

City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER 1995- 30

No. 713 AN ORDINANCE

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1994-37 APPROVED OCTOBER 28, 1994 AS AMENDED.

Approved December 28, 1995

Be it ordained by the City of Providence:

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

SECTION 1

CITY CLERK

1 CHIEF CLERK
1 CITY CLERK
0X CLERK III
0X CLERK STENO III
1 CLERK STENO IV
1 DEPUTY CITY CLERK FIRST
1 DEPUTY CITY CLERK SECOND
1 SECRETARY TO CITY CLERK
1 2 STENOGRAPHIC REPORTER CITY CL
1 2 STENOGRAPHIC REPORTER CITY CO

8 12

SECTION 2

CITY SERGEANT

1 CITY SERGEANT

1

SECTION 3

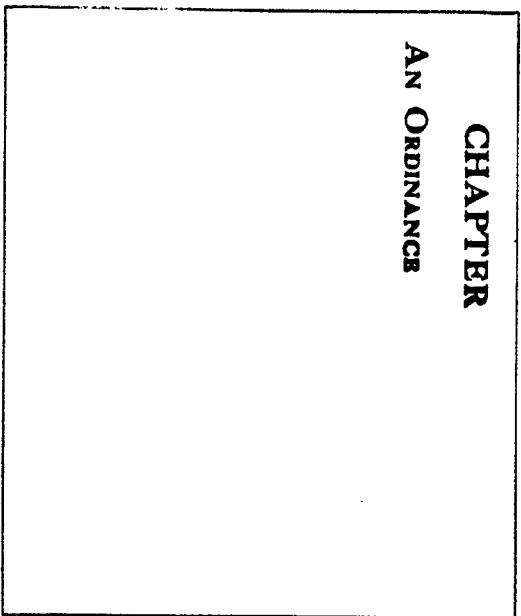
DEPARTMENT OF LAW

0X ADMIN ASSISTANT - LAW DEPARTMENT
12 15 ASSIST CITY SOLICITOR
2 ASSIST LEGAL SECRETARY
1 CITY SOLICITOR
1 DEPUTY CITY SOLICITOR
1 LEGAL SECRETARY LAW DEPT
2 PARALEGAL I
3 SENIOR CITY SOLICITOR
1 SPECIAL ASST. TO CITY SOLICITOR/CLAIMS MGR.

23 27

No.

CHAPTER
AN ORDINANCE



SECTION 4**MUNICIPAL COURT***MRC*

1 CHIEF JUDGE MUNICIPAL COURT
~~0~~ CLERK IV
1 CLERK PROV MUNICIPAL COURT
~~0~~ CLERK STENOGRAPHER II
~~0~~ CLERK TYPIST II
~~2~~ COURT CLERK
1 COURT CLERK II
~~0~~ DEPUTY CLERK PROV MUNICIPAL
1 DEPUTY COURT ADMINISTRATOR
2 JUDGE PROV MUNICIPAL COURT

8 X**SECTION 5****PROBATE COURT***MRC*

~~0~~ CLERK III
1 CLERK OF PROBATE
~~0~~ CLERK STENOGRAPHER III
~~0~~ CLERK TYPIST II
2 COURT CLERK
1 DEPUTY CLERK PROBATE COURT
1 JUDGE OF PROBATE
1 PUBLIC ADMINISTRATOR

6 X**SECTION 6****HOUSING COURT***MRC*

2 ASSOC JUSTICE HOUSING COURT
1 CHIEF JUDGE (HOUSING COURT)
1 CLERK IV
~~1~~ CLERK STENO III
1 HOUSING COURT ADMINISTRATOR

6 X**SECTION 7****FINANCE DEPARTMENT***MRC*

1 ADMIN ASSIST FIN DIRECTOR
~~0~~ ASSIST TO FINANCE DIRECTOR
~~0~~ BUDGET ANALYST
~~0~~ BUDGET OFFICER DEPUTY FINANCE DIREC
~~0~~ CLERK II
1 CLERK IV
1 FINANCE DIRECTOR
~~0~~ FISCAL OFFICER

3 X**SECTION 8****CONTROLLERS***MRC*

1 ACCOUNTANT III
1 ACCOUNTANT / MEDICAL HEALTH
~~0~~ ACCOUNTS PAYABLE ADMINISTRATOR
~~0~~ ACCOUNTS PAYABLE CLERK I
5 ACCOUNTS PAYABLE CLERK II
~~1~~ ACCOUNTS PAYABLE CLERK III
~~0~~ ACCOUNTS PAYABLE CLERK IV

MRC

1	ACCOUNTS PAYABLE SUPERVISOR
0X	ADMIN ASSIST CONTROLLER
1	CITY CONTROLLER
0X	CLERK TYPIST II
1	DEPUTY CITY CONTROLLER
0X	FEDERAL PROGRAMS SUPER
3X	FISCAL OFFICER
2X	FISCAL OFFICER - PUBLIC SAFETY
1	MEDICAL HEALTH PLAN ADM
1X	PAYROLL CLERK II
0X	SECRETARY TO CONTROLLERS OFFICE
0X	SENIOR ACCOUNTS PAYABLE CLERK
0X	SENIOR CLERK
0X	SENIOR FISCAL OFFICER
1	SUPERVISOR FISCAL
1	SUPERVISOR PAYROLL

20 3X**SECTION 9****RETIREMENT**

MRC

1	PENSION ADMINISTRATOR
4X	RETIREMENT DIVISION CLERK

5 X**SECTION 10****DATA PROCESSING**

MRC

1	ASST TO DATA PROCESSING COORDINATOR
1	DATA PROCESSING COORDINATOR
0X	DATA PROCESSING DIRECTOR
0X	SYSTEM TECHNICIAN
0X	SYSTEMS ANALYST
0X	SYSTEMS PROGRAMMER

