



Mayor of Providence

Jorge O. Elorza

February 25, 2019

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 814 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Shomari Husband of 37 Moore Street, Providence, RI 02907 as a member of the Board of Tax Assessment Review for a term ending on January 31, 2022, and respectfully submit the same for your approval. Mr. Husband replaces Mr. Kumins whose term expired.

Sincerely,

A handwritten signature in black ink, appearing to be "J. Elorza", written over a horizontal line.

Jorge O. Elorza
Mayor

IN CITY COUNCIL
MAR 21 2019

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED

Shawn Bellet CLERK

Shomari S. Husband, MBA, CPA

37 Moore Street Providence, RI 02907

RELEVANT EXPERIENCES

Self Employed Providence, RI (01/2017-Present)

CERTIFIED PUBLIC ACCOUNTANT

Specializing in customized CFO/Controller services for small and mid-sized businesses with a focus on:

- Accounting process optimization
 - Business risk and performance management training for staff and owners
 - POS, Accounting and Information system set-up and management
 - General ledger training for staff as well as management of GL posting process
 - Payroll accounting and vendor (ADP and Paychex) coordination
 - Business plans and pro-forma development
 - Bookkeeping to Dashboard integration
- Corporate and personal tax planning and return preparation
- Data analysis training

Designed Accounting/Business curriculum and taught course for small business owners enrolled in Roger Williams University's *Construction Skills Program*

Schneider Electric West Kingston, RI (2012-01/2017)

SENIOR FINANCIAL ANALYST

In tandem with Director of Finance, managed global accounting processes, provided accounting/finance oversight and guidance to subsidiaries in 31 countries.

- Developed strategies and managed the implementation of division-wide solutions through:
 - The assembly and management of cross-functional teams
 - Clear communication of goals, key performance indicators
 - Careful analysis of changes in metrics using Excel pivot tables, lookups, Oracle, and business intelligence tools
- Designed and implemented accounting policies and processes to strengthen controls, enhance reconciliation and streamline intercompany cash transactions, AR and AP settlements, and fixed assets management
- Business lead for ERP conversion of Oracle 11i to Oracle R12
 - Developed Business Requirement Document and customized AGIS¹ Oracle user responsibility along with Infosys programmers
 - Coordinated UAT testing and cut-over procedures, and served as system administrator for live application
- Managed relationships with FP&A, Treasury, Controller and Supply Chain teams to support decision making **and budgeting/forecasting activity**
- Support month-end close by posting journal entries and uploading inter-company declarations into Hyperion consolidation tool
- Lead cross-functional teams through division-wide inter-company clean-up initiative, mediating disputes and defining accounting treatments for corrections
- **Managed shared service accounting team**
- Implemented KTP Netting and currency hedging tools to minimize exchange rate risk for corporate entity
- Coordinated audit engagement activity to ensure timely completion of audit tasks
- Budget development and analysis of variances

Bank of America, Providence, RI (2008-2012)

Global Internal Reconciliation and Controls

ACCOUNTING SPECIALIST III

¹ Oracle user responsibility used for intragroup chargebacks

Enforced Bank of America's GL account reconciliation policies, facilitated timely execution of control activities and worked with lines of business to resolve outstanding balances

- Tested feeds and reconciliation processes for SAP conversion
- Performed month-end and daily reconciliations of general ledger entries to ensure compliance with bank financial control policies and SOX 404 requirements.
 - Specialized in complex reconciliations of securitization accounts and other capital market activity
- Prepared and uploaded general ledger entries for MICR Suspense accounts
- Researched variances and abnormal balances using Oracle databases, Timberline, Digital Document Repositories, Crystal Reports, Jinitiator, Vista, Vision Reporting software, Xnet, Document Direct, KI Tools, Recon Plus for Windows, Excel spreadsheets, Access databases, and Bank of America financial controls databases
- Lead migration of 4000 accounts to Checkfree's ReconPlus for Windows software
 - Developed match passes and reports in tandem with line of business and project managers
- Designed reconciliation spreadsheets using Excel and wrote procedure manuals for reconciliation processes
- Developed and taught 3 hour accounting principles and corporate reconciliation policy training workshops for department
- Gathered recons requested for testing by external auditors.

Big Picture Learning, Providence RI (2007-2008)

COLLEGE UNBOUND PROGRAM COORDINATOR

Developed college start-up business plan for international education reform non-profit agency

- Developed models to forecast future cash inflows and outflows
 - Modeled the cost per student for first five years and created a real estate plan using research of zoning requirements for dormitories
- Created what-if analysis using Excel to explore impact of scale up on optimal enrollment levels and tuition
- Prepared 4 year pro-forma financial statements that conformed to FASB 116 and 117
 - Included discussion of economies of scale, spending trends, and capital projects
- Developed strategic partnerships with social service agencies, business leaders, and other potential stakeholders
- Managed team of interns in research of post secondary education markets to identify potential competitive advantages.
- Presented findings to internal and external audiences using PowerPoint

Community College of Rhode Island, Providence, RI (1999-2007)

RIEOC COORDINATOR

Counseled 1000+ students annually through enrollment processes to increase retention of 1st generation and low income post-secondary students

- Developed relationships with external and internal stakeholders
- Gave college workshops at high schools, prisons and social service agencies to recruit participants, and educate the public about financial aid and picking a college
- Developed and maintained program policies and processes
- Tracked program performance metrics
- Co-wrote program grant

EDUCATION

- University of Rhode Island, Kingston, RI (2006) *Master of Business Administration*
- Lincoln University, Lincoln University, PA (1997) *Bachelor of Science*

SYSTEM AND SOFTWARE EXPERIENCE

GL Wand, Oracle, SAP, HFM, KTP WEB, Essbase, Microsoft Excel, Powerpoint, QuickBooks, Peachtree, End Notes, , Net Meeting, Great Plains, KI Tools, Crystal Reports, Vision Reporting, Xnet, and Visio

COMMUNITY INVOLVEMENT

Commissioner-Providence Economic Development Partnership, Board Treasurer-West Elmwood Housing
Development Corp. Member-AICPA