

RESOLUTION OF THE CITY COUNCIL

No. 4

January 14, 2021

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Contract Extension Award by the Board of Contract and Supply, in accordance with Section 21-26(b) of the Code of Ordinances.

Building Futures
(Office of Economic Opportunity)

\$82,688.00

IN CITY COUNCIL

JAN 07 2021

READ AND PASSED

PRES.

CLERK

I HEREBY APPROVE.

Mayor

Date: 1/14/21

Office of the Internal Auditor
City of Providence



November 4, 2020

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Department of Office of Economic Opportunity:**
 - Approval to extend the contract with **Building Futures** in the amount of **\$82,688** for compliance and monitoring of the Apprentice Utilization Program (AUP) in accordance with the Code of Ordinance, Section 21-26 (b);

Sincerely,


Gina M. Costa

Internal Auditor

Cc: Brenda Almonte, Director of Public Property
Alejandro Tirado, Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council
Coleen Fonseca, Director of Office of Economic Opportunity



Office of Economic Opportunity

10/21/2020

The Honorable Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
25 Dorrance Street
Providence, RI 02903

RE: Requesting Approval of the Extension of a Contract with Building Futures

ID Number:

Dear Mayor Elorza,

The Office of Economic Opportunity (OEO) respectfully requests approval to extend our contract with Building Futures for Apprenticeship Utilization Program (AUP) compliance monitoring and pre-apprenticeship services for Providence residents for a term of six months ending on March 31, 2020.

Funds in the amount of \$82,688.00 are available in the account 101-909- 55125 (First Source) pending budget approval FY21.

The services provided through this contract assist the City of Providence in achieving its construction related policy goals for compliance and community benefits. These services should be considered essential because the contractor ensures the City's ability to monitor, document and ensure compliance performance on construction project goals for apprenticeship utilization while assisting obligated developers, contractors and subcontractors in achieving these goals.

The original approval to enter into a contract with Building Futures was given on July 10, 2017 by the Board of Contract and Supply for a period of July 1, 2017 through June 30, 2018 with the option to extend for up to two additional one (1) year terms, bringing the expiration date to June 30, 2020.

Building Futures continued providing services at no additional cost from July 1, 2020 to September 30, 2020. They also agreed to extend their contract for an additional six-month period from October 1, 2020 through March 31, 2020, under the same terms and with the same prices (see email attached).

This extension would allow the department for the continuation of services provided and to prepare a Request for Proposal (RFP) to go out to bid earlier next year.

Building Futures
1 Acorn Street
Providence, RI 02903



Office of Economic Opportunity

Respectfully submitted,

Colleen Fonseca
Director of Economic Opportunity
And Workforce Development

Financial Approval
(Pending budget approval FY21)

Minority Participation:
0 % MBE, 0 % WBE

Account Code:
101-909- 55125

Tirado, Alejandro

From: Andrew Cortes <acortes@bfri.org>
Sent: Thursday, October 15, 2020 3:13 PM
To: Fonseca, Colleen
Cc: Lopes, Natalie; Rita Holahan
Subject: RE: Amendment #2 - Apprenticeship Utilization Services Agreement - BF and the City of PVD

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Colleen,

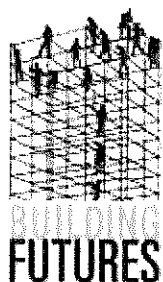
Thank you – I appreciate your efforts to ensure timely approval of this contract extension and with an additional quarter.

Please accept this email as confirmation that Building Futures will operate under the same terms at the same price per quarter for the two quarters of **October 1, 2020 through March 31, 2021** for a total price of **\$82,688**.

