



Mayor of Providence

Jorge O. Elorza

February 18, 2016

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 701 (b) of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day re-appointing Delia Rodriguez-Masjoan of 25 Devereux Street, Providence, Rhode Island 02909, as a member of the School Board Nominating Committee for a term to end January 31, 2019.

Sincerely,

A handwritten signature in black ink, appearing to be "J. Elorza", with a long horizontal stroke extending to the right.

Jorge O. Elorza
Mayor

IN CITY COUNCIL
MAR 03 2016

READ
WHEREUPON IT IS ORDERED THAT
THIS SAME BE RECEIVED.
Low L. Day CLERK

Delia C. Rodriguez-Masjoan, MPA

SUMMARY OF QUALIFICATIONS

- Outstanding leadership and organizational skills
- Broad multi-cultural experience
- Development of cooperative relationships
- Public relations, fundraising, and media
- Strong communication skills (written and oral)
- Able to work independently and as part of a team
- Bilingual in Spanish and English
- Government administration, non-profit management
- Budget planning, administration and reporting
- Program development and management
- Federal and state grant management
- Volunteer Management
- Negotiating Skills
- Conflict Resolution

EDUCATION

University of Rhode Island, Providence, RI, MPA

Rhode Island College, Providence, RI, Bachelors of Art ~ Major Spanish

Rhode Island College, Providence, RI ~ Certificate Nonprofit Management

RELEVANT EXPERIENCE

City of Providence, Providence, RI

2012 - Present

Licensing Board Member

- As a Commissioner I am responsible for approving, denying and regulating licenses issued under its authority, in section 1102 of the City Charter, City Ordinances, and various state statutes. Some of these licenses are Liquor, Food, Sunday Sales, Peddlers, Bingo, Entertainment, Second Hand Stores, etc.

Community Affairs Consultant, Providence, RI

2008-Present

- Manage diverse community relations, program management, training & development.
- Organize local and statewide events and conferences to expand public relations outreach.
- Developed innovative communication strategies, policy, and advocacy through public access media and social media channels.
- Assisted organizations with strategic planning, fund development, program management and evaluation, focus groups, and survey management. Completed several successful projects in 2011-2012 listed in Professional Experience below.

Women's Pipeline for Change, Boston, MA

2013 - Present

Director

- Analyze political systems and structures to find opportunities to transform systems that will better serve progressive women of color from low income communities
- Create the infrastructure and political knowledge-base to maximize collaboration among organizations at the table, anticipate political opportunities, and take advantage of those opportunities to achieve ultimate goal
- Expand the Pipeline's network by identifying and building relationships with like-minded organizations and individual women of color at different stages of the pipeline to public leadership in Massachusetts
- Organize or spearhead events relevant to the work and growth of the Pipeline
- Expand fundraising opportunities state-wide

Central Falls High School, Central Falls, RI
School Base Coordinator

2012 – 2013

- Manage Perkins grant as part of part of the Davies's region of part time and full time school base coordinator system. Provide career awareness, post-secondary and vocational training opportunities for students.

Paul Cuffee School, Providence, RI
Grants and Partnership Director for Enrichment Program

2011

- Handled grants, partnerships, and fiscal sustainability of the 21st Century Community Learning Center Enrichment Programs at the school.

Rhode Island College, Nonprofit Certificate Program, Providence, RI
Instructor

2011- 2012

- Taught topics related to nonprofit management such as history of nonprofits, organizational development and administration as well as grant writing, fund development and direct solicitation.

College Planning Center/Latino College Access Coalition, RI
Bilingual Education Counselor

2009-2011

- Develop, implement and evaluate a program to increase college access services to Latinos and minority students in Rhode Island.
- Created Latino College Access Coalition. Wrote and received funding for over \$100k first year.
- Identify best practices to promote the preparation, enrollment, retention, and degree completion of diverse student populations.
- Arrange presentation and translate materials, in to Spanish.
- Develop and manage financial resources, including grant writing, fundraising and revenue generation for program sustainability.

RI Department of Elderly Affairs, Cranston, RI
Coordinator for Center on Diversity

2002-2007

- Appointed Acting Director of the Senior Health Insurance Program in April 2005. Managed state and federal grants, programs and budget. Wrote grants as well as managed funds disbursed to community organizations through grants.
- Recommended resources to improve programs serving culturally diverse elder populations.
- Provided resources to support community based agencies to develop cross-cultural and linguistically techniques for reaching and serving the minority community. Helped develop multicultural and multilingual educational campaign.

US Census Bureau, Boston Regional Office - "CENSUS 2000"
Partnership Specialist

1999-2000

- Built partnerships with businesses; corporations, small businesses, schools, colleges, community organizations, religious groups, associations, as well as state and local government.
- Handled public relations and public speaking for the Census Bureau in the State of Rhode Island.
- Provided outreach, promotion and education of Census 2000 promotional activities and goals.
- Organized and participated in media events, press conferences, and media interviews. Kept partners abreast of ongoing developments of census operations.

Joslin Community Center, Providence, RI
Executive Director

1997-1999

- Administered day to day operation of Community Development Agency serving the Olneyville-Manton-Joslin neighborhoods of Providence.

RI Department of Human Services, Providence, RI
Community Relations Assistant

Summer 1997

- Support outreach team on TANF & FIA. Worked in collaboration with CBOs on citizenship initiative.

International Institute of RI, Providence, RI
Community Legal Education Coordinator

1989-1996

Citizenship Initiative Coordinator ~ Accredited by Board of Immigration Appeals C.F.R.292.2(a) 1995-1996

- Coordinated outreach activities related to keeping community abreast of immigration issues.
- Managed Citizenship Initiative Program (CIP) through an intensive state wide campaign designed to educate the community in the importance of becoming a U.S. Citizen.

Legal Immigration Caseworker

1989-1995

- Assisted and counseled clients on immigration and naturalization and naturalization law.
- Represented clients before INS. Prepared applications for INS.

BOARDS & COMMISSIONS

~ Southside Elementary Charter School (2013-Present) ~ Providence School Board Nominating Commission, Commission Chair (2009-Present) ~ Veteran's Memorial Auditorium Fund(2011-Present) ~ Community Action Partnership of Providence (Formerly ProCap) (2011-2013) ~ Center for Hispanic Policy & Advocacy CHisPA (2011-2013) ~ RI Redistricting Commission, Commission Member (2011) ~ RI Foundation Patty and Melvin Alperin Scholarship, (2011-Present) ~ Rotary Club of Providence, Team Leader for Cultural Exchange to Argentina (2000-2002) ~ Multicultural Advisory Council for the Rhode Island National Guard, Rhode Island, (1998-2001) ~ Leadership Rhode Island, Pi Class 1996 ~

VOLUNTEER/ COMMUNITY SERVICE

WPMZ -PODER 1110 AM Spanish Radio, Providence, RI
Talk Show Host/Producer

1997-Present

- Host and Produce two weekly Spanish Radio Community Education Programs.
- One program interviews guests on topics of importance to the Latino community in Rhode Island and the other program answers callers' questions about the process and procedures for navigating the immigration system.

Developing & Empowering Latinos In America, Inc., Providence, RI,
Volunteer Director

2001-Present

- Created a non-profit organization that provides education, information and services to the Latino and immigrant community specializing in immigration & citizenship law. Applying for BIA Accreditation