

# City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## CHAPTER 1995- 30

### No. 713 AN ORDINANCE

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1994-37 APPROVED OCTOBER 28, 1994 AS AMENDED.

Approved December 28, 1995

*Be it ordained by the City of Providence:*

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

#### SECTION 1

#### CITY CLERK

1 CHIEF CLERK  
1 CITY CLERK  
*MRC* 0X CLERK III  
0X CLERK STENO III  
1 CLERK STENO IV  
1 DEPUTY CITY CLERK FIRST  
1 DEPUTY CITY CLERK SECOND  
1 SECRETARY TO CITY CLERK  
1 2 STENOGRAPHIC REPORTER CITY CL  
1 2 STENOGRAPHIC REPORTER CITY CO  
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8 12

#### SECTION 2

#### CITY SERGEANT

1 CITY SERGEANT  
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1

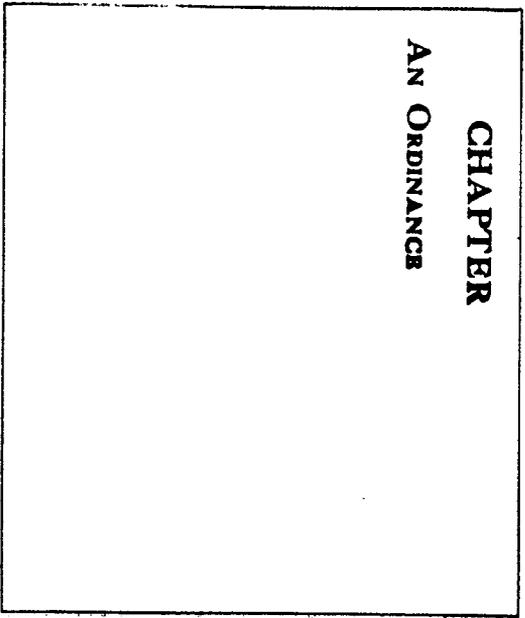
#### SECTION 3

#### DEPARTMENT OF LAW

*MRC* 0X ADMIN ASSISTANT - LAW DEPARTMENT  
12 15 ASSIST CITY SOLICITOR  
2 ASSIST LEGAL SECRETARY  
1 CITY SOLICITOR  
1 DEPUTY CITY SOLICITOR  
1 LEGAL SECRETARY LAW DEPT  
2 PARALEGAL I  
3 SENIOR CITY SOLICITOR  
1 SPECIAL ASST. TO CITY SOLICITOR/CLAIMS MGR.  
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23 27

No.

**CHAPTER**  
**AN ORDINANCE**



**SECTION 4**

**MUNICIPAL COURT**

*MRC*

- 1 CHIEF JUDGE MUNICIPAL COURT
- ~~0X~~ CLERK IV
- 1 CLERK PROV MUNICIPAL COURT
- ~~0X~~ CLERK STENOGRAPHER II
- ~~0X~~ CLERK TYPIST II
- ~~2X~~ COURT CLERK
- 1 COURT CLERK II
- ~~0X~~ DEPUTY CLERK PROV MUNICIPAL
- 1 DEPUTY COURT ADMINISTRATOR
- 2 JUDGE PROV MUNICIPAL COURT

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~~8X~~

**SECTION 5**

**PROBATE COURT**

*MRC*

- ~~0X~~ CLERK III
- 1 CLERK OF PROBATE
- ~~0X~~ CLERK STENOGRAPHER III
- ~~0X~~ CLERK TYPIST II
- 2 COURT CLERK
- 1 DEPUTY CLERK PROBATE COURT
- 1 JUDGE OF PROBATE
- 1 PUBLIC ADMINISTRATOR

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~~6X~~

**SECTION 6**

**HOUSING COURT**

*MRC*

- 2 ASSOC JUSTICE HOUSING COURT
- 1 CHIEF JUDGE (HOUSING COURT)
- 1 CLERK IV
- ~~1X~~ CLERK STENO III
- 1 HOUSING COURT ADMINISTRATOR

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~~6X~~

**SECTION 7**

**FINANCE DEPARTMENT**

*MRC*

- 1 ADMIN ASSIST FIN DIRECTOR
- ~~0X~~ ASSIST TO FINANCE DIRECTOR
- ~~0X~~ BUDGET ANALYST
- ~~0X~~ BUDGET OFFICER DEPUTY FINANCE DIREC
- ~~0X~~ CLERK II
- 1 CLERK IV
- 1 FINANCE DIRECTOR
- ~~0X~~ FISCAL OFFICER

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~~3X~~

**SECTION 8**

**CONTROLLERS**

*MRC*

- 1 ACCOUNTANT III
- 1 ACCOUNTANT / MEDICAL HEALTH
- ~~0X~~ ACCOUNTS PAYABLE ADMINISTRATOR
- ~~0X~~ ACCOUNTS PAYABLE CLERK I
- 5 ACCOUNTS PAYABLE CLERK II
- ~~1X~~ ACCOUNTS PAYABLE CLERK III
- ~~0X~~ ACCOUNTS PAYABLE CLERK IV

MRC

- 1 ACCOUNTS PAYABLE SUPERVISOR
- 0X ADMIN ASSIST CONTROLLER
- 1 CITY CONTROLLER
- 0X CLERK TYPIST II
- 1 DEPUTY CITY CONTROLLER
- 0X FEDERAL PROGRAMS SUPER
- 3X FISCAL OFFICER
- 2X FISCAL OFFICER - PUBLIC SAFETY
- 1 MEDICAL HEALTH PLAN ADM
- 1X PAYROLL CLERK II
- 0X SECRETARY TO CONTROLLERS OFFICE
- 0X SENIOR ACCOUNTS PAYABLE CLERK
- 0X SENIOR CLERK
- 0X SENIOR FISCAL OFFICER
- 1 SUPERVISOR FISCAL
- 1 SUPERVISOR PAYROLL

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20 36

**SECTION 9**

**RETIREMENT**

MRC

- 1 PENSION ADMINISTRATOR
- 4X RETIREMENT DIVISION CLERK

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5 8

**SECTION 10**

**DATA PROCESSING**

MRC

- 1 ASST TO DATA PROCESSING COORDINATOR
- 1 DATA PROCESSING COORDINATOR
- 0X DATA PROCESSING DIRECTOR
- 0X SYSTEM TECHNICIAN
- 0X SYSTEMS ANALYST
- 0X SYSTEMS PROGRAMMER

