

City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER

No. AN ORDINANCE

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1991-25 APPROVED JULY 24, 1991 AS AMENDED.

Approved

Be it ordained by the City of Providence:

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

SECTION 1

CITY CLERK

- 1 ADMIN ASSIST CITY CLERK
- 1 CHIEF CLERK
- 1 CITY CLERK
- 1 CLERK III
- 1 CLERK STENOGRAPHER III
- 1 DEPUTY CITY CLERK FIRST
- 1 DEPUTY CITY CLERK SECOND
- 2 STENOGRAPHIC REPORTER CITY CL
- 2 STENOGRAPHIC REPORTER CITY CO

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SECTION 2

CITY SERGEANT

- 1 CITY SERGEANT

1

SECTION 3

DEPARTMENT OF LAW

- 1 ADMIN ASSISTANT - LAW DEPARTMENT
- 4 ASSIST CITY SOLICITOR III
- 4 ASSIST CITY SOLICITOR II
- 6 ASSIST CITY SOLICITOR II
- 2 ASSIST LEGAL SECRETARY
- 1 CITY SOLICITOR
- 1 DEPUTY CITY SOLICITOR
- 1 LEGAL SECRETARY LAW DEPT
- 2 PARALEGAL I
- 3 SENIOR CITY SOLICITOR
- 1 SPECIAL ASST. TO CITY SOLICITOR/CLAIMS MGR.

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No.

CHAPTER

AN ORDINANCE

JUN 30 11 58 AM '92
DEPT. OF
PROVIDENCE, R.I.

511 57

IN CITY COUNCIL

May 1, 1992
FIRST READING
REFERRED TO COMMITTEE ON

FINANCE

THE COMMITTEE ON

FINANCE

Approves Passage of
The Within Ordinance, as Amended.

Michael R. Clement
CLERK

July 13, 1992 Clerk

IN CITY COUNCIL

JUL 16 1992

FIRST READING
REFERRED TO COMMITTEE ON FINANCE

Michael R. Clement CLERK

Council President Petrosinelli (By request)

SECTION 4

MUNICIPAL COURT

1 CLERK IV
1 CLERK PROV MUNICIPAL COURT
2 CLERK STENOGRAPHER II
2 CLERK TYPIST II
5 COURT CLERK
2 DEPUTY CLERK PROV MUNICIPAL
3 JUDGE PROV MUNICIPAL COURT

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SECTION 5

PROBATE COURT

1 CLERK III
1 CLERK OF PROBATE
1 CLERK STENOGRAPHER III
1 CLERK TYPIST II
2 COURT CLERK
1 DEPUTY CLERK PROBATE COURT
1 JUDGE OF PROBATE
1 PUBLIC ADMINISTRATOR

9

SECTION 6

HOUSING COURT

2 ASSOC JUSTICE HOUSING COURT
1 CHIEF JUDGE (HOUSING COURT)
1 CLERK IV
2 CLERK STENO III
1 HOUSING COURT ADMINISTRATOR
1 LAW CLERK

8

SECTION 7

FINANCE DEPARTMENT

1 ADMIN ASSIST FIN DIRECTOR
1 ASSIST TO FINANCE DIRECTOR
1 AUDIT SUPERVISOR
1 BUDGET ANALYST
1 BUDGET OFFICER DEPUTY FINANCE DIREC
1 CLERK II
1 CLERK IV
1 FINANCE DIRECTOR
1 FISCAL OFFICER

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SECTION 8

CONTROLLERS

2 ACCOUNTANT III
1 ACCOUNTS PAYABLE ADMINISTRATOR
2 ACCOUNTS PAYABLE CLERK I
4 ACCOUNTS PAYABLE CLERK II
3 ACCOUNTS PAYABLE CLERK III
2 ACCOUNTS PAYABLE CLERK IV
1 ACCOUNTS PAYABLE SUPERVISOR
1 ADMIN ASSIST CONTROLLER
1 CITY CONTROLLER
1 CLERK TYPIST II
1 DEPUTY CITY CONTROLLER
1 FEDERAL PROGRAMS SUPER
3 FISCAL OFFICER
1 MEDICAL HEALTH PLAN ADM
3 PAYROLL CLERK II
1 SECRETARY TO CONTROLLERS OFFICE
1 SENIOR ACCOUNTS PAYABLE CLERK
1 SENIOR CLERK
1 SUPERVISOR FISCAL
1 SUPERVISOR PAYROLL