2 X**SECTION 11****COLLECTORS**

MRC

0X	ACCOUNTANT III
0X	ADMIN ASSIST COLLECTOR/WATER
1	ASSIST CITY COLLECTOR
0X	ASSIST COUNTER CLERK
0X	AUTOMOBILE DRIVER
0X	CHIEF CLERK COLL WATER SECTION
1	CHIEF TELLER
1	CITY COLLECTOR
1X	CLERK CITY COLLECTOR
0X	CLERK II
4X	CLERK III
1X	CLERK IV
0X	CLERK TYPIST II
1X	CONTROL SUPERVISOR
0X	COUNTER CLERK COLLECTIONS
0X	ESCROW ACCOUNT SUPERVISOR
1	SUPERVISOR PERSONAL PROPERTY TAX COLL
1	SUPERVISOR PROP TAX REAL ESTATE
5	TELLERS

17 3X

SECTION 12

ASSESSORS

MRC

- ~~02~~ ACCOUNTANT II
- 1 ADMIN ASSIST (ASSESSOR)
- 1 ADMINISTRATIVE AIDE
- ~~04~~ APPRAISER
- 7 APPRAISER I
- ~~04~~ CERTIFICATE COORDINATOR
- ~~04~~ CHIEF APPRAISER
- 1 CITY ASSESSOR
- ~~03~~ CLERK ASSESSOR'S OFFICE
- ~~13~~ CLERK II
- ~~03~~ CLERK III
- ~~03~~ CLERK IV
- ~~03~~ CLERK TYPIST II
- 3 DEPARTMENTAL CLERK (ASSESSORS)
- 1 DEPUTY CITY ASSESSOR
- 1 DRAFTSMAN REAL ESTATE
- ~~01~~ EXCISE TAX APPRAISER
- 1 EXCISE TAX INFORMATION AIDE
- 1 MOTOR VEHICLE APPRAISER
- 1 READER OF DEEDS
- ~~01~~ REAL ESTATE APPRAISER
- 1 SECRETARY BD OF TAX ASSESSMENT
- ~~01~~ SENIOR APPRAISER
- ~~12~~ SENIOR CLERK ASSESSOR
- 1 SUPERVISOR PROPERTY TAX
- 1 SUPERVISOR TANGIBLE TAX

2333

SECTION 13

BOARD OF TAX ASSESSMENT REVIEW

- 1 CHAIRMAN BD OF TAX ASSESSMENT
- 4 MEMBER OF BOARD (TAX ASSESSMENT)

5

SECTION 14

CITY TREASURER

MRC

- ~~02~~ ACCOUNTANT II
- 1 ADMIN ASST-TREASURER
- 1 CHIEF CLERK TREASURY
- 1 CITY TREASURER
- ~~04~~ CLERK II
- ~~04~~ CLERK III
- 1 CLERK IV
- ~~01~~ DEPUTY CITY TREAS
- ~~01~~ SECRETARY TO CITY TREASURER

410

SECTION 15

PERSONNEL

MRC

- ~~01~~ ADMIN. ASST. PERSONNEL
- 1 ASST CLAIMS EXAMINER
- ~~01~~ CLAIMS COORDINATOR
- 1 CLAIMS EXAMINER (WORK COMP)
- ~~01~~ CLERK II
- ~~01~~ CLERK III

MRC

1 COORDINATOR OF EMPLOYEES BENEFITS
~~0X~~ DEPUTY DIRECTOR PERSONNEL
 1 EQUAL OPPORT EMPLOY OFFICER
~~0X~~ OCCUPATIONAL HEALTH OFFICER
~~1X~~ PERSONNEL CLERK I/PERSONNEL
~~0X~~ PERSONNEL CLERK II
 1 PERSONNEL DIRECTOR
 1 PERSONNEL TECHNICIAN I
 1 PERSONNEL TECHNICIAN II
 1 SECRETARY PERSONNEL
~~0X~~ WORKERS' COMP ADMIN

 9 ~~1X~~

SECTION 16

COMMISSIONER OF PUBLIC SAFETY

MRC

~~0X~~ ACCOUNTANT I
 1 ADMIN ASSIST FISCAL AFFAIRS
~~0X~~ ADMIN ASSIST TO COMMISSIONER
 2 CLERK IV
 1 COMMISSIONER OF PUBLIC SAFETY
 4 DOG OFFICER
~~0X~~ FISCAL OFFICER
 1 KENNEL DIRECTOR
~~1X~~ KENNEL KEEPER
~~0X~~ MEDICAL ACCOUNTS PAYABLE CLERK
~~0X~~ MEDICAL DIRECTOR
~~0X~~ OFFSET PRESSMAN
~~0X~~ SECRETARY TO COMMISSIONER
~~0X~~ SENIOR FISCAL OFFICER
~~0X~~ VIN STATION INSPECTOR

 10 ~~2X~~

SECTION 17

POLICE DEPARTMENT

MRC

2 ADMINISTRATION BUREAU LEGAL CLERK
 4 ANIMAL HANDLER MOUNTED POLICE
 1 AUTOMOTIVE EQUIP SUPT - POLICE
~~0X~~ BCI LEGAL CLERK
~~0X~~ CHIEF CLERK - DETAILS
~~0X~~ CLERK II
~~0TS~~ CLERK III
~~8N~~ CLERK IV
 1 CLERK SPECIAL PROJECTS
~~0X~~ CLERK STENOGRAPHER III
 1 COMMANDER DEPUTY CHIEF
 3 DETECTIVE BUREAU LEGAL CLERK
 5 ~~10~~ DETENTION OFFICER
 1 FOREMAN
 1 GRAPHIC ARTIST DESIGN
 6 LABORER
 1 MANAGEMENT INFORMATION SYSTEMS
 15 PARKING CHECKER
 1 PATROL BUREAU LEGAL CLERK
~~0X~~ PERSONNEL CLERK I
 8 POLICE CAPTAIN
 1 POLICE CHIEF
 1 POLICE INSPECTOR
 19 POLICE LIEUTENANT

