasant, SC 29464
 Attn: Accounts Receivable



THIS AGREEMENT IS SUBJECT TO ARBITRATION PURSUANT TO
S.C. CODE ANN. § 15-48-10, ET SEQ., AS MODIFIED HEREIN



ARCADIA
PUBLISHING

MEMORANDUM OF AGREEMENT

This Agreement is made this 25 day of March 2013 between George Pearson with an address of 5 Progress Ave, Johnston, RI 02919 and Paul Campbell with an address of 1291 Narragansett Blvd. #5, Cranston, RI 02905 and John Glancy with an address of 4 Silverwood Lane, West Warwick, RI 02893 (hereinafter called "the Author," which expression shall, where the context admits, include the Author's executors, administrators and assigns, or successors in business as the case may be) and Arcadia Publishing, Inc., with principal offices at 420 Wando Park Boulevard, Mt. Pleasant, South Carolina 29464 (hereinafter called "the Publisher," which expression shall, where the context admits, include the Publisher's executors, administrators and assigns, or successors in business as the case may be).

Now therefor in consideration of the mutual covenants contained herein and other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows concerning a work original to the Author and provisionally entitled; *Images of America: Providence Police Department* (hereinafter called "the Work").

The Author hereby represents and warrants to the Publisher that the Author has full power to enter into this Agreement, and that the Author's Federal Tax Identification number or Social Security number (as applicable) is [REDACTED]. (The Publisher is required by law to provide the IRS with information relative to royalties paid to the Author, and therefor requires the Author's and/or Agent's Federal Tax Identification number or Social Security number.)

1. License In consideration of the payments described in Exhibit A attached hereto and entitled "Royalty and Rights Exhibit," which is hereby incorporated in this Agreement by reference (or, in the case of a royalty and commission free work, in consideration of the service of publication), the Author hereby grants to the Publisher the sole and exclusive right and license to print, reproduce, publish, sell, lease, display, transmit and to further license the Work, and revisions or derivative works, in all forms, including but not limited to, digital or electronic media and any other media not yet known or recognized, in all languages within the United States and in all other countries throughout the world for the full legal term of copyright in the United States and each other applicable jurisdiction, along with the ancillary rights specified in Exhibits A and B. During the term of this Agreement, the Author agrees not to prepare any work, or publish or authorize the publication of any work which may be an expansion or an abridgement of or of a nature similar to the Work, or that is likely to affect prejudicially the sales of the Work or to otherwise adversely affect the value of the rights granted to the Publisher hereunder.

2. Acceptability of the Work The Publisher's obligations under this Agreement, including without limitation its obligation to publish the Work and pay royalties, are subject to the Author's delivery of the Work in form and substance satisfactory to the Publisher in its sole reasonable discretion.

If the Work is delivered in a condition unacceptable to the Publisher, the Publisher will provide the Author with a written request outlining the requirements of an acceptable work and give the Author thirty (30) days to respond. If, after receiving such written notice, the Author fails to produce a satisfactory and acceptable final, revised Work, or if the revised Work produced by the Author after receipt of such written notice is nevertheless unacceptable by the Publisher, the Publisher may at its option terminate this Agreement.

3. The Author's Duties in Creation of the Work The Work shall be completed in strict accordance with Exhibit C entitled "Specification Exhibit," which is hereby incorporated in this Agreement by reference, and, subject to only those delays resulting from the Publisher's exercise of its rights described in Section 2 above, in strict accordance with Exhibit D entitled "Production Schedule Exhibit," which is hereby incorporated into this Agreement by reference.

The Author shall supply or bear the cost of supplying the Publisher with an index, tables, graphs, bibliography, acknowledgments entry, and other similar material for the Work, if in the opinion of the Publisher such material is desirable.

The Author shall undertake to read, check, and correct proofs of the Work and to return them to the Publisher within seven (7) days of their receipt, failing which the Publisher may consider the proofs as passed for press. The cost of all alterations and corrections made by the

1

Initials: GP PC JG [Signature]
(Author) (Author) (Author) (Publisher)

deduct said payments from royalties due to the Author.

The Author or the Author's authorized representative shall have the right upon written request to examine the records of account of the Publisher in so far as they relate to the sales and receipts in respect of the Work, which examination shall be at the cost of the Author unless errors in excess of five percent (5%) undercalculation of total royalties shall be found, in which case the cost shall be paid by the Publisher. Any such examination of the account of sales in respect of the Work shall be made under the supervision of the Chief Financial Officer or other designee of the Publisher. Unless the Publisher shall be responsible for the costs of the record examination as provided above, the Author shall promptly pay to the Publisher the expenses related to such supervision, which shall be deemed to be forty-five dollars (\$45.00) for every hour or part of an hour spent by the Publisher's designee in supervision of such an examination.