32

SECTION 9

RETIREMENT

1 PENSION ADMINISTRATOR
 5 RETIREMENT DIVISION CLERK

 6

SECTION 10

DATA PROCESSING

1 DATA PROCESSING DIRECTOR
 1 SYSTEM TECHNICIAN
 1 SYSTEMS ANALYST
 1 SYSTEMS PROGRAMMER

 4

SECTION 11

COLLECTORS

1 ACCOUNTANT III
 1 ADMIN ASSIST COLLECTOR/WATER
 1 ASSIST CITY COLLECTOR
 1 ASSIST COUNTER CLERK
 1 AUTOMOBILE DRIVER
 1 CHIEF CLERK COLL WATER SECT
 1 CHIEF TELLER
 1 CITY COLLECTOR
 5 CLERK CITY COLLECTOR
 1 CLERK II
 5 CLERK III
 2 CLERK IV
 1 CLERK TYPIST II
 2 CONTROL SUPERVISOR
 1 COUNTER CLERK COLLECTIONS
 1 ESCROW ACCOUNT SUPERVISOR
 1 SUPERVISOR PERSONAL PROPERTY TAX COLL
 1 SUPERVISOR PROP TAX REAL ESTATE
 5 TELLERS

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SECTION 12

ASSESSORS

2 ACCOUNTANT II
 1 ADMIN ASSIST (ASSESSOR)
 1 ADMINISTRATIVE AIDE
 4 APPRAISER
 7 APPRAISER I
 1 CERTIFICATE COORDINATOR
 1 CHIEF APPRAISER
 1 CITY ASSESSOR
 3 CLERK ASSESSOR'S OFFICE
 3 CLERK II
 3 CLERK III
 3 CLERK IV
 7 CLERK TYPIST II
 2 DEPARTMENTAL CLERK (ASSESSORS)
 1 DEPUTY CITY ASSESSOR
 1 DRAFTSMAN REAL ESTATE
 1 EXCISE TAX APPRAISER
 1 INFORMATION AIDE I
 1 READER OF DEEDS
 1 REAL ESTATE APPRAISER
 1 SECRETARY BD OF TAX ASSESSMENT
 1 SENIOR APPRAISER
 2 SENIOR CLERK ASSESSOR
 1 SUPERVISOR PROPERTY TAX

 50

SECTION 13

BOARD OF TAX ASSESSMENT REVIEW

- 1 CHAIRMAN BD OF TAX ASSESSMENT
- 4 MEMBER OF BOARD (TAX ASSESSMENT)

 5

SECTION 14

CITY TREASURER

- 2 ACCOUNTANT II
- 1 CHIEF CLERK TREASURY
- 1 CITY TREASURER
- 1 CLERK II
- 1 CLERK III
- 1 DEPUTY CITY TREAS
- 1 SECRETARY TO CITY TREASURER

 8

SECTION 15

PERSONNEL

- 1 ADMIN. ASST. PERSONNEL
- 1 CLAIMS COORDINATOR
- 1 CLAIMS EXAMINER (WORK COMP)
- 1 CLERK II
- 1 CLERK III
- 1 CLERK IV
- 1 COORDINATOR OF EMPLOYEES BENEFITS
- 1 DEPUTY DIRECTOR PERSONNEL
- 1 EQUAL OPPORT EMPLOY OFFICER
- 2 PERSONNEL CLERK I/PERSONNEL
- 1 PERSONNEL CLERK II
- 1 PERSONNEL DIRECTOR
- 1 PERSONNEL TECHNICIAN
- 1 SECRETARY PERSONNEL
- 1 WORKERS' COMP ADMIN

 16

SECTION 16

COMMISSIONER OF PUBLIC SAFETY

- 1 ACCOUNTANT I
- 1 ADMIN ASSIST FISCAL AFFAIRS
- 1 ADMIN ASSIST TO COMMISSIONER
- 1 COMMISSIONER OF PUBLIC SAFETY
- 2 FISCAL OFFICER
- 1 MEDICAL DIRECTOR
- 1 OFFSET PRESSMAN
- 1 SECRETARY TO COMMISSIONER
- 1 SENIOR FISCAL OFFICER

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SECTION 17

POLICE DEPARTMENT

- 1 ANIMAL HANDLER MOUNTED POLICE
- 1 AUTOMOTIVE EQUIP SUPT - POLICE
- 1 BCI LEGAL CLERK
- 8 BUILDING CUSTODIAN
- 1 CHIEF CLERK - DETAILS
- 3 CLERK II
- 2 CLERK III
- 11 CLERK IV
- 3 CLERK MUNICIPAL COURT
- 5 CLERK STENOGRAPHER III
- 1 COMMANDER DEPUTY CHIEF
- 3 DETECTIVE BUREAU LEGAL CLERK
- 5 DETENTION OFFICER
- 3 DOG OFFICER
- 6 LABORER

POLICE DEPARTMENT (CONT)