4 POLICE MAJOR
 360 POLICE PERSON
 60 POLICE SERGEANT
 3 PROSECUTION LEGAL CLERK
 4 X RECORDS BUREAU CLERK
 1 SECRETARY TO POLICE CHIEF
 2 X SENIOR LEGAL CLERK - POLICE
 0 X SENIOR MECHANIC
 1 X STABLE SUPERV MOUNTED POLICE
 2 TRAFFIC BUREAU LEGAL CLERK
 1 VEHICLE INSPECTOR
 1 VIN STATION CLERK

 518 ~~552~~

SECTION 18

FIRE DEPARTMENT

1 ADMIN. ASSIST. TO FIRE CHIEF
 1 AIR SUPPLY TECH
 1 ASSIST FIRE CHIEF
 0 X AUTOMOTIVE EQUIP SUPT - FIRE
 0 X CHIEF CLERK DIVISION OF FIRE PREVENTION
 0 X CLERK IV
 0 X CLERK STENOGRAPHER III
 0 X CLERK TYPIST II
 5 DEPUTY ASSIST FIRE CHIEF
 0 X DEPUTY ASSIST FIRE CHIEF/CHIEF TRAINING
 1 EXECUTIVE SECRETARY TO THE CHIEF
 11 FIRE BATTALION CHIEF
 24 FIRE CAPTAIN
 1 FIRE CAPTAIN DISPATCHER
 1 FIRE CHIEF
 1 FIRE EQUIP MAN
 1 FIRE EQUIP SUPERINTENDENT I
 1 FIRE EQUIP SUPERINTENDENT II
 70 FIRE LIEUTENANT
 1 FIRE MARSHALL
 1 FIRE PREVENTION CAPTAIN
 1 FIRE PREVENTION LIEUTENANT
 5 FIRE RESCUE CAPTAIN
 15 FIRE RESCUE LIEUTENANT
 20 FIRE RESCUE TECHNICIAN
 323 ~~373~~ FIREFIGHTER
 0 X JUVENILE COORDINATOR
 5 MAN IN CHARGE BUREAU OPER CO
 1 MAN IN CHARGE CARPENTER SHOP
 0 X PERSONNEL CLERK I
 4 X SENIOR MECHANIC
 1 SUPERINTENDENT OF CARPENTER SHOP

 500 ~~565~~

SECTION 19

COMMUNICATIONS

1 ADMINISTRATIVE ASSISTANT TO DIR OF COMM
 6 ASSISTANCE DISPATCHER
 0 X BUILDING CUSTODIAN
 1 CHIEF OF OPERATIONS
 1 CHIEF RADIO ENGINEER
 7 CLASSIFIED DISPATCHER

MRC

24	30	CONTROL CENTER OPERATORS
	5	CREW CHIEFS
	1	DEPUTY DIRECTOR OF COMMUNICATION
	1	DIRECTOR OF COMMUNICATIONS
5	X	FIRE ALARM TECHNICIAN
	2	FIRE ALARM TECHNICIAN INSPECTOR
	12	FIRE DEPARTMENT DISPATCHER
	1	FOREMAN CABLE CREW
	1	FOREMAN LINE CREW
	1	LABORER
	1	RADIO ENGINEER
	1	RADIO REPAIR TECHNICIAN
	1	SENIOR SWITCHBOARD OPERATOR
	0	X SWITCHBOARD I
2	3	SWITCHBOARD OPERATOR II
1	2	TELEPHONE TECHNICIAN
	1	TELETYPE COORDINATOR
	1	VALIDATION OFFICER

77	89	

SECTION 20**TRAFFIC ENGINEERING**

MRC

	2	CLERK II
	0	X CLERK IV
	1	DEPUTY DIRECTOR TRAFFIC ENGINEERING
	1	DIRECTOR TRAFFIC ENGINEERING
	0	3 ENGINEERING AIDE III
	0	X FOREMAN
	1	FOREMAN TRAFFIC SIGN MAINTENANCE
	0	X GENERAL FOREMAN
	1	LABORER
	0	X PARKING METER MAINT MAN I
	1	PARKING METER MAINT MAN II
	0	X TRAFFIC ENGINEER
	0	X TRAFFIC ENGINEER FOREMAN
	1	TRAFFIC ENGINEERING ELECTRICIAN
	1	TRAFFIC MARKER AND SIGN MAN
	2	3 TRAFFIC SIGN MAINT MAN
	0	4 TRAFFIC SIGN MAINT MAN II
	1	TRAFFIC SIGNAL MAINT FOREMAN
	0	X TRAFFIC SIGNAL MAINT MAN HELPER
	1	TRAFFIC SYSTEMS ANALYST

13	30	

SECTION 21**INSPECTION & STANDARDS**

MRC

	1	ADMINISTRATOR COORDINATOR (I&S)
	0	X CLERK IV
	0	X CLERK STENO III
	0	8 DEPARTMENTAL CLERK
	1	DEPUTY DIRECTOR OF BUILDING SAFETY
	1	DIRECTOR OF BUILDING SYSTEMS
	1	DIRECTOR OF INSP & STANDARDS
	1	RECORDING SECRETARY BOARDS OF REVIEW
	1	SECRETARY REVIEW BOARDS
	3	4 SENIOR DEPARTMENT CLERK

15	21	

SECTION 22 STRUCTURES & ZONING

MRC	1	ASSIST SUPERV STRUCTURES AND ZONING
	0x	BUILDING INSPECTOR I
	7	BUILDING INSPECTOR II
	0x	BUILDING INSPECTOR III
	1	CHIEF OF STRUCTURES & ZONING
	1	PLAN ESTIMATOR
	1	SUPERVISOR STRUCTURES AND ZONING
	1	ZONING ASSISTANT

