

City of Providence
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER 2014-15

No. 284

AN ORDINANCE ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 2013-20, NO. 265, APPROVED JUNE 13, 2013, AS AMENDED.

Approved June 12, 2014

Be it ordained by the City of Providence:

SECTION 1 CITY SERGEANT

1 CITY SERGEANT

1

SECTION 2 DEPARTMENT OF LAW

1 ADM ASSISTANT CITY SOLICITOR
13 ASSISTANT CITY SOLICITOR
2 CONFIDENTIAL SECRETARY
1 CITY SOLICITOR
3 DEPUTY CITY SOLICITOR
1 LAW CLERK/COURIER
2 LEGAL SECRETARY LAW DEPARTMENT
1 MUNICIPAL INTEGRITY OFFICER
2 PARALEGAL I
5 SENIOR ASST. CITY SOLICITORS
1 SPECIAL ASST. TO CITY SOLICITOR/CLAIMS

32

SECTION 3 DIRECTOR OF FINANCE

1 ADMIN. ASSIST FINANCE DIRECTOR
2 BUDGET ANALYST
1 DEPUTY FINANCE DIRECTOR & BUDGET OFFICER
1 DIRECTOR OF FINANCE
1 FINANCIAL COMPLIANCE OFFICER
1 JUNIOR BUDGET ANALYST
1 MANAGER OF GRANT WRITING
1 REVENUE COLLECTION AGENT

9

SECTION 4

CITY CONTROLLER

1 ACCOUNTANT / MEDICAL HEALTH
 1 ACCOUNTS PAYABLE ADMINISTRATOR
 5 ACCOUNTS PAYABLE CLERK
 1 ASSISTANT TO PAYROLL SUPERVISOR
 1 ACCOUNTS PAYABLE SUPERVISOR
 1 ASSISTANT TO ACCT. PAY SUPER/SEC
 1 CITY CONTROLLER
 1 DEPUTY CITY CONTROLLER
 1 FINANCIAL REPORT MANAGER
 1 FISCAL OFFICER
 1 FISCAL OFFICER II
 4 FISCAL OFFICER III
 0 MEDICAL HEALTH PLAN ADM
 1 PAYROLL ADMINISTRATOR
 1 PAYROLL CLERK II
 1 PAYROLL CLERK III
 1 PAYROLL CLERK / ACCTS PAYABLE OFFICER
 1 SECRETARY TO CITY CONTROLLER
 1 SUPERVISOR FISCAL
 1 SUPERVISOR PAYROLL

 26

SECTION 5

CITY COLLECTOR

1 ASSIST CITY COLLECTOR
 1 CHIEF TELLER
 1 CITY COLLECTOR
 4 CLERK II
 2 CLERK III
 1 CLERK IV
 2 CLERK CITY COLLECTOR
 1 CLERK CITY COLLECTOR-BILINGUAL
 1 CLERK CITY COLLECTOR-COURIER
 1 CONTROL SUPERVISOR
 1 DEPUTY CITY COLLECTOR
 2 FISCAL OFFICER/TAX SALE SPECIALIST
 1 REVENUE COLLECTION AGENT
 1 SUPERVISOR PERSONAL PROPERTY TAX COLLECTOR
 5 TELLERS

 25

SECTION 6

CITY ASSESSOR

- 1 ADMIN ASSIST (ASSESSOR)
- 1 ADMINISTRATIVE AIDE
- 2 APPRAISER (75 DAY Rule)
- 2 APPRAISER
- 3 APPRAISER I
- 1 APPRAISER - CERTIFIED
- 1 APPRAISER-COMMERCIAL
- 2 APPRAISER-RESIDENTIAL
- 1 CARTOGRAPHER
- 1 CITY ASSESSOR
- 1 CLERK II
- 1 CLERK III
- 1 CLERK ASSESSOR'S OFFICE
- 2 DEPARTMENTAL CLERK (ASSESSORS)
- 1 DEPUTY CITY ASSESSOR
- 1 DRAFTSPERSON REAL ESTATE
- 1 MOTOR VEHICLE APPRAISER
- 2 READER OF DEEDS
- 2 READER OF DEEDS/TRANSFERS
- 1 SECRETARY BD OF TAX ASSESSMENT - ADM. ASST.
- 2 SENIOR CLERK ASSESSOR
- 1 SENIOR READER OF DEEDS
- 1 SUPERVISOR OF REAL ESTATE
- 1 SUPERVISOR PROPERTY TAX/ASST. TO ASSESSOR
- 1 SUPERVISOR TANGIBLE TAX

 34

SECTION 7

RETIREMENT OFFICE

- 1 ASSISTANT TO PENSION ADMINISTRATOR
- 1 CLERK IV
- 1 PENSION ADMINISTRATOR
- 2 RETIREMENT DIVISION CLERK
- 3 SENIOR RETIREMENT DIV. CLERK

 8

SECTION 8

RECORDER OF DEEDS

- 1 CLERK II
- 3 LAND RECORDS CLERK
- 1 LAND RECORDS CLERK SUPERVISOR
- 1 RECORDER OF DEEDS
- 5 SENIOR LAND RECORDS CLERK

 11

SECTION 9

BOARD OF TAX ASSESSMENT REVIEW

- 1 CHAIRPERSON BD OF TAX ASSESSMENT
- 4 MEMBER OF BOARD (TAX ASSESSMENT)

