



Mayor of Providence

Jorge O. Elorza

January 10, 2020

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 701 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day re-appointing Kinzel Thomas of 84 Armington Avenue, Providence, RI 02908, as a member of the Providence School Board for a term to expire on January 31, 2023, and respectfully submit the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to be "Jorge O. Elorza", written over a red printed name.

Jorge O. Elorza
Mayor

IN CITY COUNCIL
FEB 06 2020

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED

A handwritten signature in blue ink, appearing to be "Sham Bellad", written over the word "CLERK".
CLERK

Kinzel Thomas, MSW.,LCSW.,CCHW
84 Armington Avenue, Providence, RI 02908

Email: kthomas0805@hotmail.com

PERSONAL SUMMARY:

I am a conscientious, sensitive, and hardworking professional who wants to use all of my skills and knowledge to make a difference to people's lives. I have a long track record of demonstrated success in a professional and social service environment and am able to monitor, track, and provide follow-up on case management and clinical outcomes to ensure continuity of care in the Social Work field.

HIGHLIGHTS OF QUALIFICATIONS:

- Excellent personal motivation with a proven ability to build and work collaboratively in a strong team concept environment and independently.
- Focused, dependable, multi-tasked oriented, positive, able to adept effectively to challenging and emergency situations; able to respond to provide crisis intervention in emergency situations.
- Well-developed skills in prioritizing, organization, decision-making, time management, and verbal/written communication skills.
- Strong interpersonal skills resulting in exceptional rapport with people. Proven success in initiating, promoting, and maintaining strong interpersonal relations.
- Able to deal courteously, professionally, and tactfully with the general public in a variety of circumstances.
- Skilled at managing a staff and able to work flexibly to meet individual/programmatic needs.
- Working with clients who have complex needs including how to deal with discipline problems in a proactive manner.
- Data and records management skills.
- Experience in providing training and outreach on such topics as violence prevention and alternative education.
- Mental Health and Substance Abuse Clinical Assessments and diagnoses
- Proficient in Microsoft Office applications, Internet Explorer, & email

EDUCATION:

Rhode Island College	Providence, RI	September 2016 – May 2019
<i>Master of Social Work</i> (C.G.S. in Non-Profit Leadership & Management)		

Rhode Island College	Providence, RI	January 2010 - May 2012
<i>Bachelor of Arts in Criminal Justice and Sociology</i>		

Community College of Rhode Island	Providence, RI	September 2007 - December 2009
<i>General Studies</i>		

CERTIFICATION/LICENSURE:

Licensed Clinical Social Worker	Licenses Number: CSW02328
Certified Community Health Worker	Certification Number: 200596

WORK EXPERIENCE:

Family Service of Rhode Island

Providence, RI

July 2019-Present

Behavioral Health Clinician (Full Time)

- Conduct biopsychosocial clinical assessments utilizing a diagnostic standardized tool for assigned patient and their families and diagnose patients who meet mental health and substance use disorder criteria.
- Complete an individual/family treatment plan that addresses identified needs.
- Provide evidence based therapeutic clinical interventions to patients/families
- Provide crisis intervention evaluation/or services with, and on behalf of patient/family as needed.
- Link and refer patients/families to appropriate culturally relevant resources and informal supports within their community that is appropriate and sufficient to meet their need(s).
- Conduct SBIRT screenings at medical practice, patient's home, in office and other community venues as appropriate and provide the necessary intervention or referral.
- Provide clinical consultation to medical staff and colleagues.
- Attend monthly medical staff meeting and provide update regarding patient/family progress.
- Assist Community Health Team Director with conducting FSRI's hiring procedures of Community Health Team applicants.
- Provide supervision and clinical oversight to FSRI's Community Health Workers as it pertains to the Community Health Team and is applicable.
- Complete all required documentation via Electronic Medical Record (EMR) and other resources.
- Complete data collection and data entry as required.
- Complete required training to obtain certification and/or licenses within position expectations.
- Participate in internal and external meetings as required.
- Participate in ongoing supervision.
- Other duties as assigned.
- Supervisor: John Carven, LICSW

Providence School Dept.