	12 x	

SECTION 23 PLUMBING DRAINAGE & GAS PIPING

MRC	0x	CHIEF OF PD & G
	2	PLUMBING INSPECTOR II
	1	PLUMBING INSPECTOR III

	3 x	

SECTION 24 ELECTRICAL INSTALLATIONS

MRC	1	CHIEF OF ELEC INST
	3x	ELECTRICAL INSPECTOR II
	0x	ELECTRICAL INSPECTOR III

	4 x	

SECTION 25 MECHANICAL INSTALLATIONS

MRC	1	AIR POLLUTION / MECH INSPECTOR
	1	CHIEF OF MECH EQUIP
	2	MECH EQUIP INSPECTOR II
	0x	MECH EQUIP INSPECTOR III

	4 x	

SECTION 26 ZONING BOARD OF REVIEW

1	AUXILIARY MEMBER ZONING BOARD	> Not Paid
1	CHAIRMAN ZONING BOARD OF REVIEW	
4	MEMBER ZONING BOARD OF REVIEW	

6		

SECTION 27 BUILDING BOARD OF REVIEW

1	CHAIRMAN BLDG BD OF REVIEW	> Not Paid
4	MEMBER BLDG BD OF REVIEW	

5		

SECTION 28 HOUSING BOARD OF REVIEW

1	CHAIRMAN HOUSING BD OF REVIEW	> Not Paid
4	MEMBER HOUSING BD OF REVIEW	

5		

SECTION 29

CODE ENFORCEMENT

MRC	01	PROJECT SUPERV (CODE ENFOR)
	04	REHAB SPEC - CODE ENFORCEMENT
	05	RENEWAL INSP I
	35	RENEWAL INSP II
	3	RENEWAL INSP III
	1	SUPERVISOR CODE ENFORCEMENT
	01	SUPERVISOR SPECIAL PROJECTS

71		

SECTION 30

PROSECUTION

MRC	2	ASSIST LEGAL SECRETARY
	01	ASSIST PROSECUTION COORDINATOR
	1	LEGAL SECRETARY / PROSECUTION
	1	PROSECUTION COORDINATOR
	08	REHABILITATION SPECIALIST
	04	RENEWAL INSP III

42		

SECTION 31

UTILITIES & STANDARDS

MRC	1	CHIEF UTILITIES & STANDARDS
	1	FIRST DEPUTY SEALER
	01	FIRST DEPUTY WEIGHER

22		

SECTION 32

PUBLIC WORKS ADMINISTRATION

MRC	1	ACCOUNTS PAYABLE CLERK IV
	01	ACCOUNTANT II
	08	ACCOUNTANT III
	1	ASSISTANT DIRECTOR GEN SERVICES
	1	CHIEF ENGINEER
	01	CHIEF OF PLANNING & MAINT
	12	CLERK II
	04	CLERK III
	08	CLERK IV
	01	DEPUTY DIRECTOR/PW
	1	DIRECTOR OF PUBLIC WORKS
	01	DPIA COORDINATOR
	01	MAINT PLANNER
	01	OFFICE MANAGER
	25	PUBLIC WORKS CLERK
	1	SECRETARY TO DIRECTOR PW
	1	SPEC. ASST. - ENV. CONTROL - PUB. WORKS

92		

SECTION 33

ENGINEERING

MRC	28	ASSOC ENGINEER I
	08	ASSOC ENGINEER II
	45	ASSOC ENGINEER III
	01	ASSOC ENGINEER IV

MRC

01 CLERK IV
 01 CLERK STENOGRAPHER III
 13 ENGINEERING AIDE III
 01 MECHANICAL ENGINEER

7 28

SECTION 34

ENVIRONMENTAL ENFORCEMENT

MRC

01 ASST. RECYCLE COORDINATOR
 1 AUTO SQUAD INSPECTOR
 1 CITY RECYCLING COORDINATOR
 01 CLERK DISPATCHER
 01 CLERK TYPIST II
 1 DEPUTY SUPERINTENDENT ENVIR
 01 ENV. ENFORCEMENT SUPERVISOR
 1 ENVIRONMENTAL MANAGER
 34 ENVIRONMENTAL OFFICERS
 1 ENVIRONMENTAL SPECIALIST
 34 EQUIPMENT OPERATOR
 01 FOREMAN / STREET CLEANING
 1 HEAVY EQUIP OPERATOR
 64 LABORER
 1 OPERATIONS MANAGER

19 34

SECTION 35

HIGHWAY

MRC

02 BUILDING CUSTODIAN
 28 CEMENT FINISHER
 01 CLERK IV
 012 CURBSETTER
 13 DEPUTY SUPERINTENDENT HIGHWAY
 1 DISPATCHER
 52 EQUIPMENT OPERATOR
 28 FOREMAN
 03 GENERAL FOREMAN
 014 HEAVY EQUIPMENT OPERATOR
 1 HIGHWAY SUPERINTENDENT
 1640 LABORER
 02 MAINT MAN II
 13 MECHANIC
 1 PREVENT MAINT OPERATOR
 01 PUBLIC WORKS CLERK
 01 PUBLIC WORKS INSP I
 01 PUBLIC WORKS INSP II
 12 STOCK ROOM CLERK
 01 STOCK ROOM SUPERVISOR
 01 STONE CUTTER
 1 SUPERVISOR SIDEWALK PROGRAM

32 135

SECTION 36

BRIDGE MAINTENANCE

MRC

- 1 CARPENTER
- 1 CEMENT FINISHER
- ~~01~~ EQUIPMENT OPERATOR
- ~~12~~ FOREMAN
- ~~27~~ LABORER
- ~~13~~ MAINT MAN II
-
- 6 ~~15~~

