



Mayor of Providence

Jorge O. Elorza

December 13, 2019

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 1009 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day re-appointing Ms. Bianca Rodriguez, of 74 Sawyer Street, Providence, R.I. 02907, as a member of the Zoning Board of Review for a term ending on January 31, 2025, and respectfully submits the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to be "J. Elorza", written over a red line.

Jorge O. Elorza
Mayor

IN CITY COUNCIL

JAN 16 2020

READ

WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED

A handwritten signature in blue ink, appearing to be "Shawn Sellers", written over a blue line.
CLERK

BIANCA RODRIGUEZ

SKILLS & ABILITIES

- Fluent in Spanish
- Strong verbal, writing and communication skills
- Proficient in Microsoft Office Suite
- Complex problem solving
- Project management

EDUCATION

UNIVERSITY OF RHODE ISLAND, KINGSTON, R.I. 02881
2001

Bachelor of Arts - English

CRANSTON CAREER AND TECHNICAL CENTER

2004

Computer Technology Certification

EXPERIENCE

RHODE ISLAND PUBLIC DEFENDER'S OFFICE- INTAKE SPECIALIST
May 2015 - Current

Perform electronic and hand-written interviews of prospective clients in the courthouse and at the Rhode Island Adult Correctional Institute. Gather background information including but not limited to personal, financial and case information. Liaison between client, attorneys and other staff members. Provide appropriate referrals clients. Work with the social work and investigation department to ensure most effective representation of client.

HEAT INC. - ASSISTANT MANAGER

January 2012 - 2014

Responsible for hiring and training all staff. Scheduled and managed staff for all work shifts. Assisted in the purchases of all goods and services for events and daily activities. Documented all incidences associated with the

business. Led staff meeting and communicated all concerns to owners.

CIVIC AND
PROFESSIONAL
AFFILIATIONS

RHODE ISLAND BOLIVIAN AMERICAN ASSOCIATION - FORMER
PRESIDENT

RIBAA is non-profit formed in 2006 committed to charitable and educational activities in our community while promoting and cultivating the art and culture of the Latin Heritage. As president I created, developed and coordinated educational and cultural events. Lead and facilitated board meetings, set agenda and timelines for projects. Planned fundraising events and completed grant applications and letters. In addition, I managed the yearly operating budget and maintained financial documentation.

HOPE CHARTER SCHOOL - FOUNDER AND BOARD MEMBER

The Hope Academy is committed to an educational model focusing on the academic and social success of each individual, preparing students to meet the challenges of secondary education and to become lifelong learners. Working with parents and community partners, The Hope Academy will serve as a local and national replicable model of inclusive education.

UNIVERSITY OF RHODE ISLAND ALUMNI ASSOCIATION - FORMER
EXECUTIVE BOARD MEMBER

The Alumni Association Executive Board sets policy for the Alumni Association and works with Alumni Relations staff to plan events and decide which initiatives to undertake. Members of the Executive Board are nominated and elected annually by alumni.

PROVIDENCE COMMUNITY LIBRARY- FORMER BOARD MEMBER

Providence Community Library is governed by a Board of Directors consisting of a maximum of 25 members. Nine members of the Board serve as representatives of the Friends organizations of each of PCL's nine neighborhood libraries.