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2 8

**SECTION 11**

**COLLECTORS**

MRC

- 0X ACCOUNTANT III
- 0X ADMIN ASSIST COLLECTOR/WATER
- 1 ASSIST CITY COLLECTOR
- 0X ASSIST COUNTER CLERK
- 0X AUTOMOBILE DRIVER
- 0X CHIEF CLERK COLL WATER SECTION
- 1 CHIEF TELLER
- 1 CITY COLLECTOR
- 1X CLERK CITY COLLECTOR
- 0X CLERK II
- 4X CLERK III
- 1X CLERK IV
- 0X CLERK TYPIST II
- 1X CONTROL SUPERVISOR
- 0X COUNTER CLERK COLLECTIONS
- 0X ESCROW ACCOUNT SUPERVISOR
- 1 SUPERVISOR PERSONAL PROPERTY TAX COLL
- 1 SUPERVISOR PROP TAX REAL ESTATE
- 5 TELLERS

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17 38

**SECTION 12**

**ASSESSORS**

*MRC*

- ~~02~~ ACCOUNTANT II
- 1 ADMIN ASSIST (ASSESSOR)
- 1 ADMINISTRATIVE AIDE
- ~~04~~ APPRAISER
- 7 APPRAISER I
- ~~04~~ CERTIFICATE COORDINATOR
- ~~04~~ CHIEF APPRAISER
- 1 CITY ASSESSOR
- ~~03~~ CLERK ASSESSOR'S OFFICE
- ~~13~~ CLERK II
- ~~03~~ CLERK III
- ~~03~~ CLERK IV
- ~~03~~ CLERK TYPIST II
- 3 DEPARTMENTAL CLERK (ASSESSORS)
- 1 DEPUTY CITY ASSESSOR
- 1 DRAFTSMAN REAL ESTATE
- ~~04~~ EXCISE TAX APPRAISER
- 1 EXCISE TAX INFORMATION AIDE
- 1 MOTOR VEHICLE APPRAISER
- 1 READER OF DEEDS
- ~~04~~ REAL ESTATE APPRAISER
- 1 SECRETARY BD OF TAX ASSESSMENT
- ~~04~~ SENIOR APPRAISER
- ~~12~~ SENIOR CLERK ASSESSOR
- 1 SUPERVISOR PROPERTY TAX
- 1 SUPERVISOR TANGIBLE TAX

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**SECTION 13**

**BOARD OF TAX ASSESSMENT REVIEW**

- 1 CHAIRMAN BD OF TAX ASSESSMENT
- 4 MEMBER OF BOARD (TAX ASSESSMENT)

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**SECTION 14**

**CITY TREASURER**

*MRC*

- ~~02~~ ACCOUNTANT II
- 1 ADMIN ASST-TREASURER
- 1 CHIEF CLERK TREASURY
- 1 CITY TREASURER
- ~~04~~ CLERK II
- ~~04~~ CLERK III
- 1 CLERK IV
- ~~04~~ DEPUTY CITY TREAS
- ~~04~~ SECRETARY TO CITY TREASURER

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410

**SECTION 15**

**PERSONNEL**

*MRC*

- ~~04~~ ADMIN. ASST. PERSONNEL
- 1 ASST CLAIMS EXAMINER
- ~~04~~ CLAIMS COORDINATOR
- 1 CLAIMS EXAMINER (WORK COMP)
- ~~04~~ CLERK II
- ~~04~~ CLERK III

MRC

- 1 COORDINATOR OF EMPLOYEES BENEFITS
  - ~~0X~~ DEPUTY DIRECTOR PERSONNEL
  - 1 EQUAL OPPORT EMPLOY OFFICER
  - ~~0X~~ OCCUPATIONAL HEALTH OFFICER
  - ~~1X~~ PERSONNEL CLERK I/PERSONNEL
  - ~~0X~~ PERSONNEL CLERK II
  - 1 PERSONNEL DIRECTOR
  - 1 PERSONNEL TECHNICIAN I
  - 1 PERSONNEL TECHNICIAN II
  - 1 SECRETARY PERSONNEL
  - ~~0X~~ WORKERS' COMP ADMIN
- 9 ~~1X~~

**SECTION 16**

**COMMISSIONER OF PUBLIC SAFETY**

MRC

- ~~0X~~ ACCOUNTANT I
  - 1 ADMIN ASSIST FISCAL AFFAIRS
  - ~~0X~~ ADMIN ASSIST TO COMMISSIONER
  - 2 CLERK IV
  - 1 COMMISSIONER OF PUBLIC SAFETY
  - 4 DOG OFFICER
  - ~~0X~~ FISCAL OFFICER
  - 1 KENNEL DIRECTOR
  - ~~1X~~ KENNEL KEEPER
  - ~~0X~~ MEDICAL ACCOUNTS PAYABLE CLERK
  - ~~0X~~ MEDICAL DIRECTOR
  - ~~0X~~ OFFSET PRESSMAN
  - ~~0X~~ SECRETARY TO COMMISSIONER
  - ~~0X~~ SENIOR FISCAL OFFICER
  - ~~0X~~ VIN STATION INSPECTOR
- 10 ~~2X~~

**SECTION 17**

**POLICE DEPARTMENT**

MRC

- 2 ADMINISTRATION BUREAU LEGAL CLERK
- 4 ANIMAL HANDLER MOUNTED POLICE
- 1 AUTOMOTIVE EQUIP SUPT - POLICE
- ~~0X~~ BCI LEGAL CLERK
- ~~0X~~ CHIEF CLERK - DETAILS
- ~~0X~~ CLERK II
- ~~0TS~~ CLERK III
- ~~8N~~ CLERK IV
- 1 CLERK SPECIAL PROJECTS
- ~~0X~~ CLERK STENOGRAPHER III
- 1 COMMANDER DEPUTY CHIEF
- 3 DETECTIVE BUREAU LEGAL CLERK
- ~~5 10~~ DETENTION OFFICER
- 1 FOREMAN
- 1 GRAPHIC ARTIST DESIGN
- 6 LABORER
- 1 MANAGEMENT INFORMATION SYSTEMS
- 15 PARKING CHECKER
- 1 PATROL BUREAU LEGAL CLERK
- ~~0X~~ PERSONNEL CLERK I
- 8 POLICE CAPTAIN
- 1 POLICE CHIEF
- 1 POLICE INSPECTOR
- 19 POLICE LIEUTENANT