Andrew

Andrew L. Cortés
Executive Director

One Acorn Street, Providence, RI 02903
P 401-919-5919 EXT 207 F 401-919-5928
E acortes@bfri.org W bfri.org | apprenticeshipri.org



From: Fonseca, Colleen [mailto:Cfonseca@providenceri.gov]
Sent: Thursday, October 15, 2020 2:23 PM
To: Andrew Cortes <acortes@bfri.org>
Cc: Lopes, Natalie <nlopes@providenceri.gov>; Rita Holahan <rholahan@bfri.org>
Subject: RE: Amendment #2 - Apprenticeship Utilization Services Agreement - BF and the City of PVD

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: April 29, 2019

TO: Purchasing Director

SUBJECT: **APPROVAL TO EXERCISE THE SECOND YEAR OPTION, WITH BUILDING FUTURES, TO PROVIDE SERVICES FOR THE CITY OF PROVIDENCE'S FIRST SOURCE PROGRAM – OFFICE OF ECONOMIC OPPORTUNITY**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval to Exercise the Second Year Option, with Building Futures, One Acorn Street, Providence, RI 02903, to provide services for the City of Providence's First Source program, to include technical assistance and compliance monitoring in achieving local hiring goals for constructional projects located in the City of Providence, in a total amount not to exceed One Hundred Sixty Five Thousand Three Hundred Seventy Six (\$165,376.00) Dollars for the period of one year July 1, 2019 through June 30, 2020, all in accordance with the request Brian Hull, Director, in communication dated April 19, 2019.

cc: Pur.Dir.
Contr.
E/O
File

A handwritten signature in black ink, appearing to be "J. Hull", is written over the "cc:" list.

A handwritten signature in black ink, reading "Shawn Sellick", is written above the title "City Clerk".

City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: June 11, 2018

TO: Purchasing Director

SUBJECT: **APPROVAL TO EXERCISE THE FIRST OPTION YEAR
WITH BUILDING FUTURES TO PROVIDE SERVICES FOR
THE CITY OF PROVIDENCE'S FIRST SOURCE PROGRAM
- OFFICE OF ECONOMIC OPPORTUNITY**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval to exercise the First Option Year, with Building Futures, One Acorn Street, Providence, RI 02903, to provide services for the City of Providence's First Source program, to include technical assistance and compliance monitoring in achieving local hiring goals for constructional projects located in the City of Providence, in a total amount not to exceed One Hundred Fifty Seven Thousand (\$157,500.00) Dollars, for the period of one year July 1, 2018 through June 30, 2019, all in accordance with the request of Brian Hull, Director, in communication dated May 30, 2018.

cc: Pur.Dir.
Contr.
Econ/Oppor.
File

A handwritten signature, likely of the Purchasing Director, is written in dark ink.

A handwritten signature in cursive script, reading "Lori L. Hogen", is written in dark ink.

City Clerk

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: July 13, 2017

TO: Purchasing Director

SUBJECT: APPROVAL OF THE EXTENSION OF A CONTRACT WITH BUILDING FUTURES TO PROVIDE SERVICES FOR THE CITY OF PROVIDENCE'S FIRST SOURCE PROGRAM - OFFICE OF ECONOMIC OPPORTUNITY

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval of the extension of a contract with Building Futures, for the period of July 1, 2017 through June 30, 2018 (FY'18), to provide services for the City of Providence's First Source program, to include technical assistance and compliance monitoring in achieving local hiring goals for constructional projects located in the City of Providence, for a total amount not to exceed One Hundred Fifty Thousand (\$150,000.00) Dollars, all in accordance with Brian Hull, Director, in communication dated June 20, 2017.