As a provision against sales of the Work during the first accounting period which may be returned to the Publisher for full credit during subsequent accounting periods, the Publisher shall be entitled to make a reserve against royalties for the first six month accounting period of the Work of a sum not exceeding thirty-five percent (35%) of the royalties deemed to be payable. Any such retention of royalties will be paid with interest at the prevailing bank rate for saving accounts at the Bank of America at the payment date of the second accounting period.

9. Complimentary Copies of the Work; Purchases of the Work by the Author The Publisher shall send to the Author on publication nine (9) complimentary copies of the Work. The Author shall have the right to purchase further copies according to our current trade terms. Under the terms described in Exhibit A, with respect to the Work, the Publisher shall make to the Author payments in respect of all copies of the Work sold, with the general proviso that no royalties shall be paid on: a) copies sold to any party at cost or less; b) copies presented to the Author; c) copies presented in the interests of the sale of the Work or publicity for the Work; d) copies lost through theft, or damaged or destroyed by fire, water, earthquake, or otherwise; e) copies lost in the course of shipment; f) copies returned by retailers damaged or otherwise unsaleable; g) copies sold and later returned to the Publisher.

The Author shall have the right to purchase copies on the understanding that any copies sold by the Author will be at the full retail price (unless specifically agreed otherwise by the Publisher in writing) and shall not be discounted to the disadvantage of the Publisher. Copies of the Work shall not be resold by the Author to retail bookstores, pharmacies, grocery stores, gift stores, wholesale book distributors, book clubs, or libraries (unless specifically agreed otherwise by the Publisher in writing).

10. Remainder Sales If, at any time after a period of one year from the date of first publication, the Work shall in the opinion of the Publisher have ceased to have a remunerative sale, the Publisher shall be at liberty to dispose of any copies remaining on hand as a remainder or overstock. The Author shall be given a right of first refusal on any such disposal at the same price offered by the remainder or overstock dealer. The Author shall have a period of fourteen (14) days after receipt of notification from the Publisher to accept the offer and advise the Publisher in writing of the number of copies the Author will purchase, failing which the Publisher shall be entitled to dispose of all remaining copies of the Work.

11. Appointment of Agent The Author may authorize and empower an Agent to collect and receive all sums of money payable to the Author under the terms of this Agreement by notification to the Publisher in writing. The Author declares that the Agent's receipt to the Publisher or the Agent's acceptance of any sums of money paid by the Publisher shall be a good and valid discharge to all persons paying such monies to the Agent. The Agent shall be empowered to act in all matters arising out of this Agreement until cancellation of such authorization is received by the Publisher in writing.

12. Registration and Trademarking The Publisher may, at its option, register the copyright for the Work in the name of the Author with the United States Copyright Office as well as in countries other than the United States, whether or not such countries are parties to the Universal Copyright Convention. The Author agrees to supply free of charge to the Publisher any authorizations or other documents necessary to carry out these provisions, including all assignments or transfers of copyright for material heretofore copyrighted elsewhere.

The Author acknowledges that the Publisher owns all right, title and interest in the trademark rights in the mark IMAGES OF AMERICA and in the title of the Work (the "Trademarks"). The Author may not use the Trademarks without authorization from the Publisher and shall not object to, attack or contest, or otherwise interfere with the use or registration by the Publisher of the Trademarks and any variations thereof.

13. Copyright Infringement If the Publisher believes that the copyright or any other right in the Work granted to the Publisher by this Agreement is being or may be infringed, it may, at its own cost and expense, take such legal action in the Author's name, if necessary, as may be required to restrain such infringement or to seek damages therefore. The Publisher, however, shall not be liable to the Author for its failure to take such legal steps. If the Publisher does not bring such action within thirty (30) days after receipt of a written request from the Author to do so, the Author may do so in the name of the Author and at his own cost and expense. Any money damages recovered by either shall be applied first toward the repayment of the Author's and the Publisher's expenses of bringing and maintaining this action, and the balance shall be divided equally between the Author and the Publisher.