MRC

- 4 POLICE MAJOR
- 360 POLICE PERSON
- 60 POLICE SERGEANT
- 3 PROSECUTION LEGAL CLERK
- 4 X RECORDS BUREAU CLERK
- 1 SECRETARY TO POLICE CHIEF
- 2 X SENIOR LEGAL CLERK - POLICE
- 0 X SENIOR MECHANIC
- 1 X STABLE SUPERV MOUNTED POLICE
- 2 TRAFFIC BUREAU LEGAL CLERK
- 1 VEHICLE INSPECTOR
- 1 VIN STATION CLERK

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518 ~~550~~

**SECTION 18**

**FIRE DEPARTMENT**

MRC

- 1 ADMIN. ASSIST. TO FIRE CHIEF
- 1 AIR SUPPLY TECH
- 1 ASSIST FIRE CHIEF
- 0 X AUTOMOTIVE EQUIP SUPT - FIRE
- 0 X CHIEF CLERK DIVISION OF FIRE PREVENTION
- 0 X CLERK IV
- 0 X CLERK STENOGRAPHER III
- 0 X CLERK TYPIST II
- 5 DEPUTY ASSIST FIRE CHIEF
- 0 X DEPUTY ASSIST FIRE CHIEF/CHIEF TRAINING
- 1 EXECUTIVE SECRETARY TO THE CHIEF
- 11 FIRE BATTALION CHIEF
- 24 FIRE CAPTAIN
- 1 FIRE CAPTAIN DISPATCHER
- 1 FIRE CHIEF
- 1 FIRE EQUIP MAN
- 1 FIRE EQUIP SUPERINTENDENT I
- 1 FIRE EQUIP SUPERINTENDENT II
- 70 FIRE LIEUTENANT
- 1 FIRE MARSHALL
- 1 FIRE PREVENTION CAPTAIN
- 1 FIRE PREVENTION LIEUTENANT
- 5 FIRE RESCUE CAPTAIN
- 15 FIRE RESCUE LIEUTENANT
- 20 FIRE RESCUE TECHNICIAN
- 323 ~~373~~ FIREFIGHTER
- 0 X JUVENILE COORDINATOR
- 5 MAN IN CHARGE BUREAU OPER CO
- 1 MAN IN CHARGE CARPENTER SHOP
- 0 X PERSONNEL CLERK I
- 8 X SENIOR MECHANIC
- 1 SUPERINTENDENT OF CARPENTER SHOP

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500 ~~565~~

**SECTION 19**

**COMMUNICATIONS**

MRC

- 1 ADMINISTRATIVE ASSISTANT TO DIR OF COMM
- 6 ASSISTANCE DISPATCHER
- 0 X BUILDING CUSTODIAN
- 1 CHIEF OF OPERATIONS
- 1 CHIEF RADIO ENGINEER
- 7 CLASSIFIED DISPATCHER

MRC

24 30 CONTROL CENTER OPERATORS  
 5 CREW CHIEFS  
 1 DEPUTY DIRECTOR OF COMMUNICATION  
 1 DIRECTOR OF COMMUNICATIONS  
 5X FIRE ALARM TECHNICIAN  
 2 FIRE ALARM TECHNICIAN INSPECTOR  
 12 FIRE DEPARTMENT DISPATCHER  
 1 FOREMAN CABLE CREW  
 1 FOREMAN LINE CREW  
 1 LABORER  
 1 RADIO ENGINEER  
 1 RADIO REPAIR TECHNICIAN  
 1 SENIOR SWITCHBOARD OPERATOR  
 0X SWITCHBOARD I  
 2X SWITCHBOARD OPERATOR II  
 1X TELEPHONE TECHNICIAN  
 1 TELETYPE COORDINATOR  
 1 VALIDATION OFFICER

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 77 89

**SECTION 20**

**TRAFFIC ENGINEERING**

MRC

2 CLERK II  
 0X CLERK IV  
 1 DEPUTY DIRECTOR TRAFFIC ENGINEERING  
 1 DIRECTOR TRAFFIC ENGINEERING  
 0X ENGINEERING AIDE III  
 0X FOREMAN  
 1 FOREMAN TRAFFIC SIGN MAINTENANCE  
 0X GENERAL FOREMAN  
 1 LABORER  
 0X PARKING METER MAINT MAN I  
 1 PARKING METER MAINT MAN II  
 0X TRAFFIC ENGINEER  
 0X TRAFFIC ENGINEER FOREMAN  
 1 TRAFFIC ENGINEERING ELECTRICIAN  
 1 TRAFFIC MARKER AND SIGN MAN  
 2X TRAFFIC SIGN MAINT MAN  
 0X TRAFFIC SIGN MAINT MAN II  
 1 TRAFFIC SIGNAL MAINT FOREMAN  
 0X TRAFFIC SIGNAL MAINT MAN HELPER  
 1 TRAFFIC SYSTEMS ANALYST

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 13 30

**SECTION 21**

**INSPECTION & STANDARDS**

MRC

1 ADMINISTRATOR COORDINATOR (I&S)  
 0X CLERK IV  
 0X CLERK STENO III  
 0X DEPARTMENTAL CLERK  
 1 DEPUTY DIRECTOR OF BUILDING SAFETY  
 1 DIRECTOR OF BUILDING SYSTEMS  
 1 DIRECTOR OF INSP & STANDARDS  
 1 RECORDING SECRETARY BOARDS OF REVIEW  
 1 SECRETARY REVIEW BOARDS  
 3X SENIOR DEPARTMENT CLERK

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 15 21

**SECTION 22**

**STRUCTURES & ZONING**

*MRC*

- 1 ASSIST SUPERV STRUCTURES AND ZONING
- ~~0~~ BUILDING INSPECTOR I
- 7 BUILDING INSPECTOR II
- ~~0~~ BUILDING INSPECTOR III
- 1 CHIEF OF STRUCTURES & ZONING
- 1 PLAN ESTIMATOR
- 1 SUPERVISOR STRUCTURES AND ZONING
- 1 ZONING ASSISTANT