SECTION 37

SEWER & DRAINAGE INSPECTOR

MRC

- ~~13~~ BRICKLAYER
- 2 CEMENT FINISHER
- ~~01~~ DEPUTY SUPT SEW C&M
- ~~01~~ DISPATCHER
- ~~24~~ EQUIPMENT OPERATOR
- ~~13~~ FOREMAN
- ~~03~~ GENERAL FOREMAN
- 1 HEAVY EQUIPMENT OPERATOR
- ~~024~~ LABORER
- ~~01~~ SEWER & DRAIN INSPECTOR
- ~~02~~ SEWER CONSTRUCTION WORKER
- ~~27~~ SEWER EQUIPMENT OPERATOR
- ~~01~~ SUPERINTENDENT OF SEWER CONST
-
- 9 ~~33~~

SECTION 38

GARAGE MAINTENANCE

MRC

- 1 ASSIST. SHOP SUPERVISOR
- 1 EQUIPMENT MAINT SUPERVISOR
- ~~01~~ GAS PUMP OPERATOR
- ~~01~~ HEAVY EQUIPMENT OPERATOR
- ~~02~~ LABORER
- ~~212~~ MECHANIC
- ~~15~~ SENIOR MECHANIC
- 1 SHOP SUPERVISOR
- ~~01~~ STATIONARY EQUIP OPERATOR
- ~~01~~ WELDER
-
- 6 ~~26~~

SECTION 39

RECREATION

MRC

- 1 ARTS AND CRAFTS SPECIALIST
- 1 ASSIST DIREC OF RECREATION
- 1 ASSIST PROGRAM DIRECTOR
- ~~01~~ BUS DRIVER (RECREATION)
- 2 CLERK IV
- 1 COORDINATOR OF SENIOR PROGRAMS
- 2 COORDINATOR OF TRANSPORTATION
- 1 DIRECTOR OF RECREATION

MRC

1 DIRECTOR OF SENIOR PROGRAMS
 1 ELDERLY AFFAIRS CLERK
 03 EQUIPMENT OPERATOR
 1 PROGRAM DIRECTOR RECREATION
 8 RECREATION CENTER DIRECTOR
 1 SPECIAL EVENTS COORDINATOR

 2126

SECTION 40**RECREATION SEASONAL**

MRC

67 ASSIST POOL DIRECTORS
 9 ASSIST RECREATION CENTER DIREC
 24 BUS DRIVER - REC SEASONAL
 1 CLINIC COORDINATOR
 1 CLINIC SUPERVISOR
 4 CUSTODIANS - SEASONAL
 30 LIFE GUARD
 36 POOL ATTENDANTS
 23 POOL DIRECTORS
 2026 RECREATION AIDES
 2 RECREATION CTR DIR SEASONAL
 25 RECREATIONAL LEADER SEASONAL
 30 REFEREE
 976 SUPERVISOR - ACTIVITIES
 1 SUPERVISOR - PLAYGROUND
 1 SUPERVISOR - POOLS
 30 WATCHMAN - SEASONAL
 4

 215226

SUPERVISOR

SECTION 41**GROUNDS MAINTENANCE SERVICES**

MRC

1 ASSIST DIREC GROUNDS MAINT
 1 CARPENTER / PARK
 1 CHIEF CENTRAL MAINT
 1 DEPUTY DIRECTOR OF GROUNDS
 1 DIRECTOR GROUNDS MAINT SERV
 03 ENVIRONMENTAL SPECIALIST
 1438 EQUIPMENT OPERATOR
 34 FOREMAN
 13 GENERAL FOREMAN
 35 HEAVY EQUIPMENT OPERATOR
 04 INVENTORY CONTROL SUPERV
 2024 LABORER
 25 LABORER / CUSTODIAN
 06 MAINT MAN II
 25 MAINT MAN III
 04 MAINT MAN III POOL & REC
 08 MECHANIC
 1 PARKS ELECTRICIAN
 1 PUBLIC GROUNDS INSP
 1 SECRETARY PARKS
 45 SENIOR MECHANIC
 1 SHOP SUPERV-MECHANIC
 2 SUPERVISOR GEN. MAINT.
 13 SUPERVISOR GROUNDS MAINT

 61700

SECTION 42 URBAN FORESTRY

MRC

1	ENVIRONMENTAL SERVICE CLERK
3 X	EQUIPMENT OPERATOR
0 X	FOREMAN
0 X	FORESTRY INSPECTOR
1	GENERAL FOREMAN
0 2	HEAVY EQUIP OPERATOR
1 2	LABORER
1	SUPERVISOR OF INSPECTIONS
1	SUPERVISOR OF URBAN FORESTRY
1	TREE FARM MANAGER
4 X	TREE TRIMMERS

13 22	

SECTION 43 ZOOLOGICAL AND SECURITY SERVICES

MRC

0 X	CLERK IV
1	CLERK STENOGRAPHER I
1	DEPUTY ZOO DIRECTOR
1	EDUCATION CURATOR
1	GENERAL CURATOR
1	LABORER
5	LEAD ZOOKEEPER
0 X	MAINT MAN III
1	VETERINARY TECHNICIAN
1	VETERINARIAN
0 X	ZOO CURATOR (HONORARY)
0 X	ZOO CURATOR ADMINISTRATION
1	ZOO DIRECTOR
1	ZOO REGISTRAR
15 17	ZOOKEEPER

29 35	

SECTION 44 DEVELOPMENT AND ENVIRONMENTAL

MRC

0 X	ASSOC ENGINEER III
0 X	CHIEF OF GREENHOUSES
1	CHIEF PARK PLANNER
0 X	CLERK IV
0 2	HORTICULTURAL SUPERV
5 12	LANDSCAPE GARDENER
1	LANDSCAPE GARDENER SPEC PROJECTS
1	PARKS CONSTRUCTION INSPECTOR
1	SUPERVISOR OF ENG/PLANN.