15 PARKING CHECKER
 1 PATROL BUREAU LEGAL CLERK
 1 PERSONNEL CLERK I
 8 POLICE CAPTAIN
 1 POLICE CHIEF
 1 POLICE INSPECTOR
 19 POLICE LIEUTENANT
 4 POLICE MAJOR
 346 POLICE PERSON
 60 POLICE SERGEANT
 3 PROSECUTION LEGAL CLERK
 6 RECORDS BUREAU CLERK
 2 STABLE SUPERV MOUNTED POLICE
 2 TRAFFIC BUREAU LEGAL CLERK

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SECTION 18

FIRE DEPARTMENT

1 ADMIN. ASSIST. TO FIRE CHIEF
 1 AIR SUPPLY TECH
 1 ASSIST FIRE CHIEF
 1 AUTOMOTIVE EQUIP SUPT - FIRE
 1 CHIEF CLERK DIVISION OF FIRE PREVENTION
 1 CLERK IV
 1 CLERK STENOGRAPHER III
 5 DEPUTY ASSIST FIRE CHIEF
 1 DEPUTY ASSIST FIRE CHIEF/CHIEF TRAINING
 1 EXECUTIVE SECRETARY TO THE CHIEF
 11 FIRE BATTALION CHIEF
 24 FIRE CAPTAIN
 1 FIRE CAPTAIN DISPATCHER
 1 FIRE CHIEF
 1 FIRE EQUIP MAN
 1 FIRE EQUIP SUPERINTENDENT I
 1 FIRE EQUIP SUPERINTENDENT II
 70 FIRE LIEUTENANT
 1 FIRE MARSHALL
 21 FIRE MEDICS
 1 FIRE PREVENTION CAPTAIN
 1 FIRE PREVENTION LIEUTENANT
 5 FIRE RESCUE CAPTAIN
 15 FIRE RESCUE LIEUTENANT
 20 FIRE RESCUE TECHNICIAN
 373 FIREFIGHTER
 1 JUVENILE COORDINATOR
 5 MAN IN CHARGE BUREAU OPER CO
 2 MAN IN CHARGE CARPENTER SHOP
 1 PERSONNEL CLERK I
 15 SENIOR MECHANIC

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SECTION 19

COMMUNICATIONS

1 ADMINISTRATIVE ASSISTANT TO DIR OF COMM
 6 ASSISTANCE DISPATCHER
 1 BUILDING CUSTODIAN
 1 CHIEF OF OPERATIONS
 1 CHIEF RADIO ENGINEER
 7 CLASSIFIED DISPATCHER
 24 CONTROL CENTER OPERATORS
 5 CREW CHIEFS
 1 DEPUTY DIRECTOR OF COMMUNICATION
 1 DIRECTOR OF COMMUNICATIONS
 7 FIRE ALARM TECHNICIAN
 1 FIRE ALARM TECHNICIAN INSPECTOR
 12 FIRE DEPARTMENT DISPATCHER
 1 FOREMAN CABLE CREW
 1 FOREMAN LINE CREW
 1 LABORER
 1 RADIO ENGINEER

COMMUNICATIONS (CONT)

1 RADIO REPAIR TECHNICIAN
 1 SENIOR SWITCHBOARD OPERATOR
 1 SWITCHBOARD I
 3 SWITCHBOARD OPERATOR II
 1 TELEPHONE TECHNICIAN
 1 TELETYPE COORDINATOR
 1 VALIDATION OFFICER

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SECTION 20

TRAFFIC ENGINEERING

1 CLERK II
 1 CLERK IV
 1 DEPUTY DIRECTOR TRAFFIC ENGINEERING
 1 DIRECTOR TRAFFIC ENGINEERING
 3 ENGINEERING AIDE III
 1 FOREMAN
 1 FOREMAN TRAFFIC SIGN MAINTENANCE
 1 GENERAL FOREMAN
 1 LABORER
 1 PARKING METER MAINT MAN I
 1 PARKING METER MAINT MAN II
 1 TRAFFIC ENGINEER
 1 TRAFFIC ENGINEER FOREMAN
 1 TRAFFIC ENGINEERING ELECTRICIAN
 1 TRAFFIC MARKER AND SIGN MAN
 5 TRAFFIC SIGN MAINT MAN
 4 TRAFFIC SIGN MAINT MAN II
 1 TRAFFIC SIGNAL MAINT FOREMAN
 1 TRAFFIC SIGNAL MAINT MAN HELPER
 1 TRAFFIC SYSTEMS ANALYST

 29

SECTION 21

INSPECTION & STANDARDS

1 ADMINISTRATOR COORDINATOR (I&S)
 4 CLERK IV
 8 CLERK STENOGRAPHER III
 1 DEPUTY DIRECTOR OF BUILDING SAFETY
 1 DIRECTOR OF BUILDING SYSTEMS
 1 DIRECTOR OF INSP & STANDARDS
 1 RECORDING SECRETARY BOARDS OF REVIEW
 1 SECRETARY REVIEW BOARDS

