

# City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## CHAPTER 1986-24

No. 280 **AN ORDINANCE** AMENDING THE APPROPRIATION ORDINANCE CHAPTER 1985-69 APPROVED JUNE 25, 1985, BY TRANSFERRING THE SUM OF FIVE THOUSAND DOLLARS (\$5,000.00) FROM CITY COUNCIL, ITEM 399, TO PROVIDENCE RETIRED SENIOR VOLUNTEER PROGRAM (1-015-21-341).

*Approved* May 9, 1986

*Be it ordained by the City of Providence:*

SECTION 1. Chapter 1985-69 of the Ordinances of the City of Providence, as approved June 25, 1985, entitled: "An Ordinance Making an Appropriation of One Hundred Eighty Million, Six Hundred Sixty-Nine Thousand, Three Hundred Ninety-Nine Dollars and Eighty-Eight Cents (\$180,669,399.88) for the fiscal year ending June 30, 1986," is hereby amended by transferring the sum of Five Thousand Dollars (\$5,000.00) from City Council, Item 399, to Providence Retired Senior Volunteer Program (1-015-21-341).

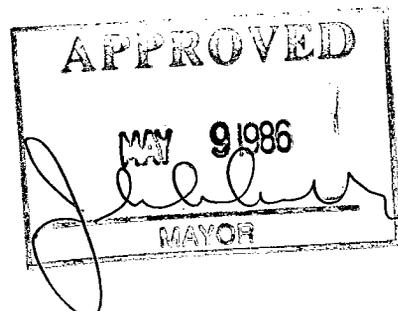
SECTION 2. This Ordinance shall take effect upon its passage.

IN CITY COUNCIL  
APR 17 1986  
FIRST READING  
READ AND PASSED

Rose M. Mendonca CLERK

IN CITY  
COUNCIL  
MAY 1 1986  
FINAL READING  
READ AND PASSED

Nicholas W. Entor  
PRESIDENT  
Rose M. Mendonca  
CLERK



No.

**CHAPTER**  
**AN ORDINANCE**

*1976*

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*1976*

**COMMITTEE**  
**IN CITY**

**CLERK**  
**SECRETARY**

THE COMMITTEE ON  
**FINANCE**

Approves Passage of  
 The Within Ordinance.

*Rose M. Mandoren*  
 Clerk ~~Chairman~~  
 April 9, 1976



PROVIDENCE RETIRED SENIOR VOLUNTEER PROGRAM  
229 Waterman St., Providence, RI 02906 Tel. (401)421-6547

REQUEST TO THE CITY OF PROVIDENCE

January 14, 1986

Providence Retired Senior Volunteer Program (RSVP) serves over 50 non-profit agencies through the efforts of 350 retired volunteers. The program is important because

- 1) RSVP volunteers help extend the services and effectiveness of Providence agencies to Providence residents, and also because
- 2) RSVP enhances the health and quality of life for the seniors who are volunteering.

For a number of seniors who do not drive and who cannot use public transportation, the RSVP van is essential to their getting to their assignment. The van is on the road five days a week, 8:00 A.M. to 3:30 P.M. (and often later).

However, maintaining the van is an expensive proposition. To keep the van on the road RSVP needs support from the City of Providence. City support in the form of a \$5,000 grant is invited.

|                       |                     |
|-----------------------|---------------------|
| RSVP Van              |                     |
| Gasoline (@ \$200.)   | \$2,400.            |
| Tires (@ \$100.)      | 400.                |
| Maintenance & repairs | 1,000.              |
| Two-way radio         | <u>1,200.</u>       |
| <br>TOTAL REQUESTED   | <br><u>\$5,000.</u> |

Roland J. Desaulniers  
Roland J. Desaulniers  
Member, Board of Directors  
Volunteers in Action

831-3949

Betsy A. Garland  
Betsy Adrich Garland  
Executive Director  
Volunteers in Action

Jo-Ann Benevides  
Jo-Ann Benevides  
Director, RSVP

Providence RSVP  
1985

229 Waterman Street  
Providence, RI 02906

Attachment to Part III, Section B

|                |                    |   |
|----------------|--------------------|---|
| <u>Federal</u> | <u>Non-Federal</u> | A. Grantee Personnel  |
| 22 424         | 7 327              | Salaries and Wages are consistent with all salary levels within the sponsoring agency. The work week is 35 hours. |

| Title                           | Annual Salary | % Time on Project | Total Cost    | Federal Funds Requested | Non-Federal Resources |
|---------------------------------|---------------|-------------------|---------------|-------------------------|-----------------------|
| Project Director                | 16 106        | 100%              | 16 106        | 16 106                  | -0-                   |
| Recruiter/Coordinator           | 10 920        | 29%<br>10 hrs.    | 3 120         | -0-                     | 3 120                 |
| Clerk/Typist                    | 9 555         | 51%<br>18 hrs.    | 4 914         | 4 914                   | -0-                   |
| Bookkeeper                      | 12 285        | 11%<br>4 hrs.     | 1 404         | 1 404                   | -0-                   |
| Office Coordinator              | 14 026        | 30%<br>10.5 hrs.  | 4 207         | -0-                     | 4 207                 |
| <b>TOTAL PERSONNEL EXPENSES</b> | <b>62 892</b> |                   | <b>29 751</b> | <b>22 424</b>           | <b>7 327</b>          |

