



Mayor of Providence

David N. Cicilline

December 27, 2007

The Honorable Members
The City Council of the
City of Providence
City Hall
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 1009 of the Providence Home Rule Charter of 1980, as amended, I am this day re-appointing Andrea M. Underwood, of 84 Oak Street, Providence, Rhode Island 02909, an auxiliary member of the Zoning Board of Review for a term to expire in January 2013, and respectfully submit the same for your approval.

Sincerely,

David N. Cicilline
Mayor, City of Providence

DNC: slf

IN CITY COUNCIL
APRIL 17 2008

-READ AND DENIED w/o prequidance

CLERK

FILED

2001 DEC 27 P 12:21
DEPT. OF CITY CLERK
PROVIDENCE, R.I.

IN CITY COUNCIL
JAN 3 2008
FIRST READING
REFERRED TO COMMITTEE ON
FINANCE

THE COMMITTEE ON

Finance
Recommends

Arthur M. Stearns
1-10-07

Wang w/ Prejudice

PROFESSIONAL EXPERIENCE

Community Opportunities Group, Inc., Boston, MA

6/02 - current

Planner/Project Manager

- Facilitate community forums and design charettes, conduct research, analyze data and develop maps for Master Plans, Community Development Plans, Open Space and Housing Plans
- Manage municipal property disposition for reuse/redevelopment and housing development
- Develop zoning, local wetlands bylaws and implementing regulations
- Coordinate a CDBG-funded housing rehabilitation program and a senior center building project

University of Rhode Island, Kingston, RI

8/00 - 5/02

Graduate Research and Teaching Assistant

- Researched sustainably planned communities to study relationships between environmental education and individuals' land management decisions
- Prepared and taught GIS labs, Planning Methods practicums and Consensus Building simulations

U.S. Senator Lincoln Chafee, Providence, RI

5/01 - 8/01

Legislative Policy Intern

- Authored a multi-modal transportation facility case study in support of the Community Character Act

The Dunn Foundation, Warwick, RI

5/01 - 8/01

Planning Intern

- Developed case studies to enhance design standards and environmental quality in the built environment

The Nature Conservancy, Providence, R.I.

5/98 - 8/00

Capital Projects Coordinator

- Cultivated individuals, corporations and foundations for capital gifts, wrote grant proposals, and planned special events to help raise \$45 million for land conservation in Rhode Island
- Raised \$300,000 for international conservation and led an eco-tour in Dominica and St. Croix
- Served on the Open Space 2000 technical committee for the successful state open space bond

Berlitz International, Washington, D.C.

3/97 - 4/98

Assistant Operations Manager, Interpretation Services

- Managed Berlitz's contract with the Department of Justice to provide 275+ interpreters in more than 200 languages to immigration courts in 150 cities nation-wide daily
- Recruited, trained and supervised interpreters in Rhode Island, Massachusetts and New York

EDUCATION

University of Rhode Island, Kingston, RI

Master of Community Planning

May 2002

Concentration: Environmental & Land Use Planning

Boston University, Boston, MA

Magna Cum Laude

Bachelor of Arts in American History

January 1997

College Year in Athens, Athens, Greece

1994

PROFESSIONAL SKILLS AND ACTIVITIES

- American Planning Association
- Member of William McDonough's Design Team for the Sustainable Communities Initiative at URI
- Proficient in MS Word, Excel, Power Point, Access, ArcView, SPSS, N*Vivo and internet research