

THE CITY OF PROVIDENCE
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

No. 761

Approved November 25, 1983

WHEREAS, The Personnel Director has recently submitted his plan of operation to the Providence Review Commission, and

WHEREAS, This is a good overall plan, certain important quality personnel practices need to be expressed,

NOW, THEREFORE, BE IT RESOLVED, That the Personnel Director is hereby requested to institute the following objectives into his plan of operation as required by the Providence Home Rule Charter and by good management practices:

1. Computerization of the personnel records;
2. Develop job evaluation formats and require annual evaluations;
3. Analyze department staffing requirements and develop a flexible workforce so that temporary or seasonal work demands can be met without overtime or hiring temporary employees;
4. Develop a skill-testing program for all new hires; and
5. Development of internal control systems so that all employees will be accountable for a full day's work.

IN CITY COUNCIL

NOV 17 1983

READ AND PASSED

[Signature]
Clerk
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Clerk

APPROVED

NOV 25 1983

[Signature]
MAYOR

Councilwoman Fargnoli

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