



Executive Chamber, City of Providence, Rhode Island

Vincent A. Cianci, Jr.
MAYOR

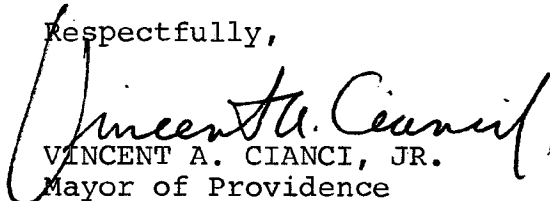
January 31, 1983

The Honorable Members
The City Council of the
City of Providence
City Hall
Providence, RI 02903

Dear Honorable Members:

Pursuant to Sections 302 and 701 of the Providence Home Rule Charter of 1980, I am this day appointing Lynn C. Ellis, 130 Hamilton Street, Providence, a member of the School Board for a term to expire on the first Monday in January, 1984, and respectfully submit the same for your approval.

Respectfully,

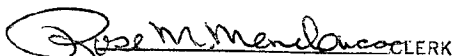

VINCENT A. CIANCI, JR.
Mayor of Providence

VAC

IN CITY COUNCIL

FEB 3 1983

READ AND APPROVED

 CLERK

FILED

FEB 3 10 18 AM '83

DEPT. OF CITY CLERK
PROVIDENCE, R.I.

School

RESUME FOR

LYNN C. ELLIS

ADDRESS: 130 HAMILTON STREET
PROVIDENCE, RHODE ISLAND

TELEPHONE: 461-7377

SOCIAL SECURITY NUMBER: 038-30-8630

HEIGHT: 5' 1" WEIGHT: 120 LBS

HEALTH: GOOD

AGE: 35 D/O/B DECEMBER 8, 1947

MARITAL STATUS: DIVORCED

NUMBER OF CHILDREN: THREE

AGES OF CHILDREN: JERALD 17, MARK 16,
LAURENA 11

EDUCATION:

HOPE HIGH SCHOOL
PROVIDENCE, RHODE ISLAND

MANPOWER DEVELOPMENT TRAINING
ASSOCIATION
PROVIDENCE, RHODE ISLAND

MODERN SECRETARIAL SCHOOL
PROVIDENCE, RHODE ISLAND

CAREER STAGING PROGRAM
BROWN UNIVERSITY
PROVIDENCE, RHODE ISLAND

RHODE ISLAND JUNIOR COLLEGE
WARWICK CAMPUS
WARWICK, RHODE ISLAND

ST. JOSEPH HOSPITAL
PROVIDENCE, RHODE ISLAND

JOHNSON & WALES COLLEGE
PROVIDENCE, RHODE ISLAND

COURSE TAKEN: CLERICAL
DATE OF COMPLETION: DID NOT COMPLETE

COURSE TAKEN: GRADUATION PREPARATORY
DATE OF GRADUATION: SEPTEMBER, 1966
GED

COURSE TAKEN: SECRETARIAL
DATE OF GRADUATION: MAY, 1970

COURSE TAKEN: SECRETARIAL
DATE COMPLETED: MARCH, 1973

COURSE TAKEN: HUMAN SEMINAR 1 & 11,
INTERVIEWING SKILLS
DATE COMPLETED: MAY, 1979

COURSE TAKEN: SECRETARIAL SEMINAR
DATE COMPLETED: APRIL, 1979

COURSE TAKEN: ADMINISTRATIVE OFFICE
MANAGEMENT
CURRENTLY ENROLLED

CONTINUED

-2-

EMPLOYMENT: (LATEST POSITION FIRST)

MARCH, 1973 CURRENTLY EMPLOYED

ST. JOSEPH HOSPITAL

RADIOLOGY

DIRECT SUPERVISOR: MR. WAYNE COTNOIR

POSITION HELD: SENIOR MEDICAL SECRETARY

SALARY: \$14,500.00 YEARLY

OCTOBER, 1972 TO FEBRUARY, 1973

BROWN UNIVERSITY, PROVIDENCE RHODE ISLAND

CAREER STAGING PROGRAM

DIRECT SUPERVISOR: MISS MARIE MARTINS

POSITION HELD: ON-THE-JOB TRAINING IN VARIOUS DEPARTMENTS

MAY, 1970 TO NOVEMBER, 1970

RHODE ISLAND HOSPITAL, PROVIDENCE, RHODE ISLAND

DIRECT SUPERVISOR: MISS CARSON

POSITION HELD: MEDICAL SECRETARY

SALARY: \$9,500.00 YEARLY

RELATED SKILLS:

TYPING: 80 wpm

FILING:

DICTAPHONE

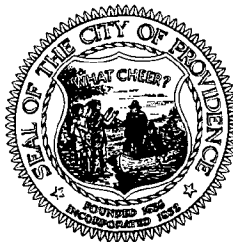
MIMEOGRAPH-XEROX

IBM MEMORY TYPEWRITER

IBM-MTST

State of Rhode Island and Providence Plantations

THE CITY OF



PROVIDENCE

I, LYNN C. ELLIS, do solemnly swear that
I will support the Constitution of the United States and of the State
of Rhode Island and the Providence Home Rule Charter and that
I will faithfully discharge the duties of the office of

MEMBER, SCHOOL BOARD

to the best of my ability.

Lynn C. Ellis

I, VINCENT A. CIANCI, JR. MAYOR OF PROVIDENCE
do hereby certify that on the 9TH day of FEBRUARY, A.D. 19 83,
I did administer unto LYNN C. ELLIS

duly appointed to the office of

MEMBER, SCHOOL BOARD

the above subscribed oath.

Vincent A. Cianci, Jr.