

# City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## CHAPTER 1987 - 30

No. 628

**AN ORDINANCE** IN AMENDMENT OF CHAPTER 1987-19, APPROVED JUNE 25, 1987, ENTITLED: "AN ORDINANCE ESTABLISHING THE CLASSES OR POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 1986-31, APPROVED JUNE 26, 1986," as AMENDED.

*Approved* October 20, 1987

*Be it ordained by the City of Providence:*

- SECTION 1. The number of employees in the Department of City Clerk shall not exceed nine (9). There shall be no more than:
- 1 City Clerk
  - 1 Deputy City Clerk First
  - 1 Deputy City Clerk Second
  - 1 Administrative Assistant (City Clerk)
  - 1 Chief Clerk, City Clerk
  - 1 Stenographic Reporter (City Clerk)
  - 1 Stenographic Reporter (City Council)
  - 1 Clerk Stenographer III
  - 1 Clerk III
- SECTION 2. The number of employees in the Department City Sergeant shall not exceed two (2). There shall be no more than:
- 1 City Sergeant
  - 1 First Deputy City Sergeant
- SECTION 3. The number of employees in the Department of Law shall not exceed twenty-four (24). There shall be no more than:
- 1 City Solicitor
  - 1 Deputy City Solicitor
  - 8 Assistant City Solicitor
  - 2 Special Counsel
  - 1 Paralegal I
  - 1 Second Deputy City Solicitor
  - 1 Legal Secretary (Law Dept.)
  - 1 Chief, Division of Legal Services
  - 1 Assistant Chief (Division of Legal Services)
  - 2 Assistant Legal Secretary
  - 1 Special Assistant, Labor
  - 1 Special Counsel, Appeals & Research
  - 1 Special Counsel, Labor Relations
  - 1 Special Counsel, Retirement
  - 1 Special Counsel, Workmans Compensation

*1 Third Deputy City Solicitor*

No.

**CHAPTER**

**AN ORDINANCE**

SECTION 4. The number of employees in the Providence Municipal Court shall not exceed fifteen (15). There shall be no more than:

- 3 Judge, Prov. Municipal Court
- 1 Clerk, Prov. Municipal Court
- 2 Deputy Clerk, Prov. Municipal Court
- 5 Clerk IV
- 2 Clerk Stenographer II
- 2 Clerk Typist II

SECTION 5. The number of employees in the Probate Court shall not exceed eight (8). There shall be no more than:

- 1 Judge, Probate Court
- 1 Public Administrator
- 1 Clerk, Probate Court
- 1 Deputy Clerk, Probate Court
- 1 Clerk Stenographer III
- 1 Clerk IV
- 1 Clerk Typist II
- 1 Clerk III

SECTION 6. The number of employees in the Housing Court shall not exceed seven (7). There shall be no more than:

- 1 Judge, Housing Court
- 1 Associate Justice
- 1 Housing Court Administrator
- 1 Law Clerk
- 2 Clerk Stenographer III
- 1 Clerk IV

SECTION 7. The number of employees in the Department Director of Finance shall not exceed eleven (11). There shall be no more than:

- 1 Director of Finance
- 2 Budget Officer
- 1 Budget Analyst
- 1 Administrative Assistant Finance Director
- 1 Personnel Technician
- 1 Accountant I
- 1 Clerk IV
- 1 Clerk II
- 1 Audit Supervisor
- 1 Financial Analyst

SECTION 8. The number of employees in the Department Public-Property-Purchasing shall not exceed seventeen (17). There shall be no more than:

- 1 Director of Purchasing
- 1 Asst-Director/School Dept.
- 1 Supervisor/Purchasing Agent
- 1 Admin. Assistant-Purchasing Director
- 3 Purchasing Agent II
- 4 Purchasing Agent I
- 3 Clerk III(Purchasing)
- 1 Clerk II
- 1 Clerk I (Purchasing)
- 1 Personal Secretary Purchasing

SECTION 9. The number of employees in the Controllers Division shall not exceed twenty-nine (29). There shall be no more than:

- 1 City Controller
- 1 Assistant to Controller
- 1 Assistant City Controller
- 1 Administrative Assistant-Controller
- 1 Medical Health Plan Administrator
- 2 Fiscal Officer
- 1 Federal Programs Supervisor  
(Federal Office)
- 1 Accounts Payable Supervisor
- 4 Accounts Payable Clerk
- 1 Senior Accountant
- 1 Supervisor - Payroll
- 1 Payroll Clerk I
- 3 Payroll Clerk II
- 1 Accountant III
- 2 Accountant II
- 3 Accountant I
- 2 Clerk III
- 1 Clerk Typist II
- 1 Clerk IV

SECTION 10. The number of employees in the Retirement Division shall not exceed six (6). There shall be no more than:

- 1 Supervisor/Retirement
- 1 Pension Administrator
- 4 Retirement Board Clerks

SECTION 11. The number of employees in the Data Processing Division shall not exceed three (3). There shall be no more than:

- 1 Information Systems Administrator
- 1 Systems Analyst
- 1 Systems Technician

SECTION 12. The number of employees in the City Collectors Division shall not exceed twenty-six (26). There shall be no more than:

- 1 City Collector
- 1 Assistant City Collector
- 1 Administrative Assistant to Collector
- 1 Chief Clerk, Collectors (Water Section)
- 1 Supervisor, Personal Property Tax
- 1 Supervisor, Property Tax  
(Real Estate)/Secretary
- 2 Control Supervisor
- 1 Chief Teller
- 5 Teller
- 1 Counter Clerk, Collectors
- 1 Automobile Driver
- 1 Accountant III
- 1 Clerk IV
- 5 Clerk III
- 1 Clerk Typist II
- 1 Clerk II
- 1 Assistant Counter Clerk

SECTION 13. The number of employees in the City Assessors Division shall not exceed twenty-seven (27). There shall be no more than:

- 1 City Assessor
- 1 Administrative Assistant to the Assessor
- 1 Executive Secretary to Assessor
- 1 Chief Appraiser
- 4 Appraiser
- 1 Draftsman, Assessors(Real Estate)
- 2 Senior Clerk, Assessors
- 2 Departmental Clerk
- 1 Reader of Deeds
- 1 Certificate Coordinator
- 1 Information Aide I
- 2 Accountant II
- 1 Clerk IV
- 2 Clerk III
- 4 Clerk Typist II
- 1 Real Estate Appraiser
- 2 Clerk II

SECTION 14. The number of employees in the Board of Tax Assessment Review shall not exceed seven (7). There shall be no more than:

- 1 Chairman, Board of Tax Assessment Review
- 1 Secretary, Board of Tax Assessment Review
- 5 Members of the Board

SECTION 15. The number of employees in the Personnel Department shall not exceed twelve (12). There shall be no more than:

- 1 Personnel Director
- 1 Administrative Assistant/Personnel
- 1 Secretary/Personnel
- 1 Deputy Director of Personnel for Labor Relations
- 1 Equal Employment Opportunity Officer
- 1 Claims Examiner(Workmans Compensation)
- 1 Assistant Legal Secretary (Workmans Compensation)
- 1 Personnel Clerk II
- 1 Clerk IV
- 2 Clerk II
- 1 Claims Coordinator

SECTION 16. The number of employees in the Department Finance-Treasury shall not exceed nine (9). There shall be no more than:

- 1 City Treasurer
- 1 Deputy City Treasurer
- 1 Chief Clerk, Tax Reverted Property
- 2 Accountant II
- 1 Clerk II
- 1 Chief Clerk, Treasury
- 1 Secretary Treasury

SECTION 17. The number of employees in the Department Commissioner of Public Safety shall not exceed nine (9). There shall be no more than:

- 1 Commissioner of Public Safety and Director of Civilian Defense Preparedness Agency
- 1 Medical Director
- 1 Administrative Assistant for Fiscal Affairs
- 1 Administrative Assistant to the Commissioner
- 2 Fiscal Officer
- 1 Clerk IV
- 1 Offset Pressman
- 1 Accountant I

SECTION 18. The number of employees in the Police Department shall not exceed five hundred and fifty-one (551). There shall be no more than:

- 1 Police Chief
- 1 Commander/Deputy Chief
- 4 Police Major
- 8 Police Captain
- 19 Police Lieutenant
- 60 Police Sergeant
- 346 Police Person
- 1 Narcotics Inspector
- 13 Police Department Dispatcher
- 23 Control Center Operator
- 4 Detention Officer
- 15 Parking Checker
- 3 Dog Officer
- 3 Dog Officer (Part-Time)
- 21 Clerk IV
- 5 Clerk III
- 2 Clerk Municipal Court
- 5 Clerk Stenographer III
- 1 Personnel Clerk I
- 1 Automotive Equipment Superintendent
- 2 Stable Supervisor (Mounted Police)
- 1 Animal Handler (Mounted Police)
- 8 Building Custodian
- 1 Laborer
- 6 Control Center Operator/Bilingual
- 1 Crime Watch Coordinator

SECTION 19. The number of employees in the Fire Department shall not exceed five-hundred and forty-five (545). There shall be no more than:

- 1 Fire Chief
- 1 Assistant Fire Chief
- 4 Deputy Assistant Fire Chief
- 10 Fire Battalion Chief
- 1 Chief of Training
- 1 Fire Marshal
- 1 Fire Captain Dispatcher
- 1 Fire Prevention Captain
- 24 Fire Captain
- 1 Fire Prevention Lieutenant
- 70 Fire Lieutenant
- 3 Fire Rescue Captain
- 9 Fire Rescue Lieutenant
- 12 Fire Rescue Technician
- 15 Fire Medic
- 332 Firefighter
- 30 Fire Trainees
- 1 Fire Equipment Superintendent I
- 1 Fire Equipment Superintendent II
- 5 Man In Charge-Bureau of Operational Control
- 1 Man In Charge-Carpenter Shop
- 2 Clerk IV
- 1 Clerk Stenographer III
- 1 Personnel Clerk
- 1 Automotive Equipment Superintendent
- 15 Senior Mechanic
- 1 Fire Equipment Man

SECTION 20. The number of employees in the Department of Communications shall not exceed thirty two (32). There shall be no more than:

- 1 Director of Communications
- 1 Deputy Director of Communications
- 1 Chief Radio Engineer
- 1 Radio Engineer
- 7 Fire Alarm Technician
- 12 Fire Department Dispatcher
- 1 Radio Repair Technician
- 1 Foreman, Cable Crew
- 1 Foreman Line Crew
- 1 Telephone Technician
- 1 Switchboard Operator I
- 3 Switchboard Operator II
- 1 Clerk IV

SECTION 21. The number of employees in the Traffic Engineering shall not exceed twenty-five (25). There shall be no more than:

- 1 Traffic Engineer
- 1 Traffic Systems Analyst
- 1 Traffic Engineering Foreman
- 1 Deputy Traffic Engineer
- 3 Engineering Aide III
- 4 Traffic Sign Maintenance Man II
- 5 Traffic Sign Maintenance Man
- 1 Traffic Signal Maintenance Man Helper
- 1 Traffic Marker & Sign Man I
- 1 Parking Meter Maintenance Man I
- 1 Parking Meter Maintenance Man II
- 1 Traffic Signal Maintenance Foreman
- 1 Foreman
- 1 General Foreman
- 1 Clerk IV
- 1 Clerk II

SECTION 22. The number of employees in the Department of Inspection and Standards Administration shall not exceed eighteen (18). There shall be no more than:

- 1 Director of Inspection & Standards
- 1 Deputy Director/Building Safety
- 1 Administrative Coordinator
- 2 Clerk Typist II
- 1 Secretary, Review Boards
- 1 Clerk Typist I
- 4 Clerk IV
- 4 Clerk Stenographer III
- 2 Clerk Stenographer II
- 1 Clerk III

SECTION 23. The number of employees in the Department of Inspection and Standards Structures & Zoning shall not exceed thirteen (13). There shall be no more than:

- 1 Chief Structures & Zoning
- 1 Zoning Assistant
- 1 Building Inspector III
- 4 Building Inspector II
- 5 Building Inspector I
- 1 Plan Estimator

