



Mayor of Providence

David N. Cicilline

February 11, 2009

Honorable Members
Providence City Council
City Hall
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 814 of the Providence Home Rule Charter of 1980, as amended, I am this day appointing Ms. Lynn Farrell of 23 Minnesota St., Providence, Rhode Island 02904, to the Board of Tax Assessment Review for a term to expire in January 2012, and respectfully submit the same for your approval.

Ms. Farrell will be replacing Ms. Nita Shah, whose term has expired.

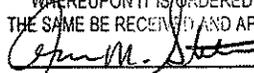
Sincerely,



David N. Cicilline
Mayor

DNC: ljp

IN CITY COUNCIL
APR 2 2009

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED
 CLERK

- ✓ *20+ years of seasoned experience in both private and public sectors*
- ✓ *Senior Leader with a data-driven approach*
- ✓ *Ability to develop long-term strategies while igniting daily operational effectiveness*
- ✓ *Proven Competencies In: Complex Program/Project Leadership, Business Process Re-engineering & Improvement, Lean Six Sigma/VSM, Standards Compliance, Strategic Planning, Risk Assessment & Mitigation, Change Acceleration Processes (CAP), Quality Assurance, Training & Talent Development, Software Development Life Cycles*
- ✓ *Successful Management of large International Teams and Projects*
- ✓ *Change Agent with ability to "learn on the fly" in diverse and complex environments*
- ✓ *Excellent communication and presentation skills*
- ✓ *Unparalleled energy and enthusiasm*
- ✓ *Relentless self-improver who is customer-focused, charismatic, direct and genuine*

EDUCATION and CERTIFICATIONS

- *Masters in Business Administration – University of Rhode Island, RI*
- *B.A. in both Public Administration and Political Science – Rhode Island College, RI*
- *Six Sigma Black Belt (Certified) – Textron/Six Sigma Academy*
- *A.S. in Project Management / Risk Management – George Washington University/ESI*
- *Defense Systems Acquisition Management Program - Defense Acquisition University*
- *Strategic Supply Chain Excellence Certificate – Michigan State University*
- *Performance-Based Logistics Certificate - Defense Acquisition University*

PROFESSIONAL EXPERIENCE

GTECH, Providence, RI

2008 – 2009

Director of Technology, Process & Standards Compliance

- *Led an organization tasked with improvement initiatives of multi-million dollar transactional and software development processes corporate-wide*
- *Executed global initiatives within an environment of >2,500 personnel located across numerous time zones. Produced significant improvements in productivity, quality, and customer satisfaction.*
- *Responsible for introducing Lean Six Sigma Best Practices into the organization; Executed Lean Value Stream Mapping Workshops across the global customer spectrum*
- *In a 6 month period, trained > 100 employees in Lean Management and Process Improvement Principles and Identified >120 "Kaizens" or Continuous Improvement Projects*
- *Delivered sustainable business improvement and bottom line results.*
- *Managed a diverse global team of direct reports representing numerous functions i.e. Business Analysts, Software Developers, Senior Engineers, Six Sigma Black Belts and Configuration Mgrs*
- *Led first-time certification initiative in the North American Association of State and Provincial Lotteries (NASPL) Best Practices*
- *Responsible for developing strategies to improve Support, System Delivery & Implementation, and Product Development projects and processes.*
- *Led Capability Maturity Model Integration (CMI) Level 4 SCAMPI recertification efforts for the global software engineering support organization*

BELL HELICOPTER - TEXTRON, Fort Worth, TX

2005 – 2008

Director, Program Management Development

- Responsible for creation of an enterprise-wide Program Management Development Office, including implementation of PM Best Practices, metric-driven Strategic Planning, Risk and Resource assessment, curriculum development and training for the suite of Commercial and Military Programs with aggregate value >\$2.3B.
- Risk Management Assessment responsibility for commercial programs
- Created two innovative diagnostic tools: the “*Programs Complexity Model*,” which analyzed Strategic Planning, Risk, and Resource Assessment for large scale Programs, and the “*Integrated Product Team-Candidate Skills Assessment Model*” (CSAM) to support standardized learning, talent development and succession planning.
- Pioneered Bell’s Program Manager Rotational Training Program. Completed rotations in Finance, Business Development, Operations, Integrated Supply Chain, Flight Operations, Commercial and Military Business Units Mgt, Final Assembly, Engineering & Sales/Marketing
- Authored curriculum and executed 3-tiered Program Manager training workshop, defined PM and Integrated Product Team career paths, Designed & Executed PM Mentoring Program.