Providence, RI

January 2017-Present

School Board Member (Full time) Policy and Finance Committee Member

- Adopt policies to assess, monitor, and promote student performance in accordance with local and state standards.
- Direct and oversee long-range planning of the educational program and facilities, keeping the focus on high student achievement.
- Engage the community in establishing the mission of the public schools, establish policies under which the school district will function, and adopt goals designed to achieve the mission of the school district
- Hire an outstanding educational leader as the Superintendent of schools, hold that person accountable for high student achievement and for the efficient operation of the school system, provide appropriate support for the Superintendent, and periodically evaluate the Superintendent's leadership
- Approve negotiated collective bargaining agreements and other contracts in accordance with School Board policy
- Understand the distinction between Board and staff roles and, by policy, delegate all management and administrative functions, including personnel functions, to the Superintendent

- Select as Board president (chairperson) a Board member who demonstrates essential leadership qualities to preside at Board meetings, work closely with the Superintendent to establish meeting agendas, and be an articulate spokesperson for the Board. The person the Board elects as its president is key to what the Board accomplishes and to the nature of the relationship between the Superintendent and Board members
- Attend committee meetings prepared with a thorough knowledge of all pending items before the Board
- Appointed by: Providence Mayor Jorge O. Elorza

Family Service of Rhode Island

Providence, RI

June 2018-July 2019

Community Health Worker/SBIRT Screener (Full Time)

Community Services Department

- Work in close partnership with the primary care physician teams to provide full SBIRT screening as well as other screens, diagnosis, assessment and treatment for patient with behavioral health or substance use concerns.
- Conduct brief interventions or refer to internal behavioral health department or community treatment center.
- Respond to crises, assess need, formulate disposition, and implement appropriate care
- Conduct a full needs assessment utilizing a standardized tool for assigned clients in a community setting.
- Complete an individual/family action plan that addresses current identified needs.
- Link and refer individuals/families to appropriate culturally relevant resources and informal support within their community.
- Provide coordinated care and monitoring through contact with individuals, families, medical entities, community providers and referral sources.
- Teach self-advocacy skills.
- Complete all required documentation via agency EMR and other required sources.
- Complete data collection and data entry as required.
- Complete training required for position including certification or maintaining status as a Community Health Worker.
- Complete all professional and administrative documentation and forms in accordance with agency standards and within established guidelines and timeframes.
- Build & maintain positive, working relationships with medical entities, community organizations and service providers.
- Participate in ongoing supervision and staff meetings.
- Supervisor: Albert Pechie, LICSW

Family Service of Rhode Island

Providence, RI

March 2013- June 2018

Case Manager (Full time)

Home Base Department

- Complete intake process in coordination with clinician for new clients assigned to the program, including any agency required forms or releases.
- Initiates, complete and update the following assessment tools: CECI, CSDC, CANS, CRAFFT 2.0 and others (as deemed appropriate based upon treatment modality)
- Prepares discharge notes in coordination with clinician and supervisor
- Build and maintain positive work relationships with community organization and service providers
- Provide sensitivity to client/family cultural, ethnic, racial and socioeconomic

issues and diversity

- Complete all professional and administrative documentation and form in accordance with agency standards within established guidelines and timeframe
- Provide crisis intervention services with, and on behalf of, client/family as needed
- Teach client/family self-advocacy skills
- Collaborate with clinician and other service providers to ensure client/family needs are being met
- Maintain confidentiality of client/family
- Supervisor: Vanessa Cubellis, LMHC

West End Community Center

Providence, RI

November 1999-June 2012

Youth Program Site Coordinator (Full time)

- Supervised youth program staff, volunteers and community service workers
- Coordinate indoor and outdoor activities for youth program
- Responsible for youth program nutrition inventory, supplies, and bank deposit
- Ensure safe transportation of Youth Program participants to and from school
- Maintain records for Youth Program participants and staff
- Build cooperative working relationships with school and community personnel to further the achievement of program goals and objectives
- Advocate for families in need of community or state assistance
- Supervisor: Erika Ramirez

Whitmarsh Corporation

Providence, RI

July 2010- May 2012

Direct Support Counselor (Part time)

- Supervise and mentor adolescent boys in group home care, who have been released from the Rhode Island Training School and Rehabilitation Center
- Provide transportation for home visitation privileges
- Ensure the safety between all residents in group home care
- Maintain paperwork regarding resident's behavior and medication intake
- Supervisor: Mike Terry

INTERSHIPS:

RI-SBIRT Training & Resource Center Providence, RI

May 2018- July 2019

Graduate Assistant

Rhode Island College, School of Social Work (750 internship hours)

