

RESOLUTION OF THE CITY COUNCIL

No. 276

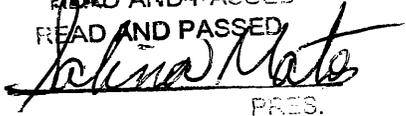
Approved August 3, 2020

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Contract Award by the Board of Contract and Supply, in accordance with Section 21-26(a) of the Code of Ordinances.

One Providence Youth Summer Employment Program \$498.131.73
(Office of Economic Opportunity)

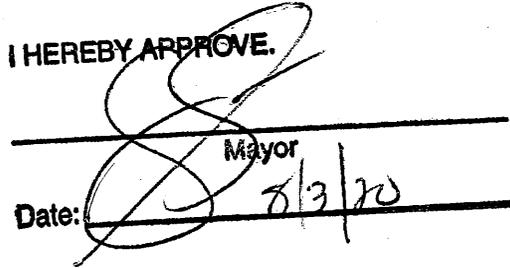
IN CITY COUNCIL

AUG 31 2020
READ AND PASSED


PRES.

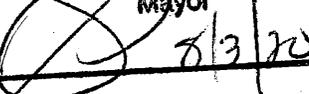

CLERK

I HEREBY APPROVE.



Mayor

Date:


8/3/20

City Hall, Room 310
25 Dorrance Street
Providence, RI 02903
P: 401.421.7740, ext 577
F: 401.351.1056



Office of the Internal Auditor

February 26, 2020

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Office of Economic Opportunity:**
 - Award to various vendors for 2020 One Providence Youth Summer Employment Program in the amount of **\$567,628.33** in accordance with the Code of Ordinance, Section 21-26 (a);
- **Workforce Solutions:**
 - Award to three vendors for WIOA Comprehensive Youth Programs in the amount of **\$1,300,000** in accordance with the Code of Ordinances, Section 21-26 (a).

Sincerely,

A handwritten signature in cursive script that reads "Gina M. Costa".

Gina M. Costa
Internal Auditor

Cc: Colleen Fonseca, Director of Economic Opportunity and Workforce Development
Stephen C. Boyle, WSOC Executive Director
Alejandro Tirado, Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council



Office of Economic Opportunity

February 21, 2020

The Honorable Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
25 Dorrance Street
Providence, RI 02903

RE: 2020 One Providence for Youth Summer Employment Program

ID Number: 27527

Dear Mayor Elorza:

DATE OF BID OPENING: Monday, February 3, 2020

RECOMMENDED BIDDER & THEIR ADDRESSES: identified:

Vendor Name	Address
Youth In Action	672 Broad Street Providence, RI 02907
Skills for Rhode Island's Future	30 Exchange Terrace Providence, RI 02903
Generation Citizen	166 Valley Street Providence, RI 02909
FabNewport	1 York Street Newport, RI 02840
YMCA of Greater Providence	21 Peace Street Providence, RI 02907
Housing Authority in the City of Providence, RI	100 Broad Street Providence, RI 02903
Goodwill (Service Learning)	100 Houghton Street, Providence, RI 02904
Community Action Partnership of Providence (Work Experience)	518 Hartford Avenue, Providence RI 02909
Rhode Island for Community & Justice	80 Washington Street Providence, RI 02903
Refugee Dream Center	340 Lockwood Street Providence, RI 02907
Federal Hill House (Service Learning)	9 Courtland Street Providence, RI 02909
Federal Hill House (Work Experience)	9 Courtland Street Providence, RI 02909

OFFICE OF ECONOMIC OPPORTUNITY
444 Westminster Street, Providence, Rhode Island 02903
Phone: 401-680-8585 | Fax: 401-680-8586
www.providenceri.gov



Office of Economic Opportunity

TOTAL AMOUNT RECOMMENDED: \$ 567,628.33

In response to our request for proposal regarding the above entitled, our department received the following bid(s), lowest first:

	Vendor Name	Address	Youth Served	Cost Per Youth	Total Not to Exceed
1	Youth In Action	672 Broad Street, Providence, RI 02907	10	\$1,856	\$18,560
2	Skills for Rhode Island's Future	30 Exchange Terrace, Providence RI 02903	15	\$2,099.33	\$31,490.00
3	Generation Citizen	166 Valley Street #6M, Providence, RI 02909	10	\$3,375	\$33,750.30
4	Goodwill (Work Experience)	100 Houghton Street, Providence RI 02904	20	\$1,833.50	\$36,670.04
5	FabNewport	1 York Street, Newport RI 02840	20	\$1,909.50	\$38,190.00
6	YMCA of Greater Providence	21 Peace Street, Providence RI 02907	25	\$1,544.40	\$38,610.00
7	Providence Housing Authority	100 Broad Street Providence, RI 02903	20	\$2,196.28	\$43,925.65
8	Goodwill (Service Learning)	100 Houghton Street Providence, RI 02904	20	2,275.31	\$45,506.23

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9	Community Action Partnership of Providence (Work Experience)	518 Hartford Avenue, Providence RI 02909	20	\$2,326.99	\$46,539.93
10	Rhode Island for Community & Justice	80 Washington Street Providence, RI 02903	25	\$2,053.72	\$51,343.12
11	Billy Taylor House	185 Camp Street Providence, RI 02906	15	\$3,473.33	\$52,100
12	Refugee Dream Center	340 Lockwood Street, Providence RI 02907	18	\$3,196.52	\$57,537.36
13	Federal Hill House (Work Experience)	9 Courtland Street, Providence RI 02909	40	\$1,905.67	\$76,226.97
14	Federal Hill House (Service Learning)	9 Courtland Street, Providence RI 02909	40	\$2,148.71	\$85,948.77

- On the basis of said bids, we recommend the low bidder, as identified on LINE 1, which firm's bid has met the specifications.
- On the basis of said bids, we recommend the bidder identified on LINE: _____. While not the apparent low bidder, a review of the bids reveal that it is in the best interest of the City to reject the low bidder because:
- On the basis of said bids, we recommend multiple bidders identified on LINES: 1,2,3,6,7,8,9,10,12,13 and 14, a review of the bids reveal that it is in the best interest of the City to utilize these bidders together because:

Explanation:

This request for proposals sought to award multiple providers, presenting Providence youth with a variety of training and work-based learning activities for Summer 2020 designed to explore careers and industries of interest. Bids underwent a technical review process including 8 ranker's that included representatives of the Office of Economic Opportunity, Providence Public Schools Department and external agencies with no conflicts of interest. Bids that were not qualified or did not meet the threshold score of 70 points during the technical review process were not awarded. Organizations that participated in the program last year were also scored and their score for previous performance was included in the average score.



Office of Economic Opportunity

Justification of Bidders Selected

Proposals were read, ranked and discussed in teams. **12 of the 14 proposals** scored above the minimum threshold of 70. Two proposals did not meet the 70 point minimum threshold.

Youth In Action	82.37
Skills for Rhode Island's Future	95.5
Generation Citizen	87.25
FabNewport	79.62
YMCA of Greater Providence	83.62
Providence Housing Authority	74.1
Goodwill (Service Learning)	73.2
Community Action Partnership of Providence (Work Experience)	84.8
Rhode Island for Community & Justice	79.2
Refugee Dream Center	77
Federal Hill House (Work Experience)	79
Federal Hill House (Service Learning)	72.12
Goodwill (Work Experience)	65.6
Billy Taylor House	35.16

Respectfully submitted,

Colleen Fonseca
Director of Economic Opportunity
And Workforce Development

Financial Approval:
(CONTINGENT UPON
FUNDING)

Account Code: 101-909-52120

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Office of Economic Opportunity