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12 ~~15~~

**SECTION 23**

**PLUMBING DRAINAGE & GAS PIPING**

*MRC*

- ~~0~~ CHIEF OF PD & G
- 2 PLUMBING INSPECTOR II
- 1 PLUMBING INSPECTOR III

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3 ~~4~~

**SECTION 24**

**ELECTRICAL INSTALLATIONS**

*MRC*

- 1 CHIEF OF ELEC INST
- ~~3~~ ELECTRICAL INSPECTOR II
- ~~0~~ ELECTRICAL INSPECTOR III

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4 ~~6~~

**SECTION 25**

**MECHANICAL INSTALLATIONS**

*MRC*

- 1 AIR POLLUTION / MECH INSPECTOR
- 1 CHIEF OF MECH EQUIP
- 2 MECH EQUIP INSPECTOR II
- ~~0~~ MECH EQUIP INSPECTOR III

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4 ~~5~~

**SECTION 26**

**ZONING BOARD OF REVIEW**

- 1 AUXILIARY MEMBER ZONING BOARD
- 1 CHAIRMAN ZONING BOARD OF REVIEW
- 4 MEMBER ZONING BOARD OF REVIEW

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6

*Not Paid*

**SECTION 27**

**BUILDING BOARD OF REVIEW**

- 1 CHAIRMAN BLDG BD OF REVIEW
- 4 MEMBER BLDG BD OF REVIEW

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*Not Paid*

**SECTION 28**

**HOUSING BOARD OF REVIEW**

- 1 CHAIRMAN HOUSING BD OF REVIEW
- 4 MEMBER HOUSING BD OF REVIEW

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5

*Not Paid*

**SECTION 29**

**CODE ENFORCEMENT**

MRC

- 0x PROJECT SUPERV (CODE ENFOR)
  - 0x REHAB SPEC - CODE ENFORCEMENT
  - 0x RENEWAL INSP I
  - 3x RENEWAL INSP II
  - 3 RENEWAL INSP III
  - 1 SUPERVISOR CODE ENFORCEMENT
  - 0x SUPERVISOR SPECIAL PROJECTS
- 
- 7x

**SECTION 30**

**PROSECUTION**

MRC

- 2 ASSIST LEGAL SECRETARY
  - 0x ASSIST PROSECUTION COORDINATOR
  - 1 LEGAL SECRETARY / PROSECUTION
  - 1 PROSECUTION COORDINATOR
  - 0x REHABILITATION SPECIALIST
  - 0x RENEWAL INSP III
- 
- 4x

**SECTION 31**

**UTILITIES & STANDARDS**

MRC

- 1 CHIEF UTILITIES & STANDARDS
  - 1 FIRST DEPUTY SEALER
  - 0x FIRST DEPUTY WEIGHER
- 
- 2x

**SECTION 32**

**PUBLIC WORKS ADMINISTRATION**

MRC

- 1 ACCOUNTS PAYABLE CLERK IV
  - 0x ACCOUNTANT II
  - 0x ACCOUNTANT III
  - 1 ASSISTANT DIRECTOR GEN SERVICES
  - 1 CHIEF ENGINEER
  - 0x CHIEF OF PLANNING & MAINT
  - 1x CLERK II
  - 0x CLERK III
  - 0x CLERK IV
  - 0x DEPUTY DIRECTOR/PW
  - 1 DIRECTOR OF PUBLIC WORKS
  - 0x DPIA COORDINATOR
  - 0x MAINT PLANNER
  - 0x OFFICE MANAGER
  - 2x PUBLIC WORKS CLERK
  - 1 SECRETARY TO DIRECTOR PW
  - 1 SPEC. ASST. - ENV. CONTROL - PUB. WORKS
- 
- 9x

**SECTION 33**

**ENGINEERING**

MRC

- 2x ASSOC ENGINEER I
- 0x ASSOC ENGINEER II
- 4x ASSOC ENGINEER III
- 0x ASSOC ENGINEER IV

MRC

- 01 CLERK IV
- 01 CLERK STENOGRAPHER III
- 13 ENGINEERING AIDE III
- 01 MECHANICAL ENGINEER

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7 28

**SECTION 34**

**ENVIRONMENTAL ENFORCEMENT**

MRC

- 01 ASST. RECYCLE COORDINATOR
- 1 AUTO SQUAD INSPECTOR
- 1 CITY RECYCLING COORDINATOR
- 01 CLERK DISPATCHER
- 01 CLERK TYPIST II
- 1 DEPUTY SUPERINTENDENT ENVIR
- 01 ENV. ENFORCEMENT SUPERVISOR
- 1 ENVIRONMENTAL MANAGER
- 34 ENVIRONMENTAL OFFICERS
- 1 ENVIRONMENTAL SPECIALIST
- 34 EQUIPMENT OPERATOR
- 01 FOREMAN / STREET CLEANING
- 1 HEAVY EQUIP OPERATOR
- 64 LABORER
- 1 OPERATIONS MANAGER

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19 34

**SECTION 35**

**HIGHWAY**

MRC

- 02 BUILDING CUSTODIAN
- 28 CEMENT FINISHER
- 01 CLERK IV
- 01 CURBSETTER
- 13 DEPUTY SUPERINTENDENT HIGHWAY
- 1 DISPATCHER
- 52 EQUIPMENT OPERATOR
- 28 FOREMAN
- 05 GENERAL FOREMAN
- 014 HEAVY EQUIPMENT OPERATOR
- 1 HIGHWAY SUPERINTENDENT
- 1640 LABORER
- 02 MAINT MAN II
- 12 MECHANIC
- 1 PREVENT MAINT OPERATOR
- 01 PUBLIC WORKS CLERK
- 01 PUBLIC WORKS INSP I
- 01 PUBLIC WORKS INSP II
- 12 STOCK ROOM CLERK
- 01 STOCK ROOM SUPERVISOR
- 01 STONE CUTTER
- 1 SUPERVISOR SIDEWALK PROGRAM

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32 135

**SECTION 36**

**BRIDGE MAINTENANCE**

MRC

- 1 CARPENTER
  - 1 CEMENT FINISHER
  - ~~0~~1 EQUIPMENT OPERATOR
  - 1 FOREMAN
  - ~~2~~7 LABORER
  - 1 FOREMAN
  - MAINT MAN II
- 
- 6 75