 18

SECTION 22

STRUCTURES & ZONING

1 ASSIST SUPERV STRUCTURES AND ZONING
 3 BUILDING INSPECTOR I
 6 BUILDING INSPECTOR II
 1 BUILDING INSPECTOR III
 1 CHIEF OF STRUCTURES & ZONING
 1 PLAN ESTIMATOR
 1 SUPERVISOR STRUCTURES AND ZONING
 1 ZONING ASSISTANT

 15

SECTION 23

PLUMBING DRAINAGE & GAS PIPING

1 CHIEF OF PD & G
 2 PLUMBING INSPECTOR II
 1 PLUMBING INSPECTOR III

 4

SECTION 24

ELECTRICAL INSTALLATIONS

Page ⁷_____

- 1 CHIEF OF ELEC INST
- 2 ELECTRICAL INSPECTOR II
- 1 ELECTRICAL INSPECTOR III

4

SECTION 25

MECHANICAL INSTALLATIONS

- 1 CHIEF OF MECH EQUIP
- 2 MECH EQUIP INSPECTOR II
- 1 MECH EQUIP INSPECTOR III

4

SECTION 26

ZONING BOARD OF REVIEW

- 1 AUXILIARY MEMBER ZONING BOARD
- 1 CHAIRMAN ZONING BOARD OF REVIEW
- 4 MEMBER ZONING BOARD OF REVIEW

6

SECTION 27

BUILDING BOARD OF REVIEW

- 1 CHAIRMAN BLDG BD OF REVIEW
- 4 MEMBER BLDG BD OF REVIEW

5

SECTION 28

HOUSING BOARD OF REVIEW

- 1 CHAIRMAN HOUSING BD OF REVIEW
- 4 MEMBER HOUSING BD OF REVIEW

5

SECTION 29

CODE ENFORCEMENT

- 1 PROJECT SUPERV (CODE ENFOR)
- 1 REHAB SPEC - CODE ENFORCEMENT
- 5 RENEWAL INSP I
- 5 RENEWAL INSP II
- 3 RENEWAL INSP III
- 1 SUPERVISOR CODE ENFORCEMENT
- 1 SUPERVISOR SPECIAL PROJECTS

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SECTION 30

PROSECUTION

- 2 ASSIST LEGAL SECRETARY
- 1 ASSIST PROSECUTION COORDINATOR
- 1 LEGAL SECRETARY / PROSECUTION
- 1 PROSECUTION COORDINATOR
- 3 REHABILITATION SPECIALIST
- 1 RENEWAL INSP III

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SECTION 31

UTILITIES & STANDARDS

- 1 CHIEF UTILITIES & STANDARDS
- 1 FIRST DEPUTY SEALER
- 1 FIRST DEPUTY WEIGHER

3

SECTION 32

PUBLIC WORKS

1 ACCOUNTS PAYABLE CLERK IV
 1 ACCOUNTANT II
 2 ACCOUNTANT III
 1 ASSISTANT DIRECTOR GEN SERVICES
 1 CHIEF ENGINEER
 1 CHIEF OF PLANNING & MAINT
 2 CLERK II
 4 CLERK III
 3 CLERK IV
 1 DEPUTY DIRECTOR/PW
 1 DIRECTOR OF PUBLIC WORKS
 1 DPIA COORDINATOR
 1 MAINT PLANNER
 1 OFFICE MANAGER
 5 PUBLIC WORKS CLERK
 1 SECRETARY TO DIRECTOR PW
 1 SPEC. ASST. - ENV. CONTROL - PUB. WORKS

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SECTION 33

ENGINEERING

8 ASSOC ENGINEER I
 6 ASSOC ENGINEER II
 5 ASSOC ENGINEER III
 1 ASSOC ENGINEER IV
 1 CLERK IV
 1 CLERK STENOGRAPHER III
 5 ENGINEERING AIDE III
 1 MECHANICAL ENGINEER

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SECTION 34

ENVIRONMENTAL ENFORCEMENT

1 ASST. RECYCLE COORDINATOR
 1 AUTO SQUAD INSPECTOR
 1 CITY RECYCLING COORDINATOR
 1 CLERK DISPATCHER
 1 CLERK TYPIST II
 1 DEPUTY SUPERINTENDENT ENVIR
 1 ENV. ENFORCEMENT SUPERVISOR
 1 ENVIRONMENTAL MANAGER
 4 ENVIRONMENTAL OFFICERS
 1 ENVIRONMENTAL SPECIALIST
 4 EQUIPMENT OPERATOR
 1 FOREMAN / STREET CLEANING
 14 LABORER
 1 OPERATIONS MANAGER

