



Mayor of Providence

Jorge O. Elorza

September 17, 2020

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 1009 of the Providence Home Rule Charter of 1980, I am this day re-appointing Vincent Kilbridge of 88 Lorimer Avenue, Providence, RI 02906, as a member of the Providence Public Building Authority for a term ending on January 31, 2025, and respectfully submit the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Jorge O. Elorza".

Jorge O. Elorza
Mayor

IN CITY COUNCIL
NOV 05 2020

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED

A handwritten signature in blue ink, appearing to read "Shawn Bellet".
CLERK

VINCENT J. KILBRIDGE

88 Lorimer Avenue
Providence, RI 02906
(401) 351-0858 (home)
(401) 378-4717 (mobile)
kilbridgev@verizon.net

SUMMARY

Combined experience in the not for profit sector, business and law. Highly accomplished in service to community and organizations. Strong organizational skills as well as management of transitions and integration. Experienced in overall fiscal accountability, fiduciary responsibilities and risk management. Expertise in developing and maintaining relationships, strategic thinking and planning, problem solving, and designing and managing innovative programs.

EXPERIENCE

US TRUST, BANK OF AMERICA PRIVATE WEALTH MANAGEMENT January 2014 – Present

Trust Settlement Officer, III

Responsible for the management of larger more complex terminating trusts that require a high level of expertise and knowledge.

- ▲ Coordinate communication with internal support partners (tax, compliance, special assets, and portfolio management) to ensure accurate, timely and efficient administration while managing risk.
- ▲ Maintain high quality communication with trust remainder beneficiaries and external business partners such as attorneys and CPAs.

JEWISH ALLIANCE OF GREATER RHODE ISLAND

December 2010 – June 2013

(formerly Jewish Community Center of Rhode Island)

Director of Alliance Operations (9/11-6/13)

Interim Executive Director, JCCRI (12/10-9/11)

Responsible for the management of the day-to-day operations of the Jewish Alliance as a member of the senior leadership team. Managed a staff of +12. Supervised the Facilities Manager, Director of Health, Fitness & Aquatics, Director of Children's Programming, and the Membership staff. Collaborated with senior managers and board members to develop and implement strategic plans and coordinate program development and planning efforts for all Alliance departments. Member of the Senior Management Team, representative for the Facilities Committee, chair of the Security & Safety Committee.

- ▲ As Interim Executive Director, successfully managed the transition of the JCC from an independent organization into a fully integrated element of the Jewish Alliance of Greater Rhode Island.
- ▲ Initiated facility improvement plan for 70,000 sq. ft. building. Funding is in place and project currently in process.
- ▲ Initiated new membership and community outreach initiatives, streamlined policies and practices to significantly improve administrative efficiencies.
- ▲ Worked with affiliated agencies, interest groups and community members to promote and achieve Alliance goals.
- ▲ Represented the organization at national and regional conferences.

CITIZENS BANK, Providence, RI

January 2005 – November 2010

Vice President – Senior Trust Officer

Provided relationship management for approximately 200 accounts with a combined market value in excess of \$100 million generating fees in excess of \$1,000,000 annually. Administered all aspects of client relationships from inception (except for investment management). Chair of the Fiduciary Committee. Member of the Trust Special Assets Committee.

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- ▲ Maintained strong relationships with clients and their advisors, liaised their investment management and retail banking service needs.
- ▲ Processed discretionary requests and IRA minimum required distributions; provided fiduciary oversight of special assets.
- ▲ Conducted annual administrative reviews and adhered to all risk management policies and procedures.
- ▲ Developed new business and increased existing investment relationships.

FLEET NATIONAL BANK/BANK OF AMERICA, Providence, RI September 1995 – December 2004
Vice President – Fiduciary Officer

Provided general fiduciary and risk management services for the Private Clients Group – Select. Conducted legal review of governing documents for new business. Analyzed trust account management to ensure compliance with the terms of the governing document, corporate trustee powers, and state and federal laws.

- ▲ Conducted annual administrative reviews of fiduciary accounts.
- ▲ Addressed beneficiary requests for distribution of funds from discretionary trust accounts.
- ▲ Reviewed and responded to beneficiary complaints, claims and threatened litigation.

PRIOR EXPERIENCE

PRO BONO ADVOCATES, Chicago, Illinois

Volunteer Attorney

CLAUSEN MILLER, P.C., Chicago, Illinois

Law Clerk

SYSCON CORPORATION, Middletown, Rhode Island

Management Analyst

EDUCATION

Juris Doctor	Loyola University of Chicago School of Law,	1994
Bachelor of Arts	John Carroll University, University Heights, Ohio	1985

PROFESSIONAL LICENSES

Admitted to Bar of Rhode Island, 1995

Admitted to Bar of Illinois, 1994 (Inactive)

Admitted to General Bar of the U.S. District Court for the Northern District of Illinois, 1994 (Inactive)

PROFESSIONAL STUDIES

American Bankers Association National Trust School	2001
American Bankers Association National Graduate Trust School I, II	2002, 2003

COMMUNITY SERVICE

Brown/Fox Point Early Childhood Education Center, Board Member; Treasurer	2004 – 2008
Fox Point/East Side Little League, President	2010 – 2012
AIDS Orphan Care	2014 - Present