cc: Pur. Dir.
Contr.
Econ. Oppor.
File

Lucy L. Hagan
City Clerk

**BUILDING FUTURES CITY OF PROVIDENCE / FIRST SOURCE
3-YEAR BUDGET PROPOSAL 7/1/2017 thru 6/30/2020**

COST CATEGORIES	FTE /Other Rates	Project Hours/Year	FY 2018 REQUESTED BUDGET 7/1/17-6/30/18	FY 2019 REQUESTED BUDGET 7/1/18-6/30/19	FY 2020 REQUESTED BUDGET 7/1/19-6/30/20
Personnel Costs					
Salaries			\$ 67,816	\$ 67,816	\$ 67,816
Building Futures Director (Cortés) (In-kind)	5%	91	\$ -	\$ -	\$ -
AUP Data Manager (Holahan)	35%	637	\$ 29,400	\$ 29,400	\$ 29,400
Data Management Assistant (Benolt)	20%	664	\$ 14,420	\$ 14,420	\$ 14,420
Data Management Assistant (Perez)	35%	637	\$ 16,230	\$ 16,230	\$ 16,230
Services Coordinator (Ludano)	15%	273	\$ 7,766	\$ 7,766	\$ 7,766
Fringe - Taxes/Benefits			\$ 16,521	\$ 16,521	\$ 17,418
Payroll Taxes/FICA @7.65%	0.076500		\$ 5,188	\$ 5,188	\$ 5,188
Payroll Taxes/RI/UI @2.04%	0.020400		\$ 1,383	\$ 1,383	\$ 1,383
Medical and Dental Insurance	0.107617		\$ 7,298	\$ 7,663	\$ 8,046
Group Life and LTD Insurance	0.021370		\$ 1,449	\$ 1,522	\$ 1,598
Workers Comp Insurance	0.007735		\$ 525	\$ 525	\$ 525
Employer Pension Contribution @ 1% match	0.010000		\$ 678	\$ 678	\$ 678
Contract Personnel - AUP Compliance Management	17%-34% over 3 yrs		\$ 40,428	\$ 46,845	\$ 53,507
William Bryan dba Renowned Advisors LLC					
Non-Personnel Project Operating Costs			\$ 11,600	\$ 11,562	\$ 11,600
Rent - Building Futures Office, Program and Meeting Space @ \$500/month			\$ 6,000	\$ 6,000	\$ 6,000
Utilities @ \$150/month			\$ 1,800	\$ 1,800	\$ 1,800
Telephone, Fax, Internet @ \$175/month			\$ 2,100	\$ 2,100	\$ 2,100
Equipment Lease-copier @ \$100/month			\$ 1,200	\$ 1,200	\$ 1,200
Printing, Postage, Copy Paper, folders, general office supplies - First Source materials, reporting and monitoring supplies & printed materials			\$ 500	\$ 462	\$ 500
Admin/Indirect Costs @ 10%			\$ 13,636	\$ 14,318	\$ 15,034
BUDGET PLAN BY YEAR			\$ 150,000	\$ 157,500	\$ 165,376



CITY OF PROVIDENCE
Jorge O. Elorza, Mayor

October 27, 2020

The Honorable Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
25 Dorrance Street
Providence, RI 02903

RE: **Change order to Gano Street Park Concrete Seating Demolition with Beausoleil Bros. Inc.**

ID Number: 30115

Original Award Date: July 20, 2020

Original ID Number: 29084

Minority Participation: 0% MBE, 0% WBE

Account Code(s):

1. PPBA2020A

Dear Mayor Elorza,

The department of Parks respectfully requests **change order** with Beausoleil Bros., Inc. for Gano Street Park Concrete Seating Demolition in the amount of \$7,250.00 for the installation of a railing on the remaining concrete bleacher for a revised contract amount of \$49,250.00.

Original Contract Amount:	\$ 42,000.00
Change Order #1	\$ 7,250.00
Change Order #2 (if applicable)	\$
Change Order #3 (if applicable)	\$
Change Order #4 (if applicable)	\$
Final Contract Amount	\$ 49,250.00

(Sheet with additional change orders is ☐ or is **not** ☒ attached)

The railing was needed to resolve a fall hazard at the existing bleacher.

Funds in the amount of \$7,250.00 are available in account PPBA2020A.

Beausoleil Bros., Inc.
330 Station Street, Cranston, RI 02910

PROVIDENCE PARKS DEPARTMENT
1000 Elmwood Avenue, Providence, Rhode Island 02907
Phone: 401-785-9450 | Fax: 401-941-5920
www.providenceri.gov