



Mayor of Providence

David N. Cicilline

January 15, 2009

Honorable Members  
Providence City Council  
City Hall  
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 701 of the Providence Home Rule Charter of 1980, as amended, I am this day appointing Ms. Melissa A. Malone of 555 South Main St., Unit 328, Providence, Rhode Island 02903, to the School Board for a term to expire on the first Monday in January, 2012, and respectfully submit the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Cicilline", with a long horizontal flourish extending to the right.

David N. Cicilline  
Mayor

DNC: ljp

IN CITY COUNCIL  
APR 2 2009

READ  
WHEREUPON IT IS ORDERED THAT  
THE SAME BE RECEIVED AND APPROVED  
A handwritten signature in black ink, appearing to read "C. M. [unclear]", followed by the word "CLERK".  
CLERK

City of Providence, Rhode Island 02903  
Phone (401) 421-7740 Fax (401) 274-8240

## **Melissa A. Malone**

555 South Main Street, Unit 328, Providence, Rhode Island 02903 • (401) 374-4926 • malone57@msn.com

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### PROFILE

- Extensive and diverse civil litigation experience
- Superior research and writing skills
- Proven ability to effectively communicate, meet deadlines, and excel in high-pressure environment
- Admitted to practice within the following jurisdictions and before the following courts:
  - State of Rhode Island and Providence Plantations
  - United States District Court for the District of Rhode Island
  - United States Bankruptcy Court for the District of Rhode Island
  - Commonwealth of Massachusetts
  - United States District Court for the District of Massachusetts

### EDUCATION

#### **UNIVERSITY OF CONNECTICUT SCHOOL OF LAW, Hartford, Connecticut**

Juris Doctor, May 2005

Honors and activities:

- Dean's Scholarship Recipient
- University of Connecticut School of Law Tax Clinic
- University of Connecticut School of Law Asylum and Human Rights Clinic
- Public Interest Law Journal, Senior Executive Editor
- Selected Moot Court Board member

#### **TRINITY COLLEGE, Hartford, Connecticut**

Bachelor of Art, Philosophy and Religious Studies, May 1999

Honors: Graduated with Honors

Senior Thesis Honors "A Critique of John Hick's Theology"

#### **UNIVERSITY OF EDINBURGH, Edinburgh, Scotland**

Academic Year 1997 - 1998

### EXPERIENCE

#### **TAYLOR DUANE BARTON & GILMAN, LLP**

Boston, Massachusetts and Providence, Rhode Island

*Associate*, 2005 – Present

Represented various entities including: brokerage companies; product manufacturers; realtors; corporations; corporate officers; physicians; physicians' groups; and condominium associations in various courts and at various stages of litigation. Second-chaired an arbitration and a trial to verdict. Represented parties in complex claims in state, federal, and bankruptcy courts. Drafted

and argued numerous discovery and dispositive motions. Conducted and defended witnesses at depositions. Participated in status, settlement, and pretrial conferences in various courts. Corresponded and communicated directly with clients, insureds, insurers, and national counsel regarding propounded discovery, responses to discovery, depositions, and litigation strategy.

### **GILLIS & BIKOFSKY, P.C.**

Newton, Massachusetts

*Summer Associate, Summer 2004 - May 2005*

Began as a summer associate and requested by managing partners to continue working throughout the following academic year. Drafted brief regarding whether a *lis pendens* survives a foreclosure if a breaching party purposely allows a property to be foreclosed to avoid compliance with a judgment ordering specific performance. Researched RICO statutes and Federal Rules of Evidence related to hearsay testimony.

### **CONNECTICUT ATTORNEY GENERAL'S OFFICE**

Hartford, Connecticut

*Summer Legal Clerk, Tax Collection Division, Summer 2003*

Drafted a brief regarding the Tax Injunction Act of 1937 and sovereign immunity defense related to damage claims against government officials. Attended pretrial hearings and assisted in researching various tax issues.

### **FIDELITY INVESTMENTS**

Smithfield, Rhode Island

*High Net Worth Operations Investment Representative, October 2000 – August 2002*

Began as a trading representative and executed mutual fund, stock, and option trades. Promoted to work exclusively with some of the company's most profitable clients within the problem resolution division. Researched and corresponded with investors regarding reorganizations, margin, cost basis calculations, and placed various security trades.

### OTHER PROFESSIONAL EXPERIENCE

### **REALMARC PROPERTIES**

Tampa, Florida- *Office Manager, Summers 1995 - 1998, August 1999 - August 2000*

### PROFESSIONAL ASSOCIATIONS AND COMMUNITY MEMBERSHIPS

Rhode Island and Massachusetts Bar Associations, American Inns of Court, and Providence Chamber of Commerce member. All Children's Theater board member and Providence Athenaeum member.