9 21	

SECTION 45 DEPARTMENT OF PUBLIC PROGRAMMING SERVICES

MRC

1	CLERK IV
2	CLERK IV
1	CULTURAL AFFAIRS COORD
1	CURATOR
1 X	CURATORIAL ASSIST.
1	EDUCATIONAL ASSIST.
1	FACILITY COORDINATOR
0 X	MUSEUM DIRECTOR

MRC

- 1 MUSEUM EDUCATOR
- 01 OFFICE MANAGER (PARK)
- 1 PLANETARIUM ASSISTANT
- 01 PRODUCTION SPECIALIST
- 01 PUBLIC PROGRAMMING ASST
-
- 9 18

SECTION 46 OFFICE OF THE PARKS SUPERINTENDENT

MRC

- 01 ACCOUNTANT II
- 1 ADMIN ASSIST. PARKS
- 1 CHIEF, INFORMATION PROCESSOR
- 1 CLERK STENO III
- 1 18 CLERK IV
- 1 DEPUTY DIRECTOR OF PARKS
- 1 FISCAL ADVISOR PARKS
- 01 INFORMATION PROCESSING SPECIALIST
- 1 OFFICE MANAGER
- 1 PARKS CONSTRUCTION INSPECTOR
- 1 PAYROLL PERSONNEL ASSIST
- 4 SECURITY OFFICER ZOO
- 01 SECURITY SUPERVISOR
- 2 SENIOR SECURITY OFFICER
- 1 SUPERINTENDENT OF PARKS
- 1 SWITCHBOARD OPER II (PARKS)
-
- 17 21

SECTION 47 NORTH BURIAL GROUND

- 1 ACCOUNTANT III
- 1 ADMIN ASST PARKS
- 1 GENERAL FORMAN
- 2 HEAVY EQUIP OPER
- 3 LABORER
- 1 SENIOR MECHANIC
- 1 SUPERVISOR - NBG
-
- 10

SECTION 48 RECORDER OF DEEDS

MRC

- 04 CLERK II
- 02 CLERK TYPIST II
- 01 CLERK TYPIST II
- 1 DEPUTY RECORDER OF DEEDS
- 4 18 LAND RECORDS CLERK I
- 2 18 LAND RECORDS CLERK II
- 1 18 LAND RECORDS CLERK III
- 1 RECORDER OF DEEDS
-
- 9 21

SECTION 49

VITAL STATISTICS

MRC	1	CHIEF CLERK - VITAL STATISTICS
	1	CITY REGISTRAR OF VITAL STATISTICS
	1	SENIOR CLERK VITAL STATS
	2	VITAL STAT CLERKS
	<hr/>	
	5	

SECTION 50

BOARD OF CANVASSERS

MRC	1	CHIEF CLERK-BD-CANV
	0	CLERK BD OF CANV
	0	CLERK II
	0	CLERK III
	4	CLERK IV
	1	EXEC SECRETARY BD OF CANV
	2	MEMBER OF BD OF CANV
	1	SUPERVISOR OF ELECTION MAT
	1	SUPERVISOR REGISTRATION/CANVASSERS
	<hr/>	
	10	

SECTION 51

BOARD OF LICENSES

MRC	1	CHAIRMAN AND SECRETARY B OF L
	0	CHIEF CLERK-BOARD LICENSES
	0	CLERK II
	0	CLERK III
	0	CLERK IV
	4	COMMISSIONER B OF L
	1	LICENSE ADMINISTRATOR
	2	LICENSE BD CLERK
	1	SENIOR LICENSE BD CLERK
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	9	

SECTION 52

PROVIDENCE HUMAN RELATIONS

MRC	1	ADMIN ASSIST TO DIRECTOR HUMAN RELATIONS
	0	CLERK II
	1	EXEC DIR HUMAN RELATIONS
	1	HUMAN RESOURCE ADMINISTRATOR
	1	HUMAN RESOURCE SPECIALIST
	1	SECRETARY / TRANSLATOR
	<hr/>	
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SECTION 53

PROVIDENCE EMERGENCY MANAGEMENT

MRC	1	CLERK IV
	1	DEPUTY DIRECTOR CIV DEF
	0	DIRECTOR OF CD PA
	0	EMERGENCY MANAGEMENT COORDINATOR
	1	FALLOUT SHELTER COORDINATOR
	0	HAZARDOUS WASTE ADMINISTRATOR
	1	OPER PLANN TRAIN & HUB INF OF
	<hr/>	
	4	