|                |                    |  |
|----------------|--------------------|--|
| <u>Federal</u> | <u>Non-Federal</u> | B. Taxes and Benefits  |
| 4 573          | 568                | The grantee's share of fringe benefits include worker's compensation, unemployment compensation, and FICA. Those working 20 hours or more a week are eligible for Blue Cross/Blue Shield and VIA's pension plan through Mutual of America. |

| Salary                   | Director     | Recruiter  | Clerk/Typist | Bookkeeper | Office Coordinator |
|--------------------------|--------------|------------|--------------|------------|--------------------|
|                          | 16 106       | 3 120      | 4 914        | 1 404      | 4 207              |
| W. Comp. .22/100         | 35           | 7*         | 11*          | 3*         | 9*                 |
| FICA 7.05% payroll       | 1 135        | 220        | 346          | 99         | 297                |
| DES - 3.4% of 1st 9800   | 333          | 106        | 167          | 48         | 143                |
| Blue Cross (\$55/mo)     | 660          | -          | -            | -          | -                  |
| Retirement - 9% eligible | 1 522        | -          | -            | -          | -                  |
|                          | <b>3,685</b> | <b>333</b> | <b>524</b>   | <b>150</b> | <b>449</b>         |

| <u>Federal</u> | <u>Non-Federal</u> |  |
|----------------|--------------------|--|
| \$ 520         | -0-                | C. Travel (Local)<br>The grantee's reimbursement rate for all employees using privately owned vehicles is .20 per mile. It is estimated that the project staff will travel 50 miles per week x 52 weeks @ .20 per mile.  |
| 250            | -0-                | Long Distance Travel<br>ACTION Training event for 3 days.<br>\$15./day x 3 = \$225.<br>plus one state-sponsored event = \$25.  |
| -0-            | 120                | D. Equipment<br>IBM Electric Typewriter service contract based on previous year's rate.  |
| -0-            | 450                | E. Supplies<br>The estimated requirements for office supplies were based on \$150 per staff employee.  |
| -0-            | 150                | F. Contractual Services<br>Yearly audit conducted by CPA   |
| -0-            | 75                 | G. Professional Dues & Memberships<br>V. I. A. Membership in state, regional and national associations.  |
| -0-            | 1 164              | H. Other<br>Space. The space used by RSVP is located in Sponsor's office. The Sponsor rents from the United Way of Southeastern New England. See attached space cost worksheet.  |
| -0-            | 1 080              | Communication (Telephone). Sponsor has 7 instruments, 3 business lines with measured units. Anticipated monthly cost for use of one instrument is \$90 per month.<br><br>Communications. This item is estimated on the basis of our experience last year for postage and bulk mail, allowing for possible increases. |
| -0-            | 960                | Postage stamps (\$70./mo.) - \$840.00<br>Bulk (500 @ .06 x 4) = \$120.00   |

Federal

Non-Federal

Reproduction. This is based on actual costs we are incurring during the present budget year.

-0- 400

Printing:  
Stationery, brochures & envelopes

-0- 500

Xeroxing (10,000 pieces @ .05)

II. Volunteer Expenses:

B. Volunteer Meals

-0- 9 450

Based on previous experience to date. 450 meals per month @ 1.75 each donated by stations.

Volunteer Insurance

610 -0-

Insurance is based on current CIMA rates for an average of 350 volunteers:

Accident - .95 = 332.50  
Liability - .40 = 140.00  
Excess Auto Liability - 2.75 = 138.00  
for 50 volunteers

C. Volunteer Travel

Van Expenses:

1 248 -0-

(1) Insurance. Based on previous rate with an approximate increase of 10%

-0- 2 656

(2) Maintenance--oil change, lube, inspection  
Miscellaneous repairs = 500.00  
(3) Tires - 4 x 89.00 = 356.00  
(4) Gasoline (\$150/mo.)= 1 800.00  
Subtotal 2 656.00

5 762 -0-

Van Driver - 20 hrs./week (\$5.00 x 52 = \$5,200)

Fringe Benefits:

Worker's Comp. 11  
FICA 364  
DES 187

Vehicle Replacement Fund

-0- 2 000

Required by Rhode Island Foundation

Volunteer Mileage Reimbursement

-0- 1 890

Based on 30 volunteers x 7 miles/week  
(.20/mile x 45 weeks)

| <u>Federal</u> | <u>Non-Federal</u> |
|----------------|--------------------|
| -0-            | 500                |
| 146            | 1 229              |
| <hr/>          |                    |
| <u>35,533</u>  | <u>30,519</u>      |

E. Supplies

Volunteer supplies for craft workshops  
(yarn, thread, fabric)

G. Recognition

Based on previous experience, we estimate a  
cost of \$5.00 per volunteer. We hold  
recognition events twice a year  
275 volunteers x \$5.00