SECTION 24. The number of employees in the Department of Inspection & Standards-Plumbing, Drainage & Gas Piping shall not exceed four (4). There shall be no more than:

- 1 Chief of Plumbing, Drainage & Gas Piping
- 1 Plumbing Inspector III
- 2 Plumbing Inspector II

- SECTION 25. The number of employees in the Department of Inspection & Standards-Electrical Installations shall not exceed five (5). There shall be no more than:
- 1 Chief Electrical Inspector
  - 1 Chief of Electrical Installations
  - 1 Electrical Inspector III
  - 2 Electrical Inspector II
- SECTION 26. The number of employees in the Department of Inspection & Standards - Mechanical Installations shall not exceed four (4). There shall be no more than:
- 1 Chief of Mechanical Equipment & Installations
  - 1 Mechanical Equipment Inspector III
  - 2 Mechanical Equipment Inspector II
- SECTION 27. The number of employees in the Department of Zoning Board of Review shall not exceed six (6). There shall be no more than:
- 1 Chairman, Zoning Board of Review
  - 1 Auxillary Member, Zoning Board
  - 4 Members, Zoning Board of Review
- SECTION 28. The number of employees in the Department of Building Board of Review shall not exceed five (5). There shall be no more than:
- 1 Chairman,, Building Board of Review
  - 4 Members, Building Board of Review
- SECTION 29. The number of employees in the Department Housing Board of Review shall not exceed five (5). There shall be no more than:
- 1 Chairman, Housing Board of Review
  - 4 Members, Housing Board of Review
- SECTION 30. The number of employees in the Department of Inspection & Standards - Code Enforcement shall not exceed seventeen (17) There shall be no more than:
- 1 Supervisor, Special Projects
  - 1 Supervisor, Code Enforcement
  - 1 Project Supervisor (Code Enforcement)
  - 3 Renewal Inspector III
  - 5 Renewal Inspector II
  - 5 Renewal Inspector I
  - 1 Rehabilitation Specialist
- SECTION 31. The number of employees in the Department of Inspection & Standards-Prosecution shall not exceed nine (9). There shall be no more than:
- 1 Renewal Inspector III
  - 3 Rehabilitation Specialist
  - 1 Legal Secretary
  - 1 Prosecution Coordinator
  - 1 Assistant Prosecution Coordinator
  - 2 Assistant Legal Secretary

- SECTION 32. The number of employees in the Department of Inspection & Standards - Utilities and Standards shall not exceed three (3). There shall be no more than:
- 1 Chief, Utilities & Standards
  - 1 First Deputy City Sealer
  - 1 First Deputy City Weigher
- SECTION 33. The number of employees in the Department of Public Works Administration shall not exceed twenty-four (24). There shall be no more than:
- 1 Director of Public Works
  - 1 Special Assistant to Director (PW)
  - 1 Chief Planning & Maintenance
  - 1 Maintenance Planner
  - 1 Assistant Director/Environmental Managem
  - 1 Assistant Director/General Services
  - 1 Deputy Director of Public Works
  - 1 Chief Engineer
  - 1 Public Relations Coordinator
  - 1 Secretary to Director (P.W.)
  - 1 Secretary to Administrative Assistant (P.W.)
  - 3 Accountant III
  - 1 Accountant II
  - 3 Clerk IV
  - 4 Clerk III
  - 1 Clerk Typist II
  - 1 Clerk II
- SECTION 34. The number of employees in the Department of Public Works-Engineering Office shall not exceed twenty-six (26). There shall be no more than:
- 1 Mechanical Engineer
  - 1 Associate Engineer IV
  - 3 Associate Engineer III
  - 6 Associate Engineer II
  - 8 Associate Engineer I
  - 5 Engineering Aide III
  - 1 Clerk IV
  - 1 Clerk Stenographer III
- SECTION 35. The number of employees in the Department of Public Works - Environmental Management Division shall not exceed twenty-one (21). There shall be no more than:
- 1 Environmental Manager
  - 1 Deputy Superintendent Environmental Mana
  - 1 Auto Squad Inspector
  - 1 Foreman Street Cleaning
  - 1 Foreman
  - 1 Clerk Dispatcher
  - 3 Equipment Operators
  - 4 Environmental Officer
  - 8 Laborers

