



Mayor of Providence

David N. Cicilline

January 13, 2010

Honorable Members  
Providence City Council  
City Hall  
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 701 of the Providence Home Rule Charter of 1980, as amended, I am this day appointing Ms. Nina Pande, of 182 Adelaide Avenue, Providence, Rhode Island 02907, to the School Board for a term to expire on the first Monday in January, 2011, and respectfully submit the same for your approval.

Ms. Pande will be completing the unexpired term of Ronnie Young, who has resigned from the Board.

Sincerely,

David N. Cicilline  
Mayor

DNC: ljp

IN CITY COUNCIL  
FEB 4 2010

READ  
WHEREUPON IT IS ORDERED THAT  
THE SAME BE RECEIVED AND APPROVED  
 CLERK

## **Nina K. Pande**

182 Adelaide Avenue • Providence, RI 02907

Phone: 401-263-6143 • email: ninapande@mac.com

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### **Highlights**

- Dynamic leader and team builder, motivating others towards successfully achieving goals
- Solid managerial and administrative experience, developing budgets and fiscal audit preparation
- Strong at building productive relationships to further organizational goals and mission
- Able to proactively identify and resolve conflicts

### **Professional Experience**

#### **Executive Director**

2007 - present

Federal Hill House Association • Providence, RI

- Create and monitor annual operating budget
- Write, implement, monitor, and report on local, state and federal contracts and grants
- Build alliances with business and community leaders to market services to the needs of local communities
- Develop strategic plans, goals and outcome measurements for optimal agency function
- Develop fundraising efforts, including identifying and generating personal and corporate donations
- Responsible for all phases of human resources, including hiring, training, conflict resolution and termination
- Supervise staff of 42 employees, 12 part-time employees and 723 volunteers

#### **Adjunct Professor**

1996 - present

Rhode Island College • Providence, RI

- Teach case management, undergraduate and graduate level classes at the School of Social Work
- Place and supervise student social work interns in field placements

#### **Director of Social Services**

2000 - 2006

Nickerson Community Center • Providence, RI

- Increased social service department budget from \$35K to \$1.8M through grants and other sources in 3 years
- Implemented, monitored, and reported on local, state and federal contracts and grants
- Created, planned, developed and supervise transitional home for adjudicated males ages 16-20
- Responsible for all phases of human resources, including hiring, training, conflict resolution and termination
- Supervised staff of 24 full-time employees, 8 part-time employees and volunteers

#### **Clinical Social Worker**

1995 - 2001

Rhode Island Training School, Department of Children Youth and Families • Cranston, RI

- Provided individual, family and group counseling to incarcerated youth
- Developed a "Substance Abuse Therapeutic Community" within the Training School
- Coordinated educational and social services for youth while incarcerated and post-release
- Developed programs, including parent support groups, character building and conflict resolution classes
- Interfaced with Rhode Island Family Court and other state and local law enforcement agencies

#### **Program Director**

1996 - 1999

Rhode Island Committee for Nonviolence Initiatives • Providence, RI

- Developed and implemented Nonviolence Groups for high risk adolescents
- Supervised and trained Nonviolence Training facilitators, including the Providence Police Department

**Adolescent Parenting Counselor, Family Planner**  
Cranston Community Action • Cranston, RI

1993 - 1994

- Provided case management services to expectant teen mothers and adolescent parents
- Educated youth on sexually transmitted diseases and family planning

#### **Education & Certifications**

New York University • New York, NY  
**Masters of Social Work (MSW)**

1994 - 1995

Colorado State University • Fort Collins, CO  
**Bachelors of Social Work (BSW)**

1989 - 1993

Certifications: Crisis Intervention, Nonviolence Training, Food Safety, First Aid and CPR

- References, writing samples and volunteer experience furnished upon request •

**COUNCILMAN**  
**MIGUEL C. LUNA**  
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PROVIDENCE, RI 02907  
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Public Education

## City of Providence, Rhode Island

January 27, 2010

Councilman John J. Igliazzi  
Chairman  
Finance Committee  
25 Dorrance Street  
Providence, RI 02903

Dear Chairman Igliazzi and Members of the Committee:

It is my sincere pleasure to write this letter supporting Ms. Nina Pande's appointment to the Providence School Board. I am confident that she will be a dynamic and productive addition to the board and I strongly urge the Finance Committee to recommend her appointment to the full City Council.

As a member of the School Board, Ms. Pande will bring a wealth of experience in education and helping at risk teens. For the past 13 years, she has taught Social Work at Rhode Island College, giving her first hand knowledge of the classroom experience and a great understanding of conditions necessary for students learn efficiently.

Ms. Pande has also served Rhode Island's youth population in various capacities since 1993. Whether at the Rhode Island Training School, the Nickerson Community Center, or in her current position as the Executive Director of the Federal Hill House, she has dedicated herself to improving the lives of Rhode Island's neediest children and families.

For all these reasons, I give Ms. Pande my full support and I respectfully urge you to approve her appointment to the School Board.

Sincerely,

A handwritten signature in dark ink, appearing to read "Miguel Luna", followed by three dots.

Miguel Luna  
Councilman – Ward 9