



Mayor of Providence

David N. Cicilline

February 11, 2009

Honorable Members
Providence City Council
City Hall
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 814 of the Providence Home Rule Charter of 1980, as amended, I am this day appointing Ms. Lynn Farrell of 23 Minnesota St., Providence, Rhode Island 02904, to the Board of Tax Assessment Review for a term to expire in January 2012, and respectfully submit the same for your approval.

Ms. Farrell will be replacing Ms. Nita Shah, whose term has expired.

Sincerely,

A handwritten signature in black ink, appearing to read "David N. Cicilline".

David N. Cicilline
Mayor

DNC: ljp

IN CITY COUNCIL
APR 2 2009

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED
A handwritten signature in black ink, appearing to read "Clerk".
CLERK

- ✓ *20+ years of seasoned experience in both private and public sectors*
- ✓ *Senior Leader with a data-driven approach*
- ✓ *Ability to develop long-term strategies while igniting daily operational effectiveness*
- ✓ *Proven Competencies In: Complex Program/Project Leadership, Business Process Re-engineering & Improvement, Lean Six Sigma/VSM, Standards Compliance, Strategic Planning, Risk Assessment & Mitigation, Change Acceleration Processes (CAP), Quality Assurance, Training & Talent Development, Software Development Life Cycles*
- ✓ *Successful Management of large International Teams and Projects*
- ✓ *Change Agent with ability to "learn on the fly" in diverse and complex environments*
- ✓ *Excellent communication and presentation skills*
- ✓ *Unparalleled energy and enthusiasm*
- ✓ *Relentless self-improver who is customer-focused, charismatic, direct and genuine*

EDUCATION and CERTIFICATIONS

- *Masters in Business Administration – University of Rhode Island, RI*
- *B.A. in both Public Administration and Political Science – Rhode Island College, RI*
- *Six Sigma Black Belt (Certified) – Textron/Six Sigma Academy*
- *A.S. in Project Management / Risk Management – George Washington University/ESI*
- *Defense Systems Acquisition Management Program - Defense Acquisition University*
- *Strategic Supply Chain Excellence Certificate – Michigan State University*
- *Performance-Based Logistics Certificate - Defense Acquisition University*

PROFESSIONAL EXPERIENCE

GTECH, Providence, RI

2008 – 2009

Director of Technology, Process & Standards Compliance

- *Led an organization tasked with improvement initiatives of multi-million dollar transactional and software development processes corporate-wide*
- *Executed global initiatives within an environment of >2,500 personnel located across numerous time zones. Produced significant improvements in productivity, quality, and customer satisfaction.*
- *Responsible for introducing Lean Six Sigma Best Practices into the organization; Executed Lean Value Stream Mapping Workshops across the global customer spectrum*
- *In a 6 month period, trained > 100 employees in Lean Management and Process Improvement Principles and Identified >120 "Kaizens" or Continuous Improvement Projects*
- *Delivered sustainable business improvement and bottom line results.*
- *Managed a diverse global team of direct reports representing numerous functions i.e. Business Analysts, Software Developers, Senior Engineers, Six Sigma Black Belts and Configuration Mgrs*
- *Led first-time certification initiative in the North American Association of State and Provincial Lotteries (NASPL) Best Practices*
- *Responsible for developing strategies to improve Support, System Delivery & Implementation, and Product Development projects and processes.*
- *Led Capability Maturity Model Integration (CMI) Level 4 SCAMPI recertification efforts for the global software engineering support organization*

BELL HELICOPTER - TEXTRON, Fort Worth, TX**2005 – 2008*****Director, Program Management Development***

- Responsible for creation of an enterprise-wide Program Management Development Office, including implementation of PM Best Practices, metric-driven Strategic Planning, Risk and Resource assessment, curriculum development and training for the suite of Commercial and Military Programs with aggregate value >\$2.3B.
- Risk Management Assessment responsibility for commercial programs
- Created two innovative diagnostic tools: the "*Programs Complexity Model*," which analyzed Strategic Planning, Risk, and Resource Assessment for large scale Programs, and the "*Integrated Product Team-Candidate Skills Assessment Model*" (CSAM) to support standardized learning, talent development and succession planning.
- Pioneered Bell's Program Manager Rotational Training Program. Completed rotations in Finance, Business Development, Operations, Integrated Supply Chain, Flight Operations, Commercial and Military Business Units Mgt, Final Assembly, Engineering & Sales/Marketing
- Authored curriculum and executed 3-tiered Program Manager training workshop, defined PM and Integrated Product Team career paths, Designed & Executed PM Mentoring Program.

