



Mayor of Providence

Jorge O. Elorza

September 15, 2016

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 1103 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Nittaya Saenbut, of 56 Hammond Street, Providence, Rhode Island 02909, as a member of the Human Relations Commission for a term to end January 31, 2018, and respectfully submit the same for your approval. Nittaya Saenbut fills a vacancy formerly occupied by Lilia Tavarez.

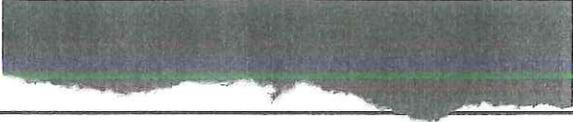
Sincerely,

Jorge O. Elorza
Mayor

IN CITY COUNCIL
OCT 20 2016

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED
 CLERK

NITTAYA SAENBUT

56 Hammond Street – Providence, RI, USA 02909 – 

PROFESSIONAL PROFILE

Personal, detailed-oriented professional committed to poverty alleviation and social justice through advancing education, early childhood and youth development and promoting community empowerment and gender and racial equity. Experienced in working with children and international volunteers in rural communities, teaching English to marginalized school students, organizing events, planning and implementing projects, office administration and family and community engagement. Highly motivated, flexible, open-minded and passionate about learning across cultures and utilizing past experience and life skills to improve struggling communities. Lived and worked in Africa, Southeast Asia, and the U.S. Fluent in Thai, Isaan, English and Laotian.

EDUCATION

Brandeis University, Heller School for Social Policy and Management

U.S.A.

M.A. in Sustainable International Development

Anticipated Graduation Date: May 2014 (GPA: 3.88)

Ubonratchathani University, English and Communications

Thailand

B.A. in English and Communication (GPA: 3.37)

March 2008

WORK EXPERIENCE

Center for Southeast Asians (CSEA)

Providence, RI

Program Manager

August 2014 – Present

- Lead a team to design, plan and implement Family Advancing Racial Equity (FARE) initiative, which includes the on-going 8-week family engagement workshops, annual summer learning program, professional development workshops, family engagement nights and family-community events.
- Plan and organize meetings, design and implement different tools for communicating with various communities about CSEA's initiative and creative feedback channels.
- Plan and organize internal capacity building activities for relevant CSEA staff members.
- Develop and sustain community partnerships with local and national agencies to address various community needs and recognize community existing potentials.
- Provide direct supports to families, clients and customers of whom CSEA is serving on a regular basis such as immigration status application, income-tax preparation, HSRI-health insurance enrollment and capacity building.
- Monitor, evaluate projects and collect data and write annual reports for FARE.

NITTAYA SAENBUT

ProNet North

Ghana

Project Officer for Community Benefits Health Project

July 2013 – December 2013

- Worked closely with Project Manager to design a maternal and child health project serving 36 communities and identify financial and human resources required to carry out identified activities during project design and rapid prototyping phases.
- Supported the design of the project monitoring and evaluation (M&E) system.
- Facilitated, developed and managed relationships with primary-participating communities and collaborating partners at local and international levels.
- Organized and facilitated internal training workshops to train all project staff on the theory of change; community entry and community engagement; Empowerment Approach; Rights-based Approach with the focus on the Right to Health; and monitoring, evaluation and reporting
- Assisted other project teams (Education & Women Empowerment, Water & Sanitation, and Climate, Energy and Food Security) to conduct project activities at the community level including bee training, compost training follow-up, school management committee workshop and post-harvest follow-ups.

Au Pair In America

U.S.A.

Childcare Provider

December 2010 – June 2012

- Provided childcare to twins from age one month through 19 months utilizing principles of child development.
- Introduced children to Thai language to encourage bilingualism.
- Took three credited courses on English Composition; Introduction to Cultural Anthropology; Society and Environment in History at the Community College of Vermont to prepare myself for admission to graduate level academic programs in international development.

English Crazy Club: Where Inspiration Begins

Ubonratchathani, Thailand

Club Staff, Coordinator and Trainer

June 2005 – 2010

- Designed and built a highly successful grassroots club bringing English instruction to thousands of **underprivileged students in 70 villages, in 10 provinces throughout Thailand.**
- **Coordinated English language learning immersion camps throughout Thailand.**
- Organized and participated in various fundraising events to help support the program.
- **Co-created a successful English language camp manual sponsored and adopted by The Ministry of Education.**
- Trained approximately 20 local and international staff to facilitate camps' activities and to teach English as a second language.
- Taught and motivated students to pursue the English language beyond the classroom by providing effective role models and bringing fun games and songs to the learning sites based on local context.

NITTAYA SAENBUT

Freelance

Laos/Thailand/Singapore

Translator/Interpreter/Research Assistant

February, 2007 – April, 2010

- Worked as a Thai-English and English-Thai freelance translator, on-site interpreter, and research assistant for researchers and post-graduate students from around the world.
- Provided cultural context to international students annually travelling in rural areas of Northeastern Thailand and Southern Laos.

Faculty of Liberal Arts, Ubonratchathani University

Ubonratchathani, Thailand

International Relations Officer/ Mekong Sub-region Social Research Center (MSSRC) Coordinator

October, 2008 – July 2009

- Managed logistics dealing with meetings, seminars, exhibitions and conferences, for the Faculty and international professors, scholars, governmental officials, and local experts.
- Processed official paperwork including visas and work permits within the Center and for international fellows, international teachers, volunteers and visiting scholars.
- Served as a fieldwork interpreter and research assistant for visiting scholars.
- Wrote advocacy project proposals, and managed various projects focusing on dam construction in the Lower Mekong Region.

AWARDS/FELLOWSHIPS/ Honors/Committee

- RI LEP/ELL Advisory Council Committee: an active group of stakeholders who provide a voice for all English Learners to advise the Commissioner of Education at the Rhode Island Department of Education on all things related to the education of this important and unique group of students.
 - UNDP's Equator Prize 2014 Technical Advisory Committee (TAC) member
 - Bridgewood Fieldwater Foundation: An annual fellowship awarded to one student from the program, which allowed me to pursue a practicum – work and learning experience – in Ghana
 - The Judith Burstein Cohen '54 Legacy Scholarship Fund awarded to an international female MA student. With Heller M.A. Grant, this partial scholarship allowed me to pursue my Master's degree in Sustainable International Development at the Heller School for Social Policy and Management, Brandeis University
 - Ubonratchathani University representative at the Fifth Asian Youth Forum for Developing Leaders for the 21st Century, Sponsored by the Language Teaching Associations of the Pan Asian Conference, 2007
 - Second runner-up of the Ninth National English Language Speech Competition, which hosted more than 100 university students around Thailand, run by The Australian Studies Centre in association with IDP Education Services Co., Ltd., 2007
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