**2020 One Providence for Youth
Summer Employment Program RFP**

EVALUATION WORKSHEET

Name of Reviewer:	_____	
Signature:	_____	Date Reviewed: _____
Proposer:	_____	

AGENCY EXPERIENCE/QUALIFICATIONS

PROPOSER'S RESPONSE	MAXIMUM SCORE	REVIEWER SCORE	COMMENTS
<p>1. Program Description</p> <ul style="list-style-type: none"> • Has the proposer provided a description of their proposed program and included target populations served? 	5		
<p>2. Previous Projects</p> <ul style="list-style-type: none"> • Has the proposer provided information of any experience in working with workforce development programs or related services to the target populations?(Target populations include youth ages 14-24 who are off-track to graduate, youth with disabilities, English Language Learners, youth with interrupted formal schooling or out of school youth.) • Have they included any previous experiences name, funding source, synopsis, number of youth planned and actually served, successes and failures of the program, and lessons learned? 	5		

<p>3. Agency Capacity to Start</p> <ul style="list-style-type: none"> • Has the proposer detailed its capacity to start, manage and follow through on a summer employment program? 	5		
<p>4. Data and Reporting</p> <ul style="list-style-type: none"> • To what extent has the applicant detailed a plan for submitting data and reports to the City of Providence on time and accurately? • Has the proposer detailed any data management tools, processes/staff in charge of evaluation, attendance tracking? 	5		
<p>5. Staffing</p> <ul style="list-style-type: none"> • Has the proposer completed the staffing chart? • Does the chart include title, staff name, reports to, responsibilities and qualifications? • Has the applicant provided a sufficient description of any staff training and supports to youth their organization provides for our target population of youth? (Target populations include youth ages 14-24 who are off-track to graduate, youth with disabilities, English Language Learners, youth with interrupted formal schooling or out of school youth.) 	5		
<p>6. Fiscal Capacity</p> <ul style="list-style-type: none"> • Has the proposer described its capacity to fiscally manage a summer program on a reimbursement model? 			
<i>SUB-TOTAL</i>	30		

PROGRAM DESIGN

PROPOSER'S RESPONSE	MAXIMUM SCORE	REVIEWER SCORE	COMMENTS
<p>1. Proposed Program Goals and Youth Experience</p> <ul style="list-style-type: none"> • Has the proposer indicated what program model they have selected? • Have they explained the programs goals and what youth will learn during the program? • Have they included the planned number of youth to serve and number of credentials? • Have they included the age groups to serve, target populations, and criteria for accepting youth? • Have they included the location of the program, start and end dates, and hours and days per week? 	10		
<p>2. Need Program Addresses</p> <ul style="list-style-type: none"> • Has the proposer described the need their program addresses? • Has the proposer addressed how the needs of this program are different from any other programs that may already exist? 	10		
<p>3. 6 Week Outline</p> <ul style="list-style-type: none"> • Has the proposer provided a 6 week outline of the proposed program? • Have they included information regarding topics and activities covered in the program? • Have they included 21st Century Skills to be addressed? • Have they included opportunities for participant reflection? • Have they included information about final products/presentations/performances? 	10		

<p>4. Program Model Selection</p> <p>Model 1 and 2:</p> <ul style="list-style-type: none"> • Has the proposer indicated what career pathways youth will be exposed to in the program? • Have they indicated what characteristics they are looking for in employers/representatives • Have they listed any employers or industry representatives who will take part in programming? <p>Model 3 and 4:</p> <ul style="list-style-type: none"> • Has the proposer indicated how their organization will facilitate and coordinate their project with diverse groups of young people? • Has the proposer included characteristics about representatives who will participate in the program? 	10		
<i>SUB-TOTAL</i>	40		

BUDGET

PROPOSER'S BUDGET	MAXIMUM SCORE	REVIEWER SCORE	COMMENTS
<ul style="list-style-type: none"> • Is the proposer's budget reasonable and cost-effective yet includes adequate inclusions for quality? • Has the proposer provided a budget narrative describing each budget line item? 	30 points		
<i>SUB-TOTAL</i>	30		
<i>GRAND TOTAL</i>	100		