SECTION 36. The number of employees in the Department of Public Works - Highway Division shall not exceed one hundred and thirty nine (139). There shall be no more than:

- 1 Highway Superintendent
- 2 Deputy Superintendent
- 1 Public Works Inspector I
- 1 Public Works Inspector II
- 2 Dispatcher
- 5 General Foreman
- 8 Foreman
- 8 Cement Finisher
- 2 Mechanic
- 12 Curb Setter
- 1 Stone Cutter
- 27 Equipment Operator
- 2 Maintenance Man II
- 2 Building Custodian
- 40 Laborer
- 14 Heavy Equipment Operator
- 7 Masons
- 2 Stock Room Clerks
- 2 Clerk IV

SECTION 37. The number of employees in the Department of Public Works-Bridge Maintenance shall not exceed fourteen (14). There shall be no more than:

- 2 Foreman
- 1 Equipment Operator
- 3 Maintenance Man II
- 7 Laborer
- 1 Carpenter

SECTION 38. The number of employees in the Department of Public Works -Sewer Construction & Maintenance shall not exceed fifty-one (51). There shall be no more than:

- 1 Superintendent, Sewer Construction and Maintenance
- 1 Deputy Superintendent, Sewer Construction and Maintenance
- 1 Dispatcher
- 1 Sewer and Drain Inspector
- 3 General Foreman
- 3 Foreman
- 2 Sewer Construction Worker
- 7 Sewer Equipment Operator
- 3 Bricklayer
- 1 Heavy Equipment Operator
- 4 Equipment Operator
- 24 Laborer

SECTION 39. The number of employees in the Department of Public Works -Garage Maintenance and Repair shall not exceed twenty-five (25). There shall be no more than:

- 1 Shop Supervisor
- 5 Senior Mechanic
- 12 Mechanic
- 1 Welder
- 1 Heavy Equipment Operator
- 1 Stationary Equipment Operator
- 1 Gas Pump Operator
- 3 Laborer

SECTION 40. The number of employees in the Department Port of Providence shall not exceed thirty-two (32). There shall be no more than:

- 1 Director Port of Providence
- 1 Deputy Port Director
- 1 Secretary/Port
- 1 Collection Agent-Port of Prov.
- 1 Manifest Clerk -Port of Prov.
- 1 Security Supervisor
- 13 Port Security Officer
- 2 Foreman
- 2 Watchman
- 8 Laborer
- 1 Clerk III

SECTION 41. The number of employees in the Department of Public Property Administration shall not exceed seventy-five (75). There shall be no more than:

- 1 Director of Public Property Administration
- 1 Fleet Manager
- 1 Personal Secretary to Director
- 1 Management Officer
- 1 Public Property Analyst
- 1 Inspector of Public Property (OSHA)
- 1 Administrative Assistant Public Property
- 4 Associate Engineer IV
- 1 Associate Engineer III
- 1 Associate Engineer II
- 1 Associate Engineer-Planner
- 1 Supervisor-Engineers & Building Maintenance
- 1 Building Maintenance Supervisor
- 1 Coordinator-Public Property
- 1 Supervisor, Landscaping
- 1 Fuel Allocation Supervisor
- 1 Chief Building Inventory and Custodial Services
- 1 Chief, Division of Maintenance and Repair
- 1 Maintenance III (Pool and Recreation Buildings)
- 1 Printer
- 1 Assistant City Printer

- 1 Licensed Electrician
- 1 Carpenter
- 1 Charwoman
- 3 General Foreman
- 1 Gas Pump Operator
- 13 Building Custodian
- 10 Maintenance Man
- 2 Mechanic
- 3 Stationary Equipment Operator
- 3 Equipment Operator
- 4 Laborer
- 1 Accountant III
- 1 Mail Room Supervisor
- 1 Mail Room Clerk
- 1 Printers Helper
- 2 Maintenance Repair Construction Coordinator
- 1 Shop Supervisor
- 2 Mechanics