 33

SECTION 35

HIGHWAY

2 BUILDING CUSTODIAN
 8 CEMENT FINISHER
 1 CLERK IV
 12 CURBSETTER
 3 DEPUTY SUPERINTENDENT HIGHWAY
 1 DISPATCHER
 27 EQUIPMENT OPERATOR
 8 FOREMAN
 5 GENERAL FOREMAN
 14 HEAVY EQUIPMENT OPERATOR
 1 HIGHWAY SUPERINTENDENT
 40 LABORER
 2 MAINT MAN II
 2 MECHANIC
 1 PUBLIC WORKS CLERK
 1 PUBLIC WORKS INSP I
 1 PUBLIC WORKS INSP II
 1 SIDEWALK PROGRAM SUPERVISOR

HIGHWAY (CONT)

2 STOCK ROOM CLERKS
1 STOCK ROOM SUPERVISOR
1 STONE CUTTER

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SECTION 36

BRIDGE MAINTENANCE

1 CARPENTER
1 EQUIPMENT OPERATOR
2 FOREMAN
7 LABORER
3 MAINT MAN II

14

SECTION 37

SEWER & DRAINAGE INSPECTOR

3 BRICKLAYER
1 DEPUTY SUPT SEW C&M
1 DISPATCHER
4 EQUIPMENT OPERATOR
3 FOREMAN
3 GENERAL FOREMAN
1 HEAVY EQUIPMENT OPERATOR
24 LABORER
1 SEWER & DRAIN INSPECTOR
2 SEWER CONSTRUCTION WORKER
7 SEWER EQUIPMENT OPERATOR
1 SUPERINTENDENT OF SEWER CONST

51

SECTION 38

GARAGE MAINTENANCE

1 ASSIST. SHOP SUPERVISOR
1 EQUIPMENT MAINT SUPERVISOR
1 GAS PUMP OPERATOR
1 HEAVY EQUIPMENT OPERATOR
2 LABORER
12 MECHANIC
5 SENIOR MECHANIC
1 SHOP SUPERVISOR
1 STATIONARY EQUIP OPERATOR
1 WELDER

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SECTION 39

RECREATION

1 ARTS AND CRAFTS SPECIALIST
1 ASSIST DIREC OF RECREATION
1 ASSIST PROGRAM DIRECTOR
1 ASSIST TO DIREC SENIOR DIVISION
1 BUS DRIVER (RECREATION)
2 CLERK IV
1 COORDINATOR OF SENIOR PROGRAMS
1 COORDINATOR OF TRANSPORTATION
1 DIRECTOR OF RECREATION
1 DIRECTOR OF SENIOR PROGRAMS
1 ENTERTAINMENT COORDINATOR
3 EQUIPMENT OPERATOR
1 PROGRAM DIRECTOR RECREATION
6 RECREATION CENTER DIRECTOR
1 SPECIAL EVENTS COORDINATOR
1 STAFF ASSISTANT

24

SECTION 40

SEASONAL

7 ASSIST POOL DIRECTORS
 4 ASSIST RECREATION CENTER DIREC
 4 BUS DRIVER - REC SEASONAL
 1 CLINIC COORDINATOR
 1 CLINIC SUPERVISOR
 2 CUSTODIANS - SEASONAL
 30 LIFE GUARD
 36 POOL ATTENDANTS
 3 POOL DIRECTORS
 26 RECREATION AIDES
 2 RECREATION CTR DIR SEASONAL
 15 RECREATIONAL LEADER SEASONAL
 30 REFEREE
 1 SUPERVISOR - PLAYGROUNDS
 20 SUPERVISOR - POOLS
 7 SUPERVISOR OF ACTIVITIES
 30 WATCHMAN - SEASONAL

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SECTION 41

GROUNDS MAINTENANCE SERVICES

1 ASSIST DIREC GROUNDS MAINT
 1 CARPENTER / PARK
 1 CHIEF CENTRAL MAINT
 1 CLERK IV
 1 DEPUTY DIRECTOR OF GROUNDS
 1 DIRECTOR GROUNDS MAINT SERV
 1 ENVIRONMENTAL SPECIALIST
 44 EQUIPMENT OPERATOR
 5 FOREMAN
 1 FORESTRY INSPECTOR
 4 GENERAL FOREMAN
 7 HEAVY EQUIPMENT OPERATOR
 1 INVENTORY CONTROL SUPERV
 23 LABORER
 6 MAINT MAN II
 5 MAINT MAN III
 1 MAINT MAN III POOL & REC
 2 MECHANIC
 1 PUBLIC GROUNDS INSP
 1 SECRETARY PARKS
 5 SENIOR MECHANIC
 1 SHOP SUPERV-MECHANIC
 1 SUPERVISOR GEN. MAINT.
 2 SUPERVISOR GROUNDS MAINT
 1 SUPERVISOR OF INSPECTIONS
 1 SUPERVISOR URBAN FORESTRY OPE
 1 TREE FARM MANGER
 5 TREE TRIMMER

