



Executive Chamber, City of Providence, Rhode Island

Vincent A. Cianci, Jr.
MAYOR

January 31, 1983

The Honorable Members
The City Council of the
City of Providence
City Hall
Providence, RI 02903

Dear Honorable Members:

Pursuant to Sections 302 and 701 of the Providence Home Rule Charter of 1980, I am this day appointing Lynn C. Ellis, 130 Hamilton Street, Providence, a member of the School Board for a term to expire on the first Monday in January, 1984, and respectfully submit the same for your approval.

Respectfully,

Vincent A. Cianci, Jr.
VINCENT A. CIANCI, JR.
Mayor of Providence

VAC

IN CITY COUNCIL
FEB 3 1983

READ AND APPROVED

Rose M. Mendicino CLERK

FILED

FEB 3 10 18 AM '83

DEPT. OF CITY CLERK
PROVIDENCE, R. I.

School

RESUME FOR
LYNN C. ELLIS

ADDRESS: 130 HAMILTON STREET
PROVIDENCE, RHODE ISLAND

AGE: 35 D/O/B DECEMBER 8, 1947

TELEPHONE: 461-7377

MARITAL STATUS: DIVORCED

SOCIAL SECURITY NUMBER: 038-30-8630

NUMBER OF CHILDREN: THREE

HEIGHT: 5' 1" WEIGHT: 120 LBS

AGES OF CHILDREN: JERALD 17, MARK 16,
LAURENA 11

HEALTH: GOOD

EDUCATION:

HOPE HIGH SCHOOL
PROVIDENCE, RHODE ISLAND

COURSE TAKEN: CLERICAL
DATE OF COMPLETION: DID NOT COMPLETE

MANPOWER DEVELOPMENT TRAINING
ASSOCIATION
PROVIDENCE, RHODE ISLAND

COURSE TAKEN: GRADUATION PREPARATORY
DATE OF GRADUATION: SEPTEMBER, 1966
GED

MODERN SECRETARIAL SCHOOL
PROVIDENCE, RHODE ISLAND

COURSE TAKEN: SECRETARIAL
DATE OF GRADUATION: MAY, 1970

CAREER STAGING PROGRAM
BROWN UNIVERSITY
PROVIDENCE, RHODE ISLAND

COURSE TAKEN: SECRETARIAL
DATE COMPLETED: MARCH, 1973

RHODE ISLAND JUNIOR COLLEGE
WARWICK CAMPUS
WARWICK, RHODE ISLAND

COURSE TAKEN: HUMAN SEMINAR 1 & 11,
INTERVIEWING SKILLS
DATE COMPLETED: MAY, 1979

ST. JOSEPH HOSPITAL
PROVIDENCE, RHODE ISLAND

COURSE TAKEN: SECRETARIAL SEMINAR
DATE COMPLETED: APRIL, 1979

JOHNSON & WALES COLLEGE
PROVIDENCE, RHODE ISLAND

COURSE TAKEN: ADMINISTRATIVE OFFICE
MANAGEMENT
CURRENTLY ENROLLED

CONTINUED

-2-

EMPLOYMENT: (LATEST POSITION FIRST)

MARCH, 1973 CURRENTLY EMPLOYED

ST. JOSEPH HOSPITAL
RADIOLOGY
DIRECT SUPERVISOR: MR. WAYNE COTNOIR
POSITION HELD: SENIOR MEDICAL SECRETARY
SALARY: \$14,500.00 YEARLY

OCTOBER, 1972 TO FEBRUARY, 1973

BROWN UNIVERSITY, PROVIDENCE RHODE ISLAND
CAREER STAGING PROGRAM
DIRECT SUPERVISOR: MISS MARIE MARTINS
POSITION HELD: ON-THE-JOB TRAINING IN VARIOUS DEPARTMENTS

MAY, 1970 TO NOVEMBER, 1970

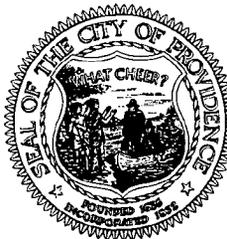
RHODE ISLAND HOSPITAL, PROVIDENCE, RHODE ISLAND
DIRECT SUPERVISOR: MISS CARSON
POSITION HELD: MEDICAL SECRETARY
SALARY: \$9,500.00 YEARLY

RELATED SKILLS:

TYPING: 80 wpm
FILING:
DICTAPHONE
MIMEOGRAPH-XEROX
IBM MEMORY TYPEWRITER
IBM-MTST

State of Rhode Island
and
Providence Plantations

THE CITY OF



PROVIDENCE

I, LYNN C. ELLIS, do solemnly swear that
I will support the Constitution of the United States and of the State
of Rhode Island and the Providence Home Rule Charter and that
I will faithfully discharge the duties of the office of

MEMBER, SCHOOL BOARD

to the best of my ability.

Lynn C. Ellis

I, VINCENT A. CIANCI, JR. MAYOR OF PROVIDENCE
do hereby certify that on the 9TH day of FEBRUARY, A.D. 19 83,
I did administer unto LYNN C. ELLIS

duly appointed to the office of

MEMBER, SCHOOL BOARD

the above subscribed oath.

Vincent A. Cianci, Jr.