 5

SECTION 10

INFORMATION TECHNOLOGY

- 1 APPLICATION PROGRAM MANAGER/ANALYST
- 2 APPLICATIONS PROJECT MANAGER
- 1 ASST. TO DATA PROCESSING (Chief Information Officer)
- 1 BUSINESS SYSTEMS ANALYST
- 1 CHIEF INFORMATION OFFICER
- 1 CHIEF INFO PROCESSOR
- 1 DATABASE ADMINISTRATOR
- 1 DATA NETWORK ADMINISTRATOR
- 1 DATA PROCESSING CLERK/HELP DESK
- 1 INFORMATION TECH. ADMIN. ASSISTANT
- 1 JUNIOR SYSTEMS/DESKTOP ADMINISTRATOR
- 1 LAWSON SUPPORT ENGINEERS
- 1 LEAD PRODUCTION SERVICES OPERATOR
- 1 NETWORK ENGINEER
- 1 SYSTEMS ENGINEER
- 1 WEBMASTER

 17

SECTION 11

HUMAN RESOURCES (PERSONNEL)

1 ADMIN. CONFIDENTIAL ASST. - HUMAN RESOURCES
 1 ASSISTANT CLAIMS EXAMINER
 1 ASSISTANT TO HUMAN RESOURCES DIRECTOR
 1 BENEFIT SPECIALIST
 1 CLAIMS EXAMINER (WORKERS COMP)
 1 CLERK IV
 1 COORDINATOR OF EMPLOYEES BENEFITS
 1 DEPUTY DIRECTOR OF HUMAN RESOURCES
 1 DIRECTOR OF HUMAN RESOURCES
 1 EQUAL OPPORTUNITY EMPLOY OFFICER/COMPLIANCE MONITOR
 1 HUMAN RESOURCES GENERALIST
 1 HUMAN RESOURCES MANAGER
 1 MANAGER OF EMPLOYEE BENEFITS
 1 MEDICAL HEALTH PLAN ADMINISTRATOR
 1 OCCUPATIONAL HEALTH OFFICER
 1 PERSONNEL TECHNICIAN I
 1 PERSONNEL TECHNICIAN II
 1 RISK MANAGEMENT SPECIALIST
 2 SENIOR CLAIMS MANAGER
 1 TRAINING COORDINATOR
 0 WORKERS COMPENSATION CLAIM ADMINISTRATOR

 21

SECTION 12

COMMISSIONER OF PUBLIC SAFETY

1 ADMIN ASSIST FISCAL
 2 ADMIN ASSIST TO COMMISSIONER
 2 CHIEF CLERK
 1 COMMISSIONER OF PUBLIC SAFETY (SALARY REVIEW BOARD)
 1 FISCAL OFFICER
 1 GRANT WRITER
 1 MIS DIRECTOR

- 1 PAYROLL ANALYST - PUBLIC SAFETY
 - 2 SENIOR FISCAL OFFICER
-
- 12

SECTION 13 FIRE DEPARTMENT

Civilian Personnel:

- 1 ADMIN ASST. TO FIRE CHIEF
 - 1 ASSIST SHOP SUPERVISOR
 - 1 CHIEF ENGINEER - FIRE (CIVILIAN)
 - 1 CHIEF OF OPERATIONS - FIRE
 - 1 CLERK II
 - 2 CLERK III
 - 1 CLERK IV
 - 1 COORDINATOR
 - 1 FIRE EQUIP PERSON
 - 1 LABORER
 - 6 PLAN REVIEW INSPECTOR
 - 1 SECRETARY TO FIRE CHIEF
 - 10 SENIOR MECHANIC
 - 1 SHOP SUPERVISOR - FIRE
 - 1 SUPERVISOR OF MAINTENANCE
-
- 30

Uniform Personnel:

- 1 AIR SUPPLY TECH
- 1 ASSIST CHIEF OF OPERATIONS
- 1 ASSIST FIRE CHIEF
- 1 ASSIST PLAN REVIEW INSPECTOR
- 1 CHIEF OF COMMUNICATIONS - FIRE
- 6 DEPUTY ASSIST FIRE CHIEF
- 1 DEPUTY FIRE MARSHALL
- 1 DIRECTOR OF TRAINING & PROF. DEVELOPMENT
- 10 FIRE BATTALION CHIEF

24	FIRE CAPTAIN
1	FIRE CAPTAIN DISPATCHER
1	FIRE CAPTAIN EMS
1	FIRE DEPARTMENT INVESTIGATIVE OFFICER
1	FIRE CHIEF
70	FIRE LIEUTENANT
0	FIRE LIEUTENANT COMMAND AIDES
5	FIRE LIEUTENANT DISPATCHERS
1	FIRE MARSHALL (PLAN REVIEWER)
1	FIRE PREVENTION CAPTAIN
2	FIRE PREVENTION LIEUTENANT
7	FIRE RESCUE CAPTAIN
21	FIRE RESCUE LIEUTENANT
30	FIRE RESCUE TECHNICIAN
1	FIRE SAFETY OFFICER
1	FIRE TRAINING INSTRUCTOR
313	FIREFIGHTER
5	FIREFIGHTER CAR 56
3	FIREFIGHTER CAR 79
6	FIREFIGHTER PLAN REVIEW
1	HUMAN RESOURCE MANAGER - PS
1	JUVENILE FIRESETTER
1	PERSON IN CHARGE CARPENTER SHOP
1	PERSON IN CHARGE SUPPLY ROOM
1	SUPERINTENDENT OF MAINTENANCE

521

Total Fire 551

SECTION 14 POLICE DEPARTMENT

Civilian Personnel:	1	ADMINISTRATIVE AIDE - POLICE COMMAND STAFF
	1	ADMINISTRATIVE ASST. POLICE CONFIDENTIAL
	1	ADMINISTRATIVE BUREAU LEGAL CLERK/HUMAN RES.