TEXTRON CORPORATE/WORLD HEADQUARTERS, Providence, RI**2000 – 2005*****Six Sigma Black Belt (2002 – 2005)***

- Certified DMAIC Black Belt specializing in business process re-design and implementation; one of a handful of Black Belts leading enterprise-wide projects
- Black Belt projects Included:
 - Legal ~ Export Screening Compliance; Patriot Act Compliance
 - Finance ~ Reduction and Creation of Legal Entities; Cost/Benefit Analysis
 - Strategy Development & International ~ Government Affairs / Political Action Committee Process Improvement
- Lean/Value Stream Mapping Project Leader for Bell Helicopter's Integrated Supply Chain, and Textron Corporate Legal department.

Litigation Paralegal (2000 – 2002)

- Reporting to the Corporate Vice President/Deputy General Counsel, facilitated National Coordinating Counsel defense preparation for 500+ toxic tort cases in 14 jurisdictions. Daily coordination and supervision of outside counsel in all jurisdictions.
- Managed legal costs, outside counsel and third-party vendors to drive down legal expenses and become more efficient and cost-effective in managing litigation
- Developed and managed systems for substantive fact development and monitoring data; litigation status reporting for primary and excess insurance carriers.
- Collaborated with Risk Finance Department in reserves-setting process, auditing of case related expenditures, and securing insurance cost-sharing agreements.

CITY OF PAWTUCKET, Pawtucket, RI**1987 – 2004*****Administrative Director, Public Building Authority (1989 – 2003)***

- From the inception of this organization, held the position as the only employee for this semi-autonomous government agency which acted as the financing vehicle for water supply system improvements
- Worked collaboratively with the Executive Director, Bond Counsel, and Fiscal Advisor to facilitate three successful Revenue Bond Offerings (\$30M)
- Responsible for general ledger system for \$30M of bond debt and coordination of annual audit process.
- Preparation and presentation for board meetings; open meetings law compliance

- Coordinated RFQ/RFP and vendor selection process for \$30M in construction and professional services contracts.

Program Manager, Substance Abuse Prevention (1989 – 1999)

- Responsible for transforming the vision of the leadership into achievable and measurable organizational goals.
- Managed program development, design and execution; conducted program evaluation; financial reporting and audit compliance
- Developed extensive writing experience: grant writing (federal, local, and private enterprise), municipal policies, ordinances and legislation, speeches, external and internal communications.
- Conducted grass roots community organizing; managed 25-member volunteer community group

Charter Review Commission Clerk (1987 – 1989)

- Facilitated the work of State House Parliamentarian and 10 member board in a comprehensive review, modernization, and roll out of Municipal Operating Charter for a city of 90,000 residents.

ADDITIONAL PROFESSIONAL EXPERIENCES and AWARDS

Rhode Island College Distinguished Alumni in Public Administration Award – 2005

RIC Senator John Chafee Award Recipient, 1999 – Excellence in Public Service and Academics

Systems & Software Consortium Technical Advisory Board Member – 2008

North American Assoc. of State and Provincial Lotteries, Company Representative – 2008

Bell Helicopter Senior Strategic Leadership Team Member, 2005–2007 – Ranked in the top 1% of senior leaders, chosen from more than 12,000 employees.

Textron Political Action Committee Board Member, 2002 - 2003 – Corporate Office Representative

Textron Corporate Six Sigma Esprit de Corps Award Winner, 2003 & 2004 – Twice voted by my peers and supervisors as the black belt that contributed the most to the organization coming together to function as a successful team.

Six Sigma “Top Gun” Award, 2005 nominee for Textron's Corporate Office

Certified RI Cable Television Public Access Program Operator, 1990 – 1991. Wrote, co-produced, and floor director for a live, bimonthly, politically focused cable television show.

Aviation Week Magazine Panelist – For A&D Program Excellence & Best Practices, 2005- 2006

Aviation Week Magazine Program Excellence Advisory Board Member, 2007