SECTION 54

PLANNING & DEVELOPMENT

01 ACCOUNTANT (DPD)
 02 ACCOUNTANT II
 01 ACCOUNTANT III
 01 ACCOUNTANT III DPD
 12 ACCOUNTING ADMINISTRATOR
 1 ADMIN AIDE (DPD)
 01 ADMIN AIDE SUPER OF SPEC
 01 ADMIN ASSIST ECONOMIC DEVELOPMENT
 01 ADMIN ASSIST TO DIRECTOR - DPD
 1 ADMINISTRATIVE ASSISTANT
 01 ASSIST CITY PLANNER
 1 ASSIST DIREC (NEIGH PLAN)
 1 ASSIST DIREC BUSINESS DEV
 1 ASSIST DIREC HOUSING DEV
 01 ASSIST DIREC PLANNING
 2 ASSIST DIREC PROJECT MANGT
 01 ASSIST EEO/OFFICER (DPD)
 01 ASSIST LENDING OFFICER (DPD)
 01 ASSIST PLANNER
 1 ASSIST SUPERV OF ENGINEERING
 01 ASSIST SUPERV OF REAL ESTATE
 02 ASSIST VERIFICATION SPECIALIST
 1 ASSOC DIR ECON DEV
 1 ASSOC DIREC (NEIGH DEVEL)
 1 ASSOC DIREC OF FISCAL OPERATIONS
 1 ASSOC DIREC OF PLANNING
 01 ASSOC ENGINEER III
 01 ASSOC ENGINEER IV
 1 BUSINESS LIAISON OFFICER
 01 BUSINESS RELATIONS REP
 01 BUSINESS RELOCATION OFFICER
 1 CHIEF LENDING OFFICER
 01 CHIEF OF FAMILY RELOCATION
 01 CLERICAL AIDE
 02 CLERK III (DPD)
 01 CLERK IV
 01 COMMERCIAL & INDUSTRIAL CLERK (DPD)
 1 COMMERCIAL LEND OFFICER
 1 COMMUNITY LIAISON OFFICER
 01 COORDINATOR OF SENIOR AIDES
 01 COORDINATOR RENTAL REHAB
 1 DEPUTY DIRECTOR NEIGHBORHOOD RELATIONS
 1 DEPUTY DIRECTOR PLANNING & POLICY
 01 DIRECTOR FISCAL (DPD)
 1 DIRECTOR OF ACCOUNTING (DPD)
 1 DIRECTOR PLANNING AND DEVELOPMENT
 01 DIRECTOR PROGRAM EVALUATION
 1 ECONOMIC DEVELOPMENT COORD
 1 FIELD AUDITOR
 01 FIELD INSPECTOR (DPD)
 01 FISCAL OFFICER
 01 FISCAL REHAB INVEST
 1 INFORMATION SPECIALIST
 01 LANDSCAPE ARCHITECT
 1 LEGAL RESEARCH ASSISTANT (DPD)
 02 LEGAL SECRETARY
 1 MANAGEMENT INFORMATION SYSTEMS
 1 OFFICE MANAGER HOUSING DIVISION

ASSOC. Dir. Proj. Mangt.

MPC

- 1 8 PERSONAL SECRETARY (DPD)
- 1 PRESERVATION PLANNER
- 2 8 PRINCIPAL PLANNER
- 1 PRINCIPAL PLANNER FOR HISTORICAL PRESERV.
- 1 PROGRAM EVAL OFFICER
- 0 8 PROGRAM SPECIALIST
- 0 8 PROJECT SUPERVISOR
- 1 PROJECT SUPERVISOR FOR DIRECTOR
- 1 PURCHASING AGENT DPD
- 1 REAL ESTATE AIDE II
- 1 RECEPTIONIST DPD
- 0 8 REHABILITATION VERIFICATIONS SPECIALIST DPD
- 0 8 RESEARCH ASSISTANT
- 3 8 SECRETARY (DPD)
- 1 8 SECRETARY DIR DPD
- 1 SENIOR DRAFTSMAN DEPT PLAN
- 0 8 SENIOR HOUSING PLANNER
- 0 8 SENIOR HOUSING REHAB SUPERVISOR
- 2 SENIOR PLANNER
- 0 8 SENIOR PLANNER / DPD
- 2 8 SENIOR REHAB SPECIALIST
- 0 8 SENIOR RESEARCH ASSISTANT
- 0 8 SUPERVISOR BUSINESS RELOC PROP
- 1 SUPERVISOR COMPREHENSIVE PLAN
- 1 SUPERVISOR ENGINEERING/PLANNING
- 0 8 SUPERVISOR GRAPHICS/TRANSPORTATION
- 0 8 SUPERVISOR LAND ACQUISITION
- 0 8 SUPERVISOR OF REAL ESTATE
- 1 8 SUPERVISOR OF REHAB SERVICES
- 1 SUPERVISOR OF SPECIFICATIONS
- 0 8 SUPERVISOR OF VERIFICATION
- 0 8 SUPERVISOR PROGRAM SPECIALIST
- 0 8 SUPERVISOR PROJECT PLANNING
- 1 VERIFICATION SPECIALIST
- 1 VERIFICATION OFFICER
- 2 verification Specialist / Sec
- 55 125

SECTION 55

CITY COUNCIL ADMINISTRATION

MPC

- 1 ADMIN ASSIST TO CITY COUNCIL
- 0 8 ASST TO THE INTERNAL AUDITOR
- 1 CLERK STENO III
- 0 8 COUNCIL LIAISON
- 1 INTERNAL AUDITOR
- 0 8 SECRETARY ADMN ASST COUNCIL
- 1 SECRETARY CITY COUNCIL
- 1 SUPERVISOR OFFICE MANAGER
-
- 5 8

SECTION 56

ARCHIVES & HISTORY

- 1 ARCHIVAL ASSISTANT
- 1 CITY ARCHIVIST
-
- 2

SECTION 57

MAYOR'S COUNCIL ON SUBSTANCE ABUSE

1 ADMIN ASST
 1 ASST TO DIRECTOR
 1 EXECUTIVE DIRECTOR MAYOR'S COUNCIL
 1 OFFICE MANAGER
 1 PREVENTION SPECIALIST
 2 PROJECT DIRECTOR MAYOR'S COUNCIL
 1 SECRETARY MAYOR'S COUNCIL/DRUGS

 8

SECTION 58

PORT OF PROVIDENCE

01 DEPUTY PORT DIRECTOR
 01 LABOR FOREMAN PORT
 04 LABORER
 01 MANIFEST CLERK
 01 OPERATIONS MANAGER
 01 PORT BOOKKEEPER
 01 PORT COMPTROLLER
 01 PORT DIRECTOR
 01 PORT SECRETARY
 02 SECURITY OFFICER PORT
 01 SENIOR PORT SECURITY