6 ANIMAL CONTROL OFFICER
2 ANIMAL CONTROL TECHNICIAN
5 ANIMAL HANDLER MOUNTED POLICE
1 ASST. PUBLIC INFORMATION OFFICER
1 AUTOMOTIVE EQUIP SUPT - POLICE
1 CHIEF CLERK - DETAILS
2 CLERK II
5 COORDINATOR
1 CRIME AND INFORMATION SYSTEMS SPECIALIST
18 CUSTOMER SERVICE CLERK
16 DETENTION OFFICER
1 EXECUTIVE ADMINISTRATIVE ASSISTANT
1 GRAPHIC ARTIST DESIGN
1 HUMAN RESOURCE MANAGER - PS
7 INVESTIGATIVE CLERK
1 KENNEL DIRECTOR
3 LABORER
0 MANAGEMENT INFORMATION SYSTEMS
37 PARKING ENFORCEMENT OFFICER
1 PUBLIC INFORMATION OFFICER
1 SECRETARY MOUNTED COMMAND
6 SECURITY OFFICER
1 SENIOR ANIMAL CONTROL OFFICER
1 SENIOR ANIMAL HANDLER
4 SENIOR LEGAL CLERK - POLICE
2 SENIOR PARKING ENFORCEMENT OFFICER
1 SENIOR PATROL BUREAU COORDINATOR
2 SENIOR SECURITY OFFICER
1 STABLE SUPERVISOR MOUNTED POLICE
1 SUPERVISOR OF PARKING ENFORCEMENT
2 TRAFFIC BUREAU LEGAL CLERK
2 VEHICLE INSPECTOR
2 VIN STATION CLERK

Uniform Personnel:	1	DEPUTY CHIEF
	8	POLICE CAPTAIN
	1	POLICE CHIEF
	1	POLICE INSPECTOR
	20	POLICE LIEUTENANT
	4	POLICE MAJOR
	395	POLICE PERSON
	18	POLICE PERSON - TRAINEE
	64	POLICE SERGEANT
	<hr/>	512

Total Police	651
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SECTION 15	DEPARTMENT OF COMMUNICATIONS
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1	ADMINISTRATIVE CREW CHIEF
1	CHIEF RADIO ENGINEER
2	CITY SWITCH BOARD OPERATOR II
13	CLASSIFIED DISPATCHER-POLICE
1	CLERK II
2	COMMUNICATION SPECIALIST-POLICE
1	COMPUTER TECHNICIAN
24	CONTROL CENTER OPERATORS
3	CONTROL CTR. OPERATOR/TELETYPE TECH.
7	CREW CHIEF POLICE DISPATCH
1	DEPUTY DIRECTOR OF COMMUNICATION
1	DIRECTOR OF COMMUNICATIONS
5	FIRE ALARM TECHNICIAN
11	FIRE DEPARTMENT DISPATCHER
1	FOREPERSON CABLE CREW
1	FOREPERSON-LINE CREW
1	LABORER
1	OPERATIONS ASSISTANT
1	RADIO ENGINEER

2 RADIO REPAIR TECHNICIAN
 1 SENIOR SWITCHBOARD OPERATOR
 2 TELEPHONE TECHNICIAN
 1 TERMINAL AGENCY COORDINATOR
 0 VALIDATION OFFICER

84

SECTION 16 EMERGENCY MANAGEMENT/HOMELAND SECURITY

1 ADMINISTRATOR ASST. - EMERGENCY MANAGEMENT
 1 DEPUTY DIRECTOR EMERGENCY MANAGEMENT
 1 DIRECTOR OF EMERGENCY MANAGEMENT
 1 HOMELAND SECURITY LIAISON
 1 PREPAREDNESS COORDINATOR
 1 RECOVERY COORDINATOR

6

SECTION 17 PLANNING & DEVELOPMENT

1 ADMIN ASSISTANT TO DIRECTOR
 3 ADMIN ASSISTANT (PLANNING)
 1 ADMIN ASSIST - DPD
 1 ADMINISTRATIVE ASSISTANT/PURCHASING CLERK
 1 ASSIST DIRECTOR BUSINESS DEVELOPMENT
 1 ASSIST DIRECTOR FISCAL OPERATIONS
 1 ASSIST DIRECTOR PROJECT MANAGEMENT & CONSTRUCTION
 1 ASSOCIATE DIRECTOR FISCAL OPERATIONS
 1 BUSINESS SERVICES PROGRAM MANAGER
 1 CHIEF CLERK
 4 CLERK II
 1 CLERK II (GPOP) LIMITED POSITION
 2 CLERK III
 1 CLERK IV GREEN JOBS (LIMITED POSITION)
 1 COMMERCIAL LENDING OFFICER