- Assist Project Coordinator with outreaching community-based substance use partners and provide relevant resources and information regarding upcoming SBIRT trainings.
- Co-facilitate SBIRT module trainings for community partners and School of Social Work faculty and students.
- Support Project Coordinator with the development and coordination of SBIRT simulation exercises.
- Assist Project Coordinator with organizing SBIRT resources and CEU's for training participants.
- Collect, organize and input data from completed SBIRT trainings into collection system.
- Attend relevant SBIRT/SIM Steering Committee policy and organizational meetings.
- Prepare monthly SBIRT Training Metrix reports for the Department of Health.
- Complete needs assessment of SBIRT Training & Resource Center and report findings to Program Coordinator.
- Provide weekly supervision to SBIRT Training & Resource Center School of Social Work undergraduate students.
- Supervisor: Christopher Donovan Dorval, LICSW, LCDCS, LCDP

Community Health Worker/SBIRT Screener***PCHC Crossroads RI/Brown Medicine Physicians (480 internship hours)***

- Work in close partnership with the primary care clinical teams to provide full SBIRT screening as well as other screens, diagnosis, assessment and treatment for patient with behavioral health problems.
- Conduct brief interventions or refer to internal behavioral health department or community treatment center.
- Respond to crises, assess need, formulate disposition, and implement appropriate care
- Conduct a full needs assessment utilizing a standardized tool for assigned clients in a community setting.
- Complete an individual/family action plan that addresses current identified needs.
- Link and refer individuals/families to appropriate culturally relevant resources and informal support within their community.
- Provide coordinated care and monitoring through contact with individuals, families, medical entities, community providers and referral sources.
- Teach self-advocacy skills.
- Complete all required documentation via agency EMR and other required sources.
- Complete data collection and data entry as required.
- Complete training required for position including certification or maintaining status as a Community Health Worker.
- Complete all professional and administrative documentation and forms in accordance with agency standards and within established guidelines and timeframes.
- Build & maintain positive, working relationships with medical entities, community organizations and service providers.
- Participate in ongoing supervision and staff meetings.
- Supervisor: Leslie Zanella, LICSW

PROFESSIONAL ASSOCIATIONS & MEMBERSHIPS:

Committed to the community by participation in activities designed to improve the quality of life for all members of the learning community. Presentations include lectures, open discussions, and **active participation with organizations that focus on issues in affecting urban communities.**

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|------------------------------------------------------|------------------------|
| • CCRI Alumni Association Board Member | September 2019-Present |
| • National Association of Social Workers | January 2019-Present |
| • Received Annual Community Award/Prov. Police Dept. | November 2018 |
| • West End Community Center Member | April 2018-Present |
| • Providence Police Advisory Board Member | March 2017-Present |
| • Providence Advisory Council to Reduce Gun Violence | July 2017-Present |
| • Rhode Island Association of School Committees | May 2017-Present |
| • Rhode Island School Building Task Force | Sept. 2017-Present |

TRAININGS:

- 2017 Substance Use Disorders & Recovery, Providence RI
2017 SBIRT (Screening, Brief Intervention & Referral to Treatment) Module 3/Simulation Lab, Prov RI
2017 Motivational Interviewing, Providence RI

2017 Module 2 SBIRT (Screening, Brief Intervention and Referral to Treatment), Providence RI
 2017 SBIRT (Screening, Brief Intervention and Referral to Treatment), Providence RI
 2016 Trauma and Adoption Competency 2.0, Providence RI
 2016 CTRC Adoption and Trauma, Providence RI
 2016 Social Determinants to Health, Providence RI
 2016 Rhode Island Mandated Reporting Laws, Providence RI
 2015 TEIR Electronic Medical Records Training, Providence RI
 2015 Removing Barriers to Employment, Providence RI
 2015 Ethical & Risk-management Issues in the Human Services, Providence RI
 2014 Trauma System Therapy Model, 2 Day Training, Providence RI
 2014 Opioid Overdose Prevention and Education, Providence RI
 2014 Social Work in a Digital World: Ethical & Risk-Management Issues, Providence RI
 2013 Current Evidence for Medication Use in Treating PTSD in Children, Providence RI
 2013 Rhode Island Crime Victim Compensation Program, Providence RI
 2013 Project Bright: An Attachment-Based Dyadic Intervention for Substance Using Mothers & their Young Children, Providence RI
 2013 Trauma Focused Cognitive Behavioral Therapy: Basic Training, Providence RI
 2013 Safety in the Community, Providence RI
 2013 Childhood Lead Poisoning Prevention, Providence RI

REFERENCES:

- Will be furnished upon request