TEXTRON CORPORATE/WORLD HEADQUARTERS, Providence, RI

2000 – 2005

Six Sigma Black Belt (2002 – 2005)

- Certified DMAIC Black Belt specializing in business process re-design and implementation; one of a handful of Black Belts leading enterprise-wide projects
- Black Belt projects Included:
 - Legal ~ Export Screening Compliance; Patriot Act Compliance
 - Finance ~ Reduction and Creation of Legal Entities; Cost/Benefit Analysis
 - Strategy Development & International ~ Government Affairs / Political Action Committee Process Improvement
- Lean/Value Stream Mapping Project Leader for Bell Helicopter’s Integrated Supply Chain, and Textron Corporate Legal department.

Litigation Paralegal (2000 – 2002)

- Reporting to the Corporate Vice President/Deputy General Counsel, facilitated National Coordinating Counsel defense preparation for 500+ toxic tort cases in 14 jurisdictions. Daily coordination and supervision of outside counsel in all jurisdictions.
- Managed legal costs, outside counsel and third-party vendors to drive down legal expenses and become more efficient and cost-effective in managing litigation
- Developed and managed systems for substantive fact development and monitoring data; litigation status reporting for primary and excess insurance carriers.
- Collaborated with Risk Finance Department in reserves-setting process, auditing of case related expenditures, and securing insurance cost-sharing agreements.

CITY OF PAWTUCKET, Pawtucket, RI

1987 – 2004

Administrative Director, Public Building Authority (1989 – 2003)

- From the inception of this organization, held the position as the only employee for this semi-autonomous government agency which acted as the financing vehicle for water supply system improvements
- Worked collaboratively with the Executive Director, Bond Counsel, and Fiscal Advisor to facilitate three successful Revenue Bond Offerings (\$30M)
- Responsible for general ledger system for \$30M of bond debt and coordination of annual audit process.
- Preparation and presentation for board meetings; open meetings law compliance

- Coordinated RFQ/RFP and vendor selection process for \$30M in construction and professional services contracts.

Program Manager, Substance Abuse Prevention (1989 – 1999)

- Responsible for transforming the vision of the leadership into achievable and measurable organizational goals.
- Managed program development, design and execution; conducted program evaluation; financial reporting and audit compliance
- Developed extensive writing experience: grant writing (federal, local, and private enterprise), municipal policies, ordinances and legislation, speeches, external and internal communications.
- Conducted grass roots community organizing; managed 25-member volunteer community group

Charter Review Commission Clerk (1987 – 1989)

- Facilitated the work of State House Parliamentarian and 10 member board in a comprehensive review, modernization, and roll out of Municipal Operating Charter for a city of 90,000 residents.

ADDITIONAL PROFESSIONAL EXPERIENCES and AWARDS

Rhode Island College Distinguished Alumni in Public Administration Award – 2005

RIC Senator John Chafee Award Recipient, 1999 – Excellence in Public Service and Academics

Systems & Software Consortium Technical Advisory Board Member – 2008

North American Assoc. of State and Provincial Lotteries, Company Representative – 2008

Bell Helicopter Senior Strategic Leadership Team Member, 2005–2007 – Ranked in the top 1% of senior leaders, chosen from more than 12,000 employees.

Textron Political Action Committee Board Member, 2002 - 2003 – Corporate Office Representative

Textron Corporate Six Sigma Esprit de Corps Award Winner, 2003 & 2004 – Twice voted by my peers and supervisors as the black belt that contributed the most to the organization coming together to function as a successful team.

Six Sigma “Top Gun” Award, 2005 nominee for Textron's Corporate Office

Certified RI Cable Television Public Access Program Operator, 1990 – 1991. Wrote, co-produced, and floor director for a live, bimonthly, politically focused cable television show.

Aviation Week Magazine Panelist – For A&D Program Excellence & Best Practices, 2005- 2006

Aviation Week Magazine Program Excellence Advisory Board Member, 2007