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SECTION 42

ZOOLOGICAL AND SECURITY SERVICES

1 CLERK IV
 1 CLERK STENOGRAPHER I
 1 DEPUTY ZOO DIRECTOR
 1 EDUCATION CURATOR
 1 GENERAL CURATOR
 4 LEAD ZOOKEEPER
 1 MAINT MAN III
 4 SECURITY OFFICER ZOO
 2 SENIOR SECURITY OFFICERS
 1 VETERINARY TECHNICIAN
 1 VETERINARIAN
 1 ZOO CURATOR (HONORARY)
 1 ZOO CURATOR ADMINISTRATION
 1 ZOO DIRECTOR
 1 ZOO REGISTRAR
 17 ZOOKEEPER

 39

SECTION 43

DEVELOPMENT AND ENVIRONMENTAL

1 ASSOC ENGINEER III
 1 CHIEF PARK PLANNER
 1 CLERK IV
 1 DIRECTOR OF GREENHOUSES
 2 HORTICULTURAL SUPERV
 12 LANDSCAPE GARDENER
 1 PARKS CONSTRUCTION INSPECTOR
 1 SUPERVISOR OF ENG/PLANN.

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SECTION 44

DEPARTMENT OF PUBLIC PROGRAMMING SERVICES

1 CLERK IV
 1 CULTURAL AFFAIRS COORD
 1 CURATOR
 3 CURATORIAL ASSIST.
 1 FACILITY COORDINATOR
 1 MUSEUM DIRECTOR
 1 MUSEUM EDUCATOR
 1 OFFICE MANAGER (PARK)
 1 PLANETARIUM ASSISTANT
 1 PRODUCTION SPECIALIST
 1 PUBLIC PROGRAMMING ASST

 13

SECTION 45

OFFICE OF THE PARKS SUPERINTENDENT

1 ACCOUNTANT II
 1 ADMIN ASSIST PARKS
 1 CHIEF OF INFORMATION PROCESSING
 1 CHIEF, INFORMATION PROCESSOR
 1 CLERK III
 2 CLERK IV
 1 DEPUTY DIRECTOR OF PARKS
 1 DIRECTOR OF PARKS
 1 FISCAL ADVISOR PARKS
 1 GRAPHIC ARTIST DESIGNER
 1 OFFICE MANAGER
 1 PAYROLL PERSONNEL ASSIST
 1 SWITCHBOARD OPER II (PARKS)

 14

SECTION 46

RECORDER OF DEEDS

4 CLERK II
 2 CLERK TYPIST II
 1 CLERK TYPIST II
 1 DEPUTY RECORDER OF DEEDS
 7 LAND RECORDS CLERK I
 3 LAND RECORDS CLERK II
 2 LAND RECORDS CLERK III
 1 RECORDER OF DEEDS

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SECTION 47

VITAL STATISTICS

1 CHIEF CLERK - VITAL STATISTICS
 1 CITY REGISTRAR OF VITAL STATISTICS
 2 CLERK II
 4 CLERK III
 1 CLERK IV

 9

SECTION 48

BOARD OF CANVASSERS

1 CHIEF CLERK-BD-CANV
 1 CLERK BD OF CANV
 1 CLERK II
 4 CLERK III
 1 CLERK IV
 1 EXEC SECRETARY BD OF CANV
 2 MEMBER OF BD OF CANV
 1 SUPERVISOR OF ELECTION MAT
 1 SUPERVISOR REGISTRATION/CANVASSERS

 13

SECTION 49

BOARD OF LICENSES

1 CHAIRMAN AND SECRETARY B OF L
 1 CHIEF CLERK-BOARD LICENSES
 1 CLERK II
 1 CLERK III
 3 CLERK IV
 4 COMMISSIONER B OF L
 1 LICENSE ADMINISTRATOR
 2 LICENSE BD CLERK

 14

SECTION 50

PROVIDENCE HUMAN RELATIONS

1 ADMIN ASSIST TO DIRECTOR HUMAN RELATIONS
 1 CLERK II
 1 EXEC DIR HUMAN RELATIONS
 1 HUMAN RESOURCE ADMINISTRATOR
 2 HUMAN RESOURCE SPECIALIST

 6

SECTION 51

PROVIDENCE EMERGENCY MANAGEMENT

1 CLERK IV
 1 DEPUTY DIRECTOR CIV DEF
 1 DIRECTOR OF CD PA
 1 EMERGENCY MANAGEMENT COORDINATOR
 1 FALLOUT SHELTER COORDINATOR
 1 HAZARDOUS WASTE ADMINISTRATOR
 1 OPER PLANN TRAIN & HUB INF OF