SECTION 42. The number of employees in the Department of Recreation shall not exceed twenty-one (21). There shall be no more than:

- 1 Director of Recreation
- 1 Assistant to Director/  
Senior Division
- 1 Assistant Director of Recreation
- 7 Recreation Center Director
- 1 Program Director
- 1 Staff Assistant
- 1 Coordinator-Special Events
- 1 Supervisor
- 1 Bus Driver
- 3 Equipment Operator
- 1 Clerk IV
- 2 Clerk Typist II

SECTION 43. The number of employees in the Department Recreation-Seasonal shall not exceed two hundred and two (202). There shall be no more than:

- 3 Recreation Center Director
- 1 Supervisor -Recreation Seasonal
- 8 Special Program Specialist
- 1 Special Events Coordinator
- 1 Program Coordinator
- 11 Supervisor of Activities
- 6 Pool Director
- 7 Assistant Pool Directors
- 28 Pool Attendants
- 30 Lifeguards
- 24 Recreation Leader
- 4 Assistant Recreation Center Director
- 4 Bus Drivers
- 1 Female Activities Coordinator
- 28 Watchman
- 1 Nurse
- 16 Recreation Aides
- 28 Referees

SECTION 44. The number of employees in the Department Office of the Superintendent shall not exceed ten (10). There shall be no more than:

- 1 Director of Public Parks
- 1 Deputy Director/Parks
- 1 Secretary to Director (Park Dept.)
- 2 Clerk IV
- 1 Accountant II
- 1 Switchboard Operator II
- 1 Graphic Artist Designer
- 1 Fiscal Officer
- 1 Administrative Assistant-Parks

SECTION 45. The number of employees in the Department of Parks - Zoological and Security Services shall not exceed thirty-four (34). There shall be no more than:

- 1 Zoo Director
- 1 Deputy Zoo Director
- 2 Zoo Curator (Honorary)
- 1 General Curator
- 2 Senior Security Officer
- 4 Security Officer
- 1 Maintenance Man III
- 18 Zookeepers
- 1 Clerk Stenographer III
- 1 Curator of Education
- 1 Assistant-Director/Community Projects
- 1 Chief, Information Processing

SECTION 46. The number of employees in the Department of Grounds Maintenance Services shall not exceed one hundred and twenty-eight (128). There shall be no more than:

- 1 Director, Grounds Maintenance Services
- 1 Assistant Director, Grounds Maintenance Services
- 1 Administrative Assistant (Grounds Maintenance Services)
- 1 Supervisor of Inspections
- 1 Supervisor, Urban Forestry Operations
- 1 Supervisor, Grounds Maintenance
- 1 Chief, Central Maintenance
- 1 Supervisor/General Maintenance
- 1 Motor Pool and Inventory Manager
- 1 Public Grounds Inspector
- 1 Shop Supervisor-Mechanic
- 1 Inventory Control Supervisor
- 5 General Foreman
- 6 Foreman
- 2 Senior Mechanic
- 3 Mechanic
- 5 Tree Trimmer
- 5 Maintenance Man III
- 9 Maintenance Man II
- 7 Heavy Equipment Operator
- 46 Equipment Operator
- 18 Laborer
- 1 Clerk IV
- 8 Laborer (Temporary)
- 1 Forestry Secretary

SECTION 47. The number of employees in the Department of Parks - Development and Environmental shall not exceed eighteen (18). There shall be no more than:

- 1 Chief/Park Planner
- 1 Supervisor, Engineering and Planning
- 2 Horticultural Supervisor
- 1 Director/Greenhouses
- 12 Landscape Gardners
- 1 Associate Engineer III

SECTION 48. The number of employees in the Department of Public Programming Services - Park shall not exceed eight (8). There shall be no more than:

- 1 Museum Director
- 1 Office Manager
- 1 Cultural Affairs Coordinator
- 1 Production Specialist
- 1 Curator-Museum
- 1 Facility Coordinator
- 1 Clerk IV
- 1 Museum Secretary

SECTION 49. The number of employees in the Department of Recorder of Deeds shall not exceed fifteen (15). There shall be no more than:

- 1 Recorder of Deeds
- 1 Deputy Recorder of Deeds
- 2 Land Records Clerk III
- 3 Land Records Clerk II
- 5 Land Records Clerk I
- 2 Clerk Typist II
- 1 Clerk II

SECTION 50. The number of employees in the Department of Administration to City Council shall not exceed four (4). There shall be no more than:

- 1 Administrative Assistant to City Council
- 1 Internal Auditor
- 1 Secretary to Administrative Assistant
- 1 Clerk II

SECTION 51. The number of employees in the Department of Vital Statistics shall not exceed seven (7). There shall be no more than:

- 1 City Registrar of Vital Statistics
- 1 Clerk IV
- 3 Clerk III
- 2 Clerk Typist II

- SECTION 52. The number of employees in the Board of Canvassers shall not exceed twelve (12). There shall be no more than:
- 1 Executive Secretary, Bd. of Canvassers & Registration
  - 1 Member, Board of Canvassers and Registration
  - 1 Clerk, Board of Canvassers and Registration
  - 1 Chief Clerk, Board of Canvassers and Registration
  - 1 Supervisor, Board of Canvassers and Registration
  - 1 Supervisor, Election Materials
  - 1 Special Counsel
  - 3 Clerk III
  - 2 Clerk Typist II
- SECTION 53. The number of employees in the Board of Licenses shall not exceed ten (10). There shall be no more than:
- 1 Chairman & Secretary, Board of Licenses
  - 4 Commissioners, Board of Licenses
  - 1 Chief Clerk, Board of Licenses
  - 2 License Board Clerks
  - 1 Clerk II
  - 1 License Administrator
- SECTION 54. The number of employees in the Providence Human Relations shall not exceed seven (7). There shall be no more than:
- 1 Executive Director
  - 1 Administrative Assistant to Director (PHRC)
  - 2 Human Resource Specialists
  - 2 Clerk IV
  - 1 Clerk II
- SECTION 55. The number of employees in the Department Archives and History shall not exceed three (3). There shall be no more than:
- 1 City Archivist
  - 1 Archival Assistant
  - 1 Archival Cataloger (Temporary)
- SECTION 56. The number of employees in the Office Providence Emergency Management Agency shall not exceed five (5). There shall be no more than:
- 1 Director Prov. Emergency Management Agency
  - 1 Deputy Director of CDPA
  - 1 Fallout Shelter Coordinator
  - 1 Operations, Planning & Public Information Officer
  - 1 Clerk III
- SECTION 57. The number of employees in Emergency, Temporary, & Seasonal shall be allowed:
- Unlimited Temporary Positions

SECTION 58.

The number of employees in the Department of Planning & Development shall not exceed ninety (90). There shall be no more than:

- 1 Assistant EEO/AA Officer (DPD)
- 3 Accountant (DPD)
- 1 Assistant Planner (DPD)
- 1 Administrative Assistant
- 1 Assistant Lending Officer
- 1 Administrative Aide-Supervisor of Specialists
- 1 Associate Director/ Neighborhood Development
- 1 Administrative Aide (DPD)
- 1 Associate Director of Planning
- 1 Associate Director Economic Development
- 1 Assistant Director/Neighborhood Planning
- 1 Associate Engineer III
- 1 Associate Director/Project Management and Construction
- 1 Assistant Director/Manager of Administration
- 1 Associate Director/Manager of Administration
- 1 Associate Engineer IV
- 1 Assistant Supervisor of Engineering
- 1 Assistant Supervisor of Real Estate
- 1 Accountant III (DPD)
- 1 Accountant I
- 2 Assistant Director/Project Management and Construction
- 1 Associate Director/Marketing
- 1 Business Relations Representative
- 1 Business Relocation Officer
- 1 Coordinator/Rental Rehabilitation
- 1 Commercial & Industrial Clerk
- 1 Clerical Aide
- 1 Chief Lending Officer
- 1 Clerk III (DPD)
- 4 Clerk IV
- 1 Chief, Family Relocation
- 1 Director of Planning & Development
- 1 Director of Accounting
- 1 Director - Fiscal (DPD)
- 1 Director/Program Evaluation
- 1 Deputy Director/Policy and Program Development
- 1 Deputy Director (DPD)
- 1 Deputy Planner
- 1 Economic Development Coordinator
- 1 Field Inspector (DPD)
- 1 Fiscal Rehabilitation Investigator
- 1 Fiscal Officer
- 1 Grants Writer
- 1 Information Specialist
- 1 Legal Research Assistant
- 2 Legal Secretary
- 1 Landscape Architect
- 4 Project Supervisor
- 3 Principal Planner
- 1 Personal Secretary to Director (DPD)
- 3 Personal Secretary (DPD)
- 1 Purchasing Agent (DPD)
- 1 Reorganization Specialist