**SECTION 37**

**SEWER & DRAINAGE INSPECTOR**

MRC

- 1 BRICKLAYER
  - 2 CEMENT FINISHER
  - ~~0~~1 DEPUTY SUPT SEW C&M
  - ~~0~~1 DISPATCHER
  - ~~2~~4 EQUIPMENT OPERATOR
  - 1 FOREMAN
  - ~~0~~1 GENERAL FOREMAN
  - 1 HEAVY EQUIPMENT OPERATOR
  - ~~0~~2 LABORER
  - ~~0~~1 SEWER & DRAIN INSPECTOR
  - ~~0~~2 SEWER CONSTRUCTION WORKER
  - ~~2~~7 SEWER EQUIPMENT OPERATOR
  - ~~0~~1 SUPERINTENDENT OF SEWER CONST
- 
- 9 38

**SECTION 38**

**GARAGE MAINTENANCE**

MRC

- 1 ASSIST. SHOP SUPERVISOR
  - 1 EQUIPMENT MAINT SUPERVISOR
  - ~~0~~1 GAS PUMP OPERATOR
  - ~~0~~1 HEAVY EQUIPMENT OPERATOR
  - ~~0~~2 LABORER
  - ~~2~~12 MECHANIC
  - 1 SENIOR MECHANIC
  - 1 SHOP SUPERVISOR
  - ~~0~~1 STATIONARY EQUIP OPERATOR
  - ~~0~~1 WELDER
- 
- 6 26

**SECTION 39**

**RECREATION**

MRC

- 1 ARTS AND CRAFTS SPECIALIST
- 1 ASSIST DIREC OF RECREATION
- 1 ASSIST PROGRAM DIRECTOR
- ~~0~~1 BUS DRIVER (RECREATION)
- 2 CLERK IV
- 1 COORDINATOR OF SENIOR PROGRAMS
- 2 COORDINATOR OF TRANSPORTATION
- 1 DIRECTOR OF RECREATION

MRC

- 1 DIRECTOR OF SENIOR PROGRAMS
  - 1 ELDERLY AFFAIRS CLERK
  - 0~~3~~ EQUIPMENT OPERATOR
  - 1 PROGRAM DIRECTOR RECREATION
  - 8 RECREATION CENTER DIRECTOR
  - 1 SPECIAL EVENTS COORDINATOR
- 21~~26~~

**SECTION 40**

**RECREATION SEASONAL**

MRC

- 6~~7~~ ASSIST POOL DIRECTORS
  - 9 ASSIST RECREATION CENTER DIREC
  - 2~~4~~ BUS DRIVER - REC SEASONAL
  - 1 CLINIC COORDINATOR
  - 1 CLINIC SUPERVISOR
  - 4 CUSTODIANS - SEASONAL
  - 30 LIFE GUARD
  - 36 POOL ATTENDANTS
  - 2~~3~~ POOL DIRECTORS
  - 20~~26~~ RECREATION AIDES
  - 2 RECREATION CTR DIR SEASONAL
  - 25 RECREATIONAL LEADER SEASONAL
  - 30 REFEREE
  - 9~~16~~ SUPERVISOR - ACTIVITIES
  - 1 SUPERVISOR - PLAYGROUND
  - 1 SUPERVISOR - POOLS
  - 30 WATCHMAN - SEASONAL
  - 4 SUPERVISOR
- 215~~226~~

**SECTION 41**

**GROUNDS MAINTENANCE SERVICES**

MRC

- 1 ASSIST DIREC GROUNDS MAINT
  - 1 CARPENTER / PARK
  - 1 CHIEF CENTRAL MAINT
  - 1 DEPUTY DIRECTOR OF GROUNDS
  - 1 DIRECTOR GROUNDS MAINT SERV
  - 0~~1~~ ENVIRONMENTAL SPECIALIST
  - 14~~38~~ EQUIPMENT OPERATOR
  - 3~~4~~ FOREMAN
  - 1~~3~~ GENERAL FOREMAN
  - 3~~5~~ HEAVY EQUIPMENT OPERATOR
  - 0~~1~~ INVENTORY CONTROL SUPERV
  - 20~~21~~ LABORER
  - 2~~5~~ LABORER / CUSTODIAN
  - 0~~6~~ MAINT MAN II
  - 2~~5~~ MAINT MAN III
  - 0~~1~~ MAINT MAN III POOL & REC
  - 0~~2~~ MECHANIC
  - 1 PARKS ELECTRICIAN
  - 1 PUBLIC GROUNDS INSP
  - 1 SECRETARY PARKS
  - 4~~5~~ SENIOR MECHANIC
  - 1 SHOP SUPERV-MECHANIC
  - 2 SUPERVISOR GEN. MAINT.
  - 1~~2~~ SUPERVISOR GROUNDS MAINT
- 61~~102~~

**SECTION 42**

**URBAN FORESTRY**

MRC

- 1 ENVIRONMENTAL SERVICE CLERK
- 3 X EQUIPMENT OPERATOR
- 0 X FOREMAN
- 0 X FORESTRY INSPECTOR
- 1 GENERAL FOREMAN
- 0 X HEAVY EQUIP OPERATOR
- 1 X LABORER
- 1 SUPERVISOR OF INSPECTIONS
- 1 SUPERVISOR OF URBAN FORESTRY
- 1 TREE FARM MANAGER
- 4 X TREE TRIMMERS
- 
- 13 X

**SECTION 43**

**ZOOLOGICAL AND SECURITY SERVICES**

MRC

- 0 X CLERK IV
- 1 CLERK STENOGRAPHER I
- 1 DEPUTY ZOO DIRECTOR
- 1 EDUCATION CURATOR
- 1 GENERAL CURATOR
- 1 LABORER
- 5 LEAD ZOOKEEPER
- 0 X MAINT MAN III
- 1 VETERINARY TECHNICIAN
- 1 VETERINARIAN
- 0 X ZOO CURATOR (HONORARY)
- 0 X ZOO CURATOR ADMINISTRATION
- 1 ZOO DIRECTOR
- 1 ZOO REGISTRAR
- 15 X ZOOKEEPER
- 
- 29 X

