

# RESOLUTION OF THE CITY COUNCIL

No. 166

Approved April 13, 2021

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Contract Award by the Board of Contract and Supply, in accordance with Section 21-26(a) of the Code of Ordinances.

Cathedral Corporation  
(Water Supply Board)

\$2,100,000.00

IN CITY COUNCIL

APR 8 2021

READ AND PASSED

Sabino Mato  
PRES.

Tina L. Mastrosiacchi  
ACTING CLERK

I HEREBY APPROVE.

SS  
Mayor  
Date: 4/13/21

Office of the Internal Auditor  
City of Providence



February 23, 2021

Mr. Shawn Selleck  
City Clerk's Office  
City of Providence  
25 Dorrance Street  
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

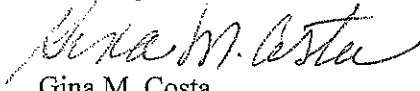
▪ **Human Resources:**

- Award to **Delta Dental of RI** for dental marketing in the amount of **\$17,000,000.00** for a three- year contract in accordance with the Code of Ordinance, Section 21-26 (a);
- Award to Blue Cross & Blue Shield of RI for medical marketing in the amount of **\$246,000,000.00** for a three-year in accordance with the Code of Ordinance, Section 21-26 (a);
- Award to **Caremark PCS Health, LLC** ("CVS Health") for pharmacy marketing in the amount of **\$63,000,000.00** for a three-year contract in accordance with the Code of Ordinance, Section 21-26 (a);

▪ **Water Supply Board:**

- Award to **Dewcon, Inc** for the replacement and rehabilitation of water matins and appurtenances within upper South Providence in the amount of **\$4,262,690.00** in accordance with the Code of Ordinances, Section 21-26 (a);
- Award to **Cathedral Corporation** for water bill laser printing and mailing services for a total amount not to exceed **\$2,100,000.00** in accordance with the Code of Ordinances, Section 21-26 (a).

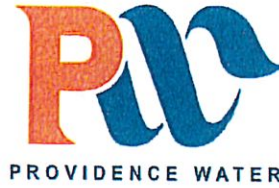
Sincerely,



Gina M. Costa

Internal Auditor

Cc: Emmanuel Eccheviera, Director of Human Resources  
Ricky Carulo, General manager, WSB  
Brenda Almonte, Director of Public Property  
Alejandro Tirado, Associate Director of Purchasing  
James J. Lombardi, III, Treasurer/Senior Advisor to City Council



February 16, 2021

The Honorable Mayor Jorge O. Elorza  
Chairman, Board of Contract and Supply  
City Hall  
25 Dorrance Street  
Providence, RI 02903

RE: WATER BILL LASER PRINTING AND MAILING SERVICES (EXPIRES JUNE 30, 2024) WITH A 2-YEAR OPTION

MinuteTraq ID#: 30577  
Account Code: 601-620-52210

Minority Participation: 0 % MBE, 0% WBE

Dear Mayor Elorza,

DATE OF BID OPENING: February 4, 2021

RECOMMENDED BIDDER: Cathedral Corporation – 15 Blackstone Valley Place, Lincoln RI 02865

TOTAL AMOUNT RECOMMENDED: Total amount not to exceed \$ 2,100,000.00.

In response to our request for proposal regarding the above entitled, our department received the following bids  
(Listed by low bidder first):

|    | VENDOR NAME              | BASE (minimum reqs.) | TOTAL (final specifications) |
|----|--------------------------|----------------------|------------------------------|
| 1. | Cathedral Corporation    | Unit Price           | Unit Price                   |
| 2. | Doxim Utilitec LLC       | Unit Price           | Unit Price                   |
| 3. | D3 Logic                 | Unit Price           | Unit Price                   |
| 4. | KUBRA Data Transfer, LTD | Unit Price           | Unit Price                   |
| 5. | OSG, Inc.                | Unit Price           | Unit Price                   |

