

RESOLUTION OF THE CITY COUNCIL

No. 630

EFFECTIVE ~~XXXXXXXX~~ *Approved* October 19, 1999

RESOLVED, That all Department Directors are requested to prepare a Policy and Procedure Manuel relative to their respective departments.

IN CITY COUNCIL
OCT 7 1999
READ AND PASSED

Michael R. Clement
PRES.
CLERK

Effective without the Mayor's Signature:

Michael R. Clement
Michael R. Clement, City Clerk

Council President Lombardi, & Councilwoman Young

VINCENT A. CIANCI, JR.
Mayor

Providence
Schools
OUR SCHOOLS. OUR FUTURE.

School Board

Gertrude F. Blakey
President

Susan R. DeRita
Vice-President

Gene K. Burns
Secretary

Roosevelt Benton
Bien Garcia
Sydavong (Simon) Kue
Juan Lopez, Jr.
Mary E. McClure
Olga Noguera

**To: Michael Clement
City Clerk**

**From: Gertrude F. Blakey
School Board President**

Date: November 3, 1999

Re: Resolution of the City Council #630

I am in receipt of this Resolution which requests that all Department Directors prepare a Policy and Procedure Manual relative to their respective departments.

Please be advised the Providence School Board is presently editing and revising their Davies-Brickell Policy Book. I shall forward a copy to your office as soon as this task is completed.

**cc
School Board
Superintendent**