**SECTION 44**

**DEVELOPMENT AND ENVIRONMENTAL**

MRC

- 0 X ASSOC ENGINEER III
- 0 X CHIEF OF GREENHOUSES
- 1 CHIEF PARK PLANNER
- 0 X CLERK IV
- 0 X HORTICULTURAL SUPERV
- 5 X LANDSCAPE GARDENER
- 1 LANDSCAPE GARDENER SPEC PROJECTS
- 1 PARKS CONSTRUCTION INSPECTOR
- 1 SUPERVISOR OF ENG/PLANN.
- 
- 9 X

**SECTION 45**

**DEPARTMENT OF PUBLIC PROGRAMMING SERVICES**

MRC

- ~~1~~ CLERK IV
- 2 CLERK IV
- 1 CULTURAL AFFAIRS COORD
- 1 CURATOR
- 1 X CURATORIAL ASSIST.
- 1 EDUCATIONAL ASSIST.
- 1 FACILITY COORDINATOR
- 0 X MUSEUM DIRECTOR

MRC

- 1 MUSEUM EDUCATOR
  - 0X OFFICE MANAGER (PARK)
  - 1 PLANETARIUM ASSISTANT
  - 0X PRODUCTION SPECIALIST
  - 0X PUBLIC PROGRAMMING ASST
- 
- 9 X

**SECTION 46**

**OFFICE OF THE PARKS SUPERINTENDENT**

MRC

- 0X ACCOUNTANT II
  - 1 ADMIN ASSIST. PARKS
  - 1 CHIEF, INFORMATION PROCESSOR
  - 1 CLERK STENO III
  - 1 X CLERK IV
  - 1 DEPUTY DIRECTOR OF PARKS
  - 1 FISCAL ADVISOR PARKS
  - 0X INFORMATION PROCESSING SPECIALIST
  - 1 OFFICE MANAGER
  - 1 PARKS CONSTRUCTION INSPECTOR
  - 1 PAYROLL PERSONNEL ASSIST
  - 4 SECURITY OFFICER ZOO
  - 0X SECURITY SUPERVISOR
  - 2 SENIOR SECURITY OFFICER
  - 1 SUPERINTENDENT OF PARKS
  - 1 SWITCHBOARD OPER II (PARKS)
- 
- 17 X

**SECTION 47**

**NORTH BURIAL GROUND**

- 1 ACCOUNTANT III
  - 1 ADMIN ASST PARKS
  - 1 GENERAL FORMAN
  - 2 HEAVY EQUIP OPER
  - 3 LABORER
  - 1 SENIOR MECHANIC
  - 1 SUPERVISOR - NBG
- 
- 10

**SECTION 48**

**RECORDER OF DEEDS**

MRC

- 0X CLERK II
  - 0X CLERK TYPIST II
  - 0X CLERK TYPIST II
  - 1 DEPUTY RECORDER OF DEEDS
  - 4 X LAND RECORDS CLERK I
  - 2 X LAND RECORDS CLERK II
  - 1 X LAND RECORDS CLERK III
  - 1 RECORDER OF DEEDS
- 
- 9 X

**SECTION 49**

**VITAL STATISTICS**

*MRC*

- 1 CHIEF CLERK - VITAL STATISTICS
  - 1 CITY REGISTRAR OF VITAL STATISTICS
  - 1 SENIOR CLERK VITAL STATS
  - 2 ~~4~~ VITAL STAT CLERKS
- 
- 5 ~~7~~

**SECTION 50**

**BOARD OF CANVASSERS**

*MRC*

- 1 CHIEF CLERK-BD-CANV
  - 0 ~~1~~ CLERK BD OF CANV
  - 0 ~~1~~ CLERK II
  - 0 ~~4~~ CLERK III
  - 4 CLERK IV
  - 1 EXEC SECRETARY BD OF CANV
  - 2 MEMBER OF BD OF CANV
  - 1 SUPERVISOR OF ELECTION MAT
  - 1 SUPERVISOR REGISTRATION/CANVASSERS
- 
- 10 ~~16~~

**SECTION 51**

**BOARD OF LICENSES**

*MRC*

- 1 CHAIRMAN AND SECRETARY B OF L
  - 0 ~~1~~ CHIEF CLERK-BOARD LICENSES
  - 0 ~~1~~ CLERK II
  - 0 ~~1~~ CLERK III
  - 0 ~~1~~ CLERK IV
  - 4 COMMISSIONER B OF L
  - 1 LICENSE ADMINISTRATOR
  - 2 LICENSE BD CLERK
  - 1 SENIOR LICENSE BD CLERK
- 
- 9 ~~15~~

**SECTION 52**

**PROVIDENCE HUMAN RELATIONS**

*MRC*

- 1 ADMIN ASSIST TO DIRECTOR HUMAN RELATIONS
  - 0 ~~1~~ CLERK II
  - 1 EXEC DIR HUMAN RELATIONS
  - 1 HUMAN RESOURCE ADMINISTRATOR
  - 1 ~~2~~ HUMAN RESOURCE SPECIALIST
  - 1 SECRETARY / TRANSLATOR
- 
- 5 ~~7~~

**SECTION 53**

**PROVIDENCE EMERGENCY MANAGEMENT**

*MRC*

- 1 CLERK IV
  - 1 DEPUTY DIRECTOR CIV DEF
  - 0 ~~1~~ DIRECTOR OF CD PA
  - 0 ~~1~~ EMERGENCY MANAGEMENT COORDINATOR
  - 1 FALLOUT SHELTER COORDINATOR
  - 0 ~~1~~ HAZARDOUS WASTE ADMINISTRATOR
  - 1 OPER PLANN TRAIN & HUB INF OF
- 
- 4 ~~7~~