14. Updating the Work The Author shall from time to time at the request of the Publisher provide information or materials that the Publisher considers necessary to keep the Work up to date and accurate. Should the Author be unable or fail to keep the Work up to date, the Publisher may employ some other party of the Publisher's choosing to do so and may deduct the expenses thereof from any sums payable to the Author under the terms of this Agreement, and the Author shall be deemed to have waived any and all rights that the Author may otherwise have against the Publisher, any sublicensees and their directors, officers, employees, and agents arising out of or relating to any such updates or modifications.

15. **Discontinuance of Publication** The Work shall be considered in print if it is on sale under the Publisher's own imprint, or under the imprint of another publisher, or is under contract for publication. If, at any time after four (4) years from the date of publication the Publisher allows the Work to go out of print or off the market in all editions issued or authorized by the Publisher, and further if within twelve (12) months of having received a written request from the Author to do so the Publishers have not reprinted and placed on the market a new edition or authorized the same, then all licenses granted under this Agreement shall forthwith and without further notice revert to the Author, subject, however, to all rights of the Publisher in respect of any contracts or negotiations entered into by it with any third party prior to the date of such reversion and without prejudice to any rights that have accrued under this Agreement prior to the date of reversion.

16. **Default under the Terms of Agreement** This Agreement may be terminated by the Publisher in the event of a material default by the Author under the terms of this Agreement, which default has not been cured within sixty (60) days of receipt of notice thereof by the Publisher.

In the event of material default by the Publisher under the terms of this Agreement, which default has not been cured within sixty (60) days of receipt of notice thereof by the Author, along with a notice of the Author's intent to terminate therefor, all licenses granted under this Agreement shall revert to the Author forthwith and without further notice, and neither party shall have any further rights and liabilities under this Agreement, subject however to all rights of the Publisher and third parties under or with respect to any contracts or negotiations properly entered into by the Publisher with any third party prior to the date of such termination, and except that such termination shall be without prejudice to any rights that have accrued under this Agreement prior to the date of termination.

17. **Choice of Laws, Jurisdiction, and Arbitration** This Agreement is deemed to have been entered into within the State of South Carolina and will be construed and interpreted in accordance with the laws of the State of South Carolina. In the event of any controversy or claim arising out of or relating to this Agreement, or the breach, termination or validity thereof, the parties will attempt in good faith to resolve such controversy or claim. If the matter has not been resolved within thirty (30) days of the commencement of such discussions (which period may be extended by mutual agreement), then the parties hereby agree to immediately submit the controversy to binding arbitration. The arbitration shall be conducted by a single arbitrator in accordance the Commercial Arbitration Rules of the American Arbitration Association. If the controversy exceeds fifty thousand dollars (\$50,000), the arbitration shall be conducted by three (3) arbitrators. Judgment upon the award rendered by the arbitrator may be entered by any court having jurisdiction thereof. The prevailing party in arbitration and/or any appeal of the arbitration award shall be entitled to their reasonable legal fees and costs. The place of arbitration shall be Charleston, South Carolina. In the event of any legal proceedings outside of Arbitration, the parties hereby submit to the jurisdiction of the State or Federal Courts for Charleston, South Carolina.

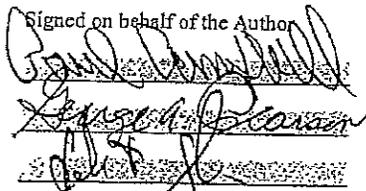
18. **Further Assurances** The Author agrees to execute any and all documents reasonably requested by the Publisher from time to time to effect and evidence the agreements contained herein.

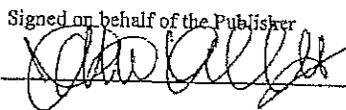
19. **Entire Agreement; Amendment** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes any prior agreements and understandings, both oral and written. This Agreement may be amended only in writing executed by the parties hereto.

20. **Successors and Assigns** This Agreement shall inure to the benefit of and be binding on the heirs, personal representatives, successors, and assigns of the parties hereto. However, the Author's services hereunder are personal to the Publisher and the Author may not assign its rights and obligations under this Agreement without the express written consent of the Publisher.

21. **Time** Time shall be of the essence hereunder.

22. **Reservation of Rights by the Author** If the Author intends to specifically exclude certain rights from this Agreement, such rights shall be clearly enumerated. Where the Author does not intend to grant the right to new uses of the Work, the Agreement shall include language to that effect. The absence of such reservation of rights on the part of the Author shall be construed as a grant of rights to the Publisher.

Signed on behalf of the Author


Signed on behalf of the Publisher


12 day of JANUARY 2013

Initials   
(Author) (Author) (Author)  (Publisher)