 02

SECTION 59

PUBLIC PROPERTY

2 ADMIN ASSIST PUBLIC PROPERTY
 01 ASSIST CITY PRINTER
 01 ASSOC ENGINEER - PLANNER
 01 ASSOC ENGINEER II
 04 ASSOC ENGINEER III
 04 ASSOC ENGINEER IV
 01 AUTO EQUIPMENT SUPERINTENDENT
 01 BUILDING MAIN SUPERV
 01 CARPENTER - PUBLIC PROPERTY
 01 CHARWOMAN
 01 CHIEF - BLDG - INV & CUST SERV
 01 CHIEF DIV MAINT & REPAIR
 1 CHIEF SUPPORT MAINT OPERATIONS
 1 COORDINATOR PUBLIC PROPERTY
 1 DEPUTY DIRECTOR - PUBLIC PROPERTY
 01 DIRECTOR OF PUBLIC PROPERTY
 1 ELECTRICIAN
 03 EQUIPMENT OPERATOR
 01 FLEET MANAGER
 1 GAS PUMP OPERATOR
 03 GENERAL FOREMAN
 1 INSPECTOR OF PUBLIC PROPERTY
 04 LABORER
 12 LABORER/CUSTODIAN
 1 MAILROOM CLERK
 01 MAILROOM SUPERVISOR
 01 MAINT MAN II
 01 MAINT MAN III POOL & REC
 02 MAINT REPAIR CONSTRUCTION
 1 MANAGEMENT OFFICER

MRC

- ~~02~~ MECHANIC
- ~~01~~ PERSONAL SECRETARY TO DIRECTOR
- 1 PRINTER
- ~~01~~ PRINTERS HELPER
- 1 PUBLIC PROPERTY ANALYST
- 2 SENIOR MECHANIC
- ~~01~~ SHOP SUPERVISOR
- ~~03~~ STATIONARY EQUIP OPERATOR
- ~~01~~ SUPERVISOR ENG & BLDG MAINT
- ~~12~~ SUPERVISOR LABORER/CUSTODIAN
- ~~01~~ SUPERVISOR LANDSCAPING
- ~~01~~ SUPERVISOR PLANT MAINT

27 ~~80~~

SECTION 60

PURCHASING

MRC

- ~~01~~ ADMIN ASSIST TO PURCHASING DIRECTOR
- 2 CLERK I (PURCHASING)
- 2 CLERK II
- ~~03~~ CLERK III (PURCHASING)
- 1 MBE/WBE PROG ADMIN
- ~~21~~ PURCHASING AGENT II
- 2 PURCHASING AGENT III
- 1 SUPERVISOR/PURCHASING AGENT

10 ~~16~~

SECTION 61 The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies, Assistant's, Aides, Secretaries, Stenographers, Clerks and other personnel as he may deem necessary.

SECTION 62 No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department; provided, however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees, due to injuries received while discharging their duties as employees or during absences of employees on sick leave, and it is necessary to employ temporary employees for the duration of the employee's sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

SECTION 63 Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

SECTION 64 Chapter 1994-37 of the Ordinances of the City of Providence approved October 28, 1994, with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

SECTION 65 The provisions of this ordinance shall not be construed as a ratification of any collective bargaining agreement.

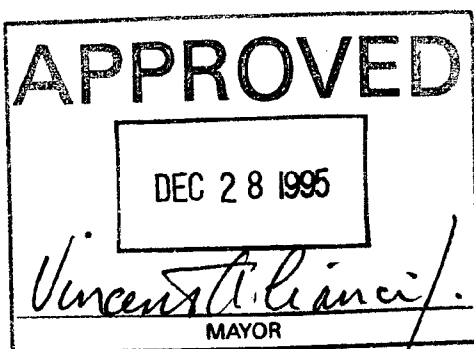
SECTION 66 This Ordinance shall take effect upon its passage.

IN CITY COUNCIL
DEC 7 1995
FIRST READING
READ AND PASSED

Michael R. Clement

IN CITY
COUNCIL
DEC 21 1995
FINAL READING
READ AND PASSED

Richard V. Fargnoli
ACTING PRESIDENT
Michael R. Clement
CLERK



The enclosed memo has been sent to the following department heads:

Charles Mansolillo - Law Department
Judge Frank Caprio - Municipal Court
Judge John Martinelli - Probate Court
Irving Brodsky - Chief Justice/Housing Court
Boyce Spinelli - Finance Director
Joseph Chiodo - City Controller
Lisa Virtullo - Data Processing
Anthony Annarino - City Collector
Thomas Rossi - Tax Assessor
Stephen Napolitano - City Treasurer
John J. Partington - Commissioner of Public Safety
Kathleen Moretti - Personnel Director
Chief Urbano Prignano - Police Department
Fire Chief James Rattigan - Fire Department
Manuel Viera - Director of Communications
Ramzi Loqa - Inspection & Standards
Gerald Florio - Director of Public Works
Raymond Brown - Recreation
Nancy Derrig - Parks Department
Robert Ricci - Recorder of Deeds
Pasquale Iannazzi - City Registrar
Lawrence K. Flynn - Board of Canvassers
Raymond Dettore - Board of Licenses
Christine Roundtree - Providence Human Relations
John Palmieri - Department of Planning & Development
Rita Murphy - City Council Administrator
Alan Sepe - Acting Director of Public Works
Steven Patriarca - Director of Mayor's Council on Substance Abuse
Irene Testa - Traffic Engineer

Michael R. Clement
City Clerk

Clerk of Council



Jean M. Angelone
First Deputy

Barbara A. Poirier
Second Deputy

**DEPARTMENT OF CITY CLERK
CITY HALL**

MEMORANDUM

DATE: January 4, 1996

TO: Mr. Raymond Brown - Director of Recreation

SUBJECT: Ordinance Relative to Classes of Positions

FROM: Jean M. Angelone, First Deputy City Clerk

DISPOSITION: Enclosed is an excerpt of Chapter 1995-30 passed by the City Council on December 21, 1995 and approved by His Honor the Mayor on December 28, 1995 relative to your department, Entitled, "An Ordinance Establishing the Classes of Positions the Maximum Number of Employees and the Number of Employees in Certain Classes in the City Departments and Repealing Ordinance Chapter 1994-37 Approved October 28, 1994, As Amended".

Jean M. Angelone
First Deputy City Clerk