## SECTION 54

## PLANNING &amp; DEVELOPMENT

MRC

03	ACCOUNTANT (DPD)
02	ACCOUNTANT II
01	ACCOUNTANT III
01	ACCOUNTANT III DPD
12	ACCOUNTING ADMINISTRATOR
1	ADMIN AIDE (DPD)
01	ADMIN AIDE SUPER OF SPEC
01	ADMIN ASSIST ECONOMIC DEVELOPMENT
01	ADMIN ASSIST TO DIRECTOR - DPD
1	ADMINISTRATIVE ASSISTANT
01	ASSIST CITY PLANNER
1	ASSIST DIREC (NEIGH PLAN)
1	ASSIST DIREC BUSINESS DEV
1	ASSIST DIREC HOUSING DEV
01	ASSIST DIREC PLANNING
2	ASSIST DIREC PROJECT MANGT
01	ASSIST EEO/OFFICER (DPD)
01	ASSIST LENDING OFFICER (DPD)
01	ASSIST PLANNER
1	ASSIST SUPERV OF ENGINEERING
01	ASSIST SUPERV OF REAL ESTATE
02	ASSIST VERIFICATION SPECIALIST
1	ASSOC DIR ECON DEV
1	ASSOC DIREC (NEIGH DEVEL)
1	ASSOC DIREC OF FISCAL OPERATIONS
1	ASSOC DIREC OF PLANNING
01	ASSOC ENGINEER III
01	ASSOC ENGINEER IV
1	BUSINESS LIAISON OFFICER
01	BUSINESS RELATIONS REP
01	BUSINESS RELOCATION OFFICER
1	CHIEF LENDING OFFICER
01	CHIEF OF FAMILY RELOCATION
01	CLERICAL AIDE
02	CLERK III (DPD)
01	CLERK IV
01	COMMERCIAL & INDUSTRIAL CLERK (DPD)
1	COMMERCIAL LEND OFFICER
1	COMMUNITY LIAISON OFFICER
01	COORDINATOR OF SENIOR AIDES
01	COORDINATOR RENTAL REHAB
1	DEPUTY DIRECTOR NEIGHBORHOOD RELATIONS
1	DEPUTY DIRECTOR PLANNING & POLICY
01	DIRECTOR FISCAL (DPD)
1	DIRECTOR OF ACCOUNTING (DPD)
1	DIRECTOR PLANNING AND DEVELOPMENT
01	DIRECTOR PROGRAM EVALUATION
1	ECONOMIC DEVELOPMENT COORD
1	FIELD AUDITOR
01	FIELD INSPECTOR (DPD)
01	FISCAL OFFICER
01	FISCAL REHAB INVEST
1	INFORMATION SPECIALIST
01	LANDSCAPE ARCHITECT
1	LEGAL RESEARCH ASSISTANT (DPD)
02	LEGAL SECRETARY
1	MANAGEMENT INFORMATION SYSTEMS
1	OFFICE MANAGER HOUSING DIVISION

ASSOC. Dir. Proj. Mangt.

MRC

- 1 8 PERSONAL SECRETARY (DPD)
- 1 PRESERVATION PLANNER
- 2 8 PRINCIPAL PLANNER
- 1 PRINCIPAL PLANNER FOR HISTORICAL PRESERV.
- 1 PROGRAM EVAL OFFICER
- 0 8 PROGRAM SPECIALIST
- 0 8 PROJECT SUPERVISOR
- 1 PROJECT SUPERVISOR FOR DIRECTOR
- 1 PURCHASING AGENT DPD
- 1 REAL ESTATE AIDE II
- 1 RECEPTIONIST DPD
- 0 8 REHABILITATION VERIFICATIONS SPECIALIST DPD
- 0 8 RESEARCH ASSISTANT
- 3 8 SECRETARY (DPD)
- 1 8 SECRETARY DIR DPD
- 1 SENIOR DRAFTSMAN DEPT PLAN
- 0 8 SENIOR HOUSING PLANNER
- 0 8 SENIOR HOUSING REHAB SUPERVISOR
- 2 SENIOR PLANNER
- 0 8 SENIOR PLANNER / DPD
- 2 8 SENIOR REHAB SPECIALIST
- 0 8 SENIOR RESEARCH ASSISTANT
- 0 8 SUPERVISOR BUSINESS RELOC PROP
- 1 SUPERVISOR COMPREHENSIVE PLAN
- 1 SUPERVISOR ENGINEERING/PLANNING
- 0 8 SUPERVISOR GRAPHICS/TRANSPORTATION
- 0 8 SUPERVISOR LAND ACQUISITION
- 0 8 SUPERVISOR OF REAL ESTATE
- 1 8 SUPERVISOR OF REHAB SERVICES
- 1 SUPERVISOR OF SPECIFICATIONS
- 0 8 SUPERVISOR OF VERIFICATION
- 0 8 SUPERVISOR PROGRAM SPECIALIST
- 0 8 SUPERVISOR PROJECT PLANNING
- 1 VERIFICATION SPECIALIST
- 1 VERIFICATION OFFICER
- 2 verification Specialist / Sec

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**SECTION 55**

**CITY COUNCIL ADMINISTRATION**

MRC

- 1 ADMIN ASSIST TO CITY COUNCIL
- 0 8 ASST TO THE INTERNAL AUDITOR
- 1 CLERK STENO III
- 0 8 COUNCIL LIAISON
- 1 INTERNAL AUDITOR
- 0 8 SECRETARY ADMN ASST COUNCIL
- 1 SECRETARY CITY COUNCIL
- 1 SUPERVISOR OFFICE MANAGER

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**SECTION 56**

**ARCHIVES & HISTORY**

- 1 ARCHIVAL ASSISTANT
- 1 CITY ARCHIVIST

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2

**SECTION 57**

**MAYOR'S COUNCIL ON SUBSTANCE ABUSE**

- 1 ADMIN ASST
- 1 ASST TO DIRECTOR
- 1 EXECUTIVE DIRECTOR MAYOR'S COUNCIL
- 1 OFFICE MANAGER
- 1 PREVENTION SPECIALIST
- 2 PROJECT DIRECTOR MAYOR'S COUNCIL
- 1 SECRETARY MAYOR'S COUNCIL/DRUGS

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**SECTION 58**

**PORT OF PROVIDENCE**

*MRC*

- ~~0~~ 1 DEPUTY PORT DIRECTOR
- ~~0~~ 1 LABOR FOREMAN PORT
- ~~0~~ 4 LABORER
- ~~0~~ 1 MANIFEST CLERK
- ~~0~~ 1 OPERATIONS MANAGER
- ~~0~~ 1 PORT BOOKKEEPER
- ~~0~~ 1 PORT COMPTROLLER
- ~~0~~ 1 PORT DIRECTOR
- ~~0~~ 1 PORT SECRETARY
- ~~0~~ 1 SECURITY OFFICER PORT
- ~~0~~ 1 SENIOR PORT SECURITY