 7

SECTION 52

PLANNING & DEVELOPMENT

3 ACCOUNTANT (DPD)
 2 ACCOUNTANT II
 1 ACCOUNTANT III
 1 ACCOUNTANT III DPD
 2 ACCOUNTING ADMINISTRATOR
 1 ADMIN AIDE (DPD)
 1 ADMIN AIDE SUPER OF SPEC
 1 ADMIN ASSIST ECONOMIC DEVELOPMENT
 1 ADMIN ASSIST TO DIRECTOR - DPD
 1 ADMINISTRATIVE ASSISTANT
 1 ASSIST CITY PLANNER
 1 ASSIST CITY PLANNER FOR HISTORIC PRES
 1 ASSIST CITY PLANNER -PRESERVATION
 1 ASSIST DIREC (NEIGH PLAN)
 1 ASSIST DIREC BUSINESS DEV
 1 ASSIST DIREC HOUSING DEV
 1 ASSIST DIREC PLANNING
 2 ASSIST DIREC PROJECT MANGT
 1 ASSIST EEO/AA OFFICER
 1 ASSIST EEO/OFFICER (DPD)
 1 ASSIST LENDING OFFICER (DPD)
 1 ASSIST PLANNER
 2 ASSIST SUPERV OF ENGINEERING

1 ASSIST SUPERV OF REAL ESTATE
 1 ASSOC DIR. ECON. DEV.
 1 ASSOC DIREC (NEIGH DEVEL)
 1 ASSOC DIREC OF PLANNING
 1 ASSOC ENGINEER III
 1 ASSOC ENGINEER IV
 1 ASSOC DIR FISCAL OPERATIONS
 1 BUSINESS LIASON OFFICER
 1 BUSINESS RELATIONS REP
 1 BUSINESS RELOCATION OFFICER
 1 CHIEF LENDING OFFICER
 1 CHIEF OF FAMILY RELOCATION
 1 CLERICAL AIDE
 2 CLERK III (DPD)
 5 CLERK IV
 1 COMMERCIAL & INDUSTRIAL CLERK (DPD)
 1 COMMERCIAL LEND OFFICER
~~1 COMMERCIAL LIASON OFFICER~~ *Releto, M.E.C.*
 1 COORDINATOR RENTAL REHAB
 1 DEPUTY DIRECTOR DPD
 1 DIRECTOR FISCAL (DPD)
 1 DIRECTOR OF ACCOUNTING (DPD)
 1 DIRECTOR PLANNING AND DEVELOPEMENT
 1 DIRECTOR PROGRAM EVALUATION
 1 ECONOMIC DEVELOPEMENT COORD
 1 FIELD INSPECTOR (DPD)
 1 FISCAL OFFICER
 1 FISCAL REHAB INVEST
 1 GRANTS WRITER
 1 INFORMATION SPECIALIST
 1 LANDSCAPE ARCHITECT
 1 LEGAL RESEARCH ASSISTANT (DPD)
 2 LEGAL SECRETARY
 3 PERSONAL SECRETARY (DPD)
 1 PRESERVATION PLANNER
 3 PRINCIPAL PLANNER
 1 PROGRAM SPECIALIST
 4 PROJECT SUPERVISOR
 1 PROJECT SUPERVISOR FOR DIRECTOR
 1 PURCHASING AGENT DPD
 1 REAL ESTATE AIDE
 1 RECEPTIONIST DPD
 3 REHABILITATION SPECIALIST DPD
 1 RESEARCH ASSISTANT
 6 SECRETARY (DPD)
 2 SECRETARY DIR DPD
 1 SENIOR DRAFTSMAN DEPT PLAN
 1 SENIOR HOUSING PLANNER
 1 SENIOR PLANNER
 1 SENIOR PLANNER / DPD
 1 SENIOR REHAB SPECIALIST
 1 SENIOR RESEARCH ASSISTANT
 1 SENIOR SUPERVISOR - LAND ACQUISITION
 1 SUPERVISOR BUSINESS RELOC PROP
 1 SUPERVISOR COMPREHENSIVE PLAN
 1 SUPERVISOR ENGINEERING/PLANNING
 1 SUPERVISOR GRAPHICS (DPD)
 2 SUPERVISOR LAND ACQUISITION
 1 SUPERVISOR OF REAL ESTATE
 2 SUPERVISOR OF REHAB SERVICES
 1 SUPERVISOR OF SPECIFICATIONS
 1 SUPERVISOR OF VERIFICATION
 1 SUPERVISOR PROGRAM SPECIALIST
 1 SUPERVISOR PROJECT PLANNING
 2 SUPERVISOR TRAFFIC PLANNING
 1 SYSTEMS ADMINISTRATOR
 1 VERIFICATION SPECIALIST
 1 VERIFICATION OFFICER

