



Mayor of Providence

David N. Cicilline

September 23, 2009

Honorable Members
Providence City Council
City Hall
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Article III, Sec. 3.03 – 3.06(a) and 3.08(a) I am this day appointing Mr. Joseph A. Caffey., of 69 Brenton Avenue. Providence, Rhode Island 02906, as a Public Sector member of the Board of Directors of the Providence Community Action Program, Inc., for a term to expire in October 2011.

Sincerely,

David N. Cicilline
Mayor

DNC: ljp

IN CITY COUNCIL
OCT 1 2009

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED.
 CLERK

JOSEPH A. CAFFEY
69 Brenton Avenue
Providence, RI 02906
Tel: 401-861-0912 (h) 401-461-4442 (o)

VITAE

EDUCATION:

Providence College, Providence, Rhode Island
B.A. - Social Science - 1974

Massachusetts Institute of Technology
Minority Developers Executive Program - 1992

CERTIFICATION:

Development Training Institute
Project Development Program - 1992

Community Development Training Institute
HUD Housing Program Management - 1983

State Certified Building Inspector - 1983
State Certified Residential Energy Auditor - 1980

PROFESSIONAL EXPERIENCE:

Omni Development Corporation - Providence, Rhode Island
February, 1991 to present

Position: President

Duties:

- ◆ Responsible for administration of Housing & Economic Development Corporation operated for the purpose of conducting development activities in neighborhoods for the benefit of low and moderate income families.
- ◆ Responsible for management supervision of rental units owned by the corporation.
- ◆ Responsible for the supervision of marketing, sale, and rental of affordable housing units developed by the corporation.
- ◆ Responsible for raising funds through grant writing and responding to RFP's for projects and programs to provide affordable housing and economic development opportunities.
- ◆ Responsible for representing agency at public meetings and hearings.
- ◆ Responsible for compiling and the production of all reports required by Local, State and Federal agencies.
- ◆ Responsible for arranging the funding of mortgages and tax credits for financing housing developments and economic development projects.

City of Providence, Rhode Island
August, 1984-February, 1991

Position: Director of Rehabilitation

Duties:

- ◆ Responsible for design and administration of housing rehabilitation programs. This program has been responsible for the rehabilitation of 770 units of housing for city residents. To date \$6,500,000 has been received from HUD for its operation.
- ◆ Responsible for the design and implementation of Special Vacant Land Project. This innovative program has been responsible for placing tax reverted vacant land back on city tax roll and has provided owner abutters and not for profit developers with over 400 lots for side yards and new construction of housing.
- ◆ Liaison for department in developing plan of action for the redevelopment of Roger Williams Housing site.
- ◆ Represented city in solicitation of development proposals and assisted in review and evaluation of proposals received, resulting in the designation of a development team which will create over 400 new affordable housing units with total cost expending \$50,000.00.
- ◆ Compile compliance reviews for Federal Agencies as required.

City of East Providence, Rhode Island
July, 1977 - 1984

Position: Department of Planning & Development-
Housing Rehabilitation Loan Administrator

Duties:

- ◆ This position involves the administration of Rehabilitation Loan Programs, Elderly Housing Rehabilitation Grant Programs, and Federal 312 Housing Rehabilitation Loan Program.
- ◆ Helped establish Riverside Neighborhood Housing Services which developed low cost housing in the City of East Providence.
- ◆ Responsible for reviewing applications to determine financial eligibility of applications.
- ◆ Supervision of staff of four, administrative assistant and three minimum properties inspector.
- ◆ Responsible for maintaining and compiling of all necessary City and Federal reports that are required.

Rhode Island Plan
April, 1975 - July, 1977

Position: Deputy Director

Duties:

- ◆ This position involves responsibility for counseling and follow-up on men and women under training by the Federal Highway Training Program.
- ◆ Responsible for developing an employment plan for those trainees who have completed the program.
- ◆ Supervision of Counselors and to assist in the development of programs.
- ◆ To give technical assistance to contractors in the development of Affirmative Action Plans.