

RESOLUTION OF THE CITY COUNCIL

No. 166

Approved April 13, 2021

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Contract Award by the Board of Contract and Supply, in accordance with Section 21-26(a) of the Code of Ordinances.

Cathedral Corporation
(Water Supply Board)

\$2,100,000.00

IN CITY COUNCIL

APR 8 2021

READ AND PASSED

Sabrina Mateo
PRES.

Tina L. Mastrosiacini
ACTING CLERK

I HEREBY APPROVE.

[Signature]
Mayor
Date: 4/13/21

Office of the Internal Auditor
City of Providence



February 23, 2021

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

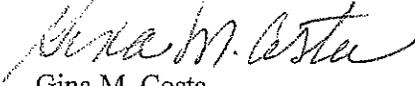
▪ **Human Resources:**

- Award to **Delta Dental of RI** for dental marketing in the amount of **\$17,000,000.00** for a three- year contract in accordance with the Code of Ordinance, Section 21-26 (a);
- Award to Blue Cross & Blue Shield of RI for medical marketing in the amount of **\$246,000,000.00** for a three-year in accordance with the Code of Ordinance, Section 21-26 (a);
- Award to **Caremark PCS Health, LLC** ("CVS Health") for pharmacy marketing in the amount of **\$63,000,000.00** for a three-year contract in accordance with the Code of Ordinance, Section 21-26 (a);

▪ **Water Supply Board:**

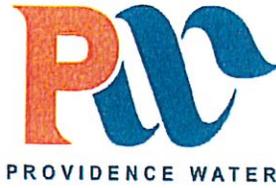
- Award to **Dewcon, Inc** for the replacement and rehabilitation of water matins and appurtenances within upper South Providence in the amount of **\$4,262,690.00** in accordance with the Code of Ordinances, Section 21-26 (a);
- Award to **Cathedral Corporation** for water bill laser printing and mailing services for a total amount not to exceed **\$2,100,000.00** in accordance with the Code of Ordinances, Section 21-26 (a).

Sincerely,



Gina M. Costa
Internal Auditor

Cc: Emmanuel Eccheviera, Director of Human Resources
Ricky Carulo, General manager, WSB
Brenda Almonte, Director of Public Property
Alejandro Tirado, Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council



February 16, 2021

The Honorable Mayor Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
25 Dorrance Street
Providence, RI 02903

RE: WATER BILL LASER PRINTING AND MAILING SERVICES (EXPIRES JUNE 30, 2024) WITH A 2-YEAR OPTION

MinuteTraq ID#: 30577
Account Code: 601-620-52210

Minority Participation: 0% MBE, 0% WBE

Dear Mayor Elorza,

DATE OF BID OPENING: February 4, 2021

RECOMMENDED BIDDER: Cathedral Corporation – 15 Blackstone Valley Place, Lincoln RI 02865

TOTAL AMOUNT RECOMMENDED: Total amount not to exceed \$ 2,100,000.00.

In response to our request for proposal regarding the above entitled, our department received the following bids (Listed by low bidder first):

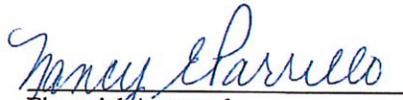
	VENDOR NAME	BASE (minimum reqs.)	TOTAL (final specifications)
1.	Cathedral Corporation	Unit Price	Unit Price
2.	Doxim Utilitec LLC	Unit Price	Unit Price
3.	D3 Logic	Unit Price	Unit Price
4.	KUBRA Data Transfer, LTD	Unit Price	Unit Price
5.	OSG, Inc.	Unit Price	Unit Price

On the basis of said bids, we recommend the low bidder, as identified on LINE 1, whose bid has met the specifications.

Additional documentation to support the decision for this award is attached to this letter

Respectfully Submitted,


Ricky Caruolo
General Manager


Nancy Parrullo
Financial Approval


Department Subject Matter Expert
Mark Ceseretti – Customer Service Manager

By signing, the subject matter expert certifies the following: That the recommended vendor(s) is/are the lowest, qualified bidder(s) with regards to the corresponding specifications. That all bids corresponding to this award were reviewed for completeness and that the recommended bidder's submission is inclusive of all required documents.

LASER PRINTING

D3 LOGIC

	Unit Cost Year 1	Cost per 1,000	Unit Cost Year 2	Cost per 1,000	Unit Cost Year 3	Cost per 1,000
COST PER 1000 Bills						
Labor, Printed #9 & #10 Window EnvelopeEnvelope, bill paper and delivering	0.108	108.00	0.111	111.00	0.114	114.00
Two Page Bills	0.06	60.00	0.06	60.00	0.06	60.00
Inserting Inserts Printed by Print Vendor	0.01	10.00	0.01	10.00	0.01	10.00
Inserts Provided by PWSB	0.021	21.00	0.022	22.00	0.023	23.00
Printing Back of Statement BLK	0	0.00	0	0.00	0	0.00
Print Back of Statement Color	0.02	20.00	0.02	20.00	0.02	20.00
Intelligent Sorting	0.01	10.00	0.01	10.00	0.01	10.00
EMAIL BILLS	0.01	10.00	0.01	10.00	0.01	10.00
TOTAL COST PER 1000		\$239.00		\$243.00		\$247.00
				\$729.00		

CATHEDRAL PRINTING

	Unit Cost Year 1	Cost per 1,000	Unit Cost Year 2	Cost per 1,000	Unit Cost Year 3	Cost per 1,000
COST PER 1000 Bills	N/A	110.95	N/A	112.54	N/A	114.18
Labor, Printed #9 & #10 Window	0	0.00	0	0.00	0	0.00
Two Page Bills	0	0.00	0	0.00	0	0.00
Inserting Inserts Printed by Print	0	5.00	0	5.00	0	5.00
Inserts Provided by PWSB	0	11.40	0	11.40	0	11.40
Printing Back of Statement BLK	0	0.00	0	0.00	0	0.00
Print Back of Statement Color	0	0.00	0	0.00	0	0.00
Intelligent Sorting	0	0.00	0	0.00	0	0.00
EMAIL BILLS	0	0.00	0	0.00	0	0.00
TOTAL COST PER 1000		\$127.35		\$128.94		\$130.58
				\$386.87		