7	COMPLIANCE & MONITORING OFFICER
1	COMPLIANCE & MONITORING /1st SOURCE - BI LINGUAL
1	COMPLIANCE OFFICER (GPOP) LIMITED POSITION
1	CONFIDENTIAL ASSISTANT TO DIRECTOR EDC
1	DEPUTY DIRECTOR DEVELOPMENT (Neigh Relations)
1	DEPUTY DIRECTOR OF ECONOMIC DEVELOPMENT
1	DEPUTY DIRECTOR PLANNING & POLICY
1	DIRECTOR OF COMMUNITY DEVELOPMENT
1	DIRECTOR OF COMMUNICATIONS (DPD)
1	DIRECTOR OF COMPLIANCE MONITORING /1st SOURCE
1	DIRECTOR OF CURRENT PLANNING
1	DIRECTOR OF ECONOMIC DEVELOPMENT
1	DIRECTOR OF FIRST SOURCE
1	DIRECTOR OF FISCAL OPERATIONS
1	DIRECTOR OF LONG RANGE PLANNING
1	DIRECTOR OF PATHWAYS TO OPPORTUNITY-LIMITED POSITION
1	DIRECTOR OF PLANNING
1	DIRECTOR OF PLANNING AND DEVELOPMENT
1	DIRECTOR OF REAL ESTATE
1	ECONOMIC DEVELOPMENT COORDINATOR
1	EMPLOYMENT & TRAINING PROGRAM MANAGER (GPOP) LTD
1	FINANCIAL COMPLIANCE MONITOR
2	FISCAL OFFICER I
3	FISCAL OFFICER II
3	FISCAL OFFICER III
1	GIS ANALYST/DRAFT PERSON
2	GIS COORDINATOR
1	GIS DIRECTOR (PROVSTAT)
1	GIS MANAGER
1	HOUSING INSPECTOR
1	HOUSING OFFICER
1	HOUSING PROGRAM COORDINATOR
1	HOUSING PROGRAM MANAGER
1	HOUSING PROGRAM SPECIALIST

2 HUD MONITOR SPECIALIST
 1 HUD MONITOR SPECIALIST - BILINGUAL
 1 INFORMATION SYSTEMS COORDINATOR (DPD)
 1 LEAD ABATEMENT COORDINATOR
 1 LEAD INSPECTOR (PLANNING & DEV)
 1 LEGAL RESEARCH ASSISTANT (DPD)
 1 OFFICE MANAGER(DPD)
 1 OFFICE MANAGER HOUSING DIVISION
 1 PATH GRANT PROJECT MANAGER LTD
 2 PLANNER
 7 PRINCIPAL PLANNER
 2 PRINCIPAL PLANNER - DEV REV
 1 PRINCIPAL PLANNER - HUD COMMUNITY CHALLENGE GRANT
 1 PROGRAM EVALUATION OFFICER
 1 PROGRAM MANAGER/EMPLOYMENT AND TRAINING-LIMITED POSITION
 1 PROVSTAT DIRECTOR
 1 REAL ESTATE AIDE II
 1 REHABILITATION PROGRAM MANAGER
 1 SECRETARY DPD
 2 SENIOR COMPLIANCE OFFICER
 1 SENIOR COMPLIANCE OFFICER BILINGUAL
 1 SENIOR COMPLIANCE OFFICER - 1ST SOURCE
 1 SENIOR HOUSING INSPECTOR
 1 SENIOR LOAN ORIGINATOR OFFICER
 1 SENIOR REAL ESTATE OFFICER
 1 SENIOR SUPERVISOR REHAB SERVICES

 103

PUBLIC WORKS - ADMINISTRATION

SECTION 18

1 ACCOUNTS PAYABLE OFFICER
 1 ADMINISTRATIVE ASSISTANT DPW
 0 ASSISTANT DIRECTOR GENERAL SERVICES
 1 CLERK IV

- 1 DEPUTY DIRECTOR OF PUBLIC WORKS
- 1 DIRECTOR OF PUBLIC WORKS/CHIEF ENGINEER
- 1 ENVIRONMENTAL COURT LIAISON
- 1 FISCAL ADVISOR
- 2 PUBLIC WORKS CLERK
- 1 SWITCHBOARD OPERATOR

 10

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PUBLIC WORKS - ENGINEERING

SECTION 19

- 1 ARCHIVAL CLERK/RECORDS MANAGEMENT
- 1 ASST. CHIEF ENGINEERING
- 0 ASST. DIRECTOR PROJECT MANAGEMENT
- 2 ASSOCIATE ENGINEER III
- 1 AUTOCAD DRAFT PERSON
- 1 CHIEF ENGINEER
- 1 CIVIL ENGINEER
- 1 CIVIL ENGINEER IN TRAINING
- 1 DEPUTY CHIEF ENGINEER
- 1 ENGINEERING AIDE III
- 1 ENGINEERING AIDE IV
- 1 ENGINEERING SUPERVISOR
- 1 HURRICANE BARRIER TECHNICIAN
- 1 SENIOR CIVIL ENGINEER
- 1 SUPERVISOR OF ENGINEERING/PLANNING

 15

PUBLIC WORKS - ENVIRONMENTAL ENFORCEMENT

SECTION 20

- 1 ASSOCIATE DIRECTOR OF ENVIRONMENTAL CONTROL
- 1 CITY RECYCLING COORDINATOR
- 1 ENVIRONMENTAL CLERK
- 0 ENVIRONMENTAL OFFICERS
- 7 ENVIRONMENTAL SPECIALIST

8	ENVIRONMENTAL TECHNICIAN
3	LABORER (RODENT CONTROL)
1	MAINTENANCE PLANNER
1	RODENT CONTROL SUPERVISOR
1	SPECIAL ASSISTANT ENVIRONMENTAL CONTROL
1	SUPERINTENDENT ENVIRONMENTAL SERVICES
1	SUPERINTENDENT ENVIRONMENTAL TECHNICIAN
1	SUPERVISOR OF ENVIRONMENTAL

 27

PUBLIC WORKS - HIGHWAY & BRIDGE MAINTENANCE

SECTION 21

1	CARPENTER
5	CEMENT FINISHER
1	DEPUTY SUPERINTENDENT HIGHWAY
1	DISPATCHER
22	EQUIPMENT OPERATOR
6	FOREPERSON
2	HEAVY EQUIPMENT OPERATOR
1	JUNIOR ENVIRONMENTAL ENFORCEMENT OFFICER
19	LABORER
2	LIMITED LABORER
1	LIMITED EQUIPMENT OPERATOR
1	MAINTENANCE-PERSON II
1	SUPERINTENDENT OF HIGHWAY