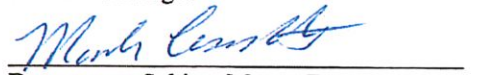
☒ On the basis of said bids, we recommend the low bidder, as identified on LINE 1, whose bid has met the specifications.  
☐

Additional documentation to support the decision for this award is attached to this letter

Respectfully Submitted,

  
Ricky Caruolo  
General Manager

  
Nancy Caruolo  
Financial Approval

  
Department Subject Matter Expert  
Mark Ceseretti – Customer Service Manager

*By signing, the subject matter expert certifies the following: That the recommended vendor(s) is/are the lowest, qualified bidder(s) with regards to the corresponding specifications. That all bids corresponding to this award were reviewed for completeness and that the recommended bidder's submission is inclusive of all required documents.*

LASER PRINTING

D3 LOGIC

|                                                                                  | Unit Cost<br>Year 1 | Cost per<br>1,000 | Unit Cost<br>Year 2 | Cost per<br>1,000 | Unit Cost<br>Year 3 | Cost per<br>1,000 |
|----------------------------------------------------------------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|
| COST PER 1000 Bills                                                              |                     |                   |                     |                   |                     |                   |
| Labor, Printed #9 & #10 Window<br>EnvelopeEnvelope, bill paper and<br>delivering | 0.108               | 108.00            | 0.111               | 111.00            | 0.114               | 114.00            |
| Two Page Bills                                                                   | 0.06                | 60.00             | 0.06                | 60.00             | 0.06                | 60.00             |
| Inserting Inserts Printed by Print<br>Vendor                                     | 0.01                | 10.00             | 0.01                | 10.00             | 0.01                | 10.00             |
| Inserts Provided by PWSB                                                         | 0.021               | 21.00             | 0.022               | 22.00             | 0.023               | 23.00             |
| Printing Back of Statement BLK                                                   | 0                   | 0.00              | 0                   | 0.00              | 0                   | 0.00              |
| Print Back of Statement Color                                                    | 0.02                | 20.00             | 0.02                | 20.00             | 0.02                | 20.00             |
| Intelligent Sorting                                                              | 0.01                | 10.00             | 0.01                | 10.00             | 0.01                | 10.00             |
| EMAIL BILLS                                                                      | 0.01                | 10.00             | 0.01                | 10.00             | 0.01                | 10.00             |
| TOTAL COST PER 1000                                                              |                     | \$239.00          |                     | \$243.00          |                     | \$247.00          |
|                                                                                  |                     |                   |                     | \$729.00          |                     |                   |

CATHEDRAL PRINTING

|                                    | Unit Cost<br>Year 1 | Cost per<br>1,000 | Unit Cost<br>Year 2 | Cost per<br>1,000 | Unit Cost<br>Year 3 | Cost per<br>1,000 |
|------------------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|
| COST PER 1000 Bills                | N/A                 | 110.95            | N/A                 | 112.54            | N/A                 | 114.18            |
| Labor, Printed #9 & #10 Window     | 0                   | 0.00              | 0                   | 0.00              | 0                   | 0.00              |
| Two Page Bills                     | 0                   | 0.00              | 0                   | 0.00              | 0                   | 0.00              |
| Inserting Inserts Printed by Print | 0                   | 5.00              | 0                   | 5.00              | 0                   | 5.00              |
| Inserts Provided by PWSB           | 0                   | 11.40             | 0                   | 11.40             | 0                   | 11.40             |
| Printing Back of Statement BLK     | 0                   | 0.00              | 0                   | 0.00              | 0                   | 0.00              |
| Print Back of Statement Color      | 0                   | 0.00              | 0                   | 0.00              | 0                   | 0.00              |
| Intelligent Sorting                | 0                   | 0.00              | 0                   | 0.00              | 0                   | 0.00              |
| EMAIL BILLS                        | 0                   | 0.00              | 0                   | 0.00              | 0                   | 0.00              |
| TOTAL COST PER 1000                |                     | \$127.35          |                     | \$128.94          |                     | \$130.58          |
|                                    |                     |                   |                     | \$386.87          |                     |                   |