- 1 Research Assistant
- 1 Rehabilitation Specialist
- 2 Receptionist
- 1 Secretary (DPD)
- 2 Supervisor/Land Acquisition
- 1 Supervisor of Verification
- 1 Supervisor of Rehabilitation Services
- 1 Supervisor/Specifications
- 1 Senior Draftsman (DPD)
- 1 Secretary to Director (DPD)
- 1 Supervisor/Engineering
- 1 Supervisor/Business Relocation and Property Management
- 1 Supervisor/Comprehensive Planning
- 1 Supervisor/Project Planning
- 1 Supervisor/Graphics
- 1 Supervisor/Traffic Planning
- 1 Supervisor/Program Specialist
- 1 Senior Research Assistant
- 1 Senior Planner
- 1 Supervisor of Real Estate
- 1 Verification Specialist and Property Management

SECTION 59. The number of employees in the Providence Human Services Department shall not exceed twenty (20). There shall be no more than:

- 1 Director of Human Services
- 1 Director, Elderly
- 1 Secretary Human Services
- 1 Program Assistant
- 1 Supervisor
- 1 Assistant Director Human Services
- 1 Arts & Crafts Specialist
- 1 Program Analyst
- 1 Program Coordinator
- 2 Bus Drivers/Part-time
- 1 Camp Director
- 6 Camp Staff
- 1 Transportation Coordinator
- 1 Elderly Affairs Clerk

SECTION 60. The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council a Chief of Staff and such Deputies Assistants, Aides, Secretaries, Stenographers Clerks and other personnel as he may deem necessary.

SECTION 61. No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the City issue a check for the payment of, nor pay any salary or compensation to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular department provided, however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absence of employees due to injuries received while discharging their duties as employees or during absences of employees on sick leave and it is necessary to employ temporary employees for the duration of the employees sick leave, or during the absence of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

SECTION 62. Where no maximum limit is fixed on the total number of positions or the number of any individual class of position in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

SECTION 63. Chapter 1986-31 of the Ordinances of the City of Providence approved June 26, 1986, with all amendments and additions thereto, is hereby repealed and all other Ordinances or parts thereof inconsistent herewith are likewise repealed.

SECTION 64. This Ordinance shall take effect upon its passage.

IN CITY COUNCIL

OCT 1 1987

First Reading Read and Passed  
Referred to Committee on  
FINANCE

*Rose M. Mendonca* CLERK

IN CITY  
COUNCIL

OCT 15 1987

FINAL READING  
READ AND PASSED

*Richard W. Eaton*  
PRESIDENT  
*Rose M. Mendonca*  
CLERK

APPROVED  
OCT 20 1987  
*John P. ...*  
MAYOR

m

PLACES

**FINANCE**

Approves Passage of  
The Within Ordinance, as amended

Rose M. Mendonca

Clerk Chairman

September 28, 1987

**THE COMMITTEE ON**

**FINANCE**

Approves Passage of  
The Within Ordinance, the second time,  
as amended

Rose M. Mendonca

Clerk Chairman

October 5, 1987

**CONCIT  
IN CITY**

READ AND SIGNED  
BY THE CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
CLERK

**IN CITY COUNCIL**

SEP 3 1987

**FIRST READING**

**REFERRED TO COMMITTEE ON**

**FINANCE**

Rose M. Mendonca CLERK

Councilman Harin, Councilman Dillon,  
Councilwoman Sargnoli (By Request)