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~~0~~ 2

**SECTION 59**

**PUBLIC PROPERTY**

*MRC*

- 2 ADMIN ASSIST PUBLIC PROPERTY
- ~~0~~ 1 ASSIST CITY PRINTER
- ~~0~~ 1 ASSOC ENGINEER - PLANNER
- ~~0~~ 1 ASSOC ENGINEER II
- ~~0~~ 1 ASSOC ENGINEER III
- ~~0~~ 4 ASSOC ENGINEER IV
- ~~0~~ 1 AUTO EQUIPMENT SUPERINTENDENT
- ~~0~~ 1 BUILDING MAIN SUPERV
- ~~0~~ 1 CARPENTER - PUBLIC PROPERTY
- ~~0~~ 1 CHARWOMAN
- ~~0~~ 1 CHIEF - BLDG - INV & CUST SERV
- ~~0~~ 1 CHIEF DIV MAINT & REPAIR
- 1 CHIEF SUPPORT MAINT OPERATIONS
- 1 COORDINATOR PUBLIC PROPERTY
- 1 DEPUTY DIRECTOR - PUBLIC PROPERTY
- ~~0~~ 1 DIRECTOR OF PUBLIC PROPERTY
- 1 ELECTRICIAN
- ~~0~~ 1 EQUIPMENT OPERATOR
- ~~0~~ 1 FLEET MANAGER
- 1 GAS PUMP OPERATOR
- ~~0~~ 1 GENERAL FOREMAN
- 1 INSPECTOR OF PUBLIC PROPERTY
- ~~0~~ 4 LABORER
- ~~12~~ 1 LABORER/CUSTODIAN
- 1 MAILROOM CLERK
- ~~0~~ 1 MAILROOM SUPERVISOR
- ~~0~~ 10 MAINT MAN II
- ~~0~~ 1 MAINT MAN III POOL & REC
- ~~0~~ 2 MAINT REPAIR CONSTRUCTION
- 1 MANAGEMENT OFFICER

MRC

- ~~02~~ MECHANIC
- ~~04~~ PERSONAL SECRETARY TO DIRECTOR
- 1 PRINTER
- ~~01~~ PRINTERS HELPER
- 1 PUBLIC PROPERTY ANALYST
- 2 SENIOR MECHANIC
- ~~01~~ SHOP SUPERVISOR
- ~~03~~ STATIONARY EQUIP OPERATOR
- ~~01~~ SUPERVISOR ENG & BLDG MAINT
- ~~12~~ SUPERVISOR LABORER/CUSTODIAN
- ~~04~~ SUPERVISOR LANDSCAPING
- ~~04~~ SUPERVISOR PLANT MAINT

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**SECTION 60**

**PURCHASING**

MRC

- ~~04~~ ADMIN ASSIST TO PURCHASING DIRECTOR
- 2 CLERK I (PURCHASING)
- 2 CLERK II
- ~~03~~ CLERK III (PURCHASING)
- 1 MBE/WBE PROG ADMIN
- ~~24~~ PURCHASING AGENT II
- 2 PURCHASING AGENT III
- 1 SUPERVISOR/PURCHASING AGENT

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**SECTION 61** The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies, Assistant's, Aides, Secretaries, Stenographers, Clerks and other personnel as he may deem necessary.

**SECTION 62** No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department; provided, however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees, due to injuries received while discharging their duties as employees or during absences of employees on sick leave, and it is necessary to employ temporary employees for the duration of the employee's sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

**SECTION 63** Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

**SECTION 64** Chapter 1994-37 of the Ordinances of the City of Providence approved October 28, 1994, with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

**SECTION 65** The provisions of this ordinance shall not be construed as a ratification of any collective bargaining agreement.

**SECTION 66** This Ordinance shall take effect upon its passage.

IN CITY COUNCIL  
DEC 7 1995  
FIRST READING  
READ AND PASSED

*Michael R. Clement*

IN CITY  
COUNCIL  
DEC 21 1995  
FINAL READING  
READ AND PASSED

*Richard V. Fargnoli*  
ACTING PRESIDENT  
*Michael R. Clement*  
CLERK

**APPROVED**  
DEC 28 1995  
*Vincenzo Lianni*  
MAYOR

The enclosed memo has been sent to the following department heads:

Charles Mansolillo - Law Department  
Judge Frank Caprio - Municipal Court  
Judge John Martinelli - Probate Court  
Irving Brodsky - Chief Justice/Housing Court  
Boyce Spinelli - Finance Director  
Joseph Chiodo - City Controller  
Lisa Virtullo - Data Processing  
Anthony Annarino - City Collector  
Thomas Rossi - Tax Assessor  
Stephen Napolitano - City Treasurer  
John J. Partington - Commissioner of Public Safety  
Kathleen Moretti - Personnel Director  
Chief Urbano Prignano - Police Department  
Fire Chief James Rattigan - Fire Department  
Manuel Viera - Director of Communications  
Ramzi Loqa - Inspection & Standards  
Gerald Florio - Director of Public Works  
Raymond Brown - Recreation  
Nancy Derrig - Parks Department  
Robert Ricci - Recorder of Deeds  
Pasquale Iannazzi - City Registrar  
Lawrence K. Flynn - Board of Canvassers  
Raymond Dettore - Board of Licenses  
Christine Roundtree - Providence Human Relations  
John Palmieri - Department of Planning & Development  
Rita Murphy - City Council Administrator  
Alan Sepe - Acting Director of Public Works  
Steven Patriarca - Director of Mayor's Council on Substance Abuse  
Irene Testa - Traffic Engineer

Michael R. Clement  
City Clerk

\_\_\_\_\_  
Clerk of Council



Jean M. Angelone  
First Deputy

\_\_\_\_\_  
Barbara A. Poirier  
Second Deputy

**DEPARTMENT OF CITY CLERK  
CITY HALL**

**MEMORANDUM**

**DATE:** January 4, 1996

**TO:** Mr. Raymond Brown - Director of Recreation

**SUBJECT:** Ordinance Relative to Classes of Positions

**FROM:** Jean M. Angelone, First Deputy City Clerk

**DISPOSITION:** Enclosed is an excerpt of Chapter 1995-30 passed by the City Council on December 21, 1995 and approved by His Honor the Mayor on December 28, 1995 relative to your department, Entitled, "An Ordinance Establishing the Classes of Positions the Maximum Number of Employees and the Number of Employees in Certain Classes in the City Departments and Repealing Ordinance Chapter 1994-37 Approved October 28, 1994, As Amended".

Jean M. Angelone  
First Deputy City Clerk