SECTION 53

CITY COUNCIL ADMINISTRATION

1 ADMIN ASSIST TO CITY COUNCIL
 1 ASST TO THE INTERNAL AUDITOR
 1 CLERK STENO III
 1 COUNCIL LIAISON
 1 INTERNAL AUDITOR
 1 SECRETARY ADMN ASST COUNCIL
 1 SECRETARY CITY COUNCIL

 7

SECTION 54

ARCHIVES & HISTORY

1 ARCHIVAL ASSISTANT
 1 CITY ARCHIVIST

 2

SECTION 55

MAYOR'S COUNCIL ON SUBSTANCE ABUSE

1 ADMIN ASST
 1 EXECUTIVE DIRECTOR MAYOR'S COUNCIL
 1 SECRETARY MAYOR'S COUNCIL/DRUGS
 1 SUBSTANCE ABUSE PREVENTION COORDINATOR

 4

SECTION 56

PORT OF PROVIDENCE

1 DEPUTY PORT DIRECTOR
 1 LABOR FOREMAN PORT
 4 LABORER
 1 OPERATIONS MANAGER
 1 PORT BOOKKEEPER
 1 PORT COMPTROLLER
 1 PORT DIRECTOR
 1 PORT SECRETARY
 9 SECURITY OFFICER PORT
 1 SENIOR PORT SECURITY

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SECTION 57

PUBLIC PROPERTY

1 ADMIN ASSIST PUBLIC PROPERTY
 1 ASSIST CITY PRINTER
 2 ASSISTANT TO DIRECTOR OF PUBLIC PROPERTY
 1 ASSOC ENGINEER - PLANNER
 1 ASSOC ENGINEER II
 1 ASSOC ENGINEER III
 4 ASSOC ENGINEER IV
 1 AUTO EQUIPMENT SUPERINTENDENT
 1 BUILDING MAIN SUPERV
 1 CARPENTER - PUBLIC PROPERTY
 1 CHARWOMAN
 1 CHIEF - BLDG - INV & CUST SERV
 1 CHIEF DIV MAINT & REPAIR
 1 CHIEF SUPPORT MAINT OPERATIONS
 1 COORDINATOR PUBLIC PROPERTY
 1 DEPUTY DIRECTOR - PUBLIC PROPERTY
 1 DIRECTOR OF PUBLIC PROPERTY
 1 ELECTRICIAN
 3 EQUIPMENT OPERATOR

PUBLIC PROPERTY (CONT)

- 1 FLEET MANAGER
- 1 GAS PUMP OPERATOR
- 3 GENERAL FOREMAN
- 1 INSPECTOR OF PUBLIC PROPERTY
- 4 LABORER
- 13 LABORER/CUSTODIAN
- 1 MAILROOM CLERK
- 1 MAILROOM SUPERVISOR
- 10 MAINT MAN II
- 1 MAINT MAN III POOL & REC
- 2 MAINT REPAIR CONSTRUCTION
- 1 MANAGEMENT OFFICER
- 2 MECHANIC
- 1 PERSONAL SECRETARY TO DIRECTOR
- 1 PRINTER
- 1 PRINTERS HELPER
- 1 PUBLIC PROPERTY ANALYST
- 1 SHOP SUPERVISOR
- 3 STATIONARY EQUIP OPERATOR
- 1 SUPERVISOR ENG & BLDG MAINT
- 1 SUPERVISOR LANDSCAPING
- 1 SUPERVISOR PLANT MAINT

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SECTION 58

PURCHASING

- 1 ADMIN ASSIST TO PURCHASING DIRECTOR
- 1 ASSIST DIREC SCHOOL
- 2 CLERK I (PURCHASING)
- 1 CLERK II
- 3 CLERK III (PURCHASING)
- 1 DIRECTOR OF PURCHASING
- 1 MBE/WBE PROG ADMIN
- 4 PURCHASING AGENT II
- 2 PURCHASING AGENT III
- 1 SUPERVISOR/PURCHASING AGENT

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SECTION 59

The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies Assistant, Aides, Secretaries, Stenographers, Clerks and other personnel as he may deem necessary.

SECTION 60

No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a positions in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department provided; however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees, due to injuries received while discharging their duties as employees or during absences of employees on sick leave and it is necessary to employ temporary employees for the duration of the employees sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

SECTION 61

Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

SECTION 62

Chapter 1991-25 of the Ordinances of the City of Providence approved July 24 1991, with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

SECTION 63

This Ordinance shall take effect upon its passage.