 63

PUBLIC WORKS - TRAFFIC ENGINEERING

SECTION 22

1	ASSISTANT TRAFFIC ENGINEER
1	CLERK I - BILINGUAL
1	CLERK II
1	FOREPERSON TRAFFIC SIGN MAINTENANCE
0	PARKING METER MAINTENANCE PERSON

0	PARKING METER MAINTENANCE-PERSON II
1	TRAFFIC ENGINEER
1	TRAFFIC ENGINEERING ELECTRICIAN
1	TRAFFIC MARKER & SIGN PERSON
5	TRAFFIC SIGN MAINTENANCE PERSON
1	TRAFFIC SIGNAL MAINTENANCE FOREPERSON
1	TRAFFIC SYSTEMS ANALYST

14

PUBLIC WORKS - SEWER CONSTRUCTION & MAINTENANCE

SECTION 23

1	CEMENT FINISHER
1	EQUIPMENT OPERATOR
1	FOREPERSON
1	HEAVY EQUIPMENT OPERATOR
4	LABORER
4	SEWER CONSTRUCTION WORKER
3	SEWER EQUIPMENT OPERATOR
1	SUPT OF SEWER CONSTRUCTION

16

PUBLIC WORKS - GARAGE MAINTENANCE & EQUIPMENT

SECTION 24

1	ASSIST. SHOP SUPERVISOR
1	BODY REPAIR/ SENIOR MECHANIC
1	DIESEL TRUCK/ HEAVY
1	EQUIPMENT MAINTENANCE SUPERVISOR
0	MECHANIC
4	SENIOR MECHANIC
1	SHOP SUPERVISOR
2	WELDER

11

OFFICE OF PARKING ADMINISTRATOR

SECTION 25

- 1 PARKING ADMINISTRATOR
- 1 PARKING METER MAINTENANCE PERSON
- 1 PARKING METER MAINTENANCE PERSON II

 3

PARKS-NEIGHBORHOOD PARKS AND RECREATION SERVICES

SECTION 26

- 1 ADMIN. ASSISTANT - PARKS
- 1 ASSIST. SHOP SUPERVISOR
- 1 ASSISTANT ATHLETIC COORDINATOR
- 1 ATHLETIC COORDINATOR
- 1 CLERK I
- 1 CLERK III
- 1 COORDINATOR OF TRANSPORTATION
- 1 DEPUTY DIRECTOR OF NEIGHBORHOOD SERVICES (NORTH)
- 1 DEPUTY DIRECTOR OF NEIGHBORHOOD SERVICES (SOUTH)
- 1 DEPUTY DIRECTOR OF RECREATION
- 1 DIRECTOR OF NEIGHBORHOOD PARKS SERVICES & RECREATION
- 1 DIRECTOR OF SUPPORT RECREATION SERVICES
- 22 EQUIPMENT OPERATOR
- 5 FOREPERSON
- 1 GENERAL FOREPERSON
- 2 HEAVY EQUIPMENT OPERATOR
- 1 INVENTORY CONTROL SUPERVISOR
- 5 LABORER
- 1 LABORER/CUSTODIAN
- 2 LIGHT EQUIPMENT OPERATOR
- 2 MAINTENANCE PERSON III
- 7 MAINTENANCE PERSON IV
- 0 MECHANIC
- 1 PARKS ELECTRICIAN
- 8 RECREATION CENTER DIRECTORS
- 1 SENIOR DEPUTY DIRECTOR NEIGHBORHOOD PARK SERVICES

3	SENIOR MECHANIC
1	SHOP SUPERVISOR-MECHANIC
1	SMALL MACHINE MECHANIC/INVENTORY CONTROL
1	SPECIAL EVENTS COORDINATOR
1	SUPERVISOR GEN. MAINTENANCE
1	SUPERVISOR GROUNDS MAINTENANCE

78

PARKS - FORESTRY

SECTION 27

1	APPRENTICE TREE TRIMMER
1	COORDINATOR OF FORESTRY OPERATIONS
2	EQUIPMENT OPERATOR
1	FORESTRY CLERK
2	FORESTRY CREW LEADER
1	FORESTRY OPERATIONS TECHNICIAN
0	FORESTER
0	GENERAL FOREPERSON
1	HEAVY EQUIP OPERATOR
1	LABORER
1	TREE INSPECTOR
1	TREE RESOURCE MANAGER
9	TREE TRIMMERS

21

PARKS - ZOOLOGICAL

SECTION 28

1	ASSOCIATE VETERINARIAN TECHNICIAN
5	LEAD ZOOKEEPER
1	VETERINARY TECHNICIAN
1	ZOO REGISTRAR
24	ZOOKEEPER

32

PARKS - BOTANICAL

SECTION 29

1	BOTANICAL CENTER MANAGER
1	EDUCATION ASSISTANT
1	EDUCATION SUPERVISOR
1	EQUIPMENT OPERATOR
1	FOREPERSON
1	GARDEN CURATOR
1	GENERAL FOREPERSON
1	GROWER
1	HEAVY EQUIPMENT OPERATOR
1	HORTICULTURALIST
4	LABORER
4	LANDSCAPE GARDENER
1	SUPERVISOR OF INSPECTIONS

 19

PARKS - ROGER WILLIAMS PARK SERVICES

SECTION 30

2	CLERK IV
1	CURATOR MUSEUM
2	CURATORIAL ASSISTANT
6	EQUIPMENT OPERATOR
1	EVENT PLANNER
1	FACILITIES COORDINATOR
2	FOREPERSON
2	HEAVY EQUIPMENT OPERATOR
4	LABORER
2	LIGHT EQUIPMENT OPERATOR
1	MANAGER OF EVENTS FACILITIES
1	MUSEUM ASSISTANT
1	MUSEUM DIRECTOR
1	MUSEUM EDUCATOR
1	MUSEUM SPECIALIST

- 1 PLANETARIUM PROGRAMMER
- 1 PRODUCTION SPECIALIST
- 1 PROGRAM VOLUNTEER COORDINATOR
- 0 PUBLIC GROUNDS INSPECTOR
- 1 ROGER WILLIAMS PARK MANAGER
- 32

PARKS - OFFICE OF THE SUPERINTENDENT

SECTION 31

- 1 ADMIN ASST. TO PARKS SUPERINTENDENT
- 1 CITY FORESTER
- 1 CLERK III
- 1 CLERK STENO III - PARKS
- 1 CONSTRUCTION PROJECT MANAGER
- 1 DEPARTMENT SWITCHBOARD OPERATOR - PARKS
- 1 DEPUTY DIRECTOR OF PARKS
- 1 DIRECTOR OF PROGRAMMING - PARKS & RECREATION
- 1 FISCAL ADVISOR PARKS
- 1 PAYROLL PERSONNEL ASSIST
- 1 PRODUCTION COORDINATOR
- 1 SECRETARY TO SUPERINTENDENT
- 1 SENIOR SECRETARY
- 0 SPECIAL PROGRAM MANAGER
- 1 SUPERINTENDENT OF PARKS
- 1 SUPERVISOR OF PROJECT PLANNING
- 0 SUPERINTENDENT OF ENGINEERING & PLANNING
- 1 SUPERVISOR OF SPECIFICATIONS

16

PARKS - NORTH BURIAL GROUND

SECTION 32

- 1 CLERK NORTH BURIAL GROUND
- 1 CLERK I
- 1 CLERK II

5 EQUIPMENT OPERATOR
 1 FOREPERSON
 1 HEAVY EQUIP OPERATOR
 4 LABORER
 2 LIGHT EQUIPMENT OPERATOR
 1 MAINTENANCE-PERSON II
 1 CEMETERY OFFICE MANAGER
 2 SENIOR MECHANIC

 20

RECREATION DEPARTMENT
 SECTION 33 (MERGED WITH PARKS)

RECREATION SEASONAL
 SECTION 34

12 ASSIST RECREATION CENTER DIRECTOR
 4 BUS DRIVER - REC SEASONAL
 4 CUSTODIANS - SEASONAL
 27 LIFE GUARD
 34 POOL ATTENDANTS
 36 RECREATION AIDES
 0 RECREATION CENTER MANAGER
 36 RECREATIONAL LEADER SEASONAL
 2 RECREATION MANAGER
 30 REFEREE
 24 SUPERVISOR
 36 WATCHPERSON - SEASONAL

 245

INSPECTION & STANDARDS - ADMINISTRATION
 SECTION 35

1 ADMINISTRATOR ASSISTANT
 1 ADMINISTRATOR COORDINATOR (I&S)
 1 CHIEF INFO PROCESSOR

- 4 DEPARTMENT CLERK
- 1 DEPARTMENT CLERK - BILINGUAL
- 1 DEPARTMENT SWITCHBOARD OPERATOR
- 1 DEPUTY DIRECTOR OF BUILDING SYSTEMS
- 1 DIRECTOR OF INSPECTION & STANDARDS
- 1 LEAD COURT CLERK - LIMITED
- 1 INSPECTIONS COORDINATOR
- 1 RECORDING SECRETARY BOARDS OF REVIEW
- 1 SECRETARY ZONING BOARD OF REVIEW
- 5 SENIOR DEPARTMENT CLERK
- 2 SENIOR DEPARTMENT CLERK - BILINGUAL
- 1 SENIOR DEPARTMENT CLERK - SWITCHBOARD
- 1 ZONING ASSISTANT

24

INSPECTION & STANDARDS - STRUCTURES & ZONING

SECTION 36

- 1 ALTERNATE BUILDING OFFICIAL
- 1 ASSIST SUPERVISOR STRUCTURES AND ZONING
- 4 BUILDING INSPECTOR I
- 7 BUILDING INSPECTOR II
- 5 BUILDING INSPECTOR III
- 1 BUILDING OFFICIAL
- 1 CHIEF HOUSING AND COMPLIANCE
- 1 CHIEF OF STRUCTURES & ZONING
- 1 LEAD COURT CLERK - LIMITED
- 2 PERMIT TECHNICIAN I
- 2 PERMIT TECHNICIAN II
- 1 PLAN ESTIMATOR
- 2 PLAN EXAMINER
- 1 RENEWAL INSPECTOR I
- 4 RENEWAL INSPECTOR II
- 9 RENEWAL INSPECTOR III
- 2 SENIOR PERMIT TECHNICIAN

- 2 SENIOR PLAN EXAMINER
- 1 SUPERVISOR CODE ENFORCEMENT
- 1 SUPERVISOR STRUCTURES AND ZONING

49

INSPECTION & STANDARDS - PLUMBING & MECHANICAL

SECTION 37

- 1 AIR POLLUTION AND MECHANICAL INSPECTOR
- 1 CHIEF OF PLUMBING AND MECHANICAL
- 1 DEPUTY CHIEF PLUMBING AND MECHANICAL
- 1 MECHANICAL EQUIPMENT INSPECTOR I
- 2 MECHANICAL EQUIPMENT INSPECTOR II
- 1 MECHANICAL EQUIPMENT INSPECTOR III
- 1 PLUMBING INSPECTOR II

9

INSPECTION & STANDARDS - ELECTRICAL INSTALLATION

SECTION 38

- 1 CHIEF OF ELECTRICAL INSPECTIONS
- 1 ELECTRICAL INSPECTOR I
- 3 ELECTRICAL INSPECTOR II
- 1 ELECTRICAL INSPECTOR III

6

SECTION 39

DIVISION COMBINED WITH PLUMBING DIVISION

ZONING BOARD OF REVIEW

SECTION 40

- 0 AUXILIARY MEMBER ZONING BOARD
- 1 CHAIRPERSON ZONING BOARD OF REVIEW
- 5 MEMBER ZONING BOARD OF REVIEW

6

BUILDING & HOUSING BOARD OF REVIEW

SECTION 41

- 1 CHAIRPERSON-BLDG BD OF REVIEW
 - 4 MEMBER BLDG BD OF REVIEW
-
- 5

SECTION 42

DIVISION COMBINED WITH STRUCTURES & ZONING

INSPECTION & STANDARDS - PROSECUTION

SECTION 43

- 1 ASSIST LEGAL SECRETARY
 - 1 ASSISTANT LEGAL SECRETARY (LEAD COURT) LTD
 - 1 ASSIST PROSECUTION COORDINATOR
 - 1 COURT COORDINATOR
 - 1 LEGAL SECRETARY / PROSECUTION
 - 1 PROSECUTION COORDINATOR
-
- 6

PUBLIC PROPERTY

SECTION 44

- 1 ADMIN ASSIST PUBLIC PROPERTY
- 1 ASSOCIATE DIRECTOR PURCHASING
- 1 ASST. ELECTRICIAN
- 1 CLERK III
- 1 CLERK IV
- 1 COORDINATOR PUBLIC PROPERTY
- 1 DEPUTY DIRECTOR OF PUBLIC PROPERTY
- 1 DIRECTOR OF PUBLIC PROPERTY
- 1 DIRECTOR OF PURCHASING
- 1 ELECTRICIAN PUBLIC PROPERTY
- 2 ENERGY MANAGER
- 1 FLEET MANAGER
- 2 FOREPERSON
- 1 GAS PUMP OPERATOR

1 INSPECTOR OF PUBLIC PROPERTY
 13 LABORER/CUSTODIAN
 2 MAILROOM CLERK
 1 MAINTENANCE PERSON III POOLS & REC
 1 MANAGEMENT OFFICER
 1 PRINTER
 4 PURCHASING AGENT II
 1 PURCHASING AGENT III
 1 PURCHASING HELP DESK SUPPORT
 1 PURCHASING SUPERVISOR/MBE/MBE COORDINATOR
 1 STATIONARY EQUIPMENT OPERATOR
 1 SUPERVISOR LABORER/CUSTODIAN
 1 SUSTAINABILITY DIRECTOR

 45

HOUSING COURT

SECTION 45

2 ASSOCIATE JUSTICE HOUSING COURT
 1 CHIEF JUDGE (HOUSING COURT)
 1 COURT CLERK II
 1 COURT CLERK - HOUSING COURT
 1 HOUSING COURT ADMINISTRATOR

 6

OFFICE OF ARTS, FILM, CULTURE & TOURISM

SECTION 46

1 CULTURAL AFFAIRS COORDINATOR
 1 DEPUTY DIRECTOR OF CULTURAL AFFAIRS
 1 DIRECTOR OF CULTURAL AFFAIRS
 1 PRODUCTION COORDINATOR - ARTS & CULTURE
 1 SPONSORSHIP & MARKETING COORDINATOR

 5

HUMAN RELATIONS COMMISSION

SECTION 47

1	EXECUTIVE DIRECTOR - HUMAN RELATIONS COMMISSION
1	HOUSING INVESTIGATOR - HUMAN RELATIONS COMMISSION
1	INVESTIGATOR - HUMAN RELATIONS COMMISSION
1	SECRETARY/TRANSLATOR - HUMAN RELATIONS COMMISSION
<hr/>	
4	

DEPARTMENT OF HUMAN SERVICES

SECTION 48

1	DIRECTOR OF HEALTHY COMMUNITIES OFFICE
1	DIRECTOR OF SENIOR SERVICES (HUMAN SERVICES)
1	DRUG FREE COMMUNITIES PROGRAM DIRECTOR
1	ELDERLY AFFAIRS CLERK
1	FISCAL COORDINATOR - HUMAN SERVICES
1	PREVENTION COORDINATOR
1	PROGRAM MANAGER - HUMAN SERVICES
1	VETCORP PREVENTION COORDINATOR - AMERICORP
<hr/>	
8	

P.E.R.A.

SECTION 49

1	CONFIDENTIAL SECRETARY
1	EXECUTIVE DIRECTOR
2	INVESTIGATOR
<hr/>	
4	

BOARD OF CANVASSERS

SECTION 50

1	ADMINISTRATOR OF ELECTIONS
0	CHIEF CLERK - BOARD OF CANVASSERS
2	CLERK IV
1	CLERK IV - BILINGUAL
4	CLERK BOARD OF CANVASSERS LIMITED

- 1 EXEC SECRETARY BD OF CANVASSERS
- 2 MEMBER OF BD OF CANVASSERS
- 1 SUPERVISOR REGISTRATION/CANVASSERS
- 1 TELLER

13

BOARD OF LICENSES

SECTION 51

- 1 CHAIRPERSON AND SECRETARY B OF L
- 1 CHIEF CLERK - B OF L
- 4 COMMISSIONER B OF L
- 1 DATA SPECIALIST BILINGUAL FEDERAL FUNDED
- 1 LICENSE ADMINISTRATOR
- 0 LICENSE ADMINISTRATOR (75-DAY RULE)
- 1 LICENSE BOARD CLERK
- 1 LICENSE BOARD CLERK - BILINGUAL
- 2 LICENSE INSPECTOR
- 2 SENIOR LICENSE BD CLERK

14

VITAL STATISTICS

SECTION 52

- 1 CHIEF CLERK - VITAL STATISTICS
- 1 CITY REGISTRAR OF VITAL STATISTICS
- 2 SENIOR CLERK II - VITAL STATS
- 1 SENIOR CLERK VITAL STATS

5

CITY COUNCIL

SECTION 53

- 2 COUNCIL MAJORITY/MINORITY
- 12 COUNCIL MEMBERS
- 1 PRESIDENT CITY COUNCIL

15

CITY COUNCIL - ADMINISTRATION

SECTION 54

- 1 ADVANCE COUNCIL
- 1 ADMINISTRATIVE AIDE - CITY COUNCIL
- 1 ADMINISTRATIVE AIDE - TRANSLATOR
- 1 CHIEF OF STAFF - CITY COUNCIL
- 1 DIRECTOR OF COMMUNICATIONS CITY COUNCIL
- 1 DIRECTOR OF LEGISLATIVE AFFAIRS & COMMUNICATION
- 1 LEGAL ADVISOR
- 1 MANAGER OF POLICY & RESEARCH
- 1 PLANNER
- 1 PRESS SECRETARY
- 1 RECEPTIONIST - CITY COUNCIL
- 1 RESEARCH ANALYST
- 1 RESEARCH ASSISTANT
- 1 SECRETARY CITY COUNCIL
- 1 SPECIAL ASSISTANT TO CITY COUNCIL/SPEC PROJECTS
- 1 SUPERVISOR CITY COUNCIL OFFICE
- 1 TECHNOLOGY INFORMATION SPECIALIST

 17

OFFICE OF THE INTERNAL AUDITOR

SECTION 55

- 1 SENIOR INTERNAL AUDITOR
- 2 ASSISTANT TO INTERNAL AUDITOR
- 1 INTERNAL AUDITOR
- 1 INTERNAL AUDITOR/ ANALYST

 5

CITY CLERK

SECTION 56

- 1 ADMINISTRATIVE ASST. - CITY CLERK
- 1 ASSISTANT DEPUTY TO CITY CLERK
- 2 CLERK I

- 1 CITY CLERK
- 1 CLERK BILINGUAL
- 1 DEPUTY CITY CLERK FIRST
- 1 DEPUTY CITY CLERK SECOND
- 1 SECRETARY TO DIRECTOR CITY CLERK
- 4 STENOGRAPHIC REPORTER CITY COUNCIL

13

MUNICIPAL COURT

SECTION 57

- 1 CHIEF JUDGE MUNICIPAL COURT
- 2 CLERK IV
- 1 CLERK PROVIDENCE MUNICIPAL COURT
- 2 CLERK TYPIST II
- 4 COURT CLERK
- 1 COURT CLERK II
- 1 COURT CLERK BILINGUAL
- 1 DEPUTY CLERK PROV. MUNICIPAL COURT
- 1 DEPUTY COURT ADMINISTRATOR
- 2 JUDGE PROVIDENCE MUNICIPAL COURT
- 1 MUNICIPAL COURT ADMINISTRATOR

17

PROBATE COURT

SECTION 58

- 1 CLERK OF PROBATE
- 2 COURT CLERK
- 1 DEPUTY CLERK PROBATE COURT
- 1 JUDGE OF PROBATE

5

CITY TREASURER

SECTION 59

- 1 ADMIN ASSISTANT-TREASURER
- 1 CHIEF CLERK TREASURY
- 1 CITY TREASURER
- 1 CLERK II
- 2 CLERK IV
- 1 SENIOR AUDITOR ANALYST

 7

ARCHIVES

SECTION 60

- 1 CITY ARCHIVIST
- 0 CLERK II
- 1 DEPUTY ARCHIVIST
- 1 REFERENCE AND MULTIMEDIA ADMINISTRATOR

 3

SECTION 61

The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council, a Chief of Staff and such Deputies, Assistants, Aides, Secretaries, Stenographers, Clerks and other personnel, as he may deem necessary.

SECTION 62

No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular development; provided , however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absences of employees on sick leave, and it is necessary to employ temporary employees for the duration of the employee's sick leave, or during the absences of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

SECTION 63

Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

SECTION 64

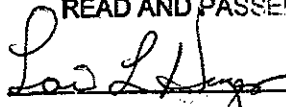
Effective with the adoption of this Ordinance, Officers and Employees of the City of Providence may authorize Employees to perform duties of a higher rated classification only when a temporary vacancy exists in the higher rated classification, cause by leave or retirement, and that said position is funded and provided for in this Ordinance. Said assignment may be for a maximum of 90 days per fiscal year with notice to the Personnel Director. Any period longer than 90 days shall be approved by the Personnel Director and such approval with reasons for the extension shall be provided to the City Council.



SECTION 65

No officer or employee shall receive any payment deemed to be a purported retroactive payment for employment prior to the current budget year, with the exception of a binding arbitration award, a court order, or equivalent order.


SECTION 66

This ordinance shall take effect upon passage.

IN CITY COUNCIL
JUN 05 2014
FIRST READING
READ AND PASSED

CLERK
ACTING

IN CITY COUNCIL
JUN 09 2014
FINAL READING
READ AND PASSED

PRESIDENT

ACTING CLERK

I HEREBY APPROVE